



**Recreation Advisory Board
Agenda Packet**

July 13, 2021

Call to Order**Approval of April 13, 2021 Minutes****Old Business**

- A) Budget
- B) July 4th IDC

New Business

- A) Program Updates
- B) Covid 19 Restrictions
- C) Shingle Landing Park Ribbon Cutting
- D) RecTrac Upgrade - Demo on August 4th

Projects

- A) Knotts Island Ruritan Park Playground- August
- B) Sound Park Playground Renovation
- C) Historic Corolla Park Custom Playground
- D) System-Wide Comprehensive Master Plan
- E) Community Park Phase III Design
- F) CCMS Restroom/Concession Renovation
- G) MMS Tennis Court Re-Surface
- H) Veteran's Park Picnic Shelter Roof Replacement
- I) Gibbs Woods Park Property Acquisition

Adjourn



**CURRITUCK COUNTY
NORTH CAROLINA**

April 13, 2021

Minutes – Regular Meeting of the Recreation Advisory Board

CALL TO ORDER

Attendee Name	Title	Status	Arrived
Harold Waltson	Chairman	Present	
Peter Aitken	Vice Chairman	Present	
Mike Fost	Board Member	Present	
Ryan Hodges	Board Member	Present	
Ted Jagucki	Board Member	Present	
Michael Lane	Board Member	Present	
Charles Pickell	Board Member	Absent	

APPROVAL OF JANUARY 19, 2021 MINUTES

1. January 19, 2021 Minutes

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mike Fost, Board Member
SECONDER:	Harold Waltson, Chairman
AYES:	Harold Waltson, Chairman, Peter Aitken, Vice Chairman, Mike Fost, Board Member, Ryan Hodges, Board Member, Ted Jagucki, Board Member, Michael Lane, Board Member
ABSENT:	Charles Pickell, Board Member

OLD BUSINESS

A. Youth Sports and Covid-19

Jason gave the board an update on some of the changes that the department had to the youth sports programs due to Covid 19. He also explained that after Spring Soccer was over that the county was moving to a recommendation of face coverings but not requiring them to be worn.

B. Adult Sports and Covid- 19

Jason informed the board of the changes made to adult sports programs due to Covid 19 and informed the board that starting with Adult Softball that the county would be recommending face coverings be worn but that they would not be a requirement.

Communication: April 13, 2021 Minutes (Approval of April 13, 2021 Minutes)

C. Covid- 19 Vaccination Site

Jason explained to the board that there were only a couple of clinics left to be held at Currituck Community Park, and stated that he had been working closely with Emergency Management to make sure that the clinics didn't interfere with operations.

D. Budget

Jason stated that the 2 year budget had been submitted in February and that it would be late May before departments knew what was approved and what was deleted in their budget submittal.

NEW BUSINESS**A. Youth/Adult Sports Program Updates**

Jason provided an update on all Spring/Summer sports.

B. YMCA Proposed 24hr Operations

Jason explained to the board that YMCA of South Hampton Roads was looking at changing their hours of operations to 24/7. They plan to achieve this by using entry cards issued to members. The county expects that the YMCA will be able to work closely with Parks and Recreation to avoid conflicts with departmental patrons that will need to enter and exit the building for various programs.

C. Fireworks Display - July 5th

The board was informed that the 2021 Independence Day Celebration would be held on July 5, 2021 at Historic Corolla Park. That date was chosen to avoid holding the event on a change over day for beach rentals.

PROJECTS**A. Shingle Landing Park**

Jason announced that Shingle Landing Park should be open on or around June 1, 2021 if things continue to progress at the current rate.

B. Knotts Island Playground Renovation

Jason explained that the new play system for Knotts Island had been ordered and the plan was to have it installed prior to the Knotts Island Peach Festival.

C. CCMS Restroom Renovation

Renovations to the Currituck Middle School baseball/softball concession and restroom building was scheduled to begin the first week of May.

D. Knapp Restroom/Concession Roof

Jason stated that the roof for the J.P. Knapp baseball field concession stand and restroom had been replaced and that the project has been completed.

E. Carova Park Shelter Roof/ Playground Sand

Jason announce that he expected that the shelter roof and the playground sand work should be completed in the next couple of weeks.

F. Historic Corolla Park Playground

Jason announced to the board that the BOC wanted to move forward with a custom play structure for Historic Corolla Park. Jason stated that he hoped to send RFQ's out by June 1, 2021.

G. Currituck Community Park Phase III Design

Jason explained to the board that he had submitted for Currituck Community Park Phase 3 in the budget, and stated that it was important to get the plans done as well as the earthwork in the next couple of years while the county had a favorable wetland delineation.

H. Comprehensive System-Wide Master Plan

Jason explained to the board the importance of keeping the comprehensive system-wide master plan updated and that the current plan was now outdated. This plan will be used to acquire funding for future recreational projects and was required for any LWCF or PARTF grant applications.

ADJOURN

The meeting was adjourned at 8:30pm.

Communication: April 13, 2021 Minutes (Approval of April 13, 2021 Minutes)



**CURRITUCK COUNTY
NORTH CAROLINA**

January 19, 2021

Minutes – Regular Meeting of the Recreation Advisory Board

CALL TO ORDER

Attendee Name	Title	Status	Arrived
Peter Aitken	Chairman	Present	
Charles Pickell	Board Member	Absent	
Harold Waltson	Board Member	Present	
Michael Lane	Board Member	Present	
Mike Fost	Board Member	Absent	
Ryan Hodges	Board Member	Present	
Ted Jagucki	Board Member	Absent	

APPROVAL OF JULY 20, 2020 MINUTES

Pete Aitken made a motion to approve the June 20, 2020 minutes as presented. Mike Lane made a second, and the motion passed with a unanimous vote.

RESULT:	APPROVED [UNANIMOUS]
AYES:	Peter Aitken, Chairman, Harold Waltson, Board Member, Michael Lane, Board Member, Ryan Hodges, Board Member
ABSENT:	Charles Pickell, Board Member, Mike Fost, Board Member, Ted Jagucki, Board Member

OLD BUSINESS

A. Youth Sports and Covid19

Jason provided the board with an update on how Covid-19 effected youth sports programs and what the department anticipated going forward. Indoor sports were cancelled and outdoor sports required the wearing of face coverings.

B. Adult Sports and Covid19

Jason provided the board an update on the status of adult programs and how they were effected by Covid-19. Indoor programs were cancelled and outdoor programs required face coverings.

NEW BUSINESS

Communication: April 13, 2021 Minutes (Approval of April 13, 2021 Minutes)

A. Covid19 Vaccine Distribution Site

Jason explained to the board that Currituck Community Park had been chosen as a vaccine distribution site due to its location and the ability to hold large numbers of vehicles without backing up traffic on public roadways.

B. 2021 Budget

Jason explained to the board that the budget was due in February, and that it was anticipated that it would be late May before he knew what was approved.

C. Senior Pickleball in Gym and Outdoor Courts

Jason gave a general update as to the status of Senior Pickleball and the departments efforts to continue growing the popular sport in the community. Dedicated courts are being placed in the Shingle Landing Park and existing tennis courts will have pickleball lines installed as well.

PROJECTS**A. Park Signage**

Jason explained that it was time to start replacing some park entrance signs and that the department would be replacing the existing signs with new ones that would have the same design as the newly built County facilities.

B. Maple Park Playground Renovation

Jason announced that the existing playground at Maple Park would be demolished and replaced with a new play system.

C. Community Park Wetland Survey

With the aid of Timmons Group the County was able to obtain a renewal on the existing wetland survey for Currituck Community Park. This will give the County a 5 year window to expand the athletic complex.

D. Community Park Ball Field Renovation

Jason announced that Nolan Thomas would be renovating the baseball/softball infields this year as the amount of play and weather had deteriorated the condition of the playing surfaces.

E. Carova Bulkhead Repairs

Jason gave an update on the status of the Carova Beach Bulkhead/Dock repair.

F. Shingle Landing Park

Jason gave an update on the new park in Moyock. It is expected to be completed in the Spring, but has been slow moving due to excessive rainfall amounts.

G. Knotts Island Playground Renovation

Jason explained to the board that the Knotts Island Ruritan Park playground needed to be replaced and that he would be getting proposals for the project and intended for the work to be completed by June 30, 2021.

H. Whalehead Playground

Jason announced that the BOC seemed to be very supportive of placing a custom playground at Historic Corolla Park. Jason is currently looking into options and potential vendors that will be asked to submit a proposal for the playground.

I. CCMS Restroom Renovation

Jason has been working with Matt Mullins and Cody Eaves with Currituck Schools to remodel the CCMS restroom/concession building. The siding, lighting, plumbing fixtures, and some interior drywall is in need of replacement.

ADJOURN

The Meeting was adjourned at 8:30PM.

Communication: April 13, 2021 Minutes (Approval of April 13, 2021 Minutes)