



**2017 Board of Commissioners Retreat
Friday, January 27 & Saturday, January 28
Hampton Inn, Corolla, NC**

The Currituck County Board of Commissioners held its annual Board Retreat on Friday, January 27 and Saturday, January 28, 2017, at the Hampton Inn and Suites, 333 Audubon Drive, Corolla. The meeting was held to discuss a variety of topics prioritized by the Board and to provide directives to staff for development of a work plan for the coming year.

Chairman Bobby Hanig, Vice-chairman Mike Hall, and Commissioners Paul Beaumont, Mary Etheridge, Mike Payment and Bob White attended. Commissioner Marion Gilbert initially joined by phone and arrived in person at 12:10 PM. Staff present included County Manager Dan Scanlon, County Attorney Ike McRee, and Planning Director Ben Woody. Respective County Department Heads attended for presentation purposes throughout the meeting as requested by the Board.

Chairman Hanig called the meeting to order on Friday, January 27, 2017, at 10:00 AM. Mr. Scanlon addressed the Board to provide an overview of the agenda and articulate the purpose of the meeting.

Retreat Agenda

**Friday, January 27, 2017
10:00 AM Call to Order**

PLANNING

Amendments to the UDO:

1. Sign Ordinance
2. Large Residential Structures
3. Local Legislation regarding developer contributions to improvements along major corridors
4. Local legislation regarding public safety features required for large residential structures

Amendments to the County Code of Ordinances:

1. Commercial activities occurring on the beach strand
 - a. Motorized vehicles on the beach strand
2. Update to Parks and Recreations (do you want to permit commercial activities on County properties?)
3. Water user leak adjustments
4. Beach Driving Ordinance
 - a. Permitting system
 - b. Travel lanes (foreshore)

Imagine Currituck: Land Use Plan

Beach Renourishment

Mainland bike paths

Review / update: Moyock Mega Site

- ACOE watershed study

Moyock stormwater districts

Adequate Public Facilities Ordinance

1. Schools

**Saturday, January 28, 2017
8:30 AM Reconvene**

BUDGET

County Departments:

- o Discussion on Economic Development Director position
 - Developing a consistent County message (branding)
- o IT Department staffing

- o Creation of a new Historical and Cultural Development Departments
 - Whalehead Club / Heritage Park
 - Historic Jarvisburg Colored School
- o Sheriff's Office request for additional officers

Fire Services:

- o Corolla Fire & Rescue request of County paid staffing
- o VFD apparatus
- o Swan Beach Substation

Capital Projects:

1. Moyock Community Park
2. Public Safety Center
3. Dredging at Heritage Park
4. School bus garage
5. Historic County Jail
6. Elections building
7. Wireless broadband
8. Public outdoor shooting range

Other:

- District voting
- Remote video conferencing of BOC meetings

As the Board moved through each agenda item, the following directives were issued to staff in accordance with the discussions and resulting Board consensus.

Work Session Summary of Directives:

County Park Ordinance (**Travel & Tourism Director, Tameron Kugler**)

- Look at each park individually regarding what activities/uses will be permitted.
- Revise language to permit dogs at county parks, with the exception of Maple sports complex.
- Prohibit dogs from all special events with the exception of those at the Rural Center

Commercial Activity/Vendor Concessions at County Parks (**Travel & Tourism Director, Tameron Kugler**)

- Develop language to allow controlled activity at Rural Center-initially on a trial basis
- Prohibit vendor setup operations at any other county parks, including Whalehead

Leak Adjustment Policy (**Public Utilities Director, Pat Irwin**)

- No changes in adjustment formula at this time-ensure customer awareness of assistance and payment plan options.

Planning Director, Ben Woody, led discussion on planning and community development topics resulting in the following Board directives:

Sign Ordinance

- One noncommercial sign per lot
- + up for:
 - o Campaigns (+3)
 - o Lot frontage w/spacing requirement and max number
 - o Drop special event permit requirement for signage related to the event
- No changes for commercial signs (use-based exceptions remain)

Large Residential Structures (18 month effective date)

- Establish increased side setbacks
- Proportionality concept using radius approach
- Secondary impacts
 - o Limited support for regulating lighting as nuisance
- Modify parking ratio for all SFD to require more on-site parking (1:1 was discussed)
 - o Evaluate public safety access (stacking, drive aisles, etc)

- More education and outreach activities regarding special events

Local Acts

- Life Safety Features
 - Consider square footage and height/stories as triggers
 - 13D sprinkler system
 - Deck and floor roads
 - Exit lighting
 - Panic hardware
- Streets
 - Hold funds for future developer street connections
 - Street construction reimbursement agreements for developers
 - Assess developers for improvements to public street network

Commercial activities on the beach

- Allow for PUDs under a permit option

Beach Driving Ordinance

- Altered driving pattern 9:00 am – 5:00 pm from Memorial Day till Labor Day
- Evaluate permit system for day trippers (parking permit)
- Evaluate adoption of a towing ordinance

Moyock Mega-Site

- Send Board supporting documentation (market study, master plan, development summary)

Discussion of Planning and Development items concluded and Chairman Hanig recessed the meeting at 4:53 PM. The meeting was set to reconvene on Saturday, January 28, at 8:30 AM.

Saturday, January 28, 2017

Chairman Hanig reconvened the meeting at 8:30 AM. Chairman Bobby Hanig, Vice-chairman Mike Hall, and Commissioners Paul Beaumont, Mary Etheridge, Marion Gilbert, Mike Payment and Bob White attended. Staff present included County Manager Dan Scanlon, County Attorney Ike McRee, and Planning Director Ben Woody.

Mr. Scanlon reviewed the day two agenda which focused more on operations, budget and personnel related items. Mr. Scanlon relayed the budget processes for allocation of funds and budget challenges for the next fiscal year.

Administrative Staff Presentations and Discussion of Operations, Functions, and Budget:

Miscellaneous

- Adopt an ordinance clearly prohibiting destruction of dunes
- Moyock park is moving forward
- Off-road area education outreach then code enforcement sweep

Informational Presentations with Discussion

- Adequate Public Facilities-School growth model/capacities data
- Mainland bike path identification in conjunction with pedestrian plan (DOT Grant)
- Moyock Stormwater-Cahoon and Summit Farms Army Corp of Engineer study-Board may provide funding assistance based on list of recommendations provided by Army Corp.
- County Staffing
 - Economic Development-Board will review and revise Economic Development job description with intent to move forward with recruitment.
 - IT Director position will be filled while keeping the IT staff position to ensure departmental availability.
- Board of Education Funding Request-Review county funding formula and what will be the anticipated request for additional funding from Board of Education.
- Corolla
 - Ocean Sands: Board should prepare to hear requests from both Stormwater and Wastewater advisories regarding tax increases to address stormwater and wastewater issues.
 - Corolla Fire Department: Corolla citizen support for paid fire services will require tax levy with creation of a district.

- Beach Nourishment: Board discussion regarding funding a study to lay framework. Board decided there would be no appropriation of funds at this time.

Capital Projects:

The Board agreed to move forward with the following capital projects:

- Moyock Park
- Public Safety Building
- Whalehead Dredging
- Bus Garage (Design and Cost Projection)
- Jail Stabilization

Other topics discussed at the request of individual Board members addressed crabshedding, the animal shelter, health insurance, and ordinance violations, none of which resulted in Board action or directives. Joe and Henri McClees, McClees Consulting, attended Saturday morning and provided a brief review of legislation moving through the state legislature.

Discussion concluded, and Chairman Hanig thanked the Board and staff. Commissioner Gilbert moved to adjourn. Commissioner White seconded the motion. The motion passed unanimously and the Special Meeting of the Board adjourned at 2:50 PM.