



**CURRITUCK COUNTY  
NORTH CAROLINA**

May 16, 2016

Minutes – Regular Meeting of the Board of Commissioners

**5:00 CALL TO ORDER**

The Currituck County Board of Commissioners held its regular meeting at 5 PM in the Board Meeting Room of the Historic Currituck Courthouse, 153 Courthouse Road, Currituck, NC.

Attendee Name	Title	Status	Arrived
David L. Griggs	Board Chairman	Present	
O. Vance Aydlett	Vice Chairman	Present	
S. Paul O'Neal	Commissioner	Present	
Paul M. Beaumont	Commissioner	Present	
Marion Gilbert	Commissioner	Present	
Mike D. Hall	Commissioner	Present	
Mike H. Payment	Commissioner	Present	

Chairman Griggs called the meeting to order.

**A) Invocation & Pledge of Allegiance-Reverend Eric Rainwater, Currituck Bible Baptist Church**

Reverend Eric Rainwater was not in attendance. In his absence, Commissioner Paul Beaumont gave the Invocation and led the Pledge of Allegiance.

**B) Approval of Agenda**

Commissioner O'Neal moved to approve the agenda as presented and was seconded by Commissioner Gilbert. The motion carried unanimously.

Approved agenda:

**5:00 Call to Order**

A) Invocation & Pledge of Allegiance-Reverend Eric Rainwater,  
Currituck Bible Baptist Church

B) Approval of Agenda

**Public Hearings**

**A) Consideration and Action: PB 12-23 Corolla Wild Horse Fund:**

Request for a special use permit amendment to increase the capacity of approved tour vehicle(s), the property is located at 1129 Corolla Village Road, Tax Map 114H, Parcel B, Poplar Branch Township (Beach).

- B) Public Hearing and Action: PB 15-01 Currituck County (Former Currituck Reserve):** Request for a zoning map amendment for the former Currituck Reserve properties to remove the Planned Unit Development (PUD) overlay zone since the proposed development did not receive preliminary plat approval prior to January 1, 2015. Tax Map 14, Parcels 23 and 39, Tax Map 21, Parcels 12A, 12B, 12C, Tax Map 22, Parcels 78A, 78B, 78D, 78E, 62, 63D and 63Y, Moyock Township.
- C) Consideration and Action: PB 14-05 The Gables:** Request for a preliminary plat/use permit extension for a 66 lot subdivision located off Guinea Road and Thayne Drive, Tax Map 22, Parcels 64A, 64E, and 71B, Moyock Township.

**New Business**

- A) An Ordinance of the Currituck County Board of Commissioners Amending Chapter 2, Article III of the Currituck County Code of Ordinances by adding a new Division 9. Ocean Sands North and Crown Point Service District for Watershed Improvement and Drainage Advisory Board.**
- B) Presentation of Budget for FY 2016-2017 and Set a Date for Public Hearing and Possible Action.**
- C) Board Appointments**
1. Nominations for Initial Appointments to the Animal Shelter Advisory Board
  2. ABC Board
- D) Consent Agenda**
1. Approval Of Minutes-May 2, 2016
  2. Budget Amendments
  3. Surplus Resolution
  4. Proclamation Declaring May as Older Americans Month
  5. Board of Equalization and Review-Approval of Minutes from May 2, 2016
  6. Carova Beach VFD Purchase Request-Fire Truck
  7. Petition for Road Addition for State Maintenance-Sea Breeze Drive, Knotts Island

**E) Commissioner's Report****F)****Cou****nty Manager's****Report****Public****Comment**

*Please limit comments to matters other than those appearing on this agenda as a Public Hearing. Public comments are limited to 5 minutes.*

**Special Meeting of the Tourism Development Authority**

Presentation of the Tourism Development Authority Budget for FY 2016-2017 and Set a Date for Public Hearing and Possible Action

**Special Meeting of the Ocean Sands Water & Sewer District Board**

Presentation of the Ocean Sands Water & Sewer District Budget for FY 2016-2017 and Set a Date for Public Hearing and Possible Action

**Adjourn**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	S. Paul O'Neal, Commissioner
<b>SECONDER:</b>	Marion Gilbert, Commissioner
<b>AYES:</b>	David L. Griggs, Board Chairman, O. Vance Aydlett, Vice Chairman, S. Paul O'Neal, Commissioner, Paul M. Beaumont, Commissioner, Marion Gilbert, Commissioner, Mike D. Hall, Commissioner, Mike H. Payment, Commissioner

**PUBLIC HEARINGS****A. Consideration and Action: PB 12-23 Corolla Wild Horse Fund:**

Parties to the proceeding were sworn in, after which Ben Woody, Planning and Community Development Director, reviewed the request with the Board of Commissioners. The request is to allow an increase in the capacity of one of two horse tour vehicles used by the Corolla Wild Horse Fund.

No one was signed up, nor wished to speak at Public Hearing. Karen McCalpin, Director of the Wild Horse Fund, said Mr. Woody had accurately presented the request and had nothing to add.

Commissioner Aydlett moved to approve with staff recommendations, stating the applicant has demonstrated the proposed use meets the use permit review standards of the UDO, the use will not endanger the public health or safety, the use will not injure the value of adjoining or abutting lands and will be in harmony with the area in which it is

located, the use will be in conformity with the Land Use Plan or other adopted plans, the use will not exceed the county's ability to provide adequate public facilities, for the reason that it is already an operating tour business and there is no change in the numbers of vehicles, the only change is the type of vehicle that is going to be used for one of them.

Commissioner Gilbert seconded and the motion carried unanimously.

To: Board of Commissioners  
 From: Planning Staff  
 Date: May 9, 2016  
 Subject: PB12-23 Corolla Wild Horse Fund  
           Special Use Permit Request for  
           Amendment

#### Request

The Corolla Wild Horse Fund is requesting an amendment to PB 12-23 Corolla Wild Horse Fund special use permit to increase the maximum capacity of one of their approved outdoor tour vehicles.

#### Summary

The Board of Commissioners approved the special use permit on December 3, 2012 and included the following parking requirements.

Use	Parking Requirement	Quantity	Parking Total
Museum	1space per 300 sq. ft.	964 sq. ft.	3 spaces
Office	1 space per 400 sq. ft.	392 sq. ft.	1 space
Horse Tour Rentals	Tour vehicle seating 1-5 persons = 1 space per vehicle	2 vehicles	2 spaces
Employees (Horse tours)	1 space/2 employees	2 employees	1 space
Total Parking available to Corolla Wild Horse Fund =7 spaces		Total Parking Required for uses associated with Corolla Wild Horse Fund	7 spaces

The UDO was revised since the SUP was issued and reductions in required parking for the Museum use allow the Corolla Wild Horse Fund to increase the capacity of one approved tour vehicle per the table below. Since the parking requirement was added as a condition of the SUP; BOC approval of this amendment is required.

Use	Parking Requirement	Quantity	Parking Total
Museum	1space per 500 sq. ft.	964 sq. ft.	1 space
Office	1 space per 300 sq. ft.	392 sq. ft.	1 space
Horse Tour Rentals	Tour vehicle seating 1-5 persons = 1 space per vehicle	1 vehicle	1 space
Horse Tour Rentals	Tour vehicle seating 10- 15 persons = 3 spaces per vehicle	1 vehicle	3 spaces
Employees (Horse tours)	1 space/2 employees	2 employees	1 space
Total Parking available to Corolla Wild Horse Fund = 7 spaces		Total Parking Required for uses associated with Corolla Wild Horse Fund	
		7 spaces	

Commissioner Aydlett, later in the meeting, revisited this item and asked the County Attorney, Ike McRee, what happens if a permit holder is not using a permit that was issued, and if permits go with a company if the company is sold. Mr. McRee explained the provisions regarding the issuance, use, expiration, and revocation of permits, and said a company may not sell a permit to another company, but should a company be sold the permit would go with the company. Commissioner Aydlett expressed concern of a monopolization of permits among a few companies. Mr. McRee answered that it was the Board's intent to restrict the horse tour companies and vehicles, and based the maximum number of permits on the companies that were in existence at the time. Commissioner Aydlett said there should be a way that others could have an opportunity to secure permits and start a business if current permit holders are not using them.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	O. Vance Aydlett, Vice Chairman
<b>SECONDER:</b>	Marion Gilbert, Commissioner
<b>AYES:</b>	David L. Griggs, Board Chairman, O. Vance Aydlett, Vice Chairman, S. Paul O'Neal, Commissioner, Paul M. Beaumont, Commissioner, Marion Gilbert, Commissioner, Mike D. Hall, Commissioner, Mike H. Payment, Commissioner

#### **B. Public Hearing and Action: PB 15-01 Currituck County (Former Currituck Reserve):**

Chairman Griggs opened the Public Hearing and Ben Woody, Planning Director, reviewed the request with the Board, stating there is no need to keep the zoning in place and the property zoning would return to Single family-Mainland.

Commissioner O'Neal noted that removing the overlay zoning results in a significant drop in the number of homes that would be allowed to be built on the property. Mr. Woody reviewed the number of residential homes and commercial that would have been included Planned Unit Development (PUD), and discussed how density can be pulled from the commercial areas resulting in 7-10,000 square foot lot sizes for homes. With discussion concluded, Chairman Griggs noted no one was signed up to speak and the Public Hearing was closed. Commissioner O'Neal moved to approve as presented. His motion was seconded by Commissioner Aydlett and carried unanimously.

TO: Board of Commissioners

FROM: Planning Staff

DATE: April 15, 2016

SUBJECT: County Initiated Zoning Map Amendment - Former Currituck Reserve Properties

Currituck County is initiating a zoning map amendment to rezone the former Currituck Reserve properties to remove the Planned Unit Development (PUD) Overlay zone. Since the proposed development did not receive preliminary plat approval prior to January 1, 2015, the UDO indicates that the Planning Director shall initiate a map amendment application to remove the PUD Overlay. This will bring the property back to its original SFM (Single Family Mainland) zoning district. The properties to be rezoned are identified as follows and are shown on the attached map.

<b>PIN</b>	<b>Owner(s)</b>	<b>Street Address</b>	<b>Acreage</b>	
001400000230000	Jil Wilson	Not assigned	18.96	
001400000390000	Haywood & Cynthia Ward	Not assigned	274.43	
0021000012C0000	Haywood Ward	Not assigned	20.14	
0021000012A0000	Matthew Santjer	688 Tulls Creek Rd	.91	
0021000012B0000	Jess Todd	694 Tulls Creek Rd	.91	
00220000078B0000	AH Currituck Reserve LLC	Not assigned	112.8	
00220000078A0000	Haywood & Cynthia Ward	Not assigned	48	
00220000078E0000	AH Currituck Reserve LLC	838 Tulls Creek Rd	8.75	
00220000078D0000	Currituck County	126 Campus Dr	3.45	
002200000620000	John Jennings,	Brian		Gibson
	Leonard Long, Steven Long	Not assigned	40	
00220000063Y0000	John Jennings,	Brian		Gibson
	Leonard Long, Steven Long	564 Guinea Rd	152.53	
00220000063D0000	John Jennings,	Brian		Gibson
	Leonard Long, Steven Long	564 Guinea Rd	1	

Please let us know if you have any questions. Thank you.

#### **Planning Board Discussion (4/12/16)**

Ms. Glave presented the staff report.

Mr. Cooper asked if this request will have any adverse effect on surrounding properties.

Ms. Glave said the county has requests for development on three of the parcels for SFM (Single Family Mainland), not for Planned Unit Development (PUD).

Mr. Craddock moved to approve PB 15-01 as presented because it is in the public interest, consistent with the Land Use Plan, and will not harm or injury the surrounding properties. Mr. Cooper seconded the motion and motion carried unanimously.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	S. Paul O'Neal, Commissioner
<b>SECONDER:</b>	O. Vance Aydtlett, Vice Chairman
<b>AYES:</b>	David L. Griggs, Board Chairman, O. Vance Aydtlett, Vice Chairman, S. Paul O'Neal, Commissioner, Paul M. Beaumont, Commissioner, Marion Gilbert, Commissioner, Mike D. Hall, Commissioner, Mike H. Payment, Commissioner

**C. Consideration and Action: PB 14-05 The Gables: Request for a preliminary plat/use permit extension for a 66 lot subdivision located off Guinea Road and Thayne Drive, Tax Map 22, Parcels 64A, 64E, and 71B, Moyock Township.**

Ben Woody, Planning Director, reviewed the applicant's request for a permit extension with Commissioners and noted the location of the property on the map included in the powerpoint.

To: Board of Commissioners  
From: Planning Staff  
Date: May 9, 2016  
Subject: The Gables, Preliminary Plat Extension

On June 2, 2014, the Board of Commissioners voted to approve the preliminary plat/use permit for The Gables. This is a conservation subdivision consisting of 66 residential lots located off of Guinea Road and Thayne Drive in Moyock. The construction drawings were approved on May 7, 2015 and remain valid and in effect as long as the preliminary plat remains valid. The preliminary plat approval is due to expire on June 2, 2016.

On May 6, 2016 the engineer, Mark Bissell - Bissell Professional Group, submitted a request for preliminary plat extension of the subdivision citing contract negotiations and financing for the delays in construction. The engineer indicates the applicant has proceeded with due diligence and, it is anticipated that earth moving operations will begin within the next 30 days with the first phase of the development ready to record later this year.

In accordance with the UDO Section 2.4.8.E., the Board of Commissioners may grant a two year extension of the preliminary plat one time for good cause.

Commissioner Gilbert moved to approve Consideration and Action of PB 14-05 to extend the permit application to June 2, 2018, noting she had spoken with the developers who have given their word to begin construction within the next 30 to 60 days. Commissioner O'Neal seconded and the motion carried unanimously.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Marion Gilbert, Commissioner
<b>SECONDER:</b>	S. Paul O'Neal, Commissioner
<b>AYES:</b>	David L. Griggs, Board Chairman, O. Vance Aydtlett, Vice Chairman, S. Paul O'Neal, Commissioner, Paul M. Beaumont, Commissioner, Marion Gilbert, Commissioner, Mike D. Hall, Commissioner, Mike H. Payment, Commissioner

## NEW BUSINESS

**A. An Ordinance of the Currituck County Board of Commissioners Amending Chapter 2, Article III of the Currituck County Code of Ordinances by adding a new Division 9. Ocean Sands North and Crown Point Service District for Watershed Improvement and Drainage Advisory Board.**

County Attorney, Ike McRee, reviewed the creation of the Ocean Sands and Crown Point stormwater service district at the Board's last meeting held May 2, 2016, and explained the provisions in the resolution for the creation of the advisory board for that district, including initial appointments and term limits.

**AN ORDINANCE OF THE CURRITUCK COUNTY BOARD OF COMMISSIONERS AMENDING CHAPTER 2, ARTICLE III OF THE CURRITUCK COUNTY CODE OF ORDINANCES BY ADDING A NEW DIVISION 9. OCEAN SANDS NORTH AND CROWN POINT SERVICE DISTRICT FOR WATERSHED IMPROVEMENT AND DRAINAGE ADVISORY BOARD**

WHEREAS, pursuant to N.C. Gen. Stat. §153A-76 a Board of Commissioners may change the composition and manner of selection of boards, commissions, and agencies, and may generally organize and reorganize the county government in order to promote orderly and efficient administration of county affairs; and

WHEREAS, pursuant to N.C. Gen. Stat. §153A-77 a board of commissioners may appoint advisory boards, committees, councils and agencies composed of qualified and interested county residents to study, interpret and develop community support and cooperation in activities conducted by or under the authority of the board of commissioners.

NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners for the County of Currituck, North Carolina as follows:

PART I. The Code of Ordinances, Currituck County, North Carolina is amended by adding a new division to Chapter 2, Article III to read as follows:

**DIVISION 9. OCEAN SANDS NORTH AND CROWN POINT SERVICE DISTRICT FOR WATERSHED IMPROVEMENT AND DRAINAGE ADVISORY BOARD**

**Sec. 2-241. - Created.**

The Ocean Sands North and Crown Pont Service District for Watershed Improvement and Drainage Advisory Board is created pursuant to G.S. 153A-76.

**Sec. 2-242. - Composition.**

The advisory board shall be composed of seven members who are property owners within the Ocean Sands North and Crown Point Service District for Watershed Improvement and Drainage as delineated on Exhibit A to the Resolution Establishing and Creating the Ocean Sands North and Crown Pont Service District for Watershed Improvement and Drainage adopted by the board of commissioners on May 2, 1016.

**Sec. 2-243. - Appointment and terms of members.**

The advisory board shall be appointed by and serve at the pleasure of the Board of Commissioners in the manner set forth in sections 2-96 <[http://library.municode.com/HTML/12419/level4/COOR\\_CH2AD\\_ARTIIIAUBOCO\\_DIV1GE.html](http://library.municode.com/HTML/12419/level4/COOR_CH2AD_ARTIIIAUBOCO_DIV1GE.html)> and 2-97 <[http://library.municode.com/HTML/12419/level4/COOR\\_CH2AD\\_ARTIIIAUBOCO\\_DIV1GE.html](http://library.municode.com/HTML/12419/level4/COOR_CH2AD_ARTIIIAUBOCO_DIV1GE.html)>.  
The initial advisory board is to consist of three appointees for a term of one year and four appointees for a term of two years. Thereafter, all appointments are to be for terms of two years.

**Sec. 2-244. - Compensation of members.**

The advisory board shall be paid the sum per meeting provided by the board of commissioners in the county fee schedule and shall be reimbursed for expenses incurred by them in the course of their duties upon the presentation of proper vouchers for those expenses.

**Sec. 2-245. - Removal of members.**

The board of commissioners shall have the right to remove any member of the advisory board at will and appoint a replacement member.

**Sec. 2-246. - Duties.**

The advisory board is charged with the duty and responsibility to investigate, study and make recommendations to the board of commissioners pertaining to the creation, construction, enlargement, improvement, maintenance, equipment, operation and financing of the Ocean Sands North and Crown Point Service District for Watershed Improvement and Drainage.

**Sec. 2-247. - Function as advisory body.**



The advisory board shall have no legislative powers of its own but shall simply be an advisory body to the board of commissioners concerning the matters with which it is charged, and the board of commissioners will receive and consider the advisory board's recommendations.

**Sec. 2-248. - Officers.**

The advisory board shall appoint from its membership a chairman and any other officers as it may deem necessary for the orderly conduct of its business.

**Sec. 2-249. - Meetings.**

The advisory shall hold meetings at least once quarterly and at hours as may be fixed by the advisory board. Special meetings may be held on call of the chairman upon 48 hours' notice to all members of the board. A copy of the minutes of all meetings shall be submitted to the county manager. All meetings or other business of the board shall be conducted in accordance with the Open Meetings Law.

**PART II.** All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

**PART III.** This ordinance is effective immediately upon adoption.

ADOPTED this 16th day of May, 2016.

\_\_\_\_\_  
David L. Griggs, Chairman

ATTEST:

\_\_\_\_\_  
Leeann Walton  
Clerk to the Board

After review, Commissioner Aydlett moved to approve with initial term limits for appointees to be set by drawing straws. The motion was seconded by Commissioner Gilbert and carried unanimously.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	O. Vance Aydlett, Vice Chairman
<b>SECONDER:</b>	Marion Gilbert, Commissioner
<b>AYES:</b>	David L. Griggs, Board Chairman, O. Vance Aydlett, Vice Chairman, S. Paul O'Neal, Commissioner, Paul M. Beaumont, Commissioner, Marion Gilbert, Commissioner, Mike D. Hall, Commissioner, Mike H. Payment, Commissioner

**B. Presentation of Budget for FY 2016-2017 and Set a Date for Public Hearing and Possible Action.**

County Manager, Dan Scanlon, explained his duty, as Budget Director, to present and turn over a balanced budget to the Board of Commissioners for consideration. Using a powerpoint presentation, Mr. Scanlon reviewed the proposed budget with the Board of Commissioners. Mr. Scanlon proposed a total budget, with capital projects, of \$70,325,324, representing an increase of 2.7 percent over the prior year. He reported the current property tax rate of .48 cents would be maintained. As he moved through the budget items, Mr. Scanlon answered Commissioner's questions about property tax rates, health care costs, tax revenues, appropriations for public schools, and occupancy tax. Mr. Scanlon explained the costs involved with revaluation as to why the county opts for an eight year cycle in lieu of performing revaluations more frequently. Mr. Scanlon also explained the restricted purpose of certain funds within the operating budget and how funding is set aside for capital projects.

Towards the end of the presentation, Commissioner Aydlett commended Mr. Scanlon and Sandra Hill, Finance Director, on the exemplary job they have done for Currituck County. The date for the public hearing was set to be held at the next meeting of the Board of Commissioners on June 6, 2016. Mr. Scanlon announced the budget will be posted on line for public review as well as in the County Manager's office.

### **C) Board Appointments**

#### **1. Nominations for Initial Appointments to the Animal Shelter Advisory Board**

Commissioner Gilbert was nominated by Commissioner Payment to serve as ex-officio on the Animal Shelter Advisory Board. Commissioner Payment also nominated the following individuals for appointment to the Animal Shelter Advisory Board and suggested initial term lengths. Commissioner O'Neal seconded the recommendations and the nominees were unanimously approved.

Laura Hill was approved to serve a one year initial term.  
Nancy Van Clief was approved to serve a one year initial term.  
Lynn Christian was approved for a two year initial term.  
Donna Corbo was approved for a two year initial term.  
Mike Shannon was approved for a two year initial term.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mike H. Payment, Commissioner
<b>SECONDER:</b>	S. Paul O'Neal, Commissioner
<b>AYES:</b>	David L. Griggs, Board Chairman, O. Vance Aydlett, Vice Chairman, S. Paul O'Neal, Commissioner, Paul M. Beaumont, Commissioner, Marion Gilbert, Commissioner, Mike D. Hall, Commissioner, Mike H. Payment, Commissioner

#### **2. ABC Board**

Commissioner O'Neal nominated Chairman Griggs to be reappointed to the ABC Board and Commissioner Aydlett nominated Commissioner Mike Payment to the ABC Board. The nominations were seconded by Commissioner Beaumont and both were unanimously approved.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>AYES:</b>	David L. Griggs, Board Chairman, O. Vance Aydlett, Vice Chairman, S. Paul O'Neal, Commissioner, Paul M. Beaumont, Commissioner, Marion Gilbert, Commissioner, Mike D. Hall, Commissioner, Mike H. Payment, Commissioner

### **D) Consent Agenda**

Commissioner Aydlett moved to approve the consent agenda. Commissioner Beaumont seconded and the motion carried unanimously.

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** O. Vance Aydlett, Vice Chairman  
**SECONDER:** Paul M. Beaumont, Commissioner  
**AYES:** David L. Griggs, Board Chairman, O. Vance Aydlett, Vice Chairman, S. Paul O'Neal, Commissioner, Paul M. Beaumont, Commissioner, Marion Gilbert, Commissioner, Mike D. Hall, Commissioner, Mike H. Payment, Commissioner

## 1) Approval Of Minutes-May 2, 2016

### 1. BOC regular meeting minutes from May 2, 2016.

### 2. Budget Amendments

		Debit	Credit
		Decrease Revenue or Increase Expense	Increase Revenue or Decrease Expense
<u>Account Number</u>	<u>Account Description</u>		
51848-594001	MES - Energy Mgmt upgrade	\$ 23,149	
51848-591003	CCMS - Auditorium HVAC		\$ 11,206
51848-598003	Central gym roof replacement		\$ 11,943
		<u>\$ 23,149</u>	<u>\$ 23,149</u>
<b>Explanation:</b>	School Construction Fund (51848) - Transfer residual funds from CCMS auditorium HVAC replacement and Central Elem School gym roof to upgrade the energy management system at Moyock Elementary School. These projects are all funded through lottery proceeds and have been approved by the Department of Public		
<b>Net Budget Effect:</b>	School Construction Fund (51) - No change.		
		Debit	Credit
		Decrease Revenue or Increase Expense	Increase Revenue or Decrease Expense
<u>Account Number</u>	<u>Account Description</u>		
10550-561000	Professional Services		\$ 5,000
10550-545000	Contracted Services	\$ 5,000	
		<u>\$ 5,000</u>	<u>\$ 5,000</u>
<b>Explanation:</b>	Airport (10550) - Transfer funds for installation of lights in Hangars A & B and to relocate Dominion Power light pole.		
<b>Net Budget Effect:</b>	Operating Fund (10) - No change.		

		Debit	Credit
		Decrease Revenue or Increase Expense	Increase Revenue or Decrease Expense
<u>Account Number</u>	<u>Account Description</u>		
10752-519100	IV-E Foster Care	\$ 23,000	
10330-431800	Foster Care & Boarding Home		\$ 18,860
10752-519005	State Foster Care & Boarding		\$ 4,140
		<u>\$ 23,000</u>	<u>\$ 23,000</u>
<b>Explanation:</b>	Public Assistance (10752) - Increase appropriations due to increased case load for foster children.		
<b>Net Budget Effect:</b>	Operating Fund (10) - Increased by \$18,860.		

		Debit	Credit
		Decrease Revenue or Increase Expense	Increase Revenue or Decrease Expense
Account Number	Account Description		
10410-557100	Software License Fees	\$ 107	
10415-532000	Supplies	\$ 500	
10415-561000	Professional Services	\$ 30,000	
10420-532000	Supplies	\$ 300	
10430-503000	Salaries - Part time	\$ 8	
10441-545000	Contract Services	\$ 16,646	
10441-553000	Dues & Subscriptions	\$ 49	
10460-592000	Courthouse Projects	\$ 13,969	
10461-536000	Uniforms	\$ 3	
10480-514500	Training & Education	\$ 195	
10480-557300	Excise Tax on Deeds	\$ 90,000	
10515-532000	Supplies	\$ 250	
10530-514000	Travel	\$ 650	
10530-561200	Billing Fees	\$ 15,000	
10540-545000	Contract Services	\$ 104	
10540-545100	Credit Card Fees	\$ 450	
10540-558300	Homeowner's Recovery Fund	\$ 1,800	
10541-536000	Uniforms	\$ 96	
10606-532000	Supplies	\$ 54	
10660-557100	Software License Fees	\$ 107	
10310-400015	Ad Valorem Taxes - 2015 Levy		\$ 30,500
10320-410000	Deed Stamp Excise Tax		\$ 90,195
10340-454000	Building Permits		\$ 2,354
10350-468000	Sale of Capital Assets		\$ 13,969
10410-526000	Advertising		\$ 107
10420-514000	Travel		\$ 300
10430-526000	Advertising		\$ 8
10441-502000	Salaries		\$ 10,000
10441-503000	Salaries - Part time		\$ 3,000
10441-505000	FICA		\$ 995
10441-506000	Insurance Expense		\$ 2,700
10461-514000	Travel		\$ 3
10515-514000	Travel		\$ 100
10515-514800	Fees Paid to Officials		\$ 150
10530-506000	Insurance Expense		\$ 15,650
10541-532000	Supplies		\$ 96
10606-553000	Dues & Subscriptions		\$ 54
10660-557000	Refunds		\$ 107
61818-516200	Vehicle Maintenance	\$ 250	
61818-545100	Credit Card Fees		\$ 250
64848-516000	Repairs & Maintenance	\$ 235	
64848-513000	Utilities		\$ 235
67878-545000	Contract Services	\$ 2,500	
67878-553000	Dues & Subscriptions	\$ 1,310	
67360-470000	Utility Charges		\$ 2,310
67878-513000	Utilities		\$ 500
67878-545100	Credit Card Fees		\$ 1,000
68888-533800	Chemicals	\$ 2,000	
68888-545000	Contract Services	\$ 1,500	
68888-511000	Telephone & Postage		\$ 300
68888-516000	Repairs & Maintenance		\$ 3,200
		\$ 178,083	\$ 178,083
<b>Explanation:</b>	Various Departments - Transfer and increase appropriations for operations for the remainder of the current fiscal year.		
<b>Net Budget Effect:</b>	Operating Fund (10) - Increased by \$137,018.		
	Mainland Water (61) - No change.		
	Maple Commerce Park Sewer (64) - No change.		
	Moyock Central Sewer (67) - Increased by \$2,310.		
	Walnut Island Sewer (68) - No change.		

### 3. Surplus Resolution

#### R E S O L U T I O N

**WHEREAS**, the Board of Commissioners of Currituck County, North Carolina during its regularly scheduled meeting held on May 16, 2016 authorized the following, pursuant to GS 160A and 270(b) that the property listed below be disposed of or auctioned.

Asset#	Description	Serial#
5690	2003 Jeep Grand Cherokee	1J4GW48S93C611636
5691	2003 Ford F150	1FTRF17W73NB26658
5846	2004 Jeep Grand Cherokee	1J4GW48S34C368424
6003	2005 Jeep Grand Cherokee	1J4GS48K75C584807
7006	2009 Dodge Charger	2B3KA43T49H607838
7185	2010 Dodge Charger	2B3AA4CT7AH161782
7237	2004 Ford Crown Victoria	2FAFP73W64X183531
6086	1990 Ford Bucket Truck	1FDNF6OH9LVA16696
2678	Mobile Radio- Maratrac	776ASY1541
4330	Kenwood 32 Channel Mobile Radio	TK760H
5359	Old Fountain @ Judicial Cntr Pond	
5886	Sign- Elections/Parks&Rec Complex	
2066	1988 NC Forestry Office Trailer	
2495	Old Forestry Trailer- used for storage	
6821	Xerox WorkCentre M1181 Copier/Printer	49120030216
6774A-D	Wireless Headsets/Handsets	
6925	Dell Latitude D380 laptop	FVHBTG1
2794	22 Chairs- broken	
5363	3- 36 X 36 Gray Folding Tables	
2797A-C	3- 30 X 60 Tables	
6191	Maple Park Skatepark	
6780	Windscreen- Moyock Middle Tennis Courts	
6781	Windscreen- Sound Park Tennis Courts	
7280A-J	10 Windscreens- Moyock Middle Tennis Courts	
7281A-K	11 Windscreens- CCHS Tennis Courts	
7282A-J	10 Windscreens- Sound Park Tennis Courts	
7733	Clarity II Turbidimeter	2417000K008
2998	Tripod/Winch/Safety Harness- 7'	
2950	Canon NP2120 Copier	VJB12196
4388	Book Return- Point Harbor	
5378	Book Return- Shawboro	
6779	Book Return- Historic Courthouse	
5681	12- 275 Gal Plastic Totes for used oil	
6113	Envirolet Waterless Toilet- Shawboro	
3130	Beacon	
3224	Sections for Library Workstations	
4197	Calcomp Drawing Board III	
2824A-C	Executive Chairs	
2367	John Deere Hitch Mower	
1997	Life Pac 5 Defribrator	
3052	Electric Burster	00351566
5283	Tabletop Burster	15095
2242	Saw w/12" Arm	
5501	Stryker Stretcher- Medic 5	9903-39155
5565	Excalibur Cot- Medic 3	JJ243487
5566	Excalibur Cot- Medic 4	JJ243487
5580	Stryker MX- Pro Cot Medic 15B	99339150154
5781	Proflexx Blue Stretcher- 2002 Moy Amb	L729169
2298	Booster Pump 1- Sligo	

3156 Compudyne DX 2/66                      A841976  
6015 Belkin Omniview Console  
2321 Ext Computer System   X Terminals  
6167 Dell Optiplex minitower                7GBM1B1  
3951 Pentium 133 PC computer

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Commissioners of County of Currituck reserves the right to reject any and all bids.

**ADOPTED**, this 16<sup>th</sup> day of May, 2016.

\_\_\_\_\_  
David L Griggs  
Currituck County Board of Commissioners

ATTEST:

\_\_\_\_\_  
Leeann Walton  
Clerk to the Board

#### **4. Proclamation Declaring May as Older Americans Month**

##### **A PROCLAMATION BY THE CURRITUCK COUNTY BOARD OF COMMISSIONERS Older Americans Month 2016**

**Whereas**, Currituck County includes a thriving community of older Americans who deserve recognition for their contributions to our nation; and

**Whereas**, Currituck County recognizes that older adults are trailblazers-advocating for themselves, their peers, and their communities-paving the way for future generations; and

**Whereas**, is committed to raising awareness about issues facing older Americans and helping all individuals to thrive in communities of their choice for as long as possible; and

**Whereas**, we appreciate the value of inclusion and support in helping older adults successfully contribute to and benefit from their communities; and

**Whereas**, our community can provide opportunities to enrich the lives of individuals of all ages by:

- Promoting and engaging in activity, wellness, and social inclusion.
- Emphasizing home- and community-based services that support independent living.
- Ensuring community members of all ages benefit from the contributions and experience of older adults.

**Now therefore**, we do hereby proclaim May 2016 to be Older Americans Month. The Currituck County Board of Commissioners urge every resident to take time this month to celebrate older adults and the people who serve and support them as powerful and vital individuals who greatly contribute to the community.

Dated this 16th day of May, 2016.

ATTEST: \_\_\_\_\_

David L. Griggs, Chairman

\_\_\_\_\_  
Leeann Walton, Clerk to the Board

(SEAL)

5. **Board of Equalization and Review-Approval of Minutes from May 2, 2016**
6. **Carova Beach VFD Purchase Request-Fire Truck**
7. **Petition for Road Addition for State Maintenance-Sea Breeze Drive, Knotts Island**

**E) Commissioner's Report**

Commissioner O'Neal discussed the repaving of NC 168 in Moyock, stating the North Carolina Department of Transportation (NCDOT) will add a culvert across the highway to alleviate some of the drainage issues, pushing back the timeline. The paving contractor hopes to have the repaving finished in late May or early June. Commissioner O'Neal reported he has received calls about drones and said the County needs to address drones and trespassing. He also recognized the Currituck County High School girls soccer team, who will be playing in the third round at the state competition.

Commissioner Payment congratulated all of the coaches and student athletes, noting how well many of Currituck's sports teams have done this year.

Commissioner Gilbert congratulated all of the new college graduates and welcomed them to the work force.

Commissioner Beaumont acknowledged the boys high school Baseball team, who are proceeding to the third round.

Commissioner Aydlett reported on the girls softball, with a record of 12-0 in conference, saying the girls did a great job.

1. **Motion to adopt a Resolution in opposition to state legislation placing strict limits on Marine Net Fishing in North Carolina and a Resolution in support of legislation sponsored by Senator Cook to prohibit ferry tolling.**

Commissioner O'Neal, noting that the next Commissioners meeting is not until June, asked that the Board take action to adopt a Resolution to oppose the house bill placing strict limits on marine net fishing. Commissioner Aydlett also requested that the Board ask the new director of Marine Fisheries revisit and possibly reverse some of their past directives.

Commissioner Aydlett also requested a Resolution in support of a bill Senator Cook had sponsored to prohibit ferry tolling.

Commissioner O'Neal moved for Board adoption of both Resolutions. Commissioner Aydlett seconded and the motion carried unanimously.

**RESOLUTION OF THE CURRITUCK COUNTY BOARD OF COMMISSIONERS IN SUPPORT OF SENATE BILL 812 TO PROTECT CITIZENS OF NORTH CAROLINA FROM THE FERRY TAX AND TO APPROPRIATE FUNDS FOR FERRY REPLACEMENT**



**WHEREAS**, the Currituck County Board of Commissioners has long held the position that a ferry system which is free to residents and the public is as critical as, and directly akin to, the state-maintained road system, providing ease of travel and access for North Carolina residents and visitors; and,

**WHEREAS**, the Currituck-Knotts Island ferry service has been provided free of charge to all travelers for 50 years, easing the burden of Currituck families, school-age children, and resident workers whose only option was a two-hour commute through the communities of Virginia Beach and Chesapeake in Virginia; and,

**WHEREAS**, ferry travel is the main form of transportation and only connection to the Currituck mainland from Knotts Island, Currituck County, and is the primary transportation corridor between Ocracoke Island and Hatteras Island, Dare County; and,

**WHEREAS**, the North Carolina ferry highway system is a draw for the millions of visitors to North Carolina's coastal communities and beaches, helping to keep tourism a top revenue producer in the state; and,

**WHEREAS**, Senator Bill Cook and Senator Norman Sanderson introduced in the General Assembly Senate Bill 812, which calls for the elimination of ferry tolls currently in existence, prohibits new tolling on ferry routes, and appropriates \$23 million dollars to the Department of Transportation for ferry replacement; and,

**WHEREAS**, Senators Cook and Sanderson, in introducing SB812, clearly understand the importance of the North Carolina ferry system to their constituents who reside or work in coastal communities and rely on ferry travel, and the ferry system's value in a tourism-driven economy.

**NOW THEREFORE BE IT RESOLVED** that the Currituck County Board of Commissioners strongly supports Senate Bill 812 which will eliminate and prevent tolling on North Carolina ferries and provide funding to the North Carolina Department of Transportation to utilize for ferry replacement.

**BE IT FURTHER RESOLVED** that the Currituck County Board of Commissioners encourages local governments in North Carolina's coastal communities whose residents depend on ferry service as a main mode of transportation to join with them in support of SB812.

**ADOPTED** this 16th day of May, 2016.

#### **A RESOLUTION OPPOSING NORTH CAROLINA HB 1122 THAT WOULD LIMIT MARINE NET FISHING**

**WHEREAS**, House Bill 1122 has been introduced in the North Carolina legislature to put a referendum on the ballot in the 2016 general election that would limit marine net fishing purportedly to protect saltwater finfish, shellfish, and other marine animals from unnecessary killing, overfishing, and waste; and

**WHEREAS**, net fishing has been a vibrant and successful part of North Carolina's heritage and culture for all of its recorded history and represents a means by which commercial fishermen create jobs, provide for their families, and contribute to the economic well-being of North Carolina's coastal communities; and

**WHEREAS**, commercial net fishing is a vital part of the economic engine that responsibly harvests fresh, healthy seafood from North Carolina's coastal waters for distribution to American tables; and

**WHEREAS**, existing state and federal regulations provide ample provisions for the monitoring and regulation of commercial net fishing activity with serious penalties and sanctions for rule violations, which have proven to be effective in preventing unnecessary killing, overfishing, and waste; and

**WHEREAS**, there is no peer reviewed science to support an arbitrary ban on commercial net fishing, which would have an immediate and long lasting devastating impact on North Carolina's fishermen, many of whom have no other means to earn a living; and

**WHEREAS**, with the 2016 general election less than six months away, North Carolina's commercial fishermen will not have adequate time before the proposed referendum to properly educate the public about the sustainability of net fishing and the way it benefits North Carolina's economy.

**NOW, THEREFORE, BE IT RESOLVED**, that the Currituck County Board of Commissioners hereby opposes HB 1122 and any other measure that would arbitrarily impair the livelihood of North Carolina's hard working commercial net fishermen.

**BE IT FURTHER RESOLVED**, that the Currituck County Board of Commissioners urges all coastal communities to support North Carolina's working watermen and adopt similar resolutions in opposition of HB 1122.

Adopted this the 16<sup>th</sup> day of May, 2016.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	S. Paul O'Neal, Commissioner
<b>SECONDER:</b>	O. Vance Aydlett, Vice Chairman
<b>AYES:</b>	David L. Griggs, Board Chairman, O. Vance Aydlett, Vice Chairman, S. Paul O'Neal, Commissioner, Paul M. Beaumont, Commissioner, Marion Gilbert, Commissioner, Mike D. Hall, Commissioner, Mike H. Payment, Commissioner

#### **F) County Manager's Report**

There was no report from the County Manager.

#### **PUBLIC COMMENT**

***Please limit comments to matters other than those appearing on this agenda as a Public Hearing. Public comments are limited to 5 minutes.***

Chairman Griggs opened the public comment period.

Lee Smith, of Elizabeth City, spoke of his success getting dogs adopted for the Currituck County Animal Shelter during adoption events he attended. He expressed his wish to continue to assist and be able to continue his work with adoptions. Thanking Mr. Smith for his contribution, Commissioner Gilbert requested contact information so the discussion could be continued.

With no one else wishing to speak, Chairman Griggs closed the Public Comment period.

#### **ADJOURN**

##### **Motion to Adjourn Meeting**

With there being no further business, Commissioner Gilbert moved to adjourn the regular meeting of the Currituck County Board of Commissioners. The motion was seconded by Commissioner Beaumont and carried unanimously. The meeting of the Board of Commissioners was concluded.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Marion Gilbert, Commissioner
<b>SECONDER:</b>	Paul M. Beaumont, Commissioner
<b>AYES:</b>	David L. Griggs, Board Chairman, O. Vance Aydlett, Vice Chairman, S. Paul O'Neal, Commissioner, Paul M. Beaumont, Commissioner, Marion Gilbert, Commissioner, Mike D. Hall, Commissioner, Mike H. Payment, Commissioner

#### **SPECIAL MEETING OF THE TOURISM DEVELOPMENT AUTHORITY**

The Currituck County Board of Commissioners, sitting as the Tourism Development Authority, held a special meeting on May 16, 2016, at the Historic Currituck Courthouse, 153 Courthouse Road, Currituck, NC. The special meeting was held after the close of the regular 5 PM meeting of the Board of Commissioners for the purpose of receiving the Tourism Development Authority's 2016-17 annual budget as presented by the County Manager and to set the date for

public hearing and possible action. Chairman Griggs called the meeting of the Tourism Development Authority to order.

**1. Presentation of the Tourism Development Authority Budget for FY 2016-2017 and Set a Date for Public Hearing and Possible Action**

County Manager, Dan Scanlon, began his review of the proposed budget for the Tourism Development Authority (TDA) by first explaining the Tourism Development Authority's creation by general statute and the local legislation authorizing collection and use of Occupancy Tax. Mr. Scanlon said there are three authorizations which provide for the collection of a total of 6% and he explained the restrictions on how the occupancy tax must be spent, with specific percentages earmarked for promotion and tourism related expenditures. Mr. Scanlon said expected collections would be just over \$10,000,000. Specifically, Mr. Scanlon noted figures of approximately \$3.3 million for tourism promotion and \$6.7 million for tourism related expenditures, noting the breakdown of spending for each.

After presentation, Mr. Scanlon said the proposed budget would be available for public review and announced the June 6, 2016 public hearing, with adoption required by July 1, 2016.

Commissioner Payment clarified the restrictions imposed on occupancy tax spending, and Mr. Scanlon said monies cannot be transferred between tourism promotion and tourism related. Mr. Scanlon said even if the money is not spent and the dollars go into the fund balance, the original designation and restrictions remain.

With there being no further business, meeting of the Tourism Development Authority was adjourned.

**SPECIAL MEETING OF THE OCEAN SANDS WATER & SEWER DISTRICT BOARD**

The Currituck County Board of Commissioners, sitting as the Ocean Sands Water & Sewer District (OSWSD) Board, held a special meeting on May 16, 2016, at the Historic Currituck Courthouse, 153 Courthouse Road, Currituck, NC. The special meeting was held after the close of the regular 5 PM meeting of the Board of Commissioners for the purpose of receiving the OSWSD Board's 2016-17 annual budget as presented by the County Manager and to set the date for public hearing and possible action. Chairman Griggs called the meeting of the OSWSD Board to order.

**2. Presentation of the Ocean Sands Water & Sewer District Budget for FY 2016-2017 and Set a Date for Public Hearing and Possible Action**

Dan Scanlon, County Manager, explained the fund as a wastewater and water service fund and proposed continuing services at the current level, with an identical budget as the prior year of \$1.2 million.

Mr. Scanlon said the numbers that make up the budget are available on line for public review and announced the June 6, 2016, public hearing for possible adoption.

With there being no further business, the meeting of the Ocean Sands Water and Sewer District Board was adjourned.