



RFP for Grounds Maintenance

Date: January 28, 2026

To: Prospective Bidders

From: Trischa Quinlan, Contracts & Purchasing Agent, Currituck County

Subject: Addendum No. 1 to RFP for Grounds Maintenance

This Addendum forms a part of the Contract Documents and modifies the RFP documents dated January 16, 2026, with amendments and additions noted below. This Addendum must be acknowledged on the Bid Form. Failure to acknowledge receipt of Addendum No. 1 may result in your submission being declared non-responsive.

1. Due to incoming winter weather, the Pre-Proposal Conference will be rescheduled.

Original Date: Monday February 2, 2026, 10:00 a.m.

Rescheduled Date: Wednesday, February 4, 2026, 2:00pm

2. The bid form has been modified to add “Hourly Rate for Additional Services”. The updated Bid Form is attached.

3. Contract #5 – Historic Corolla Park and Whalehead Subdivision Area

Herring Walkway – Corrected map



4. Contract #6- Corolla Village Access and Sidewalk Extension

Change to map to show improvements and bath house



Bid Form

The undersigned, as Bidder, hereby declares that the only person or persons interested in this bid as principal or principals is or are named herein and that no other person than herein mentioned has any interest in this Bid or in the contract to be entered into; that this Bid is made without connection with any other person, company or parties making a bid or proposal; and that it is in all respects fair and in good faith without collusion or fraud.

The Bidder further declares that Bidder has examined the site of the work and the Contract Documents relative prior to the opening of bids and that the Bidder has satisfied itself relative to the work to be performed.

The Bidder proposes and agrees if this bid is accepted to contract with the Owner, in the form of contract specified below, to furnish all necessary materials, equipment, machinery, tools, apparatus, means of transportation and labor necessary to complete the construction for which a bid is shown, in full accordance with the plans, specifications and Contract Documents, to the full and entire satisfaction of Currituck County with a definite understanding that no money will be allowed for extra work except as set forth in the General Conditions and the Contract Documents, for the sum as set forth hereinafter.

All bids must be submitted on the provided Bid Form. Bid Forms must be completed in blue or black ink or typewritten. There are six (6) Contract Areas. Each Contract Area is treated as a separate contract. Proposers may submit bids for any number of Contract Areas. Proposer may write "No Bid" in the Annual Lump Sum line item in that contract bid section.

The bid amount shall be shown in both words and figures. In case of discrepancy, the amount in words shall govern. If a Proposer chooses not to bid on a Contract(s), he/she shall enter "No Bid" in the Annual Lump Sum line item in that contract bid section. Total the annual lump sum for all contracts and complete the Grand Total Lump Sum line item.

The lump sum price shall include labor, materials, overhead, tools, equipment, transportation, profit, insurance, taxes, site repair, clean-up and all other incidentals to cover the finished work.

The Proposer agrees that this bid shall be valid and may not be withdrawn for a period of sixty (60) calendar days after the scheduled closing time for receiving bids.

Acknowledgement of Addendum:

Addendum	Addendum	Addendum	Addendum No.
No. 1	—	No. 3	—
Addendum	—	Addendum	—
No. 2	—	No. 4	—
		No. 5	7
		Addendum	Addendum No.
		No. 6	8

In compliance with the Request for Proposals by the County of Currituck and subject to all terms and conditions and specifications thereof, the undersigned has carefully examined the scope of work and requirements and hereby declares that he/she will the complete the project in the manner prescribed in the specifications for the following annual lump sum price:

Contract #1 – Moyock Area

Annual Lump Sum \$ _____

Write out total dollar amount in words

Contract #2 – Currituck Area

Annual Lump Sum \$ _____

Write out total dollar amount in words

Contract #3 – Southern Area

Annual Lump Sum \$ _____

Write out total dollar amount in word

Contract #4 – Knotts Island/Gibbs Woods Area

Annual Lump Sum \$ _____

Write out total dollar amount in words

Contract #5 – Historic Corolla Park and Whalehead Subdivision Area

Annual Lump Sum \$ _____

Write out total dollar amount in words

Contract #6 – Corolla Greenway Area

Annual Lump Sum \$ _____

*Write out total dollar amount in words***GRAND TOTAL AMOUNT (Annual Lump Sum)**

\$ _____

Write out total dollar amount in words

Provide rate for work performed outside of scope. Rates provided will not be included in Proposal Evaluation. County reserves the right to negotiate provided rates with Contractor.

Item No.	Description	Rate
<i>Hourly Rate for Work Performed Outside of Scope</i>		
1	Hourly rate per person for work outside of scope	\$ _____ /hour

Respectfully submitted this _____ day of _____ 2026 by:

Name of Business Submitting Bid

Signature of Authorized Representative/Title

Print Name

Address

Email Address of Representative

N.C. Landscape Contractor License No.

**NCDA&CS Commercial Pesticide
Applicator, Specialty Category Ornamental
and Turf (L) Certification**