



## **NOTICE TO BIDDERS**

December 4, 2025

Sealed bids will be received by Currituck County until **11:00 am**, local time on **Wednesday, January 21, 2026**, and immediately thereafter publicly opened and read at the Currituck County Historic Courthouse, Board of Commissioners Meeting Room, Second Floor, 153 Courthouse Road, Currituck, North Carolina 27929, for the furnishing of labor, materials and equipment entering into the construction of:

### **Currituck Community Park Phase III – Baseball/Softball Fields**

The Project consists of the construction of two (2) baseball/softball fields and associated parking lots, facilities, services, and amenities, located at 181 Maple Parkway, Barco, North Carolina.

Sealed bids may be mailed to:

County of Currituck  
Attn: Trischa Quinlan  
153 Courthouse Rd  
Currituck, NC 27929

Sealed bids may be hand-delivered to:

Currituck Historic Courthouse Receptionist  
153 Courthouse Rd  
Currituck, NC 27929

It is the Bidder's responsibility, however, to ensure that its' bid is received at the bid opening location.

Bids shall be lump sum bids based upon the scope of work defined in the Contract Documents, Plans and Specifications.

A Pre-Bid Meeting will be held for all interested bidders at **11:00 a.m. on Tuesday, December 16, 2025** at the Currituck Community Park, Baseball/Softball Concession Building, 170 Maple Parkway, Barco, North Carolina, 27917. The meeting will address project specific questions, issues, and bidding procedures. Attendance by prospective bidders is not mandatory.

Questions and/or requests for clarification shall be submitted in writing to Trischa Quinlan, Contracts and Purchasing Agent by email to [Bids@CurrituckCountyNC.gov](mailto:Bids@CurrituckCountyNC.gov) no later than **5:00 pm on Thursday, January 8, 2026**.

Complete plans and specifications in digital (pdf) format for this project can be obtained from:

Trischa Quinlan, Contracts & Purchasing Agent  
252-232-6073  
[Bids@CurrituckCountyNC.gov](mailto:Bids@CurrituckCountyNC.gov)



Each bid shall be accompanied by a cash deposit or a certified check drawn on a bank or trust company authorized to do business in North Carolina, payable to the County of Currituck, in an amount equal to five percent (5%) of the total amount of the bid, as a guarantee that a contract will be entered into. In lieu of cash or a certified check, the Bidder may submit a bid bond in the form prescribed in N.C. Gen. Stat. § 143-129.

The Successful Bidder shall be required to furnish a performance bond and a payment bond for one hundred percent (100%) of the contract amount.

No bid may be withdrawn after the scheduled closing time for the receipt of bids for a period of 30 days.

All bidders must meet the licensing requirements under Chapter 87 of the N.C. General Statutes. Small Business Entities, Women Owned Businesses, Minority Owned Businesses, Veteran and Service-disabled Veteran Owned Businesses are encouraged to submit bids.

The Owner reserves the right to reject any or all bids and to waive informalities, as it may deem to be in its best interest.