



**CURRITUCK COUNTY  
NORTH CAROLINA**

November 21, 2016

Minutes – Regular Meeting of the Board of Commissioners

**WORK SESSION**

**1. 4:30 PM - Ribbon Cutting at Maple Athletic Complex-Baseball/Softball Fields**

The Currituck County Board of Commissioners attended a ribbon cutting at 4:30 PM at the Maple Athletic Complex, Maple, in recognition of the new tournament level baseball and softball fields under construction at the complex.

**6:00 PM CALL TO ORDER**

The Currituck County Board of Commissioners held its regular meeting at 6:00 PM in the Board Meeting room of the Historic Courthouse.

Attendee Name	Title	Status	Arrived
David L. Griggs	Board Chairman	Present	
O. Vance Aydlett	Vice Chairman	Present	
S. Paul O'Neal	Commissioner	Present	
Paul M. Beaumont	Commissioner	Present	
Marion Gilbert	Commissioner	Present	
Mike D. Hall	Commissioner	Present	
Mike H. Payment	Commissioner	Present	

Chairman Griggs called the meeting to order.

**A) Invocation & Pledge of Allegiance-Reverend Dawn Hollis-Custer, Currituck United Methodist Charge**

Reverend Hollis-Custer was not in attendance. Pastor Glenn McCranie gave the Invocation and led the Pledge of Allegiance.

**B) Approval of Agenda**

Chairman Griggs announced the Board's attendance at the earlier ribbon cutting. Commissioner Gilbert moved to approve the agenda. Commissioner O'Neal seconded and the motion passed unanimously.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Marion Gilbert, Commissioner
<b>SECONDER:</b>	S. Paul O'Neal, Commissioner
<b>AYES:</b>	David L. Griggs, Board Chairman, O. Vance Aydlett, Vice Chairman, S. Paul O'Neal, Commissioner, Paul M. Beaumont, Commissioner, Marion Gilbert, Commissioner, Mike D. Hall, Commissioner, Mike H. Payment, Commissioner

## ADMINISTRATIVE REPORTS

### **A. College of the Albemarle Annual Report to the Board presented by Dr. Kandi Deitemeyer, President, College of the Albemarle**

Dr. Kandi Deitemeyer, President of College of the Albemarle (COA), presented her final report to the Board of Commissioners, beginning by thanking the Board for their support over the years. She recognized both Commissioner Hall and Commissioner O'Neal for their service on the COA Board of Trustees. Informational brochures were provided for board review and Dr. Deitemeyer reviewed the positive enrollment numbers at Currituck's Regional Aviation and Technical Training Center. She talked of COA's partnerships with high schools and businesses to provide students with dual enrollment and scholarship opportunities. She explained how the addition of a Biology Lab expanded general education and degree-earning opportunities at the Currituck County campus.

Dr. Deitemeyer said Currituck's campus is exceptional, and she encouraged continued support of career and technical education and future expansion of the campus with an emphasis on bringing the right kind of educational opportunities to the region. Dr. Deitemeyer said it was a privilege to work with Currituck County and expressed gratitude to the Board for providing her the opportunity to open a new campus.

Each Commissioner said a few words, thanking her for her hard work, praising her achievements during her tenure with COA, and wishing her well in her new role.

## NEW BUSINESS

### **A. Bid Award for Corolla Multi-Use Path Extension**

Eileen Wirth, Project Coordinator, referred to documents distributed for Board review showing the planned Corolla Village Road and Albacore Street sidewalk extension projects up for consideration. Ms. Wirth reviewed the project, described the formal bid process that was followed, and recommended the project be awarded to the low bidder, RPC, in the amount of \$512,353.60. She requested authorization for the County Manager to sign related documents.

Commissioner Aydlett moved to approve. The motion was seconded by Commissioner Payment and passed unanimously.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	O. Vance Aydlett, Vice Chairman
<b>SECONDER:</b>	Mike H. Payment, Commissioner
<b>AYES:</b>	David L. Griggs, Board Chairman, O. Vance Aydlett, Vice Chairman, S. Paul O'Neal, Commissioner, Paul M. Beaumont, Commissioner, Marion Gilbert, Commissioner, Mike D. Hall, Commissioner, Mike H. Payment, Commissioner

## B) Board Appointments

### 1. Albemarle Regional Planning Organization

Commissioner Aydlett recommended Commissioner Beaumont to serve as primary and nominated Commissioner Payment to serve as the secondary on the Albemarle Regional Planning Organization.

Commissioner Gilbert seconded the motion and the motion passed unanimously.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	O. Vance Aydlett, Vice Chairman
<b>SECONDER:</b>	Marion Gilbert, Commissioner
<b>AYES:</b>	David L. Griggs, Board Chairman, O. Vance Aydlett, Vice Chairman, S. Paul O'Neal, Commissioner, Paul M. Beaumont, Commissioner, Marion Gilbert, Commissioner, Mike D. Hall, Commissioner, Mike H. Payment, Commissioner

### 2. Reappointment of Joanne DiBello to the Albemarle Area Agency on Aging's Regional Advisory Council

Commissioner Gilbert moved to reappoint Joann DiBello to the Albemarle Area Agency on Aging's Regional Advisory Council. Commissioner O'Neal seconded and the motion passed unanimously.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Marion Gilbert, Commissioner
<b>SECONDER:</b>	S. Paul O'Neal, Commissioner
<b>AYES:</b>	David L. Griggs, Board Chairman, O. Vance Aydlett, Vice Chairman, S. Paul O'Neal, Commissioner, Paul M. Beaumont, Commissioner, Marion Gilbert, Commissioner, Mike D. Hall, Commissioner, Mike H. Payment, Commissioner

### 3. ABC Board

Commissioner Gilbert moved to appoint Vance Aydlett to fill the vacancy left by Gary Barco, and Sybil O'Neal to fill the vacancy left by Jerry Malesky. The motion was seconded by Commissioner Beaumont.

Commissioner Hall said he had two concerns and suggested the appointments be tabled. He said the Board would be breaking their own rule by appointing a sitting

Commissioner to the advisory board. He also said a resident who has had their application on file for several years should be given consideration.

Commissioner Gilbert said the Board has postponed fulfilling Mr. Barco's seat since August. Chairman Griggs suggested setting an effective date after December 5, 2016, would alleviate concerns regarding the appointment of sitting Board members.

County Attorney Ike McRee said Commissioner Hall's comments were in fact a procedural motion to postpone and should be voted on. The motion died for lack of second.

Commissioner Payment said he did not have any issues with Sybil O'Neal's nomination and believed she would be a good candidate with her business background. Commissioner Beaumont suggested the motion be amended to move forward the effective date for the appointments.

Commissioner Gilbert amended the motion for the appointments to become effective December 6, 2016. Commissioner Beaumont seconded and the motion passed 6-1, with Commissioner Hall opposed.

<b>RESULT:</b>	<b>APPROVED [6 TO 1]</b>
<b>MOVER:</b>	Marion Gilbert, Commissioner
<b>SECONDER:</b>	Paul M. Beaumont, Commissioner
<b>AYES:</b>	David L. Griggs, Board Chairman, O. Vance Aydlett, Vice Chairman, S. Paul O'Neal, Commissioner, Paul M. Beaumont, Commissioner, Marion Gilbert, Commissioner, Mike H. Payment, Commissioner
<b>NAYS:</b>	Mike D. Hall, Commissioner

#### 4. Tourism Advisory Board

Commissioner O'Neal nominated Mike Dianna to the Tourism Advisory Board. Commissioner Aydlett seconded and the motion passed unanimously.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	S. Paul O'Neal, Commissioner
<b>SECONDER:</b>	O. Vance Aydlett, Vice Chairman
<b>AYES:</b>	David L. Griggs, Board Chairman, O. Vance Aydlett, Vice Chairman, S. Paul O'Neal, Commissioner, Paul M. Beaumont, Commissioner, Marion Gilbert, Commissioner, Mike D. Hall, Commissioner, Mike H. Payment, Commissioner

#### C) Consent Agenda

Commissioner O'Neal moved to approve the consent agenda. The motion was seconded by Commissioner Aydlett and passed unanimously.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	S. Paul O'Neal, Commissioner
<b>SECONDER:</b>	O. Vance Aydlett, Vice Chairman
<b>AYES:</b>	David L. Griggs, Board Chairman, O. Vance Aydlett, Vice Chairman, S. Paul O'Neal, Commissioner, Paul M. Beaumont, Commissioner, Marion Gilbert, Commissioner, Mike D. Hall, Commissioner, Mike H. Payment, Commissioner

## 1) Approval Of Minutes for November 7, 2016

### 1. Approval of Minutes for November 7, 2016.

### 2. Budget Amendment

		Debit	Credit
		Decrease Revenue or Increase Expense	Increase Revenue or Decrease Expense
<u>Account Number</u>	<u>Account Description</u>		
61350-468000	SALES OF FIXED ASSETS		\$ 30,000
61818-590000	CAPITAL OUTLAY	\$ 30,000	
61818-514000	TRAVEL	\$ 285	
61818-516000	PROFESSIONAL SERVICES		\$ 285
		<u>\$ 30,285</u>	<u>\$ 30,285</u>
<b>Explanation:</b>	Mainland Water (61818) - Increase appropriations for Bulk Meter Lot of 127 meters@ \$21,500 SCADA Computer\$ 3,000.00, and High Services Pump \$5,500 funded from sale of assets on Gov Deals. Also, transfer funds for travel for employee certifications.		
<b>Net Budget Effect:</b>	Mainland Water Fund (61) - Increased by \$30,000.		

		Debit	Credit
		Decrease Revenue or Increase Expense	Increase Revenue or Decrease Expense
Account Number	Account Description		
10430-503000	Part Time Salaries	\$ 2,000	
10430-505000	FICA	\$ 153	
10430-557100	Software License Fee	\$ 117	
10310-400100	Vehicle Tax Collected by DMV		\$ 2,270
		\$ 2,270	\$ 2,270
<b>Explanation:</b> Elections (10430) - Increase appropriations for cost of November 2016 election.			
<b>Net Budget Effect:</b> Operating Fund (10) - Increased by \$2,270.			
		Debit	Credit
		Decrease Revenue or Increase Expense	Increase Revenue or Decrease Expense
Account Number	Account Description		
42450-587067	T T - Moyock Central Sewer	\$ 239,792	
42320-414000	Land Transfer Tax		\$ 239,792
10990-587067	T T - Moyock Central Sewer	\$ 60,000	
10380-488400	ABC Profits		\$ 60,000
67390-495010	T F - Operating Fund		\$ 60,000
67390-495042	T F - Land Transfer Tax		\$ 239,792
67360-471000	Tap and Connection Fees	\$ 299,792	
		\$ 599,584	\$ 599,584
<b>Explanation:</b> Operating Fund (10); Land Transfer Tax (42); Moyock Central Sewer System (67) - Increase appropriations for upcoming debt payments and operations for the Moyock Central Sewer system. Anticipated tap payments have not been received for this fiscal year.			
<b>Net Budget Effect:</b> Operating Fund (10) - Increased by \$60,000.			
Land Transfer Tax Fund (42) - Increased by \$239,792.			
Moyock Central Sewer Fund (67) - Increased by %299,792.			

### 3. Tax-2016 Order of Collections

Memorandum

TO: Currituck County Board of Commissioners  
CC: Sandra Hill, Finance Director  
From: Tracy Sample, Tax Administrator  
Date: November 4, 2016  
RE: Order of Collections  
**2016 Tax Levy & Prior Year Taxes to be Charged to the Tax Collector**

<b>2016 REAL &amp; PERSONAL PROPERTY TAX LEVY*</b>	\$	31,796,444.08
<b>PRIOR YEARS TAXES**</b>	\$	<u>422,609.35</u>
<b>TOTAL TAXES\$</b>		<b>31,513,775.63</b>

\*The Current Year levy includes all penalties, solid waste fees, special district and animal taxes; does not include taxes levied on registered motor vehicles which are collected by DMV, nor for tax discoveries, adjustments, releases, and deferred taxes. These are reported to the Finance Director as required throughout the year.

\*\* Prior Year Taxes as of **October 31, 2016**

STATE OF NORTH CAROLINA  
COUNTY OF CURRITUCK

ORDER OF COLLECTIONS

TO THE TAX COLLECTOR OF THE COUNTY OF CURRITUCK:

You are hereby authorized, empowered, and commanded to collect the taxes due, for the current year and the nine prior years, set forth in the tax records filed in the office of the Tax Collector and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon all real property of the respective taxpayers in the County of Currituck, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell any real or personal property of such taxpayers, for and on account thereof, in accordance with law.

Witness my hand and official seal, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
(SEAL)  
Chairman, Board of Commissioners of

Currituck County

ATTEST:

\_\_\_\_\_  
Clerk of Board of Commissioners of  
Currituck County

(G.S. 105-321)

**4. Telecommunicator I and II-Job Description Revisions**

**5. Petition for Road Addition to State Maintenance-Holly Ridge Subdivision**

**D) Commissioner's Report**

Commissioner O'Neal read a letter to the county from Mr. Don Horton who had been very active over the last ten years trying to secure veterans status for merchant marines. The letter thanked Currituck County for their continued support over the years, and announced veterans status for merchant marines was achieved and signed into law. Commissioner O'Neal wished everyone a Happy Thanksgiving, and reminded us to be thankful.

Commissioner Payment thanked the outgoing Commissioners for their help and guidance when he began his term as Commissioner, and said he looked forward to working with the newly elected Commissioners. He recognized firefighters, thanking the departments and the Currituck firefighters who were fighting fires in the western part of the state. He wished everyone a Happy Thanksgiving.

Commissioner Gilbert announced her attendance at the Albemarle Commissioner Banquet where Dan Scanlon was awarded the Albemarle Commission's Outstanding County Manager award. She thanked the Commissioners-elect for allowing her to attend their Board orientation earlier in the week, and said she is anxious to serve with them.

Commissioner Beaumont encouraged everyone to give thanks this time of year, to be safe and take time to be thankful for family and friends and for the county in which we live.

Commissioner Hall thanked the outgoing Commissioners and acknowledged the three Commissioners-elect who will be coming in. He thanked the citizens who make Currituck great.

Commissioner Aydlett expressed his thanks for his family, friends and health. He said he has enjoyed his years of service and wished the best for the new board. He praised the new ballfields being constructed in the county, and thanked everyone who was a part of it. He asked Mr. Scanlon to recount how the complex came together. Mr. Scanlon confirmed that there was no cost to the taxpayers and recalled the history of what was first a small park and its design and growth into the Community Center Campus. He described how the county worked with staff, partners and others developing a common vision. He talked about the athletic fields and their ability to drive economic development with tournament play. Mr. Scanlon said several boards had to work to put the pieces on the ground, funding different elements of the vision.



Chairman Griggs thanked his fellow Commissioners and also acknowledged those who were present when he was a new Commissioner. He discussed his challenge when dealing with politics. He also wished everyone a Happy Thanksgiving.

#### **E) County Manager's Report**

The County Manager had nothing to report.

#### **PUBLIC COMMENT**

***Please limit comments to matters other than those appearing on this agenda as a Public Hearing. Public comments are limited to 5 minutes.***

Teresa MacPherson of Grandy distributed a flyer announcing performances of a Christmas Cantata which will raise funds for a music scholarship for high school students.

Commissioner-elect Mary Etheridge, Shawboro, thanked the members of the Board of Commissioners for their service to Currituck County.

#### **ADJOURN**

##### **Motion to Adjourn Meeting**

With no further business, Commissioner Aydlett moved to adjourn. Commissioner O'Neal seconded. The motion passed unanimously and the regular meeting of the Board of Commissioners was concluded.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	O. Vance Aydlett, Vice Chairman
<b>SECONDER:</b>	S. Paul O'Neal, Commissioner
<b>AYES:</b>	David L. Griggs, Board Chairman, O. Vance Aydlett, Vice Chairman, S. Paul O'Neal, Commissioner, Paul M. Beaumont, Commissioner, Marion Gilbert, Commissioner, Mike D. Hall, Commissioner, Mike H. Payment, Commissioner