



**Board of Commissioners  
Agenda Packet**

**May 17, 2021**

**4:00 PM Call to Order**

- A) Invocation & Pledge of Allegiance
- B) Approval of Agenda
- C) Veterans Services Officers Association Presentation  
NC Association of County Veteran Services-Brad Stroud, Pres.
- D) Planning Staff Reports Content Review

**Public Comment**

*Please limit comments to matters other than those appearing on this agenda as a Public Hearing. Public comments are limited to 3 minutes.*

**Commissioner's Report****County Manager's Report****County Attorney's Report****Administrative Reports**

- A) Annual Budget Presentation for FY 2021-2022

**Old Business**

- A) Consideration Of An Ordinance Amending Chapter 9, Article III, Sections 9-31, 9-33 and 9-36 Of The Currituck County Code of Ordinances Modifying Requirements For Issuance of Amplified Sound Permits And Permits to Exceed Certain Decibel Levels

**New Business**

- A) An Ordinance of the Board of Commissioners Amending Sec. 10-62 of the Currituck County Code of Ordinances to Prohibit Parking on the Beach Strand from the North Beach Access Ramp Northward for One and One-Half Miles and Amending Sec. 10-63 of the Code of Ordinances to Clarify the Emergency Vehicle Exception for Operating a Motor Vehicle in a Restricted Driving Area on the Beach Strand
- B) Consideration for Approval of Design Proposal for Moyock Middle School Renovation and Addition
- C) Consent Agenda
  - 1. Budget Amendments
  - 2. Project Ordinance-Fuel Farm
  - 3. Project Ordinance-Coinjock Canal Water Main
  - 4. Consideration of Grant Agreement Between Currituck County and Game Commission of Currituck County

5. Surplus Resolution-LifePak Machines, EMS
6. Resolution Approving the Exhibition, Use and Discharge of Pyrotechnics in Historic Corolla Park, Corolla, North Carolina.
7. Job Description Revision-Contract Purchasing Agent
8. Approval Of Minutes-May 3, 2021

**Adjourn****Special Meeting-Tourism Development Authority**

Tourism Annual Budget Presentation for FY 2021-2022

TDA Budget Amendments

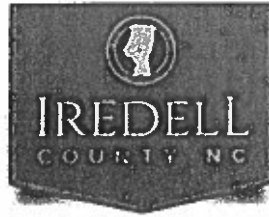
**Adjourn TDA Meeting****Special Meeting-Ocean Sands Water and Sewer District**

Ocean Sands Water & Sewer District Annual Budget Presentation for FY 2021-2022

OSWSD Budget Amendments

**Adjourn OSWSD Meeting**

James B. Mallory III, Chairman  
Melissa Neader, Vice-Chairman  
Scottie Brown  
Gene Houpe  
Marvin Norman



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## IREDELL COUNTY BOARD OF COMMISSIONERS

Currituck County Veteran Advisory Board  
Currituck, North Carolina 27929

5 April 2021

RE: County Veteran Service Officer (CVSO)

Members of the Board:

I am delighted to be able to share with you some of my insights and experiences with the Iredell County Veteran Service Officer program. I am presently in my seventh year as Chairman of the Iredell County Board of Commissioners, an attorney in solo practice and a Veteran having retired as a Major General in the United States Army Reserve.

The CVSO program is one of our most popular and appreciated county services. While we have no active Department of Defense (DOD) presence in Iredell County, we do have a significant number of veterans and military retirees and their families, with more moving to North Carolina every day. The benefits to which these veterans may be entitled to are significant and an overall boost to our local economy, but more importantly represent much needed and deserved compensation for our veteran's sacrifices for our nation. However, these benefits are not typically automatic and often require persistent engagement with multiple bureaucracies to qualify for their benefits. Whether disability, vocational rehabilitation, GI Bill education benefits, mortgage loans, military ID's, VA and retiree healthcare, military records or death benefits, having a knowledgeable advocate who knows where the right belly button to push for the desired result is an invaluable resource for our citizens.

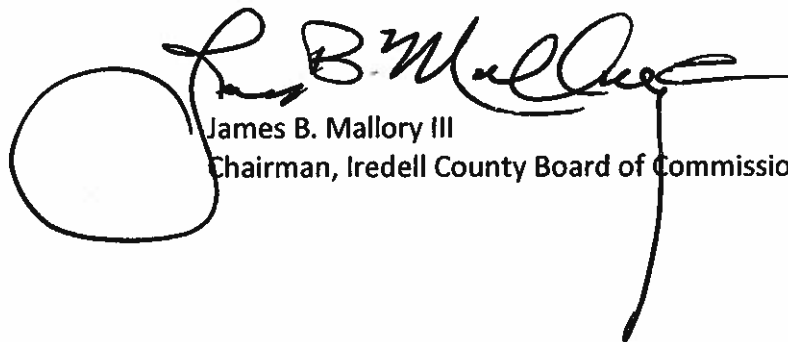
Retired Army First Sergeant Brad Stroud has been our County Veteran Service Officer for many years and reports directly to our County Manager as a stand-alone department with offices housed in our primary Government Center in Statesville. While I have seen counties place the CVSO in different department such as Human Resources and the Department of Social Services, we believe that working directly for the County Manager and by extension the Iredell County Board of Commissioners has been most appropriate and provides a high level of visibility and commitment to our veterans and families, as well as support to the CVSO. Due to increased demand for assistance in navigating DOD and VA benefits and services, we have expanded our CVSO department with two additional personnel and added a second physical location in Mooresville.

Communication: NC Association of County Veteran Services-Brad Stroud, Pres. (Veterans Services Officers Association Presentation)

Finally, no CVSO is on his own – he or she has battle buddies throughout the state through the NCACVSO that can provide mentoring and insights into how to most effectively engage on behalf of our veterans. The CVSO also works in conjunction with Congressional staff who are frequently contacted by constituents who are having challenges in working the system.

I am certain that Currituck County, with its close proximity to the many DOD activities in and around the Norfolk/Virginia Beach area, can benefit from the CVSO program. Please don't hesitate to contact me for any additional information. With best regards, I am

Sincerely yours,



James B. Mallory III  
Chairman, Iredell County Board of Commissioners



**IREDELL COUNTY**  
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April 5, 2021

RE: Advantages of a local Veterans Service Department

To Whom It May Concern:

Iredell County is proud to have 26 County Departments to assist our citizens. The services we provide range from Public Transportation to Emergency Medical Services and all County Departments partner together to provide quality, cost-effective and customer focused public services.

When you poll the citizens of Iredell County regarding the most important service the County provides, you will receive an array of responses. To the high school student that is struggling to complete their virtual instruction without access to internet service, they would answer the Public Library where they can come and use the free public Wi-Fi or public PCs. To the young, disabled adult that doesn't have transportation to and from their place of employment, they would answer ICATS Public Transportation that has vans to accommodate wheelchairs. For the elderly couple that has experienced a home invasion, they would say the 911 Emergency Communications Department that answered their call for help and the Sheriff's Department that responded. To the single mother with two small children that has recently lost her job, she would say Social Services where she can receive Medicaid and Food & Nutrition Services. For the individual that is having chest pains and shortness of breath, they would say EMS that responds and utilizes 12-lead technology as they provide emergency transport to the cath lab. For the Veteran that proudly served their country that is now advanced in age and experiencing medical concerns with no insurance, they would say the Veterans Service Department where they find they are eligible for free medical treatment.

Iredell County's goal is to provide as many connections for our citizens to provide them with a well-rounded compliment of services to the best of our ability. We serve people from all walks of life and at all stages in their lives. We serve them at their darkest hour in an effort to be that light in their day. We educate them regarding the resources available that will enhance and improve their quality of life.

One of the departments that we take great pride in having is our Veterans Service Department. This is not a service we are mandated to provide yet it is one we are deeply honored to offer where the benefits are long lasting. This department serves those that have bravely served each and every one of us. They help navigate the confusing waters of federal services available to a clientele that is not accustomed to accepting help, yet has dedicated their lives toward helping and

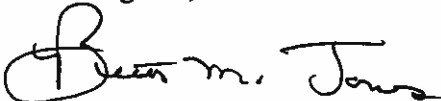
protecting others. This department works tirelessly to ensure soldiers and their families receive the benefits they deserve.

For that Veteran that was not aware of the services they were entitled to after serving their country, they may receive free medical care from the VA. They may find those chronic medical conditions they were experiencing are actually service connected that would qualify them for financial assistance. For the widow of a veteran that has lost their partner in life and provider, there may be monthly financial assistance available as well as burial payments and grave markers. For the soldier that is recently out of the military looking to get back into the work force, there are educational benefits to help retrain them. Even something as simple as assisting a veteran in obtaining a copy of their DD214, all of these services are available to our Veterans.

The full reaching benefit of having a County Veteran Service Department is difficult to quantify because the most valuable service is honoring our proud men and women that have served their country; however, the quantifiable benefits are exponential. The connections and full complement of services and the ability of one county department to partner with another is invaluable. In Iredell County our Veterans Service Department partners with ICATS to provide transportation for Veterans to the Salisbury VA for medical appointments every Tuesday. They partner with our Parks and Recreation Department to offer gym memberships at a reduced rate. They partner with our Social Services Department with referrals from them of Veterans that are not aware of the medical care benefits available to them. They partner with our Register of Deeds Office for assistance with DD214, and the list goes on.

The age old question is "How do you thank a Veteran?" We choose to thank them by going out of our way to serve them.

Best Regards,



Beth M. Jones  
Iredell County Manager

Cc: Brad Stroud, Iredell County Veterans Service Director







FY19 Summary of Expenditures by State  
Expenditures in \$000s

County/ Congressional District	Veteran Population*	Total Expenditure	Compensation & Pension	Construction	Education & Vocational Rehabilitation/ Employment	Loan Guaranty#	General Operating Expenses	Insurance & Indemnities	Medical Care	Unique Patients**
ALAMANCE	9,457	\$ 100,814	\$ 47,799	-	\$ 4,379	-	-	\$ 692	\$ 47,945	3,013
ALEXANDER	2,189	\$ 24,047	\$ 11,932	-	\$ 502	-	-	\$ 117	\$ 11,497	929
ALLEGHANY	811	\$ 7,830	\$ 5,093	-	\$ 115	-	-	\$ 28	\$ 2,595	287
ANSON	1,427	\$ 15,201	\$ 7,365	-	\$ 265	-	-	\$ 53	\$ 7,518	509
ASHE	1,750	\$ 18,234	\$ 10,932	-	\$ 512	-	-	\$ 137	\$ 6,652	679
AVERY	1,077	\$ 11,676	\$ 6,844	-	\$ 451	-	-	\$ 49	\$ 4,333	423
BEAUFORT	3,363	\$ 38,103	\$ 22,450	-	\$ 1,302	-	-	\$ 258	\$ 14,094	1,268
BERTIE	1,054	\$ 10,140	\$ 6,203	-	\$ 206	-	-	\$ 15	\$ 3,716	339
BLADEN	2,074	\$ 27,438	\$ 16,141	-	\$ 680	-	-	\$ 117	\$ 10,501	885
BRUNSWICK	13,848	\$ 121,435	\$ 79,393	-	\$ 3,753	-	-	\$ 926	\$ 37,362	4,395
BUNCOMBE	17,563	\$ 218,117	\$ 83,878	119	\$ 7,150	-	\$ 1,735	\$ 1,110	\$ 124,126	7,710
BURKE	6,397	\$ 66,666	\$ 31,769	-	\$ 1,966	-	-	\$ 327	\$ 32,604	2,533
CABARRUS	12,871	\$ 133,502	\$ 71,483	-	\$ 7,899	-	-	\$ 687	\$ 53,434	4,580
CALDWELL	5,183	\$ 52,824	\$ 27,674	-	\$ 1,136	-	-	\$ 312	\$ 23,701	2,270
CAMDEN	1,308	\$ 13,371	\$ 9,879	-	\$ 1,211	-	-	\$ 26	\$ 2,256	289
CARTERET	7,969	\$ 83,449	\$ 55,775	-	\$ 4,207	-	-	\$ 403	\$ 23,064	2,656
CASWELL	1,465	\$ 15,932	\$ 6,338	-	\$ 286	-	-	\$ 81	\$ 9,227	554
CATAWBA	9,454	\$ 98,236	\$ 52,772	-	\$ 3,718	-	-	\$ 525	\$ 41,221	4,051
CHATHAM	5,159	\$ 26,730	\$ 12,493	-	\$ 994	-	-	\$ 250	\$ 12,993	1,047
CHEROKEE	2,559	\$ 30,005	\$ 17,664	-	\$ 439	-	-	\$ 220	\$ 11,682	1,257
CHOWAN	1,206	\$ 8,822	\$ 5,573	-	\$ 468	-	-	\$ 46	\$ 2,735	262
CLAY	1,041	\$ 10,588	\$ 6,352	-	\$ 220	-	-	\$ 32	\$ 3,984	495
CLEVELAND	6,053	\$ 66,594	\$ 36,546	-	\$ 2,649	-	-	\$ 362	\$ 27,037	2,412
COLUMBUS	3,738	\$ 43,953	\$ 27,839	-	\$ 1,313	-	-	\$ 240	\$ 14,562	1,357
GRAVEN	17,238	\$ 153,255	\$ 110,815	-	\$ 12,254	-	-	\$ 891	\$ 29,295	3,482
CUMBERLAND	60,509	\$ 1,046,551	\$ 683,971	4,142	\$ 101,611	-	\$ 1,687	\$ 4,216	\$ 250,923	23,722
CURRITUCK	3,255	\$ 27,414	\$ 19,875	-	\$ 3,061	-	-	\$ 146	\$ 4,333	614
DARE	3,029	\$ 15,531	\$ 10,499	-	\$ 699	-	-	\$ 197	\$ 4,137	501
DAVIDSON	10,353	\$ 94,672	\$ 40,450	-	\$ 2,416	-	-	\$ 273	\$ 51,533	3,877
DAVE	2,811	\$ 28,365	\$ 14,533	-	\$ 818	-	-	\$ 69	\$ 12,945	1,039
DUPLIN	3,297	\$ 41,377	\$ 27,500	-	\$ 1,610	-	-	\$ 112	\$ 12,154	1,139
DURHAM	14,290	\$ 235,388	\$ 84,196	1,502	\$ 12,755	-	\$ 2,604	\$ 897	\$ 133,435	5,448
EDGECOMBE	3,348	\$ 39,534	\$ 23,116	-	\$ 724	-	-	\$ 74	\$ 15,620	1,180
FORSYTH	22,797	\$ 317,173	\$ 125,960	8,386	\$ 10,366	-	\$ 82,162	\$ 1,998	\$ 88,301	7,911
FRANKLIN	3,891	\$ 44,214	\$ 23,597	-	\$ 1,743	-	-	\$ 234	\$ 18,641	1,317
GASTON	13,948	\$ 135,137	\$ 72,919	-	\$ 6,198	-	-	\$ 581	\$ 55,439	5,017
GATES	1,109	\$ 9,020	\$ 5,995	-	\$ 397	-	-	\$ 12	\$ 2,616	256
GRAHAM	542	\$ 6,448	\$ 3,303	-	\$ 104	-	-	\$ 1	\$ 3,040	245
GRANVILLE	3,779	\$ 43,343	\$ 18,606	-	\$ 1,412	-	-	\$ 339	\$ 22,985	1,277



FY19 Summary of Expenditures by State  
Expenditures in \$000s

County/ Congressional District	Veteran Population*	Total Expenditure	Compensation & Pension	Construction	Education & Vocational Rehabilitation/ Employment	Loan Guaranty#	General Operating Expenses	Insurance & Indemnities	Medical Care	Unique Patients**
GREENE	1,034	\$ 10,165	\$ 6,211	\$ -	\$ 339	\$ -	\$ -	\$ 56	\$ 3,558	377
GUILFORD	29,197	\$ 292,521	\$ 162,063	\$ -	\$ 17,197	\$ -	\$ -	\$ 2,425	\$ 110,837	9,416
HALIFAX	3,100	\$ 42,608	\$ 23,213	\$ -	\$ 1,060	\$ -	\$ -	\$ 496	\$ 17,839	1,113
HARNETT	15,172	\$ 173,005	\$ 100,825	\$ -	\$ 18,753	\$ -	\$ -	\$ 607	\$ 52,820	5,292
HAYWOOD	5,485	\$ 61,219	\$ 30,724	\$ -	\$ 1,112	\$ -	\$ -	\$ 386	\$ 28,997	2,353
HENDERSON	8,970	\$ 77,866	\$ 39,666	\$ -	\$ 2,540	\$ -	\$ -	\$ 640	\$ 34,990	3,091
HERTFORD	1,401	\$ 14,717	\$ 9,497	\$ -	\$ 449	\$ -	\$ -	\$ 64	\$ 4,707	405
HOKE	7,809	\$ 140,076	\$ 93,525	\$ -	\$ 14,463	\$ -	\$ -	\$ 397	\$ 31,691	3,592
HYDE	261	\$ 3,146	\$ 1,723	\$ -	\$ 35	\$ -	\$ -	\$ -	\$ 1,387	91
IREDELL	10,210	\$ 102,832	\$ 52,073	\$ -	\$ 5,907	\$ -	\$ -	\$ 788	\$ 44,064	3,773
JACKSON	2,806	\$ 24,179	\$ 12,497	\$ -	\$ 1,181	\$ -	\$ -	\$ 107	\$ 10,394	1,058
JOHNSTON	13,503	\$ 130,623	\$ 70,635	\$ -	\$ 8,658	\$ -	\$ -	\$ 869	\$ 50,461	4,184
JONES	1,084	\$ 20,463	\$ 15,617	\$ -	\$ 1,187	\$ -	\$ -	\$ 82	\$ 3,576	333
LEE	4,681	\$ 91,892	\$ 65,815	\$ -	\$ 10,254	\$ -	\$ -	\$ 798	\$ 15,025	1,554
LENOIR	4,117	\$ 59,766	\$ 39,506	\$ -	\$ 2,205	\$ -	\$ -	\$ 573	\$ 17,483	1,501
LINCOLN	5,091	\$ 45,365	\$ 24,905	\$ -	\$ 2,151	\$ -	\$ -	\$ 248	\$ 18,060	1,894
MCDOWELL	3,224	\$ 47,106	\$ 21,174	\$ -	\$ 996	\$ -	\$ -	\$ 65	\$ 24,871	1,705
MACON	3,450	\$ 32,848	\$ 17,567	\$ -	\$ 519	\$ -	\$ -	\$ 227	\$ 14,535	1,511
MADISON	1,400	\$ 18,154	\$ 7,610	\$ -	\$ 398	\$ -	\$ -	\$ 37	\$ 10,109	628
MARTIN	1,608	\$ 18,997	\$ 11,509	\$ -	\$ 387	\$ -	\$ -	\$ 92	\$ 7,009	617
MECKLENBURG	49,421	\$ 490,144	\$ 263,701	\$ -	\$ 39,220	\$ -	\$ -	\$ 4,057	\$ 183,166	16,449
MITCHELL	963	\$ 12,232	\$ 5,630	\$ -	\$ 153	\$ -	\$ -	\$ 12	\$ 6,437	458
MONTGOMERY	1,647	\$ 19,901	\$ 11,648	\$ -	\$ 593	\$ -	\$ -	\$ 156	\$ 7,503	632
MOORE	9,884	\$ 119,048	\$ 84,560	\$ -	\$ 11,931	\$ -	\$ -	\$ 1,091	\$ 21,466	2,734
NASH	6,395	\$ 75,000	\$ 44,135	\$ -	\$ 2,642	\$ -	\$ -	\$ 391	\$ 27,833	2,042
NEW HANOVER	15,553	\$ 151,774	\$ 95,719	\$ -	\$ 14,236	\$ -	\$ -	\$ 1,580	\$ 40,240	5,043
NORTHAMPTON	1,408	\$ 15,709	\$ 8,449	\$ -	\$ 252	\$ -	\$ -	\$ 241	\$ 6,767	432
ONSLow	42,279	\$ 502,159	\$ 371,358	\$ -	\$ 60,160	\$ -	\$ -	\$ 1,782	\$ 68,858	9,946
ORANGE	5,372	\$ 55,316	\$ 23,420	\$ -	\$ 7,150	\$ -	\$ -	\$ 806	\$ 23,940	1,405
PAMLICO	1,285	\$ 12,966	\$ 7,246	\$ -	\$ 200	\$ -	\$ -	\$ 112	\$ 5,398	420
PASQUOTANK	4,565	\$ 40,183	\$ 26,944	\$ -	\$ 3,423	\$ -	\$ -	\$ 143	\$ 9,673	1,032
PENDER	5,455	\$ 63,007	\$ 42,232	\$ -	\$ 4,347	\$ -	\$ -	\$ 138	\$ 16,290	1,801
PERQUIMANS	1,483	\$ 12,421	\$ 8,103	\$ -	\$ 606	\$ -	\$ -	\$ 122	\$ 3,589	372
PERSON	2,642	\$ 31,406	\$ 13,648	\$ -	\$ 690	\$ -	\$ -	\$ 176	\$ 16,892	861
PITT	10,660	\$ 120,218	\$ 72,569	\$ -	\$ 9,590	\$ -	\$ -	\$ 573	\$ 37,487	3,576
POLK	1,663	\$ 14,791	\$ 7,915	\$ -	\$ 306	\$ -	\$ -	\$ 124	\$ 6,446	586
RANDOLPH	8,796	\$ 81,504	\$ 39,516	\$ -	\$ 2,365	\$ -	\$ -	\$ 301	\$ 39,322	2,833
RICHMOND	3,172	\$ 44,283	\$ 27,280	\$ -	\$ 1,099	\$ -	\$ -	\$ 377	\$ 15,527	1,391
ROBESON	7,438	\$ 112,930	\$ 70,352	\$ -	\$ 5,339	\$ -	\$ -	\$ 575	\$ 36,664	3,134





FY19 Summary of Expenditures by State  
Expenditures in \$000s

County/ Congressional District	Veteran Population*	Total Expenditure	Compensation & Pension	Construction	Education & Vocational Rehabilitation/ Employment	Loan Guaranty#	General Operating Expenses	Insurance & Indemnities	Medical Care	Unique Patients**
ROCKINGHAM	6,156	\$ 59,455	\$ 30,448	-	\$ 1,082	-	-	\$ 226	\$ 27,699	2,125
ROWAN	9,840	\$ 173,814	\$ 58,590	\$ 5,369	\$ 3,140	-	\$ 6,155	\$ 667	\$ 99,894	5,078
RUTHERFORD	4,237	\$ 55,439	\$ 26,632	-	\$ 921	-	-	\$ 168	\$ 27,717	2,078
SAMPSON	3,764	\$ 53,958	\$ 31,378	-	\$ 1,803	-	\$ -	\$ 287	\$ 20,490	1,532
SCOTLAND	2,351	\$ 28,890	\$ 17,282	-	\$ 820	-	-	\$ 363	\$ 10,425	916
STANLY	3,769	\$ 39,932	\$ 19,387	-	\$ 1,336	-	-	\$ 337	\$ 18,872	1,314
STOKES	2,998	\$ 28,681	\$ 16,040	-	\$ 807	-	-	\$ 137	\$ 11,696	1,098
SURRY	4,239	\$ 47,866	\$ 28,455	-	\$ 1,277	-	-	\$ 223	\$ 17,910	1,610
SWAIN	1,028	\$ 10,342	\$ 5,841	-	\$ 336	-	-	\$ 38	\$ 4,127	361
TRANSPORTATION	3,073	\$ 21,370	\$ 11,068	-	\$ 589	-	-	\$ 303	\$ 9,410	891
TYRRELL	240	\$ 1,227	\$ 780	-	\$ 67	-	-	\$ 10	\$ 370	91
UNION	12,010	\$ 98,838	\$ 58,052	-	\$ 5,543	-	-	\$ 1,032	\$ 34,211	3,302
VANCE	2,461	\$ 34,503	\$ 15,740	-	\$ 600	-	-	\$ 216	\$ 17,948	988
WAKE	52,056	\$ 515,133	\$ 293,697	-	\$ 48,361	-	-	\$ 5,630	\$ 167,445	13,730
WARREN	1,442	\$ 17,762	\$ 7,441	-	\$ 233	-	-	\$ 91	\$ 9,998	535
WASHINGTON	735	\$ 8,886	\$ 5,612	-	\$ 219	-	-	\$ 14	\$ 3,041	301
WATAUGA	2,518	\$ 24,871	\$ 12,253	-	\$ 4,739	-	-	\$ 195	\$ 7,684	868
WAYNE	12,899	\$ 146,311	\$ 100,109	-	\$ 9,620	-	-	\$ 818	\$ 35,764	3,675
WILKES	4,354	\$ 38,341	\$ 21,954	-	\$ 958	-	-	\$ 129	\$ 15,300	1,511
WILSON	4,920	\$ 60,439	\$ 35,617	-	\$ 1,914	-	-	\$ 574	\$ 22,334	1,648
YADKIN	2,148	\$ 21,112	\$ 11,544	-	\$ 578	-	-	\$ 48	\$ 8,942	784
YANCEY	1,180	\$ 16,514	\$ 8,398	-	\$ 596	-	-	\$ 40	\$ 7,479	593
NORTH CAROLINA (Total)	725,313	\$ 8,367,343	\$ 4,772,645	\$ 19,518	\$ 541,617	-	\$ 94,343	\$ 50,314	\$ 2,888,906	245,942
CONG. DIST (01)	42,120	\$ 567,981	\$ 265,559	\$ 1,502	\$ 22,740	-	\$ 2,604	\$ 3,094	\$ 272,483	15,211
CONG. DIST (02)	58,062	\$ 609,336	\$ 351,210	25	\$ 49,894	-	-	\$ 4,364	\$ 203,841	17,680
CONG. DIST (03)	100,155	\$ 1,073,119	\$ 756,189	-	\$ 97,217	-	-	\$ 5,194	\$ 214,520	25,219
CONG. DIST (04)	36,889	\$ 378,670	\$ 201,531	\$ 1,904	\$ 36,387	-	\$ 1,687	\$ 4,161	\$ 133,000	9,941
CONG. DIST (05)	45,548	\$ 544,887	\$ 254,724	\$ 7,149	\$ 20,568	-	\$ 82,162	\$ 3,099	\$ 177,187	16,362
CONG. DIST (06)	48,364	\$ 508,849	\$ 271,610	\$ 766	\$ 25,944	-	-	\$ 3,356	\$ 207,172	15,291
CONG. DIST (07)	63,122	\$ 669,860	\$ 429,026	\$ 416	\$ 39,493	-	-	\$ 4,391	\$ 196,533	20,468
CONG. DIST (08)	90,652	\$ 1,363,323	\$ 864,714	\$ 1,831	\$ 119,414	-	-	\$ 6,465	\$ 370,899	34,242
CONG. DIST (09)	50,834	\$ 625,261	\$ 387,502	-	\$ 42,449	-	\$ 1,735	\$ 2,520	\$ 244,852	19,871
CONG. DIST (10)	48,380	\$ 527,559	\$ 259,184	\$ 11	\$ 19,256	-	-	\$ 3,340	\$ 280,892	23,217
CONG. DIST (11)	56,699	\$ 592,298	\$ 291,848	\$ 108	\$ 16,111	-	-	\$ 3,189	\$ 165,608	14,263
CONG. DIST (12)	38,854	\$ 410,550	\$ 207,314	\$ 908	\$ 30,834	-	\$ 2,697	\$ 2,928	\$ 230,821	16,800
CONG. DIST (13)	45,635	\$ 495,650	\$ 232,235	\$ 4,897	\$ 21,311	-	\$ 3,458			

FY19 Summary of Expenditures by State  
Expenditures in \$000s

County/ Congressional District	Veteran Population*	Total Expenditure	Compensation & Pension	Construction	Education & Vocational Rehabilitation/ Employment	Loan Guaranty#	General Operating Expenses	Insurance & Indemnities	Medical Care	Unique Patients**
NORTH CAROLINA (Total)	725,313	\$ 8,367,343	\$ 4,772,645	\$ 19,518	\$ 541,617	\$ -	\$ 94,343	\$ 50,314	\$ 2,888,906	245,942
Notes:										

\* Veteran population estimates, as of September 30, 2019, are produced by the VA Predictive Analytics and Actuary Service (VetPop 2016).

# Prior to FY 08, "Loan Guaranty" expenditures were included in the Education & Vocational Rehabilitation and Employment (E&VRE) programs. Currently, all "Loan Guaranty" expenditures are attributed to Travis County, TX, where all Loan Guaranty payments are processed. VA will continue to improve data collection for future GDX reports to better distribute loan expenditures at the state, county and congressional district levels.

\*\* Unique patients are patients who received treatment at a VA health care facility. Data are provided by the Allocation Resource Center (ARC).

Expenditure data sources: USASpending.gov for Compensation & Pension (C&P) and Education and Vocational Rehabilitation and Employment (E&VRE) Benefits; Veterans Benefits Administration Insurance Center for the Insurance costs; the VA Financial Management System (FMS) for Construction, Medical Research, General Operating Expenses, and certain C&P and Readjustment data; and the Allocation Resource Center (ARC) for Medical Care costs.

1. Expenditures are rounded to the nearest thousand dollars. For example, \$500 to \$1,000 are rounded to \$1, \$0 to \$499 are rounded to \$0, and "\$ -" = 0 or no expenditures.

2. The Compensation & Pension expenditures include dollars for the following programs: veterans' compensation for service-connected disabilities; dependency and indemnity compensation for service-connected deaths; veterans' pension for nonservice-connected disabilities; and burial and other benefits to veterans and their survivors.

3. Medical Care expenditures include dollars for medical services, medical administration, facility maintenance, educational support, research support, and other overhead items. Medical Care expenditures do not include dollars for construction or other non-medical support.

4. Medical Care expenditures are allocated to the patient's home location, not the site of care.





37037	North Carolina	Chatham	816	240	133	132	184	127	177	256	382	733	83
37039	North Carolina	Cherokee	763	208	105	115	193	142	93	204	466	708	55
37041	North Carolina	Chowan	281	74	39	51	68	49	49	103	129	249	32
37043	North Carolina	Clay	288	90	50	44	61	43	35	67	186	272	16
37045	North Carolina	Cleveland	1,482	347	240	215	407	273	302	412	768	1,379	103
37047	North Carolina	Columbus	1,077	208	138	136	335	260	195	375	507	975	102
37049	North Carolina	Craven	5,373	1,021	819	893	1,691	949	2,072	1,914	1,387	4,636	737
37051	North Carolina	Cumberland	26,351	3,502	3,185	3,592	9,039	7,033	9,148	11,575	5,628	21,290	5,061
37053	North Carolina	Currituck	971	257	168	175	243	128	176	472	323	847	124
37055	North Carolina	Dare	736	224	124	126	157	105	88	254	394	674	62
37057	North Carolina	Davidson	2,117	556	351	283	571	356	520	618	979	1,939	178
37059	North Carolina	Davie	550	154	95	69	139	93	98	182	270	497	53
37061	North Carolina	Duplin	1,042	226	105	139	326	246	216	365	461	942	100
37063	North Carolina	Durham	4,093	908	628	580	1,217	760	946	1,535	1,612	3,520	573
37065	North Carolina	Edgecombe	891	193	115	125	270	188	131	332	428	788	103
37067	North Carolina	Forsyth	5,294	1,316	760	783	1,477	958	1,234	1,824	2,236	4,709	585
37069	North Carolina	Franklin	970	219	142	139	288	182	239	361	370	851	119
37071	North Carolina	Gaston	3,337	908	502	482	846	599	797	991	1,549	2,997	340
37073	North Carolina	Gates	268	63	40	41	77	47	46	119	103	230	38
37075	North Carolina	Graham	143	30	14	23	51	25	20	32	91	**	**



37077	North Carolina	Granville	874	203	136	108	289	138	201	346	327	768	106
37079	North Carolina	Greene	314	52	37	48	112	65	52	132	130	287	27
37081	North Carolina	Guilford	7,156	1,672	1,007	1,047	2,058	1,372	1,671	2,596	2,889	6,251	905
37083	North Carolina	Halifax	997	230	144	146	273	204	154	352	491	893	104
37085	North Carolina	Harnett	5,214	734	623	681	1,745	1,431	1,884	2,216	1,114	4,333	881
37087	North Carolina	Haywood	1,421	420	214	187	358	242	210	393	818	1,347	74
37089	North Carolina	Henderson	1,797	529	309	243	422	294	319	474	1,004	1,643	154
37091	North Carolina	Hertford	397	78	52	66	123	78	72	161	164	360	37
37093	North Carolina	Hoke	2,961	334	311	372	1,032	912	1,129	1,394	438	2,340	621
37095	North Carolina	Hyde	69	21	**	**	13	13	**	**	45	**	**
37097	North Carolina	Iredell	2,418	610	399	349	648	412	644	752	1,022	2,205	213
37099	North Carolina	Jackson	721	213	117	114	169	108	111	199	411	667	54
37101	North Carolina	Johnston	3,372	751	518	496	961	646	969	1,275	1,128	2,971	401
37103	North Carolina	Jones	343	80	37	46	102	78	78	140	125	302	41
37105	North Carolina	Lee	1,476	280	211	224	438	323	394	598	484	1,296	180
37107	North Carolina	Lenoir	1,336	276	177	180	373	330	259	471	606	1,209	127
37109	North Carolina	Lincoln	1,052	296	173	158	254	171	241	306	505	967	85
37111	North Carolina	Mcdowell	865	198	134	136	234	163	150	225	490	807	58
37113	North Carolina	Macon	883	274	154	118	200	137	119	217	547	815	68
37115	North Carolina	Madison	333	97	47	59	80	50	57	85	191	310	23

37117	North Carolina	Martin	418	81	51	60	128	98	59	142	217	380	38
37119	North Carolina	Mecklenburg	12,953	3,085	1,829	1,825	3,760	2,454	3,775	4,764	4,414	11,057	1,896
37121	North Carolina	Mitchell	263	61	40	42	63	57	43	58	162	245	18
37123	North Carolina	Montgomery	411	81	38	63	132	97	80	115	216	387	24
37125	North Carolina	Moore	3,241	588	390	441	978	844	794	1,383	1,064	2,815	426
37127	North Carolina	Nash	1,646	369	212	233	503	329	301	599	746	1,448	198
37129	North Carolina	New Hanover	4,584	1,021	701	660	1,356	846	1,284	1,513	1,787	4,128	456
37131	North Carolina	Northampton	354	87	57	49	96	65	40	135	179	318	36
37133	North Carolina	Onslow	16,973	2,236	2,254	2,537	5,865	4,081	8,782	5,550	2,641	14,558	2,415
37135	North Carolina	Orange	1,313	342	220	201	336	214	352	428	533	1,141	172
37137	North Carolina	Pamlico	363	95	53	53	91	71	48	107	208	344	19
37139	North Carolina	Pasquotank	1,349	335	235	239	404	136	281	656	412	1,187	162
37141	North Carolina	Pender	1,674	341	245	234	475	379	506	601	567	1,510	164
37143	North Carolina	Perquimans	382	106	54	78	87	57	59	150	173	347	35
37145	North Carolina	Person	561	123	79	90	177	92	115	184	262	529	32
37147	North Carolina	Pitt	3,239	735	450	479	945	630	877	1,189	1,173	2,842	397
37149	North Carolina	Polk	332	87	51	40	89	65	51	78	203	312	20
37151	North Carolina	Randolph	1,848	470	278	267	491	342	432	548	868	1,708	140
37153	North Carolina	Richmond	1,038	204	125	134	331	244	175	353	510	949	89
37155	North Carolina	Robeson	2,363	429	315	333	753	533	498	954	911	2,095	268

37157	North Carolina	Rockingham	1,277	295	191	195	384	212	240	386	651	1,171	106
37159	North Carolina	Rowan	2,507	634	355	326	686	506	493	784	1,230	2,265	242
37161	North Carolina	Rutherford	1,103	300	172	132	279	220	188	281	634	1,030	73
37163	North Carolina	Sampson	1,188	235	157	138	362	296	196	433	559	1,065	123
37165	North Carolina	Scotland	684	123	102	93	207	159	112	259	313	627	57
37167	North Carolina	Stanly	793	210	141	96	216	130	177	209	407	728	65
37169	North Carolina	Stokes	628	164	84	95	153	132	119	168	341	591	37
37171	North Carolina	Surry	982	243	150	161	256	172	182	240	560	929	53
37173	North Carolina	Swain	297	77	41	55	79	45	48	90	159	277	20
37175	North Carolina	Transylvania	557	166	96	78	126	91	76	119	362	511	46
37177	North Carolina	Tyrrell	62	19	13	**	12	**	10	19	33	**	**
37179	North Carolina	Union	2,406	649	357	343	644	413	641	791	974	2,170	236
37181	North Carolina	Vance	638	145	95	93	186	119	115	237	286	576	62
37183	North Carolina	Wake	13,374	3,221	2,176	1,987	3,721	2,269	4,043	5,087	4,244	11,528	1,846
37185	North Carolina	Warren	337	65	46	61	104	61	32	122	183	303	34
37187	North Carolina	Washington	237	69	43	26	63	36	41	76	120	219	18
37189	North Carolina	Watauga	753	201	133	120	193	106	172	185	396	697	56
37191	North Carolina	Wayne	4,680	974	704	725	1,383	894	1,217	1,950	1,513	3,965	715
37193	North Carolina	Wilkes	999	271	130	142	255	201	169	231	599	930	69
37195	North Carolina	Wilson	1,550	322	208	197	456	367	303	571	676	1,400	150

37197	North Carolina	Yadkin	515	145	91	72	122	85	103	131	281	487	28
37199	North Carolina	Yancey	367	94	46	56	109	62	43	82	242	344	23

FY 2018	POP	Total	C&P	#CVSO'S	FY 2019	POP	Total	C&P	#CVSO'S
TYRRELL	246				TYRRELL	240			
HYDE	264				HYDE	261			
GRAHAM	550				GRAHAM	542			
WASHINGTON	749				WASHINGTON	735			
ALLEGHANY	829				ALLEGHANY	811			
MITCHELL	990				MITCHELL	963			
SWAIN	1,040				SWAIN	1028			
GREENE	1,050				GREENE	1034			
CLAY	1,061				CLAY	1041			
BERTIE	1,077				BERTIE	1054			
JONES	1,094				AVERY	1077			
GATES	1,105				JONES	1084			
AVERY	1,111				GATES	1109			
YANCEY	1,207				YANCEY	1180			
CHOWAN	1,229				CHOWAN	1206			
CAMDEN	1,290				PAMLICO	1285			
PAMLICO	1,321				CAMDEN	1308			
HERTFORD	1,418				MADISON	1400			
MADISON	1,431				HERTFORD	1401			
NORTHAMPTON	1,435				NORTHAMPTON	1408			
ANSON	1,462				ANSON	1427			
WARREN	1,466				WARREN	1442			
PERQUIMANS	1,496				CASWELL	1465			
CASWELL	1,498	14148	5688	1	PERQUIMANS	1,483			
MARTIN	1,632	17248	10111	1	MARTIN	1,608	18997	11509	1
MONTGOMERY	1,676	17199	9073	1	MONTGOMERY	1,647	19901	11648	1
POLK	1,724	13586	6840	1	POLK	1,663	14791	7915	1
ASHE	1,799	16031	9289	1	ASHE	1,750	18234	10932	1
BLADEN	2,073	24773	13520	1	BLADEN	2,074	27438	16141	1
YADKIN	2,184	17655	9462	1	YADKIN	2,148	21112	11544	1
ALEXANDER	2,223	20593	9851	1	ALEXANDER	2,189	24047	11932	1
SCOTLAND	2,398	25801	14445	1	SCOTLAND	2,351	28890	17282	1
VANCE	2,497	29531	12919	2	VANCE	2,461	34503	15740	2
CHEROKEE	2,604	25679	14247	2	WATAUGA	2,518	24871	12253	2
WATAUGA	2,611	21996	10770	2	CHEROKEE	2,559	30005	17664	2
PERSON	2,679	27277	11809	1	PERSON	2,642	31406	13648	1
JACKSON	2,857	22021	11080	2	JACKSON	2,806	24179	12497	2
DAVIE	2,861	24314	11797	1	DAVIE	2,811	28365	14533	1
STOKES	3,063	25964	13549	1	STOKES	2,998	28681	16040	1
DARE	3,084	13147	8748	1	DARE	3,029	15531	10499	1
HALIFAX	3,161	36520	19801	1	TRANSYLVANIA	3,073	21370	11068	1
TRANSYLVANIA	3,171	20542	9697	1	HALIFAX	3,100	42608	23213	1
RICHMOND	3,230	39517	23576	1	RICHMOND	3,172	44283	27280	1
CURRITUCK	3,244	24090	16195		MCDOWELL	3,224	47106	21174	1
MCDOWELL	3,282	43775	18340	1	CURRITUCK	3,255	27414	19875	
DUPLIN	3,353	38191	24447	3	DUPLIN	3,297	41377	27500	3
EDGECOMBE	3,403	34745	19775	1	EDGECOMBE	3,348	39534	23116	1
BEAUFORT	3,434	32453	19062	1	BEAUFORT	3,363	38103	22450	1
MACON	3,523	30406	15166	2	MACON	3,450	32848	17567	2
COLUMBUS	3,780	38698	24004	2	COLUMBUS	3,738	43953	27839	2
GRANVILLE	3,798	36822	15569	1	SAMPSON	3,764	53958	31378	2

SAMPSON	3,823	49882	27154	2	STANLY	3,769	39932	19387	1
STANLY	3,840	35552	15703	1	GRANVILLE	3,779	43343	18606	1
FRANKLIN	3,877	38292	19557	1	FRANKLIN	3,891	44214	23597	1
LENOIR	4,177	53155	34177		LENOIR	4,117	59766	39506	
RUTHERFORD	4,311	45968	22062	2	RUTHERFORD	4,237	55439	26632	2
SURRY	4,344	43705	24539	3	SURRY	4,239	47866	28455	3
WILKES	4,484	35348	18827	2	WILKES	4,354	38341	21954	2
PASQUOTANK	4,516	34842	22805		PASQUOTANK	4,565	40183	26944	
LEE	4,742	77046	52633	2	LEE	4,681	91892	65815	2
WILSON	5,002	54457	31254	1	WILSON	4,920	60439	35617	1
LINCOLN	5,139				LINCOLN	5,091	45365	24905	2
CHATHAM	5,236				CHATHAM	5,159			
CALDWELL	5,298				CALDWELL	5,183			
PENDER	5,432				ORANGE	5,372			
ORANGE	5,454				PENDER	5,455			
HAYWOOD	5,579				HAYWOOD	5,485			
CLEVELAND	6,137				CLEVELAND	6,053			
ROCKINGHAM	6,245				ROCKINGHAM	6,156			
NASH	6,434				NASH	6,395			
BURKE	6,540				BURKE	6,397			
ROBESON	7,480				ROBESON	7,438			
HOKE	7,586				HOKE	7,809			
CARTERET	8,002				CARTERET	7,969			
RANDOLPH	8,926				RANDOLPH	8,796			
HENDERSON	9,127				HENDERSON	8,970			
ALAMANCE	9,584				CATAWBA	9,454			
CATAWBA	9,607				ALAMANCE	9,457			
MOORE	9,954				ROWAN	9,840			
ROWAN	9,979				MOORE	9,884			
IREDELL	10,308				IREDELL	10,210			
DAVIDSON	10,478				DAVIDSON	10,353			
PITT	10,694				PITT	10,660			
UNION	12,048				UNION	12,010			
WAYNE	12,824				CABARRUS	12,871			
CABARRUS	12,928				WAYNE	12,899			
JOHNSTON	13,462				JOHNSTON	13,503			
BRUNSWICK	13,836				BRUNSWICK	13,848			
GASTON	14,121				GASTON	13,948			
DURHAM	14,495				DURHAM	14,290			
HARNETT	14,927				HARNETT	15,172			
NEW HANOVER	15,707				NEW HANOVER	15,553			
CRAVEN	16,834				CRAVEN	17,238			
BUNCOMBE	17,955				BUNCOMBE	17,563			
FORSYTH	23,174				FORSYTH	22,797			
GUILFORD	29,841				GUILFORD	29,197			
ONSLOW	39,994				ONSLOW	42,279			
MECKLENBURG	49,887				MECKLENBURG	49,421			
WAKE	52,200				WAKE	52,056			
CUMBERLAND	59,850				CUMBERLAND	60,509			



FY 2016	POP	Total	C&P
TYRRELL	258		
HYDE	269		
GRAHAM	565		
WASHINGTON	775		
ALLEGHANY	863		
MITCHELL	1,043		
SWAIN	1,061		
GREENE	1,080		
GATES	1,092		
CLAY	1,100		
JONES	1,114		
BERTIE	1,124		
AVERY	1,178		
CAMDEN	1,247		
YANCEY	1,258		
CHOWAN	1,273		
PAMLICO	1,389		
HERTFORD	1,453		
NORTHAMPTON	1,485		
MADISON	1,489	14885	6594
WARREN	1,509	16924	6797
PERQUIMANS	1,517	10401	6871
ANSON	1,532	12312	6680
CASWELL	1,570	12056	5296
MARTIN	1,678	19012	10947
MONTGOMERY	1,731	16173	9514
POLK	1,851	12467	7222
ASHE	1,896	14470	9402
BLADEN	2,065	23873	13931
YADKIN	2,252	15848	9073
ALEXANDER	2,284	20244	10506
SCOTLAND	2,490	25278	14660
VANCE	2,564	28753	14271
CHEROKEE	2,695	24515	14222
PERSON	2,744	24923	12381
WATAUGA	2,804	18586	9881
JACKSON	2,953	23677	12396
DAVIE	2,956	21965	11087
STOKES	3,185	23376	12547
DARE	3,186	13975	9336
CURRITUCK	3,216	23480	15467
HALIFAX	3,275	37167	22214
RICHMOND	3,337	40267	25315
TRANSYLVANIA	3,357	20169	9728
MCDOWELL	3,394	41593	19948
DUPLIN	3,460	34836	23876
EDGECOMBE	3,507	35809	20952
BEAUFORT	3,571	34239	20788
MACON	3,656	29654	15859
GRANVILLE	3,826	29657	14867
FRANKLIN	3,836	34277	18093

FY 2017	POP	Total	C&P
TYRRELL	252		
HYDE	267		
GRAHAM	558		
WASHINGTON	763		
ALLEGHANY	847		
MITCHELL	1,016		
SWAIN	1,051		
GREENE	1,065		
CLAY	1,081		
GATES	1,099		
BERTIE	1,101		
JONES	1,105		
AVERY	1,145		
YANCEY	1,234		
CHOWAN	1,251		
CAMDEN	1,270		
PAMLICO	1,355		
HERTFORD	1,435		
MADISON	1,460		
NORTHAMPTON	1,461		
WARREN	1,488		
ANSON	1,497	12401	6513
PERQUIMANS	1,507	10895	6808
CASWELL	1,533	12367	5176
MARTIN	1,656	18260	10824
MONTGOMERY	1,704	16824	9191
POLK	1,787	13722	7276
ASHE	1,848	15891	9960
BLADEN	2,070	25011	13629
YADKIN	2,219	17243	9543
ALEXANDER	2,254	19072	10059
SCOTLAND	2,444	26514	15151
VANCE	2,531	27698	13097
CHEROKEE	2,649	23865	14338
WATAUGA	2,707	21769	10196
PERSON	2,713	25941	12359
JACKSON	2,907	22700	12143
DAVIE	2,910	23244	11618
STOKES	3,126	24930	12668
DARE	3,137	13580	9106
HALIFAX	3,219	39230	21150
CURRITUCK	3,230	24082	16416
TRANSYLVANIA	3,266	20840	10053
RICHMOND	3,285	41885	25221
MCDOWELL	3,339	41458	19087
DUPLIN	3,408	37932	24142
EDGECOMBE	3,457	36796	20846
BEAUFORT	3,504	36566	20423
MACON	3,592	28569	15087
GRANVILLE	3,814	33656	15312
COLUMBUS	3,819	40381	24811

COLUMBUS	3,854	39229	25169
SAMPSON	3,934	49696	27415
STANLY	3,976	31683	15821
LENOIR	4,286	55099	37448
PASQUOTANK	4,399	33922	22920
RUTHERFORD	4,454	46344	22648
SURRY	4,548	42196	25225
WILKES	4,742	33696	19536
LEE	4,861	68894	46481
WILSON	5,163	52731	32758
LINCOLN	5,223		
PENDER	5,365		
CHATHAM	5,380		
CALDWELL	5,526		
ORANGE	5,606		
HAYWOOD	5,748		
CLEVELAND	6,299		
ROCKINGHAM	6,409		
NASH	6,491		
BURKE	6,811		
HOKE	7,099		
ROBESON	7,541		
CARTERET	8,042		
RANDOLPH	9,168		
HENDERSON	9,413		
ALAMANCE	9,832		
CATAWBA	9,901		
MOORE	10,069		
ROWAN	10,235		
IREDELL	10,483		
DAVIDSON	10,705		
PITT	10,747		
UNION	12,094		
WAYNE	12,604		
CABARRUS	13,007		
JOHNSTON	13,353		
BRUNSWICK	13,741		
HARNETT	14,367		
GASTON	14,438		
DURHAM	14,909		
CRAVEN	15,848		
NEW HANOVER	15,978		
BUNCOMBE	18,739		
FORSYTH	23,883		
GUILFORD	31,149		
ONSLOW	34,739		
MECKLENBURG	50,793		
WAKE	52,400		
CUMBERLAND	58,013		

FRANKLIN	3,859	35400	18434
SAMPSON	3,880	51648	28421
STANLY	3,910	34160	15683
LENOIR	4,234	54749	36034
RUTHERFORD	4,383	45863	22310
SURRY	4,448	41223	24441
PASQUOTANK	4,461	34187	23127
WILKES	4,614	34355	19101
LEE	4,802	73703	49799
WILSON	5,084	59842	33250
LINCOLN	5,184		
CHATHAM	5,310		
PENDER	5,402		
CALDWELL	5,413		
ORANGE	5,532		
HAYWOOD	5,667		
CLEVELAND	6,220		
ROCKINGHAM	6,330		
NASH	6,467		
BURKE	6,679		
HOKE	7,352		
ROBESON	7,516		
CARTERET	8,027		
RANDOLPH	9,051		
HENDERSON	9,276		
ALAMANCE	9,710		
CATAWBA	9,756		
MOORE	10,016		
ROWAN	10,112		
IREDELL	10,400		
DAVIDSON	10,596		
PITT	10,723		
UNION	12,076		
WAYNE	12,730		
CABARRUS	12,974		
JOHNSTON	13,412		
BRUNSWICK	13,800		
GASTON	14,285		
HARNETT	14,662		
DURHAM	14,702		
NEW HANOVER	15,851		
CRAVEN	16,383		
BUNCOMBE	18,349		
FORSYTH	23,538		
GUILFORD	30,494		
ONSLOW	37,538		
MECKLENBURG	50,348		
WAKE	52,318		
CUMBERLAND	59,049		

FY 2014	POP	Total	C&P
HYDE	392		
TYRRELL	402		
GRAHAM	661		
ALLEGHANY	910		
WASHINGTON	926		
CLAY	1,051		
CAMDEN	1,064		
GATES	1,124		
JONES	1,134		
MITCHELL	1,137		
AVERY	1,148		
BERTIE	1,168		
GREENE	1,240		
SWAIN	1,244		
PAMLICO	1,367		
MADISON	1,379		
YANCEY	1,496	14685	8047
NORTHAMPTON	1,507	11212	6266
PERQUIMANS	1,549	8791	5490
WARREN	1,556	13760	6358
CHOWAN	1,635	7550	5107
MARTIN	1,645	16931	10437
ANSON	1,667	10076	6173
HERTFORD	1,850	13331	7959
ASHE	1,912	13956	9170
MONTGOMERY	1,961	14729	8585
CASWELL	2,005	12146	5328
POLK	2,018	12898	6961
VANCE	2,475	26322	13080
YADKIN	2,513	14940	8115
WATAUGA	2,555	17961	9350
CHEROKEE	2,700	23400	12939
SCOTLAND	2,775	22209	13773
ALEXANDER	2,805	18561	9597
PERSON	2,937	23970	11188
BLADEN	3,016	20227	12125
JACKSON	3,075	22889	13057
CURRITUCK	3,128	19020	12622
DAVIE	3,218	18989	9929
DARE	3,246	12128	8374
EDGECOMBE	3,348	32581	18733
TRANSYLVANIA	3,482	19381	9608
MACON	3,490	26669	14797
DUPLIN	3,519	31413	20840
MCDOWELL	3,593	40057	18570
HALIFAX	3,631	32401	19828
RICHMOND	3,633	37039	24210
COLUMBUS	3,786	35751	23673
SAMPSON	3,805	42077	24738
BEAUFORT	3,890	31238	19605
STOKES	3,940	19043	10867

FY 2015	POP	Total	C&P
HYDE	386		
TYRRELL	401		
GRAHAM	658		
ALLEGHANY	897		
WASHINGTON	913		
CLAY	1,040		
CAMDEN	1,083		
MITCHELL	1,116		
AVERY	1,128		
JONES	1,129		
GATES	1,136		
BERTIE	1,146		
GREENE	1,243		
SWAIN	1,245		
PAMLICO	1,350		
MADISON	1,371		
YANCEY	1,469	14909	7783
NORTHAMPTON	1,500	11771	6134
WARREN	1,545	14830	6409
PERQUIMANS	1,545	9096	5758
CHOWAN	1,628	7296	4705
MARTIN	1,631	18157	9923
ANSON	1,652	11224	6279
HERTFORD	1,848	14126	8783
ASHE	1,882	13140	8346
MONTGOMERY	1,939	15704	8291
CASWELL	1,979	11122	4708
POLK	1,989	13147	6816
VANCE	2,438	28850	13218
YADKIN	2,493	14761	8439
WATAUGA	2,494	18084	8952
CHEROKEE	2,678	23808	13232
SCOTLAND	2,740	22280	13244
ALEXANDER	2,779	18875	9857
PERSON	2,912	25704	10961
BLADEN	3,031	21182	12347
JACKSON	3,059	25160	11924
CURRITUCK	3,163	20915	13637
DAVIE	3,193	20773	10046
DARE	3,209	12599	8447
EDGECOMBE	3,317	34150	19192
TRANSYLVANIA	3,419	18736	9047
MACON	3,444	28804	14189
DUPLIN	3,489	32662	21018
MCDOWELL	3,552	41794	18243
RICHMOND	3,580	38477	23832
HALIFAX	3,585	37234	20326
SAMPSON	3,770	43446	24317
COLUMBUS	3,785	36378	22767
BEAUFORT	3,827	32230	19346
STOKES	3,904	20144	11042

WILKES	4,173	29947	18559
LEE	4,252	54426	36735
LENOIR	4,530	48032	32000
SURRY	4,584	37459	23781
PASQUOTANK	4,702	30294	19431
STANLY	4,705	29290	14425
FRANKLIN	4,939	29026	14091
GRANVILLE	4,962	29324	13606
RUTHERFORD	5,508	48358	22709
WILSON	5,543		
PENDER	6,058		
LINCOLN	6,185		
CHATHAM	6,210		
CALDWELL	6,213		
HAYWOOD	6,410		
ORANGE	6,437		
HOKE	6,705		
BURKE	7,041		
CLEVELAND	7,450		
ROCKINGHAM	7,682		
ROBESON	8,088		
NASH	8,237		
CARTERET	8,472		
MOORE	10,315		
RANDOLPH	11,007		
PITT	11,091		
HENDERSON	11,443		
ALAMANCE	11,502		
CATAWBA	11,853		
ROWAN	11,894		
IREDELL	12,016		
WAYNE	13,159		
CABARRUS	13,288		
UNION	13,302		
BRUNSWICK	13,450		
DAVIDSON	13,887		
HARNETT	14,034		
JOHNSTON	14,101		
CRAVEN	14,531		
DURHAM	15,700		
GASTON	16,464		
NEW HANOVER	17,703		
BUNCOMBE	19,908		
FORSYTH	25,731		
ONSLOW	29,203		
GUILFORD	33,104		
CUMBERLAND	49,239		
MECKLENBURG	57,194		
WAKE	59,109		

WILKES	4,126	32501	18136
LEE	4,215	59430	39398
LENOIR	4,479	51133	33061
SURRY	4,496	38325	22779
STANLY	4,659	29722	14115
PASQUOTANK	4,775	31187	20160
GRANVILLE	4,977	33135	13698
FRANKLIN	4,983	31164	14940
RUTHERFORD	5,427	49896	21552
WILSON	5,492		
PENDER	6,092		
CALDWELL	6,140		
LINCOLN	6,171		
CHATHAM	6,204		
HAYWOOD	6,346		
ORANGE	6,367		
HOKE	6,928		
BURKE	6,985		
CLEVELAND	7,374		
ROCKINGHAM	7,619		
ROBESON	8,092		
NASH	8,206		
CARTERET	8,439		
MOORE	10,226		
RANDOLPH	10,901		
PITT	11,138		
HENDERSON	11,309		
ALAMANCE	11,378		
CATAWBA	11,725		
ROWAN	11,817		
IREDELL	11,935		
CABARRUS	13,285		
WAYNE	13,286		
UNION	13,404		
BRUNSWICK	13,612		
DAVIDSON	13,794		
JOHNSTON	14,234		
HARNETT	14,279		
CRAVEN	14,748		
DURHAM	15,558		
GASTON	16,305		
NEW HANOVER	17,638		
BUNCOMBE	19,638		
FORSYTH	25,448		
ONSLOW	30,329		
GUILFORD	32,533		
CUMBERLAND	50,010		
MECKLENBURG	56,812		
WAKE	59,237		

FY 2012	POP	Total	C&P
HYDE	420		
TYRRELL	430		
GRAHAM	731		
WASHINGTON	951		
CAMDEN	1,020		
ALLEGHANY	1,048		
BERTIE	1,072		
GATES	1,118		
CLAY	1,126		
JONES	1,138		
MITCHELL	1,204		
AVERY	1,210		
SWAIN	1,275		
GREENE	1,297		
PAMLICO	1,386		
MADISON	1,479	9539	4799
YANCEY	1,555	11340	6645
NORTHAMPTON	1,564	9192	4684
CHOWAN	1,579	6329	3551
PERQUIMANS	1,604	6524	4116
WARREN	1,624	10135	4818
ANSON	1,694	9625	4322
MARTIN	1,761	11729	7299
HERTFORD	1,882	9508	5893
CASWELL	1,958	7251	3368
MONTGOMERY	2,050	10978	6328
ASHE	2,057	10662	6714
POLK	2,133	9122	5261
VANCE	2,463	20282	10212
YADKIN	2,642	11552	6438
WATAUGA	2,694	13499	6046
CHEROKEE	2,824	15248	8560
ALEXANDER	2,873	12316	6424
SCOTLAND	2,945	16399	9722
PERSON	3,018	17097	8701
BLADEN	3,086	15348	8753
JACKSON	3,097	16415	9122
CURRITUCK	3,130	13268	8563
DAVIE	3,297	14717	7250
EDGECOMBE	3,411	24539	14347
DARE	3,443	8520	5593
TRANSYLVANIA	3,447	13939	7198
DUPLIN	3,498	22447	14637
MCDOWELL	3,620	29658	13520
MACON	3,624	19342	10190
RICHMOND	3,658	29617	17776
HALIFAX	3,817	22920	14359
SAMPSON	3,918	30506	18189
STOKES	3,961	14366	7212
COLUMBUS	4,002	27409	16723
BEAUFORT	4,056	22479	14371

FY 2013	POP	Total	C&P
HYDE	418		
TYRRELL	425		
GRAHAM	719		
WASHINGTON	938		
ALLEGHANY	1,024		
CAMDEN	1,043		
BERTIE	1,056		
CLAY	1,105		
GATES	1,129		
JONES	1,134		
MITCHELL	1,178		
AVERY	1,182		
SWAIN	1,271		
GREENE	1,287		
PAMLICO	1,371		
MADISON	1,457	11678	5344
YANCEY	1,523	12248	6882
NORTHAMPTON	1,548	10100	5560
CHOWAN	1,578	7093	4444
PERQUIMANS	1,595	7929	4854
WARREN	1,608	12554	5178
ANSON	1,673	10034	5287
MARTIN	1,731	14200	8462
HERTFORD	1,876	11416	6782
CASWELL	1,939	10302	3822
ASHE	2,015	12127	7294
MONTGOMERY	2,017	13495	7358
POLK	2,092	10559	5847
VANCE	2,432	23625	10935
YADKIN	2,598	13520	7206
WATAUGA	2,610	14786	7013
CHEROKEE	2,791	19848	11050
ALEXANDER	2,840	15137	7795
SCOTLAND	2,891	18433	11317
PERSON	2,972	20815	9368
BLADEN	3,082	17378	10396
JACKSON	3,082	20013	10773
CURRITUCK	3,150	17226	10352
DAVIE	3,258	17730	8502
EDGECOMBE	3,368	28344	16326
DARE	3,386	10657	6696
TRANSYLVANIA	3,399	16576	8205
DUPLIN	3,470	27539	17078
MACON	3,573	23835	12355
MCDOWELL	3,575	33546	15184
RICHMOND	3,606	33420	20746
HALIFAX	3,754	28952	16954
SAMPSON	3,869	38168	21039
STOKES	3,924	16956	8597
COLUMBUS	3,968	30948	19279
BEAUFORT	3,978	24950	16434



LEE	4,246	37744	24314
WILKES	4,277	22763	12929
PASQUOTANK	4,605	21637	13117
STANLY	4,709	18815	9569
LENOIR	4,714	33627	23002
SURRY	4,720	28696	17596
FRANKLIN	4,803	20620	10487
GRANVILLE	4,871	20844	9784
RUTHERFORD	5,546	36494	17404
WILSON	5,635		
HOKE	5,747		
PENDER	5,979		
CHATHAM	6,150		
LINCOLN	6,320		
CALDWELL	6,424		
ORANGE	6,584		
HAYWOOD	6,702		
BURKE	7,320		
CLEVELAND	7,682		
ROBESON	8,050		
ROCKINGHAM	8,083		
NASH	8,323		
CARTERET	8,532		
MOORE	10,380		
PITT	10,749		
RANDOLPH	11,122		
ALAMANCE	11,428		
HENDERSON	11,594		
CATAWBA	11,918		
IREDELL	12,112		
ROWAN	12,116		
WAYNE	12,885		
CABARRUS	13,133		
BRUNSWICK	13,243		
UNION	13,295		
CRAVEN	13,361		
HARNETT	13,520		
JOHNSTON	13,784		
DAVIDSON	13,801		
DURHAM	16,011		
GASTON	17,070		
NEW HANOVER	17,937		
BUNCOMBE	20,337		
ONSLOW	24,560		
FORSYTH	26,049		
GUILFORD	34,020		
CUMBERLAND	46,114		
MECKLENBURG	57,699		
WAKE	58,503		

WILKES	4,207	26558	15108
LEE	4,209	44645	29134
SURRY	4,611	33020	19742
LENOIR	4,643	40753	27246
STANLY	4,656	23604	11810
PASQUOTANK	4,674	25779	15876
FRANKLIN	4,834	23825	12028
GRANVILLE	4,889	23958	11303
RUTHERFORD	5,472	41955	19247
WILSON	5,563		
PENDER	6,010		
HOKE	6,010		
CHATHAM	6,146		
LINCOLN	6,284		
CALDWELL	6,327		
ORANGE	6,505		
HAYWOOD	6,608		
BURKE	7,215		
CLEVELAND	7,573		
ROCKINGHAM	7,971		
ROBESON	8,027		
NASH	8,261		
CARTERET	8,481		
MOORE	10,285		
PITT	10,782		
RANDOLPH	10,996		
ALAMANCE	11,326		
HENDERSON	11,454		
CATAWBA	11,782		
IREDELL	12,003		
ROWAN	12,005		
WAYNE	13,031		
CABARRUS	13,108		
UNION	13,317		
BRUNSWICK	13,368		
CRAVEN	13,617		
DAVIDSON	13,691		
HARNETT	13,787		
JOHNSTON	13,916		
DURHAM	15,846		
GASTON	16,804		
NEW HANOVER	17,800		
BUNCOMBE	19,973		
FORSYTH	25,724		
ONSLOW	26,002		
GUILFORD	33,329		
CUMBERLAND	47,298		
MECKLENBURG	57,018		
WAKE	58,436		



FY 2010	POP	Total	C&P
TYRRELL	347	821	535
HYDE	353		
GRAHAM	762		
WASHINGTON	972	4829	2828
GATES	999		
JONES	1,051		
CLAY	1,143		
BERTIE	1,162		
CAMDEN	1,163		
ALLEGHANY	1,173		
MITCHELL	1,296		
SWAIN	1,359	7395	4552
CHOWAN	1,379	5877	3665
AVERY	1,397	5875	2630
PAMLICO	1,473	7737	4690
PERQUIMANS	1,590	5750	3630
NORTHAMPTON	1,599	8048	4505
HERTFORD	1,654	9506	5338
GREENE	1,678	7713	5002
WARREN	1,695	10727	4793
MADISON	1,857	9135	4516
MARTIN	1,949	10307	6125
YANCEY	2,005	9941	5615
ANSON	2,010	7464	4156
MONTGOMERY	2,217	11809	5424
CASWELL	2,283	11203	5215
ASHE	2,549	8518	5455
POLK	2,728	7298	3967
BLADEN	2,902	15618	9590
CHEROKEE	2,940	15206	8102
ALEXANDER	2,953	10885	5384
VANCE	3,001	17945	8406
YADKIN	3,088	10952	5367
SCOTLAND	3,115	16170	9432
DAVIE	3,251	12528	6219
CURRITUCK	3,260	11047	7629
EDGECOMBE	3,383	19657	12099
PERSON	3,407	16081	7224
JACKSON	3,547	14495	8306
TRANSYLVANIA	3,641	13100	7448
WATAUGA	3,663	11804	6229
DUPLIN	3,768	20109	11743
RICHMOND	3,836	27299	16806
MC DOWELL	3,858	26530	11880
PASQUOTANK	4,050	18906	12077
HALIFAX	4,118	21592	12657
DARE	4,168	7441	5224
MACON	4,178	18892	9634
HOKE	4,201	27833	23433
STOKES	4,266	12497	7028
FRANKLIN	4,342	19082	9398

FY 2011	POP	Total	C&P
HYDE	346	1965	1386
TYRRELL	346	785	500
GRAHAM	758	3851	1892
WASHINGTON	961	5476	3532
GATES	983	4877	3381
JONES	1,014	8559	6134
CLAY	1,128	6189	3473
BERTIE	1,142	6345	3665
CAMDEN	1,151	8341	5550
ALLEGHANY	1,181	3656	2302
MITCHELL	1,289	7987	4125
SWAIN	1,329	8109	4626
CHOWAN	1,344	6904	4036
AVERY	1,403	6749	3172
PAMLICO	1,447	8831	5826
PERQUIMANS	1,552	6710	4256
NORTHAMPTON	1,588	8597	4564
HERTFORD	1,654	10206	6122
WARREN	1,681	10833	5681
GREENE	1,692	8917	6483
MADISON	1,843	9669	5239
MARTIN	1,930	11583	7026
YANCEY	1,997	11367	6489
ANSON	2,001	9070	4881
MONTGOMERY	2,184	12809	6438
CASWELL	2,288	11458	5863
ASHE	2,537	8416	5076
POLK	2,734	9089	5138
BLADEN	2,851	18072	11123
ALEXANDER	2,932	12747	6682
CHEROKEE	2,954	15926	9274
VANCE	2,970	20025	10395
YADKIN	3,064	11972	6175
SCOTLAND	3,075	19189	10974
DAVIE	3,244	15587	7793
CURRITUCK	3,306	13947	9623
EDGECOMBE	3,309	23834	14742
PERSON	3,367	17303	8621
JACKSON	3,554	16605	10069
TRANSYLVANIA	3,631	13305	7516
WATAUGA	3,688	13675	6524
DUPLIN	3,728	21946	14407
RICHMOND	3,779	30852	19956
MC DOWELL	3,835	28795	13807
PASQUOTANK	4,000	22556	14687
HALIFAX	4,049	23037	14863
HOKE	4,138	49619	32502
MACON	4,196	19595	11228
DARE	4,229	8863	6009
STOKES	4,271	14262	8083
GRANVILLE	4,291	22453	11729

GRANVILLE	4,351	19622	9292
COLUMBUS	4,369	23414	14255
BEAUFORT	4,537	20302	12626
SAMPSON	4,562	29297	17221
STANLY	4,967	18162	9025
LENOIR	4,974	29454	19070
WILKES	5,045	23388	13655
LEE	5,143	30740	19189
CHATHAM	5,255		
SURRY	5,517		
LINCOLN	5,664		
RUTHERFORD	5,686		
WILSON	6,079		
PENDER	6,163		
HAYWOOD	6,862		
CALDWELL	6,941		
BURKE	7,461		
ORANGE	7,697		
NASH	8,080		
CLEVELAND	8,759		
ROCKINGHAM	8,814		
ROBESON	8,958		
CARTERET	9,290		
PITT	10,643		
MOORE	10,765		
RANDOLPH	11,102		
ALAMANCE	11,227		
HENDERSON	11,421		
HARNETT	11,488		
CATAWBA	11,750		
UNION	12,034		
ROWAN	12,054		
CABARRUS	12,387		
CRAVEN	12,528		
IREDELL	12,562		
JOHNSTON	12,886		
BRUNSWICK	12,982		
DAVIDSON	13,522		
WAYNE	13,629		
DURHAM	16,883		
GASTON	17,778		
ONslow	17,832		
NEW HANOVER	19,078		
BUNCOMBE	21,398		
FORSYTH	23,797		
GUILFORD	33,644		
CUMBERLAND	44,783		
WAKE	53,024		
MECKLENBURG	54,792		

FRANKLIN	4,305	21637	11267
COLUMBUS	4,329	26690	15290
BEAUFORT	4,465	21676	14611
SAMPSON	4,537	33321	20252
LENOIR	4,875	33271	23105
STANLY	4,911	19303	9795
LEE	4,991	30740	19189
WILKES	5,009	24726	14758
CHATHAM	5,255		
SURRY	5,446		
RUTHERFORD	5,634		
LINCOLN	5,649		
WILSON	6,041		
PENDER	6,176		
HAYWOOD	6,883		
CALDWELL	6,935		
BURKE	7,389		
ORANGE	7,749		
NASH	8,006		
CLEVELAND	8,672		
ROCKINGHAM	8,694		
ROBESON	8,922		
CARTERET	9,195		
PITT	10,597		
MOORE	10,780		
RANDOLPH	10,984		
ALAMANCE	11,103		
HENDERSON	11,341		
HARNETT	11,437		
CATAWBA	11,562		
ROWAN	11,938		
UNION	12,107		
CRAVEN	12,326		
CABARRUS	12,377		
IREDELL	12,545		
JOHNSTON	12,795		
BRUNSWICK	13,116		
WAYNE	13,344		
DAVIDSON	13,365		
DURHAM	16,900		
ONslow	17,413		
GASTON	17,660		
NEW HANOVER	19,013		
BUNCOMBE	21,253		
FORSYTH	23,514		
GUILFORD	33,137		
CUMBERLAND	44,175		
WAKE	53,060		
MECKLENBURG	54,671		

## VETERAN SERVICES

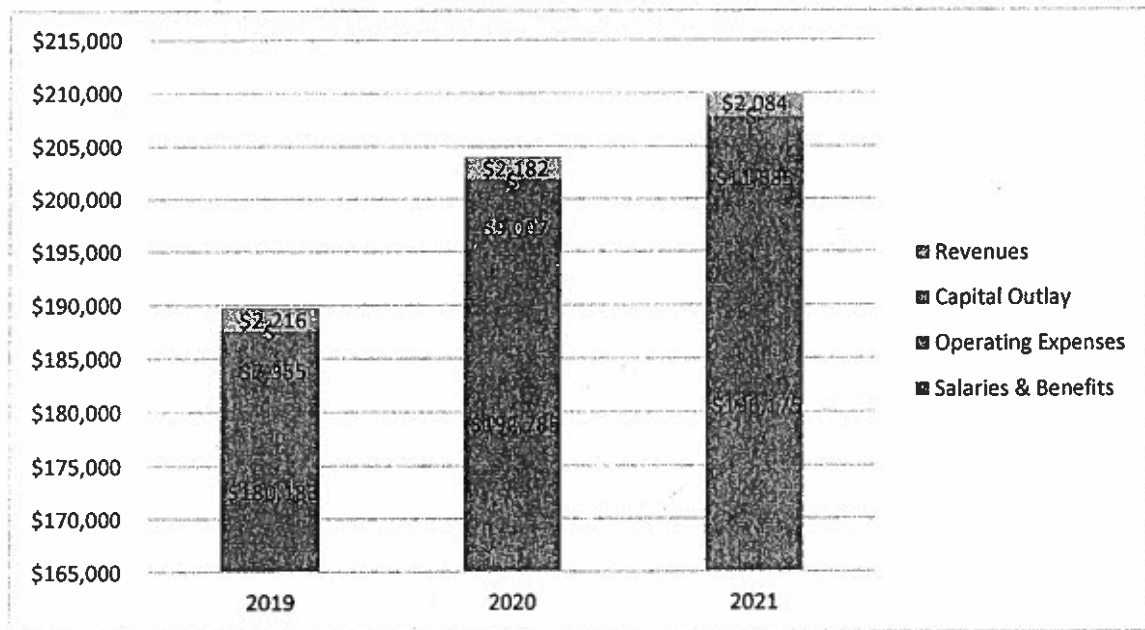
**PROPOSED BUDGET FOR FISCAL YEAR 2021-2022**

March 2, 2021

## VETERAN SERVICES Fiscal Year 2021-22

Provide Nationally Accredited, Professional & Courteous service to all Iredell County Veterans and their dependents with regards to VA & Military Service Related Matters.

### Budget



### Anticipated Needs FY 2022

List your department's major prioritized needs for the upcoming year, with a dollar figure. Do not include PC replacements, as they are covered through IT.

- Replace Director, will retire on or about 1 Feb 2022. Consider posting position early to allow
1. (train up /advisor/mentor time)
  - 2.
  - 3.

### Anticipated Needs 3-5 years

List your department's major longer-term prioritized needs, with estimated dollar figures.

- Possible purchase of Electronic Submission Software (waiting on NCDMVA to choose system for
1. compatability and cost savings) Potential Cost up to \$5,000

### **Anticipated Challenges**

**FY2022**

List any challenges that your department may face in the next fiscal year. This includes changes in legislation, increased demand, lack of training, but not a limited budget.

1. Veteran Services Assistant (Brooke) obtain NCDMVA accreditation
2. Increased claims due to changes in VA law(ie Agent Orange Changes, Camp Lejuene )
3. Posting/Selecting/Hiring/Training of new Veteran Services Director

**SAMPSON COUNTY, NORTH CAROLINA**  
**Recommended Budget Fiscal Year 2020 - 2021**

Account Number & Description	Current Year		Administration Recommended	Board Approved
	Original Budget	Year to Date Actual		
<b>11558200 VETERANS</b>				
512100 SALARIES	85,584.00	78,452.00	85,584.00	
512101 SALARY ADJUSTMENTS	0.00	0.00	0.00	
512600 PART-TIME SALARIES	9,100.00	5,437.81	9,100.00	
512700 LONGEVITY	2,501.00	2,501.00	2,501.00	
518100 FICA	6,026.00	4,864.69	6,026.00	
518120 MEDICARE FICA	1,410.00	1,137.69	1,410.00	
518200 RETIREMENT	7,937.00	7,293.83	7,937.00	
518300 GROUP INSURANCE	18,576.00	17,028.00	18,576.00	
518400 DENTAL INSURANCE	720.00	640.86	720.00	
518700 CAFETERIA FEES	24.00	0.00	24.00	
518901 401K COUNTY CONTRIBUTION	4,405.00	3,960.34	4,405.00	
526100 OFFICE SUPPLIES	2,825.00	2,469.66	2,825.00	
526200 DEPARTMENTAL SUPPLIES	2,488.00	1,730.68	2,488.00	
526201 DEPT SUPPLIES EQUIPMENT	0.00	0.00	0.00	
531100 TRAVEL	3,313.00	1,208.76	3,313.00	
531700 TRAVEL ALLOWANCE	0.00	85.00	0.00	
532100 TELEPHONE AND POSTAGE	2,947.00	2,655.89	2,947.00	
535100 MAINT/REPAIR - BUILDINGS/GRNDS	3,712.00	85.00	3,712.00	



**SAMPSON COUNTY, NORTH CAROLINA**  
**Recommended Budget Fiscal Year 2020 - 2021**

Account Number & Description	Current Year		Year to Date	Administration	Board
	Original Budget	Actual		Recommended	Approved
<b>11558200 VETERANS</b>					
535200 MAINT/REPAIR - EQUIPMENT	450.00	0.00	450.00		
537000 ADVERTISING	1,500.00	350.00	1,500.00		
543000 RENTAL - EQUIPMENT	0.00	0.00	0.00		
544000 CONTRACTED SERVICES	2,525.00	1,695.97	2,525.00		
544200 VETERANS PROGRAMS	13,500.00	2,937.00	13,500.00		
545000 INSURANCE AND BONDS	200.00	0.00	200.00		
549100 DUES AND SUBSCRIPTIONS	425.00	195.00	425.00		
551000 CAP OUTLAY-OFFICE FURN & EQUIP	0.00	0.00	0.00		
552000 CAPITAL OUTLAY - DATA PROCESS	0.00	0.00	0.00		
<b>Total VETERANS</b>	<b>170,168.00</b>	<b>134,729.18</b>	<b>170,168.00</b>		

VETERANS	EE#	Job Title	Position Number	Grade	Current Salary Rate	Requested Salary	Recommended Salary	Approved Salary
Hope, Sherry	2292	Administrative Support Specialist I	58201	62	30,012	30,012		
Knowles, Ann	1551	Veterans Service Officer	58200	71	55,572	55,572		
					85,584	85,584	-	-

Budgeted salary amounts are subject to review and may be increased or decreased.

Permanent positions	2	2	0	0
Total Permanent salaries	85,584	85,584	-	-
Longevity	2,500	2,500		
Overtime				
Shift differential				
On-call pay				
Part-time				
Travel & cell phone allowance	9,100	9,100		
Fringe Benefit Rates:				
FICA	6.20%	6,025	6,026	-
Medicare FICA	1.45%	1,409	1,410	-
Retirement (Regular)	10.21%	8,993	8,994	-
401(k) (Regular)	5.00%	4,404	4,405	-
Group Insurance	774.00	18,576	18,576	-
Dental Insurance	30.00	720	720	-

ORG	OBJECT	Roll-up	ACCT DESCRIPTION	2018 Orig Budget	2019 Orig Budget	2020 Orig Budget	2021 Orig Budget	2022 Base Budget	FY2021 Orig Bud I/(D) to 5 Yr Avg	5 Year Average	10 Year Average
45110	430050	HHS-Veterans	VETERANS SERVICE FEE	-	-	-	-	-	2,122.07	(2,122.07)	(1,696.64)
45110	480017	HHS-Veterans	MISCELLANEOUS REVENUE	-	-	-	-	-	180.00	(180.00)	(144.20)
		HHS-Veterans Total	REVENUES	-	-	-	-	-	2,302.07	(2,302.07)	(1,840.84)
ORG	OBJECT	Roll-up	ACCT DESCRIPTION	2018 Orig Budget	2019 Orig Budget	2020 Orig Budget	2021 Orig Budget		FY2021 Orig Bud I/(D) to 5 Yr Avg	5 Year Average	10 Year Average
55110	510010	HHS-Veterans	SALARIES AND WAGES	39,628.00	44,467.00	45,361.00	46,272.00		3,382.43	42,885.57	36,785.62
55110	510020	HHS-Veterans	PART-TIME SALARIES	-	-	-	-		-	-	867.30
55110	510040	HHS-Veterans	LONGEVITY	-	-	-	-		-	-	86.00
55110	520050	HHS-Veterans	FICA	3,032.00	3,402.00	3,470.00	3,540.00		260.60	3,279.40	2,832.12
55110	520060	HHS-Veterans	GROUP HOSPITAL INSURANCE	9,900.00	9,900.00	9,900.00	9,900.00		6,200.97	3,699.03	2,622.80
55110	520070	HHS-Veterans	RETIREMENT	3,004.00	3,482.00	4,060.00	4,720.00		1,385.59	3,334.41	2,769.68
55110	520080	HHS-Veterans	WORKMENS COMPENSATION	122.00	142.00	146.00	109.00		(11.00)	120.00	116.40
55110	520100	HHS-Veterans	ECS UNEMPLOYMENT INSURANCE	-	-	-	-		-	-	-
55110	520110	HHS-Veterans	GROUP LIFE INSURANCE	76.00	85.00	174.00	178.00		76.32	101.68	66.87
55110	520120	HHS-Veterans	401K-EMPLOYER SUPPLEMENT	1,189.00	1,334.00	1,361.00	1,388.00		(237.95)	1,625.95	2,291.39
55110	520260	HHS-Veterans	EMPLOYEE EDUCATION REIMBURSEME	-	-	-	-		-	-	40.00
		HHS-Veterans Total	SALARIES & BENEFITS	56,951.00	62,812.00	64,472.00	66,107.00		11,056.96	55,050.04	48,478.18
55110	530120	HHS-Veterans	POSTAGE	150.00	130.00	130.00	130.00		43.42	86.58	74.70
55110	530250	HHS-Veterans	PRINTING & BINDING	-	-	-	-		-	-	-
55110	530300	HHS-Veterans	VEHICLE TIRES	-	-	-	-		-	-	-
55110	530310	HHS-Veterans	VEHICLE GAS & OIL	-	-	-	-		(3.57)	3.57	1.79
55110	530320	HHS-Veterans	OFFICE SUPPLIES	400.00	400.00	400.00	400.00		(41.34)	441.34	566.05
55110	530330	HHS-Veterans	DEPARTMENT SUPPLIES	-	-	-	-		(234.15)	234.15	117.08
55110	540100	HHS-Veterans	EDUCATION & TRAINING	1,750.00	1,750.00	1,750.00	1,750.00		1,327.88	422.12	396.63
55110	540110	HHS-Veterans	TELEPHONE	700.00	700.00	700.00	700.00		137.89	562.11	589.87
55110	540130	HHS-Veterans	UTILITIES	-	-	-	-		-	-	-
55110	540140	HHS-Veterans	TRAVEL	-	-	-	-		(251.56)	251.56	364.18
55110	540210	HHS-Veterans	BUILDING & EQUIPMENT RENTAL	-	-	-	-		-	-	-
55110	540450	HHS-Veterans	PURCHASED SERVICES	270.00	270.00	270.00	262.00		135.42	126.58	283.40
55110	540455	HHS-Veterans	COVID-19 EXPENSE	-	-	-	-		-	-	-
55110	541540	HHS-Veterans	COMPUTER SERVICES	-	-	-	-		-	-	-
55110	541550	HHS-Veterans	CONSULTANTS	-	-	-	-		-	-	-
55110	560120	HHS-Veterans	SPECIAL EVENTS	-	-	-	-		-	-	-
55110	560260	HHS-Veterans	ADVERTISING	100.00	100.00	100.00	100.00		(38.00)	138.00	50.00
55110	560530	HHS-Veterans	DUES & SUBSCRIPTIONS	100.00	120.00	120.00	128.00		(23.42)	151.42	213.02
55110	560540	HHS-Veterans	INSURANCE & BONDS	-	-	-	-		-	-	-
55110	560570	HHS-Veterans	MISCELLANEOUS	-	-	-	-		-	-	-
55110	560600	HHS-Veterans	BUILDING INSURANCE	-	-	-	-		-	-	-
		HHS-Veterans Total	OPERATING EXPENDITURES	3,470.00	3,470.00	3,470.00	3,470.00		1,052.56	2,417.44	2,727.70
55110	580600	HHS-Veterans	EQUIPMENT & FURNITURE	-	-	-	-		-	-	87.29
55110	580620	HHS-Veterans	COMPUTER HARDWARE	-	-	-	-		-	-	132.74
55110	580900	HHS-Veterans	CAPITAL OUTLAY	-	-	-	-		-	-	-
		HHS-Veterans Total	CAPITAL EXPENDITURES	-	-	-	-		-	-	220.03
County Contribution			HHS-Veterans	60,421.00	66,282.00	67,942.00	69,577.00		3,470.00		

Daive County

FY 2000-2019 Summary of Expenditures by State											Iredell County/NC Expenditures IN ACTUAL DOLLARS			
Expenditures in \$000s											COUNTY Expense	Actual Expense	Revised Budget	Revenue
County/ Congressional District	Veteran Population*	Total Expenditure	Compensation & Pension	Education & Vocational Rehabilitation/ Employment	General Operating Maintenance	Insurance & Indemnities	Medical Care	Unique Patients**						
2020 IREDELL									96,195	96,195	209,864			
2019 IREDELL	10,210	102,832	52,073	5,907	788	44,064	3,773	199,610	201,792	204,426	2182			
2018 IREDELL	10,308	89,061	44,492	5,620	427	38,521	3,707	187,373	189,589	195,145	2,216			
2017 IREDELL	10,400	89,013	45,089	4,790	769	38,365	3,698	135,297	137,472	145,045	2,175			
2016 IREDELL	10,483	81,036	43,256	5,244	704	31,831	3,669	127,208	129,338	148,627	2,130			
2015 IREDELL	11,935	76,554	37,895	5,511	786	32,361	3,634	111,691	113,597	128,973	1,907			
2014 IREDELL	12,016	72,069	37,588	5,434	550	28,528	3,649	105,255	105,255	123,986				
2013 IREDELL	12,003	61,002	28,966	4,648	1,071	26,318	3,621	105,360	106,812	122,789	1,452			
2012 IREDELL	12,112	52,372	25,664	4,108	431	22,169	3,514	114,934	116,386	119,338	1,452			
2011 IREDELL	12,545	50,727	25,944	3,330	624	20,829	3,422	111,296	112,748	123,810	1,452			
2010 IREDELL	12,562	44,860	20,794	2,570	917	20,579	3,324	119,201	121,201	122,160	2,000			
2009 IREDELL	12,567	42,613	19,866	1,788	862	20,097	3,148	118,672	120,672	126,655	2,000			
2008 IREDELL	12,550	36,053	16,837	1,183	668	17,365	3,061	129,762	131,762	146,098	2,000			
2007 IREDELL	12,554	31,148	14,861	1,338	567	14,383	3,118	129,676	131,676	135,256	2,000			
2006 IREDELL	11,849	29,011	13,492	1,167	739	13,612	No DATA	85,583	87,583	107,683	2,000			
2005 IREDELL	11,923	14,915	13,105	1,074	736	No DATA	No DATA	95,634	97,634	100,562	2,000			
2004 IREDELL	11,894	23,180	9,825	722	709	11,923	2,768	88,921	90,921	94,258	2,000			
2003 IREDELL	11,416	18,915	9,070	499	698	8,649	2,383	86,037	88,037	88,265	2,000			
2002 IREDELL	11,565	18,283	7,847	371	677	9,388	1,711	81,014	83,014	83,065	2,000			
2001 IREDELL	11,379	8,302	7,308	305	689	No DATA	No DATA	90,238	92,238	94,548	2,000			
2000 IREDELL	No DATA	7,912	6,945	278	688	No DATA	No DATA	83,833	85,833	91,713	2,000			
Totals 2000-2019		949,858	480,917	55,887	14,100	398,982		2,306,595	2,343,560	2,502,402	36,966			
1999 IREDELL	9,967	8,130	7,221	222	686	No DATA	No DATA							
1998 IREDELL	10,831	7,830	6,880	247	703	No DATA	No DATA							
1997 IREDELL	10,381	7,838	6,914	221	702	No DATA	No DATA							
1996 IREDELL	10,381	7,914	7,011	200	702	No DATA	No DATA							



## Currituck County Agenda Item Summary Sheet

**Agenda ID Number** – (ID # 3123)

**Agenda Item Title:** Annual Budget Presentation for FY 2021-2022

**Submitted By:** Leeann Walton – County Manager

**Presenter of Item:** Ben Stikeleather

**Board Action:** Information

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**Brief Description of Agenda Item:**

**Reason for Request:**

The County Manager will present the proposed annual budget for Fiscal Year 2020-2021.

**Potential Budget Affect:** N/A

**Is this item regulated by plan, regulation or statute?** Yes

**Manager Recommendation:**





## Currituck County Agenda Item Summary Sheet

**Agenda ID Number** – (ID # 3081)

**Agenda Item Title:** Consideration Of An Ordinance Amending Chapter 9, Article III, Sections 9-31, 9-33 and 9-36 Of The Currituck County Code of Ordinances Modifying Requirements For Issuance of Amplified Sound Permits And Permits to Exceed Certain Decibel Levels

**Submitted By:** Leeann Walton – County Manager

**Presenter of Item:**

**Board Action:** Action

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**Brief Description of Agenda Item:**

**Modification to noise ordinance to increase the allowable number of annual permits.**

**Potential Budget Affect:** N/A

**Is this item regulated by plan, regulation or statute?** No

**Manager Recommendation:**

**AN ORDINANCE OF THE CURRITUCK COUNTY BOARD OF  
COMMISSIONERS AMENDING CHAPTER 9, ARTICLE II, SECTION 9-31,  
9-33 AND SECTION 9-36 OF THE CURRITUCK COUNTY CODE OF  
ORDINANCES**

WHEREAS, pursuant to N.C. Gen. Stat. §153A-121 a county may by ordinance define, regulate, prohibit, or abate acts, omissions, or conditions detrimental to the health, safety, or welfare of its citizens and the peace and dignity of the county; and

WHEREAS, pursuant to N.C. Gen. Stat. §153A-133 a county may regulate, restrict, or prohibit the production or emission of noises or amplified speech, music or other sounds that tend to annoy, disturb, or frighten its citizens; and

WHEREAS, it is desirable to amend the ordinance to clarify the use categories for which permits for amplified sound permits or permits to exceed decibel levels may be issued in accordance with current practice and by removing the limitation on the frequency of applications for an outdoor amplified sound permit or permit to exceed certain decibel levels which will not limit the Currituck County Sheriff's ability to determine the propriety of permit issuance in a certain vicinity or ability to impose conditions on such permits.

NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners for the County of Currituck, North Carolina as follows:

PART I. The Code of Ordinances, Currituck County, North Carolina is amended by rewriting Section 9-31(12) of the Code of Ordinances to read as follows:

(12) *Classification of use occupancies:* Use occupancies shall be as follows:

a. *Residential use:* All premises containing habitually occupied sleeping quarters. ~~However, p~~Premises containing transient commercial sleeping quarters are considered commercial uses. Hospitals, nursing homes, schools, libraries, and churches are considered residential uses.

b. *Transient residential use:* Residential use premises where the term of occupancy, possession, or tenancy of the property is for less than thirty (30) consecutive days.

~~b.c.~~ *Public space:* Any area owned, utilized or occupied by a municipal, county, state or federal agency, including, but not limited to, park or recreation areas and streets and sidewalks.

~~e.d.~~ *Commercial business:* All premises where sales, professional or other commercial activities are legally permitted, except that residences with lawful home occupations are considered residential.

~~d.e.~~ *Manufacturing or industrial:* All premises where goods or wares are made, warehoused or stored or where manufacturing is legally permitted.

~~e.f.~~ *Agricultural:* All premises which are bona fide farms or which are characterized by farming activities as the primary use of the premises.

~~f.g.~~ In classifying uses under this section, the zoning classification of an area may be considered, however, the actual use of premises shall control when the use and the zoning classification conflict. Any area not otherwise classified under this section shall be considered commercial.

~~g.h.~~ In case of multiple use the more restrictive use category shall prevail.

PART II. The Code of Ordinances, Currituck County, North Carolina is amended by rewriting Section 9-31(12) of the Code of Ordinances to read as follows:

**Sec. 9-33. Maximum permitted sound levels by use occupancy.**

(a) The use of sound amplifying equipment is limited to the conditions specified in this section.

(b) Outdoor amplified sound, including a live musical group or individual using sound amplifying equipment, may be produced only if an authorized agent of the sponsoring business, organization or group has been granted an "outdoor amplified sound permit." This permit must be signed by a representative of the business, organization or group holding or sponsoring the event at which the outdoor amplified sound will be produced.

(c) Except as allowed in subsection (d) below, no person shall operate or cause to be operated any source of sound in such a manner as to create a sound level which at its peak exceeds the limits set forth for the use occupancy categories in Table 1 when measured at or beyond the point on the property line closest to the dwelling located on the property from which the sound complaint originates. For purposes of measurement, the back of the curb, the outside edges of driveways, fences, hedges, or other physical features commonly associated with property boundaries are presumed to be at a point which is at or beyond the property line. In all cases the maximum

sound level permitted by use occupancy shall be determined ~~on the basis of~~ based on the use occupancy of the property from which the sound originates and not by the use occupancy of any surrounding property. Sound which originates from a dwelling unit in a duplex or other multifamily housing unit shall be measured from any point which is at least 25 lineal feet, whether inside or outside a building, from the nearest point of the enclosed or habitable space of the dwelling unit from which the sound originates.

TABLE 1  
SOUND LEVELS BY USE OCCUPANCY

Use Occupancy Category	Time	Sound Level Limit (dB(A))
<u>Residential and Transient residential use</u>	7:00 a.m.—9:00 p.m.	60
	9:00 p.m.—7:00 a.m.	50
Mobile home park	7:00 a.m.—9:00 p.m.	60
	9:00 p.m.—7:00 a.m.	50
Public space, commercial or business	7:00 a.m.—9:00 p.m.	60
	9:00 p.m.—7:00 a.m.	50
Manufacturing or industrial	At all times	70

(d) Sound levels ~~in excess of~~ more than the limits established in Table 1 will be permitted in public space, commercial or business space, manufacturing, industrial space, and transient residential space, but not on residential space, as follows:

1 TABLE 2

	Without Permit (dB(A))	With Permit to exceed (dB(A))
Friday evening (5:00 p.m.—11:00 p.m.)	65	80
Saturday (10:00 a.m.—11:00 p.m.)	65	80
Holidays (as defined in section 9-31) (Noon—11:00 p.m.)	65	80

2 (e) No property owner shall allow a noise-related nuisance or health or safety  
3 hazard to be created or maintained by or on account of tenants of the property owner.  
4 For purposes of this subsection, a noise-related nuisance or health or safety hazard  
5 shall be deemed to exist when a tenant or group of tenants at a specific location  
6 receives a third citation for a noise ordinance violation pursuant to this article. The  
7 property owner shall be liable for the costs of remedying the nuisance or health or  
8 safety hazard in accordance with the provisions of section 9-40. A property owner may  
9 be held liable for the costs of abating the nuisance or remedying the health or safety  
10 hazard only if the property owner has been notified in writing, via actual delivery or  
11 certified mail, of the first two ordinance violations.

12 A property owner shall be liable for the costs of abating the nuisance or  
13 remedying the health or safety hazard upon the third and any subsequent action by  
14 the same tenant at a specific location, provided the third violation occurs at least 15  
15 days from the date of actual receipt of notice of the second violation. It shall be a  
16 complete defense to a citation under the subsection if the owner of the real property  
17 involved can prove that he or she is actively pursuing an eviction process according  
18 to law, and that the eviction process was begun prior to the date of the third or any  
19 subsequent violation by the same tenant at specific location.

20 (f) Notwithstanding the above, the playing of any musical instrument or  
21 electronic sound-amplification equipment in such manner or with such volume, or the  
22 keeping of any animal or bird which makes frequent or long, continued sounds, or the



1 use of any automobile, motorcycle or vehicle so out of repair or in such manner as to  
 2 create unreasonably loud, disturbing sounds, all of which would unreasonably disturb  
 3 persons of ordinary and reasonable sensibilities in the vicinity, shall be prohibited.

4 PART III. The Code of Ordinances, Currituck County, North Carolina is amended  
 5 by rewriting Section 9-36 of the Code of Ordinances to read as follows:

6 **Sec. 9-36. Permits.**

7  
 8 (a) *Who may apply:* A person or group of persons may produce or cause to be  
 9 produced sound ~~in excess of~~ more than the limits set in Table 1 only if a "Permit to  
 10 Exceed" has been obtained. With a permit granted pursuant to this section, maximum  
 11 sound levels shall be as set out in Table 2.

12  
 13 (b) *Application for permit:* Any person or group of persons desiring an "outdoor  
 14 amplified sound permit" or a "permit to exceed" shall apply as provided in this section,  
 15 and shall provide all information required. All applications for a "permit to exceed"  
 16 shall be submitted to the sheriff or ~~his~~ sheriff's designee at least 72 hours prior to the  
 17 scheduled event; ~~Failure to comply with this requirement shall be grounds for~~  
 18 denying the permit.

19  
 20 (c) *Action by sheriff:* The sheriff or ~~his or her~~ sheriff's designee shall act upon  
 21 all requests for permits. In considering and acting on all requests for permits  
 22 pursuant to this article, the ~~S~~sheriff shall consider, but shall not be limited to the  
 23 following, in issuing or denying such permit: The timeliness of the application; the  
 24 nature of the requested activity; previous experience with the applicant; the time of  
 25 the event; other activities in the vicinity of the location proposed; the frequency of the  
 26 application; the cultural or social benefits of the proposed activity; the effect of the  
 27 activity on any residential area of the county and, previous violations, if any, of the  
 28 applicant. ~~In accessing "other activities in the vicinity" and the frequency of~~  
 29 ~~applications in the vicinity, the sheriff shall not issue more than two permits per~~  
 30 ~~month within a 1,000 foot radius of each other, or issue permits for events on~~  
 31 ~~consecutive weekends (Friday and Saturday) within a 1,000 foot radius of each other.~~  
 32 ~~In considering or acting upon a request for a "permit to exceed" requested by a group~~  
 33 ~~the Sheriff or appointed designee shall limit permits granted at any specific location~~  
 34 ~~to no more than two "permits to exceed" per year.~~

35  
 36 (d) *Fee for permit:* Every application for a permit or permits shall require  
 37 payment of \$25.00 administrative fee.

38  
 39 (e) *Conditions on permits:* "Permits to exceed" and "outdoor amplified sound  
 40 permits" shall specify the duration for which noncompliance shall be permitted and  
 41 shall prescribe the conditions or requirements necessary to minimize adverse effects

upon the community or surrounding neighborhood. The sheriff or ~~his or her~~ sheriff's designee may require, but shall not be limited to, the following:

- (1) No sound speakers may be set up more than ten feet off the ground; and
- (2) That permit holder(s) change the arrangement of amplifying equipment or sound instruments upon the request of any ~~Currituck~~ sheriff's deputy ~~so as~~ to minimize the disturbance to others resulting from the position or orientation of the amplifying equipment or from atmospherically or geographically caused dispersal of sound beyond the property lines.
- (3) That adjoining property owners surrounding the location proposed as the site of the permitted event be notified by the applicant at last 72 hours prior to the scheduled event, and ~~also~~ advised of the time by which cleanup of the area will be accomplished. Notice to the adjoining property owners shall include a statement indicating that comments or concerns regarding the issuance of a permit at the proposed location may be made to the sheriff prior to the event. These conditions are mandatory on all "permit to exceed" applicants.
- (4) That no permitted event may last more than four hours in duration.
- (5) That no event may extend beyond 11:00 p.m.
- (6) That the site of the event, and the area surrounding the site of the event, will be cleaned, by the applicant, of all the trash, litter and debris by 10:00 a.m. the following day, or by sunset of the day of the event if the event ends at least four hours before sunset.

(f) *Cooperation with sheriff's department:* Permit holder(s) shall agree to cooperate with the sheriff's department in enforcing the noise control ordinance by having the signer(s) of the permit available at the site of the event during the entire time for which a permit has been issued and capable of assisting the police in enforcing the noise control ordinance. Failure of such signer(s) of a permit to be present or to assist the police in complying with this article will be cause for revocation of said permit.

(g) *Recognition of equivalent permit processes:* The chief administrative officer of any governmental body, institution or agency located in ~~Currituck County~~ the county is authorized to establish, administer and enforce a permit process which is substantially equivalent to the process contained in subsections (a), (b), (c) and (d) of this section. When a permit process has been certified by the county manager as being substantially equivalent, sponsors of events which take place on:

- (1) Premises owned, utilized or occupied by the governmental body, institution or agency; or
- (2) Premises owned, utilized, or occupied by organizations or agencies affiliated with a governmental entity which is recognized to issue permits, may apply for the substantially equivalent permit in lieu of the permit issued by the county. Any activity conducted under a permit issued by a governmental body, institution or agency other than the county shall be subject to all requirements of this article, and a permit issued under a substantially equivalent process recognized by the county manger shall be, for all purposes, the equivalent of a permit issued under this section, including the requirements of subsection (e). A copy of all permits issued under a substantially equivalent process recognized by the county manager shall be forwarded to the sheriff as quickly as possible, but in no case later than 48 hours before the commencement of the event covered under a permit. No permit issued under a substantially equivalent process recognized by the county manager shall be valid if received by the sheriff less ~~that~~ than 48 hours before the commencement of the activity covered by the permit. All equivalent permits must be signed by the sheriff to be valid.

PART IV. If any provision, section, part, paragraph, phrase or sentence of this ordinance is found to be invalid, all other provisions, parts, paragraphs, phrases, and sentences shall remain valid and in full force and effect.

PART V. All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

PART VI. This ordinance shall be effective immediately upon its adoption.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_ 2021.

\_\_\_\_\_  
Michael H. Payment, Chairman  
Board of Commissioners

ATTEST:

\_\_\_\_\_  
Leanne Walton  
Clerk to the Board of Commissioners

(COUNTY SEAL)

1 APPROVED AS TO FORM:  
2

3 \_\_\_\_\_  
4 Donald I. McRee, Jr.  
5 County Attorney  
6

7 Date adopted: \_\_\_\_\_  
8

9 Motion to adopt by Commissioner \_\_\_\_\_  
10

11 Second by Commissioner \_\_\_\_\_  
12

13 Vote: \_\_\_\_\_ AYES \_\_\_\_\_ NAYS  
14  
15



## Currituck County Agenda Item Summary Sheet

**Agenda ID Number** – (ID # 3136)

**Agenda Item Title:** An Ordinance of the Board of Commissioners Amending Sec. 10-62 of the Currituck County Code of Ordinances to Prohibit Parking on the Beach Strand from the North Beach Access Ramp Northward for One and One-Half Miles and Amending Sec. 10-63 of the Code of Ordinances to Clarify the Emergency Vehicle Exception for Operating a Motor Vehicle in a Restricted Driving Area on the Beach Strand

**Submitted By:** Leeann Walton – County Manager

**Presenter of Item:**

**Board Action:** Action

---

**Brief Description of Agenda Item:**

Ordinance amendment to re-establish parking on the off-road area to begin one and one half mile from the north beach ramp, increased from the current one half mile. It will also better define the emergency vehicle exception for parking at the fence line.

**Potential Budget Affect:** N/A

**Is this item regulated by plan, regulation or statute?** No

**Manager Recommendation:**



1           **AN ORDINANCE OF THE CURRITUCK COUNTY BOARD OF**  
2           **COMMISSIONERS AMENDING SECTION 10-62 OF THE CURRITUCK**  
3           **COUNTY CODE OF ORDINANCES TO PROHIBIT PARKING ON THE**  
4           **BEACH STRAND FROM THE NORTH BEACH ACCESS RAMP**  
5           **NORTHWARD FOR ONE AND ONE-HALF MILES AND AMENDING**  
6           **SECTION 10-63 OF THE CURRITUCK COUNTY CODE OF ORDINANCES**  
7           **TO CLARIFY THE EMERGENCY VEHICLE EXCEPTION FOR OPERATING**  
8           **A MOTOR VEHICLE IN A RESTRICTED DRIVING AREA ON THE BEACH**  
9           **STRAND**

10           WHEREAS, pursuant to N.C. Gen. Stat. §153A-121 a county may by  
11 ordinance define, regulate, prohibit, or abate acts, omissions, or conditions  
12 detrimental to the health, safety, or welfare of its citizens and the peace and dignity  
13 of the county;

14           WHEREAS, pursuant to Section 1 of Chapter 875 of the 1985 Session Laws  
15 the county may by ordinance regulate, restrict, and prohibit the use of dune or  
16 beach buggies, jeeps, motorcycles, cars, trucks, or any other form of power-driven  
17 vehicle specified by the county's governing board on the foreshore, beach strand and  
18 barrier dune system; and

19           NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners for  
20 the County of Currituck, North Carolina as follows:

21           PART I. The Code of Ordinances, Currituck County, North Carolina is amended by  
22 rewriting Section 10-62 of the Code of Ordinances to read as follows:

23           **Sec. 10-62. - Blocking foreshore.**

24           (a) No person shall block the foreshore in such a manner that would  
25 prohibit vehicular travel along the foreshore. This subsection shall not apply  
26 between 9:00 a.m. and 5:00 p.m. from the Friday before Memorial Day to Labor  
27 Day in that area one and one-half miles north of the north beach access ramp to  
28 Mile Post 17.

29           (b) All vehicles parked on the beach strand shall be parked in the middle  
30 of the beach strand such that vehicular traffic may pass without obstruction  
31 adjacent to the dune line and, except between 9:00 a.m. and 5:00 p.m. from the  
32 Friday before Memorial Day to Labor Day in the area extending one and one-half  
33 miles north of the north beach access ramp to Mile Post 17, adjacent to the water's  
34 edge. There shall be no lawn chairs, coolers, fishing lines or any other items

blocking the beach strand in any manner that would restrict vehicular movement in a north-south direction along the dune line. There shall be no lawn chairs, coolers, fishing lines or any other items blocking the foreshore in any manner that restricts public safety and emergency response vehicular movement in a north-south direction along the water's edge.

(c) Notwithstanding subsections (a) and (b) of this section, no vehicle shall travel in the area extending one and one-half miles north of the north beach access ramp to Mile Post 17 in a north or south direction between 9:00 a.m. and 5:00 p.m. from the Friday before Memorial Day to Labor Day except in an area bounded on the west by the toe of the dune line and extending eastward to the middle of the beach strand. This section shall not apply to public safety and emergency response motor vehicles.

(d) ~~No vehicle of any type shall be allowed to be parked~~ The parking of any vehicle on the beach strand in an area extending from the north beach access ramp northward for one and one-half miles is prohibited. Violators shall be towed.

PART II. The Code of Ordinances, Currituck County, North Carolina is amended by rewriting Section 10-63 of the Code of Ordinances to read as follows:

**Sec. 10-63. - Restricted areas.**

(a) Where there is an improved all-weather road, dedicated to public use, and running generally north and south and parallel to the beach strand, all vehicles, mopeds, motorcycles or motor vehicles on the foreshore and beach strand are prohibited between May 1 and September 30. This section shall apply specifically to, but is not limited to, the foreshore and beach strand extending from the Dare County line to the north side of the North Beach Access Ramp at North Beach Access Road.

(b) All commercial activities involving motor vehicles, mopeds and horses shall be prohibited from operating on the beach foreshore and the beach strand. This includes vehicles used to tow hang gliders.

(c) The provisions of subsections (a) and (b) of this section do not apply to the following:

- (1) Activity under a Coastal Area Management Act (CAMA) permit requiring access to the beach and authorized by the county local permitting officer;

- 1  
2  
3 (2) County employees, county contractors, county vehicles or emergency  
4 vehicles responding to law enforcement or central dispatch direction  
5 or the drivers thereof, which may be required to enter upon the beach  
6 in the performance of their duties or a governmental agency, its  
7 employees, agents, contractors and subcontractors and their vehicles  
8 when engaged in beach restoration or protection work or conducting  
9 scientific research or animal preservation studies or operations;
- 10 (3) The use of a motor vehicle between the hours of 7:30 a.m. and 5:30  
11 p.m. by management or contractor of a planned unit development  
12 community within that area of the beach strand between the  
13 southern right-of-way line of Shad Street northward to the northern  
14 right-of-way line of Corolla Village Road (SR 1152) provided that a  
15 motor vehicle used pursuant to this subsection may travel across the  
16 Shad Street and Corolla Village Road rights-of-way onto the beach  
17 strand only between the hours of 6:00 a.m. and 7:30 a.m. and 5:30  
18 p.m. and 7:00 p.m. and the motor vehicle is permitted in the manner  
19 required by section 10-64 of this Code;  
20
- 21 (4) The use of a motor vehicle between the hours of 7:30 a.m. and 5:30  
22 p.m. by management or contractor of a planned unit development  
23 community within that area of the beach strand between the  
24 southern boundary line of Pine Island Planned Unit Development as  
25 shown on that plat recorded in Plat Cabinet G, Page 111 of the  
26 Currituck County Registry and the northern boundary line of Pine  
27 Island Planned Unit Development as shown on that plat recorded in  
28 Plat Cabinet E, Page 96 of the Currituck County Registry provided  
29 that a motor vehicle used as provided by this subsection may travel  
30 across the dune line onto the beach strand only between the hours of  
31 6:00 a.m. and 7:30 a.m. and 5:30 p.m. and 7:00 p.m. and the motor  
32 vehicle is permitted in the manner required by section 10-64 of this  
33 Code;  
34
- 35 (5) The use of a motor vehicle between the hours of 7:30 a.m. and 5:30  
36 p.m. by management or contractor of a planned unit development  
37 community within that area of the beach strand between the  
38 southern boundary line of Villages at Ocean Hill Planned Unit

Development as shown on that plat recorded in Plat Cabinet D, Page 357 of the Currituck County Registry and the northern boundary line of Villages at Ocean Hill Planned Unit Development as shown on that plat recorded in Plat Cabinet F, Page 1 of the Currituck County Registry provided that a motor vehicle used as provided by this subsection may travel across the dune line onto the beach strand only between the hours of 6:00 a.m. and 7:30 a.m. and 5:30 p.m. and 7:00 p.m. and the motor vehicle is permitted in the manner required by section 10-64 of this Code; and

- (6) The use of a motor vehicle between the hours of 7:30 a.m. and 5:30 p.m. by management or contractor of a planned unit development community within that area of the beach strand between the southern boundary line of Buck Island Planned Unit Development as shown on that plat recorded in Plat Cabinet G, Page 111 of the Currituck County Registry and the northern boundary line of Buck Island Planned Unit Development as shown on that plat recorded in Plat Cabinet D, Page 245 of the Currituck County Registry provided that a motor vehicle used as provided by this subsection may travel across the dune line onto the beach strand only between the hours of 6:00 a.m. and 7:30 a.m. and 5:30 p.m. and 7:00 p.m. and the motor vehicle is permitted in the manner required by section 10-64 of this Code.

(d) Overnight camping of any type is prohibited on the Currituck County Outer Banks, the beach foreshore and the beach strand.

PART III. All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

PART IV. This ordinance is effective upon adoption.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Michael H. Payment, Chairman

ATTEST:

1 \_\_\_\_\_  
2 Leeann Walton, Clerk to the Board

[COUNTY SEAL]

3  
4  
5  
6  
7 APPROVED AS TO FORM:  
8

9 \_\_\_\_\_  
10 Donald I. McRee, Jr., County Attorney

11  
12 Date adopted: \_\_\_\_\_  
13

14 Motion to adopt by Commissioner \_\_\_\_\_

15 Second by Commissioner \_\_\_\_\_

16 Vote: \_\_\_\_\_ AYES \_\_\_\_\_ NAYS





## Currituck County Agenda Item Summary Sheet

**Agenda ID Number** – (ID # 3130)

**Agenda Item Title:** Consideration for Approval of Design Proposal for Moyock Middle School Renovation and Addition

**Submitted By:** Leeann Walton – County Manager

**Presenter of Item:**

**Board Action:** Action

---

**Brief Description of Agenda Item:**

**Request approval of the design proposal for Moyock Middle School renovations and give authority for County Manager to execute contracts.**

**Potential Budget Affect:** Final TBD

**Is this item regulated by plan, regulation or statute?** No

**Manager Recommendation:**

# SUSSEX

May 5, 2021

County of Currituck  
153 Courthouse Road  
Suite 302  
Currituck, North Carolina 27929

Attn: Michelle Perry  
Assistant County Engineer

Project: Moyock Middle School

Dear Michelle:

Please find enclosed our revised proposal for the design fees associated with the design-build services required for the referenced project. These fees are further clarified in the attached proposals from Boomerang Design, Timmons Group, and Terracon.

The attached fees are for design / preconstruction scope of work only. The total budget costs for this project have not yet been assembled and will be a first step once approved to move forward with design. Once assembled, the total project costs will be updated regularly as we move forward with the design process.

We sincerely appreciate the opportunity to be a part of this important school expansion project and stand ready start design immediately upon approval of this proposal.

Sincerely,



Harry L. Davis III  
President

Attachment: MMS-Sussex Cover Letter 05.05.21 (Moyock Middle School-Design Proposal)

**CURRITUCK COUNTY**  
**MOYOCK MIDDLE SCHOOL - ADDITIONS & RENOVATIONS**  
**DESIGN FEE COMPILATION**

05.05.21

**BOOMERANG DESIGN**

Architecture & Interior Design	\$375,175.00	
Civil Engineering & Site Design	\$39,400.00	
Structural Design	\$27,700.00	
Mechanical, Plumbing, & Electrical	\$130,925.00	
Reimburseables	<u>\$5,000.00</u>	
Sub Total	\$578,200.00	<b>\$578,200.00</b>

**TIMMONS**

Topographic Survey	\$10,750.00	
Subsurface Utility Location	<u>\$0.00</u>	
Sub Total	\$10,750.00	<b>\$10,750.00</b>

**GET SOLUTIONS / TERRACON**

Explorations & Geotechnical Engineering	<u>\$7,835.00</u>	
Sub Total	\$7,835.00	<b>\$7,835.00</b>

**SUSSEX DEVELOPMENT CORPORATION**

Pre Construction Services	<u>\$47,742.80</u>	
Sub Total	\$47,742.80	<b><u>\$47,742.80</u></b>

**TOTAL DESIGN FEES** **\$644,527.80**

## General Clarifications:

1. The costs noted above are for Design only. Total budget costs will be assembled during the design phase.
2. The Project Budget costs noted in the Boomerang proposal are not indicative of total projected costs.
3. Special Inspections are not included in these fees. They will be addressed in the Construction GMP.

Attachment: MMS Design Fee Compilation 05.05.21 (Moyock Middle School-Design Proposal)



March 29, 2021 (*revised May 5, 2021*)

Mr. Harry Davis, President  
Sussex Development Corporation  
109 S Lynnhaven Rd  
Virginia Beach, VA 23452

SUBJECT: Moyock Middle School New Additions and Renovations

Dear Harry:

We are looking forward to working with Sussex Development Corporation on the delivery of the Moyock Middle School design and construction administration. Below is our proposed scope for professional services based upon the initial programming discussions.

### Project Scope

Based upon the initial capacity programming our proposal provides design and construction administration services for new additions at the end of each grade level wing as well as a dining expansion that provides a gross **+/-11,070** square foot of new space. Design work also includes interior renovations associated with the existing dining space **and the multipurpose room for Band and other needs.**

### Basic Design Services

Boomerang Design will provide complete architectural and engineering design services for the scope identified above. Our services will be delivered as proposed in the project schedule.

Boomerang Design will engage independent engineering consultants to provide Civil, Structural, Plumbing, Mechanical, Electrical, and basic classroom Technology services for the proposed facility. We will provide full 32 division specifications for all design work, and design to the 2018 North Carolina Building Code and other AHJ requirements. We will design the facility to meet the recommendations provided by the Owner's Geotechnical Consultant.

In addition, design services include complete study and design for reworking the stormwater collection and distribution along the ballfield side of the school. At this time, all stormwater collects on the school side of the access roadway and the proposed additions will require that the stormwater collection be reworked. Our scope also includes reworking the fire apparatus access drive. The proposed additions to the building will affect the access drive and a turnaround area will need to be created so that adequate access is provided around the new classroom additions.

Refer to the engineering proposals for additional scope of services.

### Supplementary Services (not included in proposal)

The list of services below are not included in our professional services proposal numbers, however, these are items that can be provided at a negotiated rate should they be needed.

- Kitchen expansion
- Irrigation Design and Permitting
- Landscape design services (due to the limited work)
- Retaining Wall/Structural Design (*walls above 5'*)
- Rezoning, Special Use, or Conditional Use Permitting
- Variance Requests
- Site Surveying

**Boomerang DESIGN**

Page 2 of 5

Letter to: H Davis, MMS

March 29, 2021 (*rev. 5/5/2021*)

- As Built Surveys
- 404 Wetland Delineation/Permitting
- Easement Negotiations/Plats
- Drainage Design requiring pumps
- Pavement Condition surveying
- Environmental Permitting
- Post Approval Changes to Plans
- Printing and Reproduction services
- All permitting fees and permit review fees
- Fire Protection Design (not known at this time)
- Design for items on the concerns list provided by Currituck County
- PME, Structural or Architectural design upgrades to existing buildings unless otherwise identified in the base scope of services
- LEED Design

**Excluded Services (by others)**

Services by others that are excluded from our proposal include:

- Geotechnical Investigations (*we will not perform borings or report, but we will engineer to recommendations in the report*)
- Construction Materials and Compaction Testing
- Complete Site Survey
- Commissioning (an allowance has been included in the project budget)
- Special Inspection Services
- Commissioning
- Traffic Impact Analysis and Traffic Studies
- Other services listed as by Others or Not Included on the attached consultant proposals

**Reimbursable Fees**

Items that are to be considered reimbursable include:

- Permit Application Fees
- Printing Fees (an allowance has been included in the initial project budget)

**Boomerang DESIGN**

Page 3 of 5

Letter to: H Davis, MMS

March 29, 2021 (rev. 5/5/2021)

**Project Budget**

Below is a preliminary project budget based upon recent project bids, the scope of work and the location of the project. Design Build fees are not included in these numbers.

**Construction Costs**

New Building Construction (Science)	1,300	SF	\$350	\$	455,000
New Building Construction (non-science)	9,770	SF	\$325	\$	3,175,250
Renovation (tie in misc.)	1	LS		\$	150,000
Renovations (finishes only)	2,850	SF	\$55	\$	156,750
Renovations (moderate)	4,175	SF	\$150	\$	626,250
<b>Subtotal</b>				<b>\$</b>	<b>4,108,250</b>
Owner Contingency				\$	205,415
15% Escalation to bid				\$	616,240
<b>Construction Costs Subtotal</b>				<b>\$</b>	<b>4,929,905</b>
<b>Non Construction Costs</b>					
Estimated A/E Fees				\$	573,200
Surveys & Subsurface Analysis				\$	40,000
Construction Testing				\$	150,000
FF&E (10% of Construction Budget)				\$	492,991
Commissioning				\$	40,000
Permit Review Fees				\$	20,000
Permit Fees					TBD
Printing Allowance				\$	5,000
<b>Non-Construction Cost Subtotal</b>				<b>\$</b>	<b>1,321,191</b>
<b>Initial Total Project Budget</b>				<b>\$</b>	<b>6,251,096</b>

Attachment: MMS Boomerang AE revision 1 proposal MMS (Moyock Middle School-Design Proposal)



**Boomerang DESIGN**

Page 4 of 5

Letter to: H Davis, MMS

March 29, 2021 (*rev. 5/5/2021*)**Proposed Design Fee**

Based upon the proposed scope of work, below is a breakdown of the A/E Fees proposed.

<b>Basic Services</b>		
Architecture, Interior Design	\$	375,175
Civil	\$	39,400
Structural	\$	27,700
P, M, & E	\$	130,925
<b>Basic Phased Design &amp; CA Services Fee</b>	<b>\$</b>	<b>573,200</b>

*Fee Breakdown by Phase (Base Services):*

<i>35% Design Submission</i>	\$	<i>140,440</i>
<i>65% Design Submission</i>	\$	<i>120,370</i>
<i>95% Design Submission</i>	\$	<i>120,370</i>
<i>100% Design Submission</i>	\$	<i>20,060</i>
<i>Bidding (5%)</i>	\$	<i>28,660</i>
<i>Construction Administration (25%)</i>	\$	<i>143,300</i>

**Consulting Engineers**

Boomerang Design will be utilizing the following engineers for the project:

Civil Engineering and Landscape Design Consultant

Timmons Group

1805 West City Drive, Unit E

Elizabeth City, NC 27909

252-621-5030

Structural Engineering Consultant

LHC Structural Engineers a division of Bennett &amp; Pless

5430 Wade Park Blvd., Suite 400

Raleigh, NC 27607

919-832-5587

Plumbing, Mechanical, and Electrical Engineering Consultant

Progressive Design Collaborative, LTD.

3101 Poplarwood Ct., Suite 320

Raleigh, NC 27604

919-790-9989

Attachment: MMS Boomerang AE revision 1 proposal MMS (Moyock Middle School-Design Proposal)

**Boomerang DESIGN**

Page 5 of 5

Letter to: H Davis, MMS

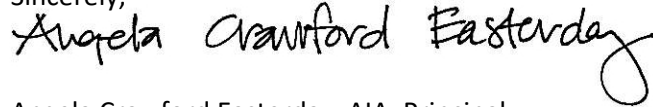
March 29, 2021 (*rev. 5/5/2021*)**Schedule**

See attached schedule for complete details.

<u>PHASE</u>	<u>DATE</u>
35% Design Services:	August 2, 2021
65% Design Services:	October 5, 2021
95% Design Services:	December 2, 2021
100% Design Services:	January 21, 2022

Should you have any questions, please contact me at 919-573-5403 or by email at [acrawford@thinkboomerang.com](mailto:acrawford@thinkboomerang.com). We look forward to moving this project forward with you.

Sincerely,



Angela Crawford Easterday, AIA, Principal

/ace

Attachments: Initial MMS Program, Concerns List, Engineer Proposals

Attachment: MMS Boomerang AE revision 1 proposal MMS (Moyock Middle School-Design Proposal)



1805 West City Drive  
Unit E  
Elizabeth City, NC 27909

P 252.621.5030  
F 252.562.6974  
[www.timmons.com](http://www.timmons.com)

## LETTER OF AGREEMENT

Client:	Sussex Development	Date:	March 31, 2021
Contact:	Harry Davis	Principal:	Mark Richardson
Phone No.:	757.422.2400	Project Manager:	Kim Hamby
Email:	<a href="mailto:HDavis@sussexdevelopment.com">HDavis@sussexdevelopment.com</a>	Project Name:	Additions and Renovations to Moyock Middle School

Dear Mr. Davis:

Timmons Group is pleased to offer this proposal for topographic survey for the Additions and Renovations to Moyock Middle School in Moyock, NC.

Thank you for allowing Timmons Group to provide professional services on this project. We will provide the requested services, complying with established standards, while being mindful of costs to the Client (the "Client") named above according to the terms and conditions of this Letter of Agreement (the "Agreement"). Prior to submittal to a public agency, all documents will be sent to the Client, if requested, to ensure a complete understanding by all parties.

We will proceed upon receipt of this signed Agreement. Please note that fees quoted are valid for sixty (60) days from the date first written above.

### SCOPE AND SCHEDULE OF SERVICES:

Timmons Group will provide the services as detailed on the Scope of Services attached as Exhibit A (the "Scope of Services").

We will provide services in a timely and efficient manner and will keep you informed of the job status and any necessary changes. Any changes required to the Scope of Services must be approved in writing before such changes take effect. As of the date first written above, any changes in the Scope of Services caused by governing codes or Client revisions may require a schedule and/or fee change.

**PAYMENT SCHEDULE:** Client agrees to pay Timmons Group for its Services as selected and set forth below:

☒ FIXED FEE

Fees for this Agreement will be billed on a monthly basis as a fixed fee per the Scope of Services in Exhibit A.

☐ TIME AND MATERIALS

Fees for this Agreement will be billed on a time and materials basis based upon actual services provided during the prior calendar month and at the rates specified in the attached rate schedule.

Unless otherwise provided under the terms of this Agreement, all payments are due upon receipt. Interest shall accrue at the rate of twelve percent (12%) per annum on all unpaid invoices older than thirty (30) days. We reserve the right to stop work on any Client account that becomes sixty (60) days past due and to notify local officials that professional seals should be removed from plans associated with the Client.



1805 West City Drive  
Unit E  
Elizabeth City, NC 27909

P 252.621.5030  
F 252.562.6974  
[www.timmons.com](http://www.timmons.com)

## LETTER OF AGREEMENT

**EXHIBITS:** The following Exhibits are attached hereto and expressly made part of this Agreement.

[X] EXHIBIT A SCOPE OF SERVICES

[X] EXHIBIT B TERMS AND CONDITIONS

This Agreement shall be controlled by the provisions listed above and the Terms and Conditions in the attached Exhibit B. If there is any conflict between the provisions of this Letter of Agreement and the Terms and Conditions, the Terms and Conditions shall control.

[X] EXHIBIT C REIMBURSEMENT SCHEDULE

In addition to the Total Fee for the services provided under the Scope of Services above and any General Reimbursements needed, the items and materials listed on the Project Reimbursement Schedule attached as Exhibit C will be invoiced on a monthly basis as applicable. An additional 15% is added to these charges.

### REIMBURSEMENTS:

Any services and costs such as submittal fees, printing, courier, mileage and outside consultants not listed in the Scope of Services ("General Reimbursements") will be invoiced separately in addition to the professional services provided under this Agreement. Reimbursements may include a reasonable handling charge of up to 15% of cost. The Scope of Services may specify an additional Project Reimbursement Schedule to be attached as Exhibit C if applicable.

We will proceed upon receipt of this signed agreement. Should you have any questions, you can reach Kim Hamby directly at 252.621.5029 or via email at [kim.hamby@timmons.com](mailto:kim.hamby@timmons.com).

*Kimberly D. Hamby*  
Timmons Group March 31, 2021

### ACKNOWLEDGED AND ACCEPTED:

On behalf of the Client, this Agreement, including Exhibit A [Scope of Services] and Exhibit B [Terms and Conditions], is accepted and agreed to as of the date written below.

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_



1805 West City Drive  
Unit E  
Elizabeth City, NC 27909

P 252.621.5030  
F 252.562.6974  
[www.timmons.com](http://www.timmons.com)

**EXHIBIT A**  
**SCOPE OF SERVICES**

Under this Agreement, Timmons Group will provide professional services relative to the project located at 216 Survey Road in Moyock, NC.

**BASE SCOPE**

**Topographic Survey**

Timmons Group will perform a topographic survey of the property, and sufficient adjacent off-site grades for providing for an existing conditions map for site plan use. For this site, the topographic survey area will be limited to the front 21 acres – the athletic field area at the rear of the site will not be included. We will locate sufficient boundary information to tie the topo to the recorded boundary plat. The topographic survey will locate above ground features such as utilities, pavement, buildings, or other physical features. Underground utility features will be located using above ground features to approximate underground utility locations. As part of the topographic survey, the trees on the site will be investigated to determine if they meet the criteria of the Currituck County UDO to be considered Heritage Trees. Any Heritage Tree discovered will be individually located. Survey will be in accordance with NC State Mapping Requirements for topographic surveys.

**TOTAL** ..... **\$10,750.00**

Attachment: MMS-LOA - SURVEY Moyock Middle School (Moyock Middle School-Design Proposal)



1805 West City Drive  
Unit E  
Elizabeth City, NC 27909

P 252.621.5030  
F 252.562.6974  
[www.timmons.com](http://www.timmons.com)

## EXHIBIT B

### TERMS AND CONDITIONS

1. **SCOPE OF SERVICES:** The Scope of Services performed under this Agreement shall be as described in Exhibit A of the Letter of Agreement. Separate Change Orders signed by authorized representatives of Timmons Group and the Client may, from time to time, describe additional or different services to be performed under this Agreement, such Change Orders are incorporated by reference herein. These Terms and Conditions shall apply to the Change Orders except to the extent expressly modified by such Change Order. Timmons Group services with regard to the specific properties covered by this Agreement and subsequent Change Orders, if any, shall hereinafter be referred to as the "Project" or "Projects."
2. **STANDARD OF CARE AND CODE COMPLIANCE:** Timmons Group shall provide its services under this Agreement consistent with the professional skill and care ordinarily provided by members of the same profession practicing in the same or similar locality under the same or similar circumstances. Timmons Group shall exercise usual and customary professional care in its efforts to comply with all applicable codes, laws, regulations and the policies of regulatory agencies in effect as of the date of the Agreement (collectively, "legal requirements"). Design changes made necessary by newly enacted codes, laws, regulations and the policies of regulatory agencies after the date of this Agreement shall be treated as an additional service subject to an executed Change Order, and Timmons Group shall be entitled to appropriate additional compensation. Timmons Group shall not be liable for any damages arising from conflicting interpretations of any legal requirements by different officials. In the event of a conflict between legal requirements applicable to the Project, Timmons Group shall notify the Client of the nature and impact of such conflict, and the Client agrees to cooperate and work with Timmons Group in an effort to resolve the conflict.
3. **INSTRUMENTS OF SERVICE:** All documents, including, but not limited to, drawings, specifications, plans, reports and other forms of electronic data prepared and furnished by Timmons Group, are Instruments of Service pursuant to this Agreement and remain the property of Timmons Group. Client may retain one such copy of all such documents, for record purposes, which documents may only be used for the Project. Any adaptation by Client of said documents, whether intentional or inadvertent, without Timmons Group's verification shall be at Client's sole risk and without liability or legal exposure to Timmons Group or Timmons Group's employees. Client agrees to assume all risks associated therewith and to hold Timmons Group harmless and indemnify it from and against any claims, liabilities, damages, losses and costs, including but not limited to attorney's fees, arising therefrom or in connection therewith.
4. **GOVERNING LAW:** This Agreement shall be governed according to the laws of the place of the Project, without regard to its conflicts of laws provisions.
5. **THIRD PARTY RIGHTS:** This Agreement shall not create any rights or benefits to parties other than the Client and Timmons Group.
6. **ASSIGNMENT:** This Agreement may not be assigned without the prior written consent of the Client and Timmons Group, such consent not to be unreasonably withheld.
7. **PROJECT SITE SAFETY:** Timmons Group's Project site responsibilities are limited solely to the activities of Timmons Group and Timmons Group's employees on the Project site. These responsibilities shall not be inferred by any party to mean that Timmons Group has responsibility for Project site safety. The Client and Timmons Group agree that Project site safety is the sole and exclusive responsibility of the Project's owners or contractor(s). The parties likewise agree that the Project contractor(s) is solely responsible for Project means, methods, techniques, sequences of operation and procedures, and that Timmons Group shall have no obligations relating to these contractor(s) duties.





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## EXHIBIT B

### TERMS AND CONDITIONS

8. **LIMITATION OF LIABILITY:** To the fullest extent permitted by law, except as expressly stated in this Agreement, Timmons Group makes no representations or warranties, express or implied. Notwithstanding any other provision of this Agreement, the maximum liability, in the aggregate, to the Client and anyone claiming by or through the Client, of Timmons Group and its officers, directors, shareholders, partners, employees, agents and subconsultants, and any of them, for any and all claims, losses, or damages, including attorney's fees, in any way related to or arising from the Project or this Agreement, shall not exceed Timmons Group's total fee under this Agreement, or \$50,000, whichever is less.
9. **DISPUTE RESOLUTION:** In the event of any action or proceeding brought by either party against the other under this Agreement, other than default on payment, the prevailing party shall be entitled to recover all costs and expenses, including its court reporter fees, expert witness fees, and reasonable attorney's fees. If Timmons Group initiates legal proceedings to collect payment, it may recover, in addition to all amounts due, its reasonable attorneys' fees and other expenses related to the proceedings. Such expense shall include the cost, at the Timmons Group normal hourly billing rates, of the time devoted to such proceedings by its employees. The parties agree to litigation in a court of competent jurisdiction or in the jurisdiction where the Project is located.
10. **INDEMNIFICATION:** Timmons Group agrees, to the fullest extent permitted by law, to indemnify and hold harmless the Client, its officers, directors and employees, against all damages, liabilities or costs, including reasonable attorney's fees and defense costs, to the extent caused solely and directly by the negligent performance of professional services by Timmons Group or its agents under this Agreement. The Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless Timmons Group, its officers, directors, employees and agents, against all damages, costs and liabilities, including reasonable attorney's fees, caused solely by the Client's negligent acts in connection with the Project or that of its Contractor(s), subcontractors or consultants or anyone for whom the Client is legally liable. Neither Timmons Group nor the Client shall be obligated to indemnify the other party in any manner whatsoever for the other party's own negligence.
11. **MISCELLANEOUS:** This Agreement constitutes the entire agreement of the Parties. All prior agreements, whether written or oral, are merged herein and shall be of no force or effect. This Agreement cannot be changed, modified or discharged orally, but only in an agreement in writing. If any term, condition, or provision of this Agreement is found unenforceable by a court of law or equity, this Agreement shall be construed as though that term, condition, or provision did not exist, and its unenforceability shall have no effect whatsoever on the rest of this Agreement. This represents drafting by both parties and in the event of ambiguities, the principle of interpretation against the drafter shall not apply.



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## EXHIBIT C

### PROJECT REIMBURSEMENT SCHEDULE

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Attachment: MMS-LOA - SURVEY Moyock Middle School (Moyock Middle School-Design Proposal)



## Currituck County Agenda Item Summary Sheet

**Agenda ID Number** – (ID # 3126)

**Agenda Item Title:** Budget Amendments

**Submitted By:** Leeann Walton – County Manager

**Presenter of Item:**

**Board Action:** Action

---

**Brief Description of Agenda Item:**

**Reason for Request:** Consideration of Budget Amendments/Funds Transfers. Please see individual amendments for line item affects.

**Potential Budget Affect:** See individual amendments

**Is this item regulated by plan, regulation or statute?** No

**Manager Recommendation:**

Number 20210134

**BUDGET AMENDMENT**

The Currituck County Board of Commissioners, at a meeting on the 17th day of May 2021, passed the following amendment to the budget resolution for the fiscal year ending June 30, 2021.

<u>Account Number</u>	<u>Account Description</u>	Debit	Credit
		Decrease Revenue or Increase Expense	Increase Revenue or Decrease Expense
50531-594500	Contract Services	\$ 200,000	
50531-588000	Contingency		\$ 200,000
		<u>\$ 200,000</u>	<u>\$ 200,000</u>

**Explanation:** County Govt Construction - Public Safety Building (50531) - Transfer funds from contingency for technology purchases and installation in the public safety building.

**Net Budget Effect:** County Governmental Construction Fund (50) - No change.

Minute Book # \_\_\_\_\_, Page # \_\_\_\_\_

Journal # \_\_\_\_\_

\_\_\_\_\_  
Clerk to the Board

Attachment: BudAmends\_May 17\_General Meeting (Budget Amendments)

Number 20210135

**BUDGET AMENDMENT**

The Currituck County Board of Commissioners, at a meeting on the 17th day of May 2021, passed the following amendment to the budget resolution for the fiscal year ending June 30, 2021.

<u>Account Number</u>	<u>Account Description</u>	Debit	Credit
		Decrease Revenue or Increase Expense	Increase Revenue or Decrease Expense
10540-516200	Vehicle Maintenance & Repair	\$ 7,500	
10380-484001	Insurance Recovery		\$ 5,737
10320-411000	Article 39 Sales Tax - Local Option		\$ 1,763
		<u>\$ 7,500</u>	<u>\$ 7,500</u>

**Explanation:** Inspections (10540) - Increase appropriations for repairs to Inspections Titan that was damaged in an accident.

**Net Budget Effect:** Operating Fund (10) - No change.

Minute Book # \_\_\_\_\_, Page # \_\_\_\_\_

Journal # \_\_\_\_\_

\_\_\_\_\_  
Clerk to the Board

Attachment: BudAmends\_May 17\_General Meeting (Budget Amendments)

Number 20210136

**BUDGET AMENDMENT**

The Currituck County Board of Commissioners, at a meeting on the 17th day of May 2021, passed the following amendment to the budget resolution for the fiscal year ending June 30, 2021.

<u>Account Number</u>	<u>Account Description</u>	Debit	Credit
		Decrease Revenue or Increase Expense	Increase Revenue or Decrease Expense
10410-545200	Records Management	\$ 500	
10410-531000	Fuel		\$ 500
10445-545000	Employee Assistance	\$ 2,000	
10445-506000	Insurance Expense		\$ 2,000
10510-516000	Repairs & Maintenance	\$ 4,000	
10510-590000	Capital Outlay	\$ 2,041	
10510-506000	Insurance Expense		\$ 6,041
10606-532000	Supplies	\$ 200	
10606-516000	Repairs & Maintenance		\$ 200
10650-553000	Dues & Subscriptions	\$ 1,307	
10650-511000	Telephone & Postage		\$ 307
10650-514000	Travel		\$ 500
10650-514500	Training & Education		\$ 500
10790-545000	Contract Services	\$ 2,000	
10790-506000	Health Insurance		\$ 2,000
10960-531000	Fuel	\$ 20,000	
10960-539000	Unemployment Compensation		\$ 20,000
63838-558400	Solid Waste Disposal Tax	\$ 13,000	
63340-462000	Tipping Fees		\$ 13,000
67878-531000	Fuel	\$ 2,000	
67878-514000	Travel		\$ 1,000
67878-514500	Training & Education		\$ 1,000
		<u>\$ 47,048</u>	<u>\$ 47,048</u>

**Explanation:** Various Departments - Transfers for operations for the remainder of this fiscal year. Increase of Solid Waste Disposal tax due to increase in volume of solid waste.

**Net Budget Effect:** Operating Fund (10) - No change.  
Solid Waste Fund (63) - Increased by \$13,000.  
Mainland Sewer Fund (67) - No change.

Minute Book # \_\_\_\_\_, Page # \_\_\_\_\_

Journal # \_\_\_\_\_

\_\_\_\_\_  
Clerk to the Board

Attachment: BudAmends\_May 17\_General Meeting (Budget Amendments)



Number 20210137

## BUDGET AMENDMENT

The Currituck County Board of Commissioners, at a meeting on the 17th day of May 2021, passed the following amendment to the budget resolution for the fiscal year ending June 30, 2021.

<u>Account Number</u>	<u>Account Description</u>	Debit	Credit
		Decrease Revenue or Increase Expense	Increase Revenue or Decrease Expense
10441-514500	Training & Education	\$ 2,300	
10441-514000	Travel		\$ 2,300
		<u>\$ 2,300</u>	<u>\$ 2,300</u>

**Explanation:** Information Technology (10441) - Transfer budgeted funds for tuition cost for training.

**Net Budget Effect:** Operating Fund (10) - No change.

Minute Book # \_\_\_\_\_, Page # \_\_\_\_\_

Journal # \_\_\_\_\_

\_\_\_\_\_  
Clerk to the Board

Attachment: BudAmends\_May 17\_General Meeting (Budget Amendments)

Number 20210138

## BUDGET AMENDMENT

The Currituck County Board of Commissioners, at a meeting on the 17th day of May 2021, passed the following amendment to the budget resolution for the fiscal year ending June 30, 2021.

<u>Account Number</u>	<u>Account Description</u>	Debit		Credit	
		Decrease Revenue or Increase Expense		Increase Revenue or Decrease Expense	
210541-502000	Salaries			\$	350,000
210541-502100	Salaries - Overtime	\$	350,000		
210541-532541	Fire Supplies	\$	4,000		
210541-532000	Supplies	\$	2,000		
210541-514500	Training & Education			\$	4,000
210541-514000	Travel			\$	2,000
		<u>\$ 356,000</u>		<u>\$ 356,000</u>	

**Explanation:** Corolla Fire Services (210541) - Transfer budgeted funds for operations for the remainder of this fiscal year.

**Net Budget Effect:** Corolla Fire Services District (210) - No change.

Minute Book # \_\_\_\_\_, Page # \_\_\_\_\_

Journal # \_\_\_\_\_

\_\_\_\_\_  
Clerk to the Board

Attachment: BudAmends\_May 17\_General Meeting (Budget Amendments)



## Currituck County Agenda Item Summary Sheet

**Agenda ID Number** – (ID # 3129)

**Agenda Item Title:** Project Ordinance-Fuel Farm

**Submitted By:** Leeann Walton – County Manager

**Presenter of Item:**

**Board Action:** Action

---

**Brief Description of Agenda Item:**

Project ordinance for replacement of county's fuel farm located in Maple, NC.

**Potential Budget Affect:**

**Is this item regulated by plan, regulation or statute?** No

**Manager Recommendation:**

## COUNTY OF CURRITUCK CAPITAL PROJECT ORDINANCE

BE IT ORDAINED by the Currituck County Board of Commissioners, North Carolina that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

**SECTION 1.** The project authorized is for replacement of the County fuel farm in Maple, NC.

**SECTION 2.** The following amounts are appropriated for the project:

County Fuel Farm Replacement	\$ 1,000,000
	<u>\$ 1,000,000</u>

**SECTION 3.** The following funds are available to complete this project:

Transfer Tax	\$ 1,000,000
	<u>\$ 1,000,000</u>

**SECTION 4.** The Finance Director is hereby directed to report, on a quarterly basis, on the financial status of each project element delineated in Section 2 above.

### SECTION 5. SPECIAL APPROPRIATIONS AND RESTRICTIONS

The Budget Officer is hereby authorized to transfer appropriations within the fund as contained herein under the following conditions:

- a. He may transfer amounts between object line items within the fund up to One Thousand dollars (\$1,000).

### SECTION 6. CONTRACTUAL OBLIGATIONS

The County Manager is hereby authorized to execute contractual documents under the following conditions:

- a. He may execute contracts for construction or repair projects which do not require formal competitive bid procedures.
- b. He may execute contracts for (1) purchases of apparatus, supplies, and

- materials, or equipment which are within the budgeted departmental appropriations; (2) leases of personal property for a duration of one year or less and within budgeted departmental appropriations; and (3) services which are within budgeted departmental appropriations.
- c. He may execute contracts, as the lessor or lessee of real property, which are of a duration of one year or less which are within the budgeted departmental appropriations.

## SECTION 7. USE OF BUDGET ORDINANCE

The Budget Officer and the Finance Director shall use this capital project ordinance for administration of the budget and for the accounting system.

ADOPTED this 17<sup>th</sup> day of May 2021.

---

Michael Payment, Chairman  
Board of Commissioners

ATTEST:

---

Leeann Walton  
Clerk to the Board



## Currituck County Agenda Item Summary Sheet

**Agenda ID Number** – (ID # 3133)

**Agenda Item Title:** Project Ordinance-Coinjock Canal Water Main

**Submitted By:** Leeann Walton – County Manager

**Presenter of Item:**

**Board Action:** Action

---

**Brief Description of Agenda Item:**

**Project Ordinance for the installation of a water main across Coinjock Canal.**

**Potential Budget Affect:** Next budget year, budgeted funds

**Is this item regulated by plan, regulation or statute?** No

**Manager Recommendation:**



## COUNTY OF CURRITUCK CAPITAL PROJECT ORDINANCE

BE IT ORDAINED by the Currituck County Board of Commissioners, North Carolina that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

**SECTION 1.** The project authorized is for a water main to cross the Coinjock Canal for redundancy.

**SECTION 2.** The following amounts are appropriated for the project:

Coinjock Canal Redundant Water Main	\$ 250,000
	<u>\$ 250,000</u>

**SECTION 3.** The following funds are available to complete this project:

Mainland Water Developmental Fees	\$ 250,000
	<u>\$ 250,000</u>

**SECTION 4.** The Finance Director is hereby directed to report, on a quarterly basis, on the financial status of each project element delineated in Section 2 above.

### SECTION 5. SPECIAL APPROPRIATIONS AND RESTRICTIONS

The Budget Officer is hereby authorized to transfer appropriations within the fund as contained herein under the following conditions:

- a. He may transfer amounts between object line items within the fund up to One Thousand dollars (\$1,000).

### SECTION 6. CONTRACTUAL OBLIGATIONS

The County Manager is hereby authorized to execute contractual documents under the following conditions:

- a. He may execute contracts for construction or repair projects which do not require formal competitive bid procedures.
- b. He may execute contracts for (1) purchases of apparatus, supplies, and

- materials, or equipment which are within the budgeted departmental appropriations; (2) leases of personal property for a duration of one year or less and within budgeted departmental appropriations; and (3) services which are within budgeted departmental appropriations.
- c. He may execute contracts, as the lessor or lessee of real property, which are of a duration of one year or less which are within the budgeted departmental appropriations.

## SECTION 7. USE OF BUDGET ORDINANCE

The Budget Officer and the Finance Director shall use this capital project ordinance for administration of the budget and for the accounting system.

ADOPTED this 17<sup>th</sup> day of May 2021.

---

Michael Payment, Chairman  
Board of Commissioners

ATTEST:

---

Leeann Walton  
Clerk to the Board



## Currituck County Agenda Item Summary Sheet

**Agenda ID Number** – (ID # 3134)

**Agenda Item Title:** Consideration of Grant Agreement Between Currituck County and Game Commission of Currituck County

**Submitted By:** Leeann Walton – County Manager

**Presenter of Item:**

**Board Action:** Action

---

**Brief Description of Agenda Item:**

**Grant agreement with Game Commission to acquire poults (ducks)**

**Potential Budget Affect:** \$15,000 Grant

**Is this item regulated by plan, regulation or statute?** No

**Manager Recommendation:**

This instrument has been preaudited  
in the manner required by the Local  
Government Budget and Fiscal  
Control Act

\_\_\_\_\_  
Finance Officer

### GRANT AGREEMENT

THIS GRANT AGREEMENT (the "Agreement"), made this \_\_\_\_ day of \_\_\_\_\_, by and between the COUNTY OF CURRITUCK, NORTH CAROLINA, a body corporate and politic existing pursuant to the laws of the State of North Carolina, (the "Grantor"), and GAME COMMISSION OF CURRITUCK COUNTY, a game commission created and existing pursuant to Section 5 of Chapter 1436 of the 1957 Session Laws, as amended by Chapter 622 of the 1981 Session Laws, Section 1 of S. L. 2003-16 and Section 1 of S. L. 2009-70, (the "Grantee");

### WITNESSETH:

WHEREAS, pursuant to N.C. Gen. Stat. §153A-449 a county may contract with and appropriate money to an entity to carry out any public purpose that the county is authorized by law to engage in; and

WHEREAS, pursuant to N.C. Gen. Stat. §153A-233 and Section 2 of S.L. 2004-95 the county may appropriate tax funds to support and maintain programs of supervised recreation and for expenditures that in the judgment of the Board of Commissioners are designed to increase the use of lodging and recreational facilities by attracting tourists to the county; and

WHEREAS, Grantee needs financial assistance to acquire, raise and release waterfowl into the wild.

NOW, THEREFORE, in consideration of One Dollar (\$1.00) and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Grantor and Grantee covenant and agree as follows:

Section 1. The Grant. In accordance with the terms of this Agreement, the Grantor will provide a grant to the Grantee up to the sum FIFTEEN THOUSAND AND NO/100 DOLLARS (\$15,000.00) for the purchase and delivery of 2,200 four-week-old poults.

Section 2. Disbursement of Grant Proceeds. Grantor shall disburse to Grantee's vendor the amount of the grant set forth in Section 1 of this Agreement upon presentation of a final invoice from Grantee's vendor to the Grantor.

Section 3. Use of Grant Proceeds. The proceeds of the Grant are to be used only for the purpose established in Section 1 of this Agreement.

Section 4. Mutuality of Obligation. The Grantee will accept all disbursements made by the Grantor on behalf of the Grantee pursuant to this Agreement up to the full amount of the Grant.

Section 5. Inspections; Independent Inspecting Representative. The Grantor shall have the right to inspect the poult purchased under this agreement. Should there be any discrepancy in the poult purchased from that provided for in this Agreement, the Grantor shall be relieved of the obligation to advance any undisbursed Grant proceeds until such time as the discrepancy shall have been corrected to the satisfaction of the Grantor.

Section 6. No Third-Party Beneficiary; No Warranties. All conditions precedent to the obligation of the Grantor to make disbursements hereunder are imposed solely and exclusively for the benefit of the Grantor and its assigns. No other person shall have standing to require satisfaction of such conditions in accordance with their terms or be entitled to assume that the Grantor will refuse to make disbursements in the absence of strict compliance with any or all thereof. No person other than the Grantee shall, under any circumstances, be deemed to be a beneficiary of this Agreement, or any of the terms or conditions hereof, any or all of which may be freely waived in whole or in part by the Grantor at any time if in its sole discretion it deems it advisable to do so.

Section 7. Incorporation by Reference. The terms, conditions, warranties, representations and agreements contained in any document executed in connection with the Grant are incorporated herein by reference and made a part hereof as fully and completely as if set out herein verbatim and any default therein shall constitute a default hereunder.

Section 8. Events of Default. The following shall constitute defaults (each a “default”) hereunder:

(a) The failure of the Grantee to keep, perform or observe any covenant, agreement, term or condition herein required to be kept, performed or observed by the Grantee.

(b) If any representation or certification given or at any time hereafter required to be given hereunder shall be false or erroneous in any material respect when made.

Section 9. Agreement to Survive. This Agreement shall survive the initial disbursement of funds and shall remain in full force and effect until such time as the Grant shall have been paid in full.

Section 10. Counterparts. This Agreement may be executed in any number of counterparts, all of which taken together shall constitute but one and the same instrument.

Section 11. Successors and Assigns. The covenants, terms and conditions herein contained shall bind (and the benefits and powers shall inure to) the respective heirs, executors, administrators, successors and assigns of the parties hereto. The Grantee, however, shall not assign its rights or obligations under this Agreement unless such assignment has been consented to by the Grantor in writing. Whenever used herein, the singular number shall include the plural, the plural the singular, and the term the "Grantor" shall include any transferee or assignee thereof, whether by operation of law or otherwise.

Section 12. Governing Law. This Agreement shall be governed by and construed in all respects under the laws of the State of North Carolina without regard to principles of conflict of laws.

IN TESTIMONY WHEREOF, this Agreement has been executed under seal by the parties hereto.

GRANTEE:

ATTEST:

GAME COMMISSION OF  
CURRITUCK COUNTY

\_\_\_\_\_  
Secretary

By: \_\_\_\_\_  
Chairman

(SEAL)

GRANTOR:

ATTEST:

COUNTY OF CURRITUCK

\_\_\_\_\_  
Clerk to the Board

By: \_\_\_\_\_  
Michael H. Payment, Chairman  
Board of Commissioners

(COUNTY SEAL)

Attachment: Grant Agreement Poults 051921 (Grant Agreement-Game Commission-Ducks)





## Currituck County Agenda Item Summary Sheet

**Agenda ID Number** – (ID # 3127)

**Agenda Item Title:** Surplus Resolution-LifePak Machines, EMS

**Submitted By:** Leeann Walton – County Manager

**Presenter of Item:**

**Board Action:** Action

---

**Brief Description of Agenda Item:**

**Emergency Medical Services surplus request for three LifePak Machines and Batteries.**

**Potential Budget Affect:** TBD

**Is this item regulated by plan, regulation or statute?** No

**Manager Recommendation:**

## RESOLUTION

**WHEREAS**, THE Board of Commissioners of the County of Currituck, North Carolina during its regularly scheduled meeting authorized the following, pursuant to G.S. 160A and 270(b) that the property listed below will be sold at auction, negotiated sale or will be disposed of if not sellable.

<b>Dept:</b>	<b>EMS</b>	
County		
<u>Asset Tag</u>	<u>Description</u>	<u>Serial Number</u>
5905/1041	Lifepak 12 machine with 2 batteries	32426760
5906/1075	Lifepak 12 machine	32426764
5910/1007	Lifepak 12 machine with 2 batteries	32426761

Dispose of all due to age.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Commissioners of the County of Currituck reserves the right to reject any and all bids.

**ADOPTED**, this 17th day of May, 2021.

---

Michael H. Payment  
County of Currituck, Board of Commissioners

---

Leeann Walton  
Clerk to the Board

(Seal)

Attachment: Surplus Resolution-EMS (Surplus Resolution-EMS LifePak Machines)



## Currituck County Agenda Item Summary Sheet

**Agenda ID Number** – (ID # 3128)

**Agenda Item Title:** Resolution Approving the Exhibition, Use and Discharge of Pyrotechnics in Historic Corolla Park, Corolla, North Carolina.

**Submitted By:** Leeann Walton – County Manager

**Presenter of Item:** Ben Stikeleather

**Board Action:** Action

---

**Brief Description of Agenda Item:**

**Reason for Request:**

**Resolution of the Board of Commissioners to allow a fireworks display at the 2021 Independence Day Celebration at Historic Corolla Park on Monday, July 5, 2021.**

**Potential Budget Affect:** Budgeted funds

**Is this item regulated by plan, regulation or statute?** No

**Manager Recommendation:** Approval

**RESOLUTION  
APPROVING THE EXHIBITION, USE AND DISCHARGE OF  
PYROTECHNICS AT WHALEHEAD IN HISTORIC COROLLA,  
COROLLA, NORTH CAROLINA**

**WHEREAS**, pursuant to N.C. Gen. Stat. §14-410 and §14-413, a display operator that will exhibit, use or discharge pyrotechnics at a public exhibition must receive written authority for such public exhibition from the Board of Commissioners for a county; and

**WHEREAS**, a display operator must provide proof of insurance in the amount of at least \$500,000.00; and

**WHEREAS**, Dominion Fireworks, Inc. is under contract with Currituck County to provide an exhibition of fireworks at the county's property known as Whalehead in Historic Corolla, Corolla, North Carolina, on Monday, July 5, 2021 which will be a public exhibition, and Dominion Fireworks, Inc. has provided a certificate of insurance evidencing insurance coverage in an amount in excess of \$500,000.00.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners for Currituck County, North Carolina, that:

Section 1. Dominion Fireworks, Inc., is authorized to exhibit, use or discharge pyrotechnics for public exhibition at that property known as Whalehead in Historic Corolla, 1100 Club Road, Corolla, North Carolina on Monday, July 5, 2021.

Section 2. This resolution shall be effective upon adoption.

**ADOPTED** this 17th day of May, 2021.

\_\_\_\_\_  
Michael H. Payment, Chairman

ATTEST:

\_\_\_\_\_  
Leeann Walton  
Clerk to the Board



## Currituck County Agenda Item Summary Sheet

**Agenda ID Number** – (ID # 3135)

**Agenda Item Title:** Job Description Revision-Contract Purchasing Agent

**Submitted By:** Leeann Walton – County Manager

**Presenter of Item:**

**Board Action:** Action

---

**Brief Description of Agenda Item:**

Revisions to Contract Purchasing Agent Job Description. See attached document for language changes.

**Potential Budget Affect:** N/A

**Is this item regulated by plan, regulation or statute?** No

**Manager Recommendation:**



## CURRITUCK COUNTY JOB DESCRIPTION

**JOB TITLE: Contract Purchasing Agent**

**Legal Finance Department**

### GENERAL STATEMENT OF JOB

#### **GENERAL STATEMENT OF JOB:**

The Contract Purchasing Agent is a stand-alone classification that is distinguished from other administrative support classes by its responsibility for performing activities that require a four year degree or any equivalent combination of training, education and experience which provides the required skills, knowledge and abilities, and ability to work independently. Work is administrative and supports activities of the Finance Department~~County Attorney~~. Work is performed independently under the regular supervision of the ~~County Attorney~~ Finance Director.

#### **SPECIFIC DUTIES AND RESPONSIBILITIES:**

The Contract Purchasing Agent handles all procurement and contract administration functions for Currituck County; follows all prescribed laws, regulations, policies and procedures related to the acquisition of commodities and services; coordinates and completes formal ~~e-quote and bid~~ activities; ~~prepares requests for proposals and requests for qualification documents;~~ works directly with end users to create purchase requisitions; ~~develops specifications and statements of work for formal bids/e-quotes~~ assists in development of specifications and scope of work; creates purchase order requisitions; reviews and converts purchase requisitions to purchase orders; ~~manages service/maintenance contracts for Currituck County;~~ develops and maintains vendor relationships; researches and advises of changes in procurement procedures and programs; develops, recommends and coordinates implementation of new procurement programs; maintains documentation of purchasing procedures; designs, conducts and manages procurement and contract administration policies and procedures; assists employees with general purchasing and business activities as assigned; Work requires independence and self-initiative in activities and the employee is expected to determine when assistance is required from the or Finance Director. Administrative duties require tact and discretion in handling sensitive or confidential matters for the ~~County Attorney~~. Work is performed under the supervision of the ~~County Attorney~~ Finance Director and is evaluated through work planning and monitoring interactions, observation, conferences, feedback from citizens and staff, and ongoing evaluation and testing of the quality and effectiveness of work products developed.

#### **EXAMPLES OF ESSENTIAL FUNCTIONS AND DUTIES:**

~~Develop~~ Review and maintain Currituck County Purchasing Policies and Procedures. Ensure policies and procedures are aligned with County, State and Federal policies and procedures.

Ensure proper purchasing methods are followed in accordance with Currituck County and State policies and procedures (e.g., formal bid, ~~e-Quote~~, informal bids and/or quotes, Professional Service Agreements, etc.).

Supervise the posting of bids and addendum for bids and coordinate the awarding of competitive bids. This includes informal bids related to the operation and maintenance of facilities.

Supervise the posting of sale of surplus assets and materials.

Coordinate the ~~processing assembly~~ of bid packages and ~~NC Office of Information Technology Services – Statewide IT Procurement Office (SITP)~~. Make recommendations related to awarding competitive bids.

Research and provide advice on federal and State of North Carolina requirements related to procurement and equipment inventory control; recommend changes to related County policies and procedures.

Negotiate contractual terms and conditions with suppliers as necessary and monitor progress. Prepare recommendations for senior management when suppliers are unwilling to revise objectionable terms and conditions.

~~Manages service/maintenance contracts.~~

Serves as procurement and contracting resource for Currituck County.

Develop and maintain professional vendor relations.

~~Serves as back up for County Manager's Office.~~

Performs related duties assigned by the ~~County Attorney~~ Finance Director.

Performs other related tasks as required.

Performs duties as assigned by the County manager or his designees during a State of Emergency or other disaster.

### **MINIMUM QUALIFICATIONS OR STANDARDS REQUIRED**

Bachelor's degree in Accounting, Business Administration, Public Administration or related field.

Five years general office experience with an emphasis in procurement related functions and contract negotiations and administration.

Any equivalent combination of training, education and experience which provides the required skills, knowledge and abilities.

Completion of training required by FEMA to oversee the purchasing functions for FEMA declared events within two years of employment.

Preferred: General accounting and facilities related experience.

### **TO PERFORM ESSENTIAL JOB FUNCTIONS**

**Physical Requirements:** Must be physically able to operate a variety of machinery and equipment, including computers, printers, dictaphones, calculators, fax machines, copiers, etc. Must be physically able to operate a motor vehicle. Must be physically able to use a negligible amount of force frequently or constantly to lift, carry, push, pull, or otherwise move objects. Sedentary work involves sitting most of the time, but may involve walking or standing for brief periods of time.

**Data Conception:** Requires the ability to compare and/or judge the readily observable, functional, structural or composite characteristics (whether similar or divergent from obvious standards) of data, people or things.



**Interpersonal Communication:** Requires the ability to speak and/or signal people to convey or exchange information. Includes giving instructions, assignments or directions to subordinates and assistants.

**Language Ability:** Requires the ability to read literature, various types of reports, governmental records and studies, and legal documents. Requires the ability to prepare governmental reports and technical studies with the proper format, punctuation, spelling and grammar, using all parts of speech. Requires the ability to be conversant in the theory, principles, and methods of effective and persuasive speaking, vice and diction, phonetics and discussion and debate.

**Intelligence:** Requires the ability to apply principles of logical or scientific thinking to define problems, collect data, establish facts, and draw valid conclusions; to interpret an extensive variety of technical instructions in mathematical or diagrammatic form; and to deal with several abstract and concrete variables.

**Verbal Aptitude:** Requires the ability to record and deliver information and to follow and give verbal and written instructions. Must be able to communicate effectively in a variety of technical or professional languages including accounting and governmental terminology.

**Numerical Aptitude:** Requires the ability to utilize mathematical formulas; adding and subtracting totals; multiplying and dividing; determining percentages and decimals; and utilizing basic systems of algebra and geometry. Has the ability to use the practical application of fractions, percentages, ratio and proportion, practical algebra, descriptive statistics, and statistical inference.

**Form/Spatial Aptitude:** Requires the ability to inspect items for proper length, width and shape, visually with office equipment and recording devices.

**Motor Coordination:** Requires the ability to coordinate hands and eyes in using automated office equipment; to operate motor vehicles.

**Manual Dexterity:** Requires the ability to handle a variety of items, office equipment, control knobs, switches, etc. Must have minimal levels of eye/hand/foot coordination.

**Color Discrimination:** Requires the ability to differentiate colors and shades of color.

**Interpersonal Temperament:** Requires the ability to deal with people at high level of management. Must be able to relate to people in situations involving problems throughout the County. Must be adaptable to performing under high levels of stress when confronted with an emergency.

**Physical Communication:** Requires the ability to talk and hear: (talking: expressing or exchanging ideas by means of spoken words) (hearing-perceiving nature of sounds by ear).

**Language and Communication Skills** Ability to read, analyze, and interpret complex documents and government laws, statutes and regulations. Ability to respond effectively to the most sensitive inquiries or complaints. Ability to understand and communicate public and citizen concerns to appropriate employees, elected officials and appointed committee members. Ability to prepare effective written communications such as reports, press releases, official documents, and presentations. Ability to deliver effective oral presentations and speeches to the public and employee groups.

**Analytical Skills** Ability to understand and interpret financial statements and reports. Ability to work with mathematical and financial concepts applied to budgets, proposals, and other planning documents.

## **KNOWLEDGE, SKILLS AND ABILITIES**

Ability to prepare interpretive and analytical procurement-related reports.

Must have a broad, comprehensive knowledge of all County programs.

Must have knowledge of the principles, methods, and techniques of efficient administration, budgeting, accounting, office management.

Must have knowledge of the organization and structure of government, both local and state, and county, as well as volunteer agencies.

Must have the ability to deal with other agencies and the general public.

Considerable knowledge of general management and business organization principles and practices.

Considerable knowledge of ethical guidelines applicable to the position as outlined by professional standards and/or federal, state and local laws, rules and regulations.

Ability to exercise considerable independent judgment and discretion in establishing, applying and interpreting policies and procedures.

Ability to effectively express ideas orally and in writing.

Ability to exercise tact, courtesy and firmness when in contact the general public.

Ability to establish and maintain effective working relationships as necessitated by work assignments.

Considerable knowledge of modern office practices, procedures and operation of office machines and computer software programs.

Ability to record, compile, summarize and analyze data from a variety of sources and prepare clear reports from such information. Ability to plan, prioritize, organize and review administrative and/or office work flow and procedures.

Ability to develop and modify work procedures, methods and processes to improve efficiency.

Ability to maintain complex records.

Ability to make routine administrative decisions independently in accordance with laws, regulations, and County policies and procedures, and to solve problems and answer questions.

Ability to maintain confidentiality.

ED: 5/17/2021 ~~7/4/2019~~ (REV BOC)



**CURRITUCK COUNTY  
NORTH CAROLINA**

May 3, 2021

Minutes – Regular Meeting of the Board of Commissioners

**WORK SESSION**

**1. 4:00 PM Planning Department Staff Reports / Noise Ordinance Amendment**

The Board of Commissioners met at 4:00 PM in the Board Meeting Room of the Historic Courthouse for a work session.

**Noise Ordinance Amendment:**

Following consideration of an amendment to the Noise Ordinance at the April 5 and April 19, 2021, Board meetings, Commissioners requested a work session when questions were raised about impacts the changes may have on residential communities, particularly in Corolla. County Attorney, Ike McRee, reviewed the changes with the Board. He confirmed there are no changes proposed to increase allowable decibel levels, a concern of many in Corolla. The amendment would allow amplified sound permits to be issued in residential areas and would provide for an increase in the number of permits that can be issued. Mr. McRee said the limitations in the ordinance affected the ability to hold weddings in both large residential homes and venues such as Whalehead in Historic Corolla Park, which would be limited to only two per year.

Commissioners discussed concerns with allowing more amplified sound permits in residential areas. Sheriff Matt Beickert was in attendance and spoke about the application process and requirements associated with permits issued through the Sheriff's Office. He said approximately sixty permits are issued annually in Corolla, the majority located in the Whalehead subdivision. He said some locations have had multiple permits issued. The department receives about 150 noise complaints annually in Corolla overall. Sheriff Beickert responded to several questions posed by Commissioners.

The Board considered the importance of the wedding industry on the Outer Banks and the negative effects of restricting residential permits. Following a discussion of appropriate decibel levels and the effective response by the Sheriff's office to resolve complaints, Commissioners asked that the County Attorney craft language to allow some permitting in residential areas with sound restrictions while still allowing weddings to take place. Mr. McRee made some recommendations and agreed to prepare the ordinance to be heard on May 17, 2021, for possible adoption.

Commissioners addressed utility easements for historic drainageways, and following a brief discussion, settled on a 25' setback for residential subdivisions and leaving a 50' setback if in working farmland. If farmland is rezoned residential, the easement will convert to the 25' setback.

Communication: Minutes for May 3, 2021 (Approval Of Minutes-May 3, 2021)

**Staff Reports:**

Mr. Stikeleather recalled a recent meeting with Planning and Community Development where staff had asked for guidance as to what information they should include in planning staff reports that would most benefit Commissioners in their decision making process. A variety of sample staff reports were distributed to Board members, and each section was examined for Commissioners to determine whether the information should remain or be stricken from the report.

After reviewing Use Permit staff reports, Commissioners requested the "Recommendation" be removed. Instead, they asked staff to include both a statement of "ordinance compliance" and for staff concerns to be presented. During review, Mr. McRee confirmed that findings under the Use Permit Review Standards are necessary to support conclusions related to policy or testimony. Commissioners requested staff continue to prepare motion sheets for meetings and asked that space be made available for note taking. No other changes were made.

The staff report for a Preliminary Plat/Use Permit was reviewed and Commissioners made no changes and directed that the adequate public facilities information remain as is.

Commissioners began discussing the county's Adequate Public Facilities ordinance, particularly as it relates to schools. Donna Voliva, Assistant Planning Director, provided information on both the student Average Daily Membership (ADM) and student Committed Capacity numbers, and explained the difference between the two and how the data can be used in the planning and approval process. Following discussion, Commissioners directed Planning staff to update ADM and committed capacity numbers more frequently, from twice a year to quarterly.

Time ran short and Mr. Stikeleather suggested a second work session to complete reviews for rezoning and text amendment staff reports. He said the Adequate Public Facilities ordinance could also be discussed at a later date in more detail with Commissioners. The Work Session concluded at 5:49 PM.

**6:00 PM CALL TO ORDER**

The Currituck County Board of Commissioners met at 6:00 PM in Historic Courthouse Board Meeting Room, 153 Courthouse Road, Currituck, North Carolina, for a regular meeting.

Attendee Name	Title	Status	Arrived
Michael H. Payment	Commissioner	Present	
Paul M. Beaumont	Commissioner	Present	
J. Owen Etheridge	Commissioner	Present	
Mary "Kitty" Etheridge	Commissioner	Absent	
Selina S. Jarvis	Commissioner	Present	
Kevin E. McCord	Commissioner	Present	
Bob White	Commissioner	Present	

Chairman Payment called the meeting to order and announced the earlier work session.

**A) Invocation & Pledge of Allegiance**

Commissioner Beaumont offered the Invocation and led the Pledge of Allegiance.

**B) Approval of Agenda**

Commissioner White moved to amend the agenda. The Administrative Reports presentation by the Economic Improvement Council was removed. The amendment to the county's Noise Ordinance, scheduled under Old Business, was withdrawn and rescheduled for the May 17, 2021, regular meeting of the Board.

Commissioner McCord seconded the motion and the agenda was approved as amended.

Approved agenda:

**Work Session**

4:00 PM Planning Department Staff Reports / Noise Ordinance Amendment

**6:00 PM Call to Order**

A) Invocation & Pledge of Allegiance

B) Approval of Agenda

**Public Comment**

*Please limit comments to matters other than those appearing on this agenda as a PublicHearing. Public comments are limited to 3 minutes.*

**Commissioner's Report****County Manager's Report****County Attorney's Report****Administrative****Reports**

~~A) Economic Improvement Council-Dr. Landon Mason, Executive Director  
This item was~~

~~removed from the agenda. Presenters were unable to attend.~~

**Old Business**

~~A) Consideration Of An Ordinance Amending Chapter 9,  
Article III, Sections 9-33 and 9-36 Of The Currituck County  
Code of Ordinances Modifying Requirements For Issuance  
of Amplified Sound Permits And Permits to Exceed Certain~~

Communication: Minutes for May 3, 2021 (Approval Of Minutes-May 3, 2021)

**~~Decibel Levels~~ Removed from consideration, to be heard at the May 17, 2021 BOC Meeting.**

### **New Business**

- A) A Resolution of the Board of Commissioners Opposing NC Senate Bill 455 to Decriminalize Non-Statutory Criminal Offenses and Violations
- B) A Resolution of the Board of Commissioners Opposing NC Senate Bill 349/House Bill 401-Increase Housing Opportunities
- C) Consideration for Approval of Engineering Design Proposal for Moyock Wastewater Treatment Plant
- D) Consideration for Approval of Design Proposal for Moyock Elementary School Renovation and Addition
- E) Consent Agenda
  - 1. Budget Amendments
  - 2. Project Ordinance-Moyock Sewer Upgrades and Expansion
  - 3. Project Ordinance-Moyock Elementary School Expansion-Design
  - 4. Resolution Authorizing Design-Build Construction Delivery Method for the Fuel Farm Renovation Project
  - 5. Proclamation of the Board of Commissioners Declaring May 2021 as Older Americans Month
  - 6. Approval of Commissioner Travel to NCACC Annual Conference, August 2021
  - 7. Approval Of Minutes-April 19, 2021/BOC-BOE Joint Mtg

### **Adjourn**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Bob White, Commissioner
<b>SECONDER:</b>	Kevin E. McCord, Commissioner
<b>AYES:</b>	Michael H. Payment, Commissioner, Paul M. Beaumont, Commissioner, J. Owen Etheridge, Commissioner, Selina S. Jarvis, Commissioner, Kevin E. McCord, Commissioner, Bob White, Commissioner
<b>ABSENT:</b>	Mary "Kitty" Etheridge, Commissioner

### **PUBLIC COMMENT**

***Please limit comments to matters other than those appearing on this agenda as a Public Hearing. Public comments are limited to 3 minutes.***

Communication: Minutes for May 3, 2021 (Approval Of Minutes-May 3, 2021)

Chairman Payment opened Public Comment. No one was signed up nor wished to speak and Public Comment was closed.

### **COMMISSIONER'S REPORT**

Commissioner McCord reported on a recent house fire in the county and acknowledged the efforts of firefighters on scene for their efforts. He encouraged citizens to support local fire departments and all first responders.

Chairman Payment also acknowledged the efforts of firefighters and asked for continued support of the county's fire departments. He reminded everyone to drive carefully in light of traffic picking up resulting in more accidents on the highway.

Commissioner White reported on the noise ordinance amendment discussed at the earlier work session. In response to email comments received from the public, he stressed the decibel levels set out in the ordinance are not changing, which was the main concern of many writers. He addressed a parking change recently implemented by the Sheriff's office on the off-road area that allows parking to begin after the first half mile from the north beach ramp. Commissioner White said an ordinance would be on the next meeting agenda that will re-establish vehicle parking to begin after the first mile and a half.

Commissioner Jarvis acknowledged the Proclamation on the meeting Consent Agenda to recognize May as Older Americans Month. She said help is needed in the community and encouraged people to volunteer to deliver meals to home-bound seniors. For information, call 232-3505.

### **COUNTY MANAGER'S REPORT**

County Manager, Ben Stikeleather, reported the status of the county's agreement with the North Carolina Wildlife Resources Commission to initially fund and eventually assume operations of the Center for Wildlife Education in Historic Corolla Park. He foresees no changes to the educational programming at this time. He announced the county's Senior Centers re-openings that will include in-house nutrition services several days a week. The Inter-County Public Transportation System will also resume operation. He updated the Board on the culvert repair at the Shawboro waste convenience site and expects completion within a couple of days.

### **COUNTY ATTORNEY'S REPORT**

County Attorney, Ike McRee, said he participated in a virtual meeting with the North Carolina Association of County Commissioners to discuss an agreement to settle the Opioid litigation in which the county is involved. He reviewed the anticipated settlement and distribution plan agreement in which counties involved would receive eighty percent of any settlement amount. Currituck County would stand to receive \$1,349,474 if the settlement is agreed to by the counties and cities involved. He said spending would be restricted to fund education and training initiatives and collaborative efforts between local jurisdictions would be allowed. A copy of the agreement was distributed to Board members for review. Mr. McRee feels comfortable supporting the settlement offer. Mr. McRee updated the Board on departmental activity and noted 141 contracts have been reviewed by the Legal office since January.

### **ADMINISTRATIVE REPORTS**



**A. Economic Improvement Council-Dr. Landon Mason, Executive Director**

The presenters were unable to attend. The item was removed from the agenda.

**OLD BUSINESS****A. Consideration Of An Ordinance Amending Chapter 9, Article III, Sections 9-31, 9-33 and 9-36 Of The Currituck County Code of Ordinances Modifying Requirements For Issuance of Amplified Sound Permits And Permits to Exceed Certain Decibel Levels**

The agenda was amended and this item was rescheduled to be considered at the May 17, 2021 Board of Commissioners meeting.

**RESULT:****WITHDRAWN****Next: 5/17/2021 4:00 PM****NEW BUSINESS****A. A Resolution of the Board of Commissioners Opposing NC Senate Bill 455 to Decriminalize Non-Statutory Criminal Offenses and Violations**

County Manager, Ben Stikeleather, introduced the two Resolutions for consideration by the Board of Commissioners. The resolutions oppose legislation introduced in the North Carolina General Legislature that takes authority away from local governments. Following a brief review of a Resolution opposing legislation to decriminalize and establish maximum fines for non-statutory criminal offenses, Commissioner J. Owen Etheridge moved for approval. Commissioner Beaumont seconded the motion. The motion carried, 6-0.

**A RESOLUTION OF THE CURRITUCK COUNTY BOARD OF COMMISSIONERS OPPOSING NORTH CAROLINA SENATE BILL 455 (“AN ACT TO DECRIMINALIZE NON-STATUTORY CRIMINAL OFFENSES AND VIOLATIONS”)**

**WHEREAS**, the legislation proposed in SB 455 (“An Act to Decriminalize Non-Statutory Criminal Offenses and Violations”) is of great concern to Currituck County and other local governments within North Carolina; and

**WHEREAS**, the proposed bill would prohibit criminal enforcement of local ordinances and change violations to an infraction punishable by no more than a \$50 fine; and

**WHEREAS**, criminal penalties are an effective tool for local governments in enforcing ordinances; and

**WHEREAS**, the enforcement of criminal penalties is not abused, nor applied recklessly or carelessly; and

**WHEREAS**, a conviction of an infraction and \$50 fine is not an effective deterrent for those who violate county ordinances.

**NOW, THEREFORE, BE IT RESOLVED** that copies of this resolution be sent to our legislative delegation and to the leadership of the North Carolina General Assembly in an effort to stop SB 455 from becoming law.

ADOPTED this 3<sup>rd</sup> day of May, 2021.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	J. Owen Etheridge, Commissioner
<b>SECONDER:</b>	Paul M. Beaumont, Commissioner
<b>AYES:</b>	Michael H. Payment, Commissioner, Paul M. Beaumont, Commissioner, J. Owen Etheridge, Commissioner, Selina S. Jarvis, Commissioner, Kevin E. McCord, Commissioner, Bob White, Commissioner
<b>ABSENT:</b>	Mary "Kitty" Etheridge, Commissioner

**B. A Resolution of the Board of Commissioners Opposing NC Senate Bill 349/House Bill 401-Increase Housing Opportunities**

After a brief review by Ben Stikeleather, County Manager, of the Resolution to oppose Senate Bill 349/House Bill 401 which proposes to take away local zoning and land use authority from local jurisdictions, Commissioner Beaumont moved for approval. The motion was seconded by Commissioner McCord. The motion carried, 6-0.

**A RESOLUTION OF THE CURRITUCK COUNTY BOARD OF COMMISSIONERS OPPOSING SENATE BILL 349/HOUSE BILL 401 ("INCREASE HOUSING OPPORTUNITIES")**

**WHEREAS**, the legislation proposed in SB 349/HB 401 ("Increase Housing Opportunities") is of great concern to the County of Currituck and other local governments within North Carolina; and

**WHEREAS**, provisions within this legislation would severely diminish or even eliminate the ability of local government to determine what is best for its community or even allow community input or involvement in the decision-making process; and

**WHEREAS**, development would become uncontrolled and reckless with little to no regard for property owners rights, not to mention the added stress and demand on a local government's infrastructure which would eventually lead to declining property values; and

**WHEREAS**, county officials were elected by their citizens for a reason, and if not for the efforts put forth by elected officials and county staff in utilizing effective and proven zoning processes including community input, local governments could not protect and preserve the quality of life citizens have come to enjoy; and

**WHEREAS**, a one-size fits all approach to land use is radical, reckless and irrational- a blatant attack on local land use decision-making; and

**WHEREAS**, uniform legislation for all local governments under one statewide zoning mandate would eliminate the single-family zoning designation and allow multi-family housing in every neighborhood with no minimum parking requirements in place to ensure adequate parking for all; and

**WHEREAS**, increased housing does not guarantee more affordable housing, nor does this legislation.

**NOW, THEREFORE BE IT RESOLVED** that copies of this resolution are sent to our legislative delegation and to the leadership of the North Carolina General Assembly in an effort to stop SB 349/HB 401 from becoming law and to work together to find real ways to advance affordable housing opportunities.

Adopted this the 3<sup>rd</sup> day of May, 2021.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Paul M. Beaumont, Commissioner
<b>SECONDER:</b>	Kevin E. McCord, Commissioner
<b>AYES:</b>	Michael H. Payment, Commissioner, Paul M. Beaumont, Commissioner, J. Owen Etheridge, Commissioner, Selina S. Jarvis, Commissioner, Kevin E. McCord, Commissioner, Bob White, Commissioner
<b>ABSENT:</b>	Mary "Kitty" Etheridge, Commissioner

### C. Consideration for Approval of Engineering Design Proposal for Moyock Wastewater Treatment Plant

Ben Stikeleather, County Manager, reviewed the proposal submitted by Hazen and Sawyer for the Moyock Wastewater Treatment Plant. Staff recommended approval of the proposal along with authorization for the County Manager to execute contracts.

Commissioner White moved for approval and Commissioner Beaumont seconded the motion. The motion carried, 6-0.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Bob White, Commissioner
<b>SECONDER:</b>	Paul M. Beaumont, Commissioner
<b>AYES:</b>	Michael H. Payment, Commissioner, Paul M. Beaumont, Commissioner, J. Owen Etheridge, Commissioner, Selina S. Jarvis, Commissioner, Kevin E. McCord, Commissioner, Bob White, Commissioner
<b>ABSENT:</b>	Mary "Kitty" Etheridge, Commissioner

### D. Consideration for Approval of Design Proposal for Moyock Elementary School Renovation and Addition

Ben Stikeleather, County Manager, reviewed the \$1,110,807 design proposal for the Moyock Elementary School Expansion and Renovation project. The design includes eleven new classrooms allowing for an additional 150 students and renovations to existing areas.

Commissioner J. Owen Etheridge moved for approval. The motion was seconded by Commissioner McCord. The motion carried, 6-0.

Communication: Minutes for May 3, 2021 (Approval Of Minutes-May 3, 2021)

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** J. Owen Etheridge, Commissioner  
**SECONDER:** Kevin E. McCord, Commissioner  
**AYES:** Michael H. Payment, Commissioner, Paul M. Beaumont, Commissioner, J. Owen Etheridge, Commissioner, Selina S. Jarvis, Commissioner, Kevin E. McCord, Commissioner, Bob White, Commissioner  
**ABSENT:** Mary "Kitty" Etheridge, Commissioner

### E) Consent Agenda

Commissioner Beaumont moved for approval of Consent Agenda. Commissioner Jarvis seconded the motion. The motion carried, 6-0.

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Paul M. Beaumont, Commissioner  
**SECONDER:** Selina S. Jarvis, Commissioner  
**AYES:** Michael H. Payment, Commissioner, Paul M. Beaumont, Commissioner, J. Owen Etheridge, Commissioner, Selina S. Jarvis, Commissioner, Kevin E. McCord, Commissioner, Bob White, Commissioner  
**ABSENT:** Mary "Kitty" Etheridge, Commissioner

### 1. Budget Amendments

		Debit	Credit
		Decrease Revenue or Increase Expense	Increase Revenue or Decrease Expense
<u>Account Number</u>	<u>Account Description</u>		
41990-587051	T T - School Capital Construction	\$ 1,000,000	
41320-411002	Article 42 Add'l Supp Sales Tax		\$ 500,000
41390-499900	Appropriated Fund Balance		500,000
51390-495041	T F - School Capital Reserve		1,000,000
51848-597100	Moyock Elem School 2022	1,000,000	
		<u>\$ 2,000,000</u>	<u>\$ 2,000,000</u>
<b>Explanation:</b>	School Capital Reserve (41990); School Construction (51848) - Increase appropriations for design of an elementary school to be located in Moyock.		
<b>Net Budget Effect:</b>	School Capital Reserve Fund (41) - Increased by \$1,000,000.		
	School Multi-year Construction Fund (51) - Increased by \$1,000,000.		

		Debit	Credit
		Decrease Revenue or Increase Expense	Increase Revenue or Decrease Expense
<u>Account Number</u>	<u>Account Description</u>		
10480-545700	Microfilm Processing	\$ 3,227	
10480-545100	Data Processing		\$ 1,972
10480-545200	Record Management		1,255
		\$ 3,227	\$ 3,227
<b>Explanation:</b> Register of Deeds (10480) - Transfer budgeted funds for operations for the remainder of this fiscal year.			
<b>Net Budget Effect:</b> Operating Fund (10) - No change.			
		Debit	Credit
		Decrease Revenue or Increase Expense	Increase Revenue or Decrease Expense
<u>Account Number</u>	<u>Account Description</u>		
41990-587051	T T - School Capital Construction	\$ 900,000	
41390-499900	Appropriated Fund Balance		\$ 900,000
51390-495041	T F - School Capital Reserve		900,000
51848-597008	Moyock Elem School Addition 2021	600,000	
51848-594007	Moyock Middle School Addition 2021	300,000	
		\$ 1,800,000	\$ 1,800,000
<b>Explanation:</b> School Capital Reserve (41990); School Construction (51848) - Increase appropriations for design of additions to the existing Moyock Elementary School and Moyock Middle School.			
<b>Net Budget Effect:</b> School Capital Reserve Fund (41) - Increased by \$900,000. School Multi-year Construction Fund (51) - Increased by \$900,000.			
		Debit	Credit
		Decrease Revenue or Increase Expense	Increase Revenue or Decrease Expense
<u>Account Number</u>	<u>Account Description</u>		
10511-514000	Travel		\$ 3,200
10511-516000	Repairs & Maintenance	\$ 2,000	
10511-516200	Repairs & Maintenance - Vehicles	2,500	
10511-531000	Fuel		2,500
10511-532000	Supplies	1,200	
10511-547000	Meals		13,000
10511-561000	Professional Services	3,000	
10511-590000	Capital Outlay	10,000	
		\$ 18,700	\$ 18,700
<b>Explanation:</b> Detention Center (10511) - Transfer funds from Travel to Vehicle Repairs to cover the increased costs of wear and tear on vehicles this year; transfer to Supplies to offset the rising costs due to Pandemic; transfer to Repairs due to several projects that need completion; transfer from Meals to Capital Outlay in order to complete the project of new HVAC system in Cellblock C and D; and transfer to Professional services to cover the increase in hospital and dentists visits.			
<b>Net Budget Effect:</b> Operating Fund (10) - No change.			

		Debit	Credit
		Decrease Revenue or Increase Expense	Increase Revenue or Decrease Expense
<u>Account Number</u>	<u>Account Description</u>		
10640-553000	Dues and Subscriptions	\$ 300	
10640-516100	Building Supplies	2,800	
10640-521100	Equipment Lease		\$ 600
10640-514500	Training & Education		2,500
		<u>\$ 3,100</u>	<u>\$ 3,100</u>
<b>Explanation:</b>	Cooperative Extension (10640) - To cover the cost of new refrigerator needed for kitchen in auditorium and additional subscription fees for virtual programming and education.		
<b>Net Budget Effect:</b>	Operating Fund (10) - No change.		
		Debit	Credit
		Decrease Revenue or Increase Expense	Increase Revenue or Decrease Expense
<u>Account Number</u>	<u>Account Description</u>		
61818-553000	Dues & Subscriptions	\$ 1,000	
61818-590000	Capital Outlay		\$ 1,000
		<u>\$ 1,000</u>	<u>\$ 1,000</u>
<b>Explanation:</b>	Mainland Water (61818) - Transfer funds for increases in dues for this fiscal year.		
<b>Net Budget Effect:</b>	Mainland Water Fund (61) - No change.		

		Debit	Credit
		Decrease Revenue or Increase Expense	Increase Revenue or Decrease Expense
<u>Account Number</u>	<u>Account Description</u>		
10530-526000	Advertising		\$ 2,000
10530-514000	Travel		3,000
10530-514500	Training/Education	\$ 3,000	
10530-561200	Billing Fees	20,000	
10530-590000	Capital Outlay	7,000	
10530-545000	Contract Services		4,000
10530-561000	Professional Services		21,000
10541-514000	Travel		1,800
10541-516000	Repairs & Maintenance	1,800	
		<u>\$ 31,800</u>	<u>\$ 31,800</u>

**Explanation:** Emergency Medical Services (10530); Fire Services (10541) - Transfer budgeted funds for operations for the remainder of this fiscal year. Capital outlay will be used for DMV costs associated with new vehicle purchases. Also, repairs will be made to the Waterlily Fire Station.

**Net Budget Effect:** Operating Fund (10) - No change.

		Debit	Credit
		Decrease Revenue or Increase Expense	Increase Revenue or Decrease Expense
<u>Account Number</u>	<u>Account Description</u>		
10650-545000	Contract Services	\$ 1,000	
10650-553000	Dues & Subscriptions		\$ 1,000
		<u>\$ 1,000</u>	<u>\$ 1,000</u>

**Explanation:** Economic Development (10650) - Transfer budgeted funds for increased contract costs.

**Net Budget Effect:** Operating Fund (10) - No change.

		Debit	Credit
		Decrease Revenue or Increase Expense	Increase Revenue or Decrease Expense
<u>Account Number</u>	<u>Account Description</u>		
220548-590000	Capital Outlay	\$ 9,000	
220548-511015	Telephone & Postage	1,000	
220548-531015	Gas	1,300	
220548-536115	Personal Protective Equipment		\$ 9,000
220548-506000	Health Insurance Expense		2,300
		<u>\$ 11,300</u>	<u>\$ 11,300</u>

**Explanation:** Knotts Island Fire (220548) - Transfer budgeted funds for remainder of this fiscal year.

**Net Budget Effect:** Knotts Island Fire Service District (220) - No change.

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		Debit	Credit
		Decrease Revenue or Increase Expense	Increase Revenue or Decrease Expense
<u>Account Number</u>	<u>Account Description</u>		
10540-514000	Travel		\$ 8,000
10540-516200	Vehicle Maintenance	\$ 5,000	
10540-545100	Credit Card Fees	3,000	
		<u>\$ 8,000</u>	<u>\$ 8,000</u>
<b>Explanation:</b>	Inspections (10540) - The Inspections Department is requesting to move money to the Vehicle Maintenance Fund to cover the \$2,500 deductible for a recent accident. The request to move money to the Credit Card Fees Fund is due to the increase in building permits; also, COVID has caused an increase of online transactions that require payment by credit card.		
<b>Net Budget Effect:</b>	Operating Fund (10) - No change.		
		Debit	Credit
		Decrease Revenue or Increase Expense	Increase Revenue or Decrease Expense
<u>Account Number</u>	<u>Account Description</u>		
210546-516006	Repairs & Maintenance	\$ 7,000	
210546-532106	Fire Supplies	2,000	
210546-514506	Travel/Training/Etc		\$ 2,000
210546-536006	Uniforms		4,000
210546-553006	Dues & Subscriptions		3,000
		<u>\$ 9,000</u>	<u>\$ 9,000</u>
<b>Explanation:</b>	Corolla Volunteer Fire Department (210546) - Transfer budgeted funds for operations for the remainder of this fiscal year.		
<b>Net Budget Effect:</b>	Corolla Fire District (210) - No change.		
		Debit	Credit
		Decrease Revenue or Increase Expense	Increase Revenue or Decrease Expense
<u>Account Number</u>	<u>Account Description</u>		
67878-553000	Dues and Subscriptions	\$ 5,000	
67878-511010	Data Transmission	500	
67878-545100	Credit Card Fees	2,500	
67878-557100	Software License Fee	183	
67878-533800	Chemicals		\$ 3,683
67878-506000	Health Insurance Expense		4,500
		<u>\$ 8,183</u>	<u>\$ 8,183</u>
<b>Explanation:</b>	Mainland Sewer (67878) - Transfer budgeted funds for increased fees for this fiscal year.		
<b>Net Budget Effect:</b>	Mainland Sewer Fund (67) - No change.		

		Debit	Credit
		Decrease Revenue or Increase Expense	Increase Revenue or Decrease Expense
<u>Account Number</u>	<u>Account Description</u>		
10510-557100	Software License Fee	\$ 241	
10510-506000	Health Insurance		\$ 241
		\$ 241	\$ 241
<b>Explanation:</b> Sheriff (10510) - Transfer budgeted funds to cover increase in software license fees.			
<b>Net Budget Effect:</b> Operating Fund (10) - No change.			
		Debit	Credit
		Decrease Revenue or Increase Expense	Increase Revenue or Decrease Expense
<u>Account Number</u>	<u>Account Description</u>		
10790-514000	Travel		\$ 50
10790-514800	Fees Paid to Officials		600
10790-532000	Supplies	\$ 5,650	
10790-545000	Contracted Services		5,000
		\$ 5,650	\$ 5,650
<b>Explanation:</b> Library (10790) - Transfer budgeted funds to supplies to cover additional supplies necessary for library programming during the COVID19 pandemic.			
<b>Net Budget Effect:</b> Operating Fund (10) - No change.			
		Debit	Credit
		Decrease Revenue or Increase Expense	Increase Revenue or Decrease Expense
<u>Account Number</u>	<u>Account Description</u>		
10430-532001	Elections HAVA Grant Supplies	\$ 22,394	
10430-590000	Capital Outlay HAVA Grant	9,845	
10330-445200	Election Grants		\$ 32,239
		\$ 32,239	\$ 32,239
<b>Explanation:</b> Elections (10430) - Increase appropriations to record 2020 HAVA funds CFDA # 90.404 Agreement NC20101001-027. Capital outlay will be 11 carts to be used for elections.			
<b>Net Budget Effect:</b> Operating Fund (10) - Increased by \$32,239.			

		Debit	Credit
		Decrease Revenue or Increase Expense	Increase Revenue or Decrease Expense
<u>Account Number</u>	<u>Account Description</u>		
20609-545000	Contract Services	\$ 3,700	
20609-531400	Equipment Fuel	1,500	
20609-516000	Repairs & Maintenance		\$ 5,200
		<u>\$ 5,200</u>	<u>\$ 5,200</u>

**Explanation:** Whalehead Stormwater District (20609) - Transfer funds for water quality sampling services and landscaping and to fill all generators before the summer season begins.

**Net Budget Effect:** Whalehead Stormwater District Fund (20) - No change.

		Debit	Credit
		Decrease Revenue or Increase Expense	Increase Revenue or Decrease Expense
<u>Account Number</u>	<u>Account Description</u>		
10430-511000	Telephone & Postage	\$ 500	
10430-532100	Ballot Programs & Imprint		\$ 500
10752-519200	Special Assistance for Blind	26	
10750-506000	Health Insurance Expense		26
10606-553000	Dues & Subscriptions	25	
10606-516000	Repairs & Maintenance		25
10420-589000	OSD Reserve	2,000	
10420-532000	Supplies	500	
10420-561000	Professional Services		2,500
10441-590003	BOC Meeting Room Technology	2,000	
10441-506000	Health Insurance Expense		2,000
200981-502000	Salaries	57,120	
200981-505000	FICA		5,250
200981-507000	Retirement Expense		17,672
200981-532000	Supplies		22,818
200981-545000	Contract Service		11,380
		<u>\$ 62,171</u>	<u>\$ 62,171</u>

**Explanation:** Transfer budgeted funds for operations for the remainder of this year.

**Net Budget Effect:** Operating Fund (10) - No change.

CARES Act COVID19 Fund (200) - No change.

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		Debit	Credit
		Decrease Revenue or Increase Expense	Increase Revenue or Decrease Expense
<u>Account Number</u>	<u>Account Description</u>		
57878-588000	Contingency		\$ 1,100,000
57878-590001	Moyock Sewer Expansion 2022	\$ 1,100,000	
		<u>\$ 1,100,000</u>	<u>\$ 1,100,000</u>
<b>Explanation:</b>	Moyock Sewer Construction Fund (57878) - Transfer contingency funds for design and project administration for upgrade and expansion of the Moyock Sewer system. This phase will include detailed design, regulatory coordination, bidding and construction services for a new 100,000 gpd oxidation ditch package treatment plant with high-rate basins with an option for 200,000 gpd by Hazen and Sawyer P.C., contract \$998,000 with additional funds for soil testing or other reimburseable costs.		
<b>Net Budget Effect:</b>	Moyock Sewer Construct Fund (57) - No change.		

## 2. Project Ordinance-Moyock Sewer Upgrades and Expansion

### COUNTY OF CURRITUCK CAPITAL PROJECT ORDINANCE

BE IT ORDAINED by the Currituck County Board of Commissioners, North Carolina that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

**SECTION 1.** The project authorized is for design, bidding and construction administration for Upgrades and Expansion of the Moyock Sewer System.

**SECTION 2.** The following amounts are appropriated for the project:

Moyock Elementary School #2	\$ 1,000,000
	<u>\$ 1,000,000</u>

**SECTION 3.** The following funds are available to complete this project:

School Capital Reserve	\$ 1,000,000
	<u>\$ 1,000,000</u>

**SECTION 4.** The Finance Director is hereby directed to report, on a quarterly basis, on the

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financial status of each project element delineated in Section 2 above.

## **SECTION 5. SPECIAL APPROPRIATIONS AND RESTRICTIONS**

The Budget Officer is hereby authorized to transfer appropriations within the fund as contained herein under the following conditions:

- a. He may transfer amounts between object line items within the fund up to One Thousand dollars (\$1,000).

## **SECTION 6. CONTRACTUAL OBLIGATIONS**

The County Manager is hereby authorized to execute contractual documents under the following conditions:

- a. He may execute contracts for construction or repair projects which do not require formal competitive bid procedures.
- b. He may execute contracts for (1) purchases of apparatus, supplies, and materials, or equipment which are within the budgeted departmental appropriations; (2) leases of personal property for a duration of one year or less and within budgeted departmental appropriations; and (3) services which are within budgeted departmental appropriations.
- c. He may execute contracts, as the lessor or lessee of real property, which are of a duration of one year or less which are within the budgeted departmental appropriations.

## **SECTION 7. USE OF BUDGET ORDINANCE**

The Budget Officer and the Finance Director shall use this capital project ordinance for administration of the budget and for the accounting system.

ADOPTED this 3<sup>rd</sup> day of May 2021.

### **3. Project Ordinance-Moyock Elementary School Expansion-Design**

## **COUNTY OF CURRITUCK CAPITAL PROJECT ORDINANCE**

BE IT ORDAINED by the Currituck County Board of Commissioners, North Carolina that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

**SECTION 1.** The project authorized is for design for elementary school located in Moyock. This phase will be to select a contractor and design the school expansions. Any excess funds for that portion of these projects will be applied toward construction costs.

**SECTION 2.** The following amounts are appropriated for the project:

Moyock Elementary School #2	\$ 1,000,000
	<u>\$ 1,000,000</u>

**SECTION 3.** The following funds are available to complete this project:

School Capital Reserve	\$ 1,000,000
	<u>\$ 1,000,000</u>

**SECTION 4.** The Finance Director is hereby directed to report, on a quarterly basis, on the financial status of each project element delineated in Section 2 above.

#### **SECTION 5. SPECIAL APPROPRIATIONS AND RESTRICTIONS**

The Budget Officer is hereby authorized to transfer appropriations within the fund as contained herein under the following conditions:

- a. He may transfer amounts between object line items within the fund up to One Thousand dollars (\$1,000).

#### **SECTION 6. CONTRACTUAL OBLIGATIONS**

The County Manager is hereby authorized to execute contractual documents under the following conditions:

- a. He may execute contracts for construction or repair projects which do not require formal competitive bid procedures.
- b. He may execute contracts for (1) purchases of apparatus, supplies, and materials, or equipment which are within the budgeted departmental appropriations; (2) leases of personal property for a duration of one year or less and within budgeted departmental appropriations; and (3) services which are within budgeted departmental appropriations.
- c. He may execute contracts, as the lessor or lessee of real property, which are of a duration of one year or less which are within the budgeted departmental appropriations.

#### **SECTION 7. USE OF BUDGET ORDINANCE**

The Budget Officer and the Finance Director shall use this capital project ordinance for administration of the budget and for the accounting system.

#### **4. Resolution Authorizing Design-Build Construction Delivery Method for the Fuel Farm Renovation Project**

## RESOLUTION OF THE CURRITUCK COUNTY BOARD OF COMMISSIONERS AUTHORIZING DESIGN-BUILD CONSTRUCTION DELIVERY METHOD FOR THE FUEL FARM RENOVATION PROJECT

**WHEREAS**, pursuant to N.C. Gen. Stat. §143A-128.1A, a county may utilize the design-build delivery method for construction contracts; and,

**WHEREAS**, in order to utilize the design-build delivery method, the governmental entity is to establish in writing the criteria used for determining the circumstances under which the design-build method is appropriate for this project; and,

**WHEREAS**, the criteria proposed and its application to the Fuel Farm Renovation Project is the following:

Criteria 1 - *The extent to which the County can adequately and thoroughly define the project requirements prior to the issuance of the request for qualifications for a design-builder.* Through the Engineering, Public Works, and Legal departments, the County has professional personnel with the experience and qualifications needed to thoroughly define the project requirements prior to issuance of a Request for Qualifications for design-builders.

Criteria 2 - *The time constraints for the delivery of the project.* The fuel farm equipment is aged and failing. Renovation of the fuel farm is urgent to ensure the county is able to maintain fuel services. The Board of Commissioners has resolved that this project should be completed in the most time-effective and efficient manner available. The design-build delivery method will allow for the project to be completed expeditiously.

Criteria 3 - *The ability to ensure that a quality project can be delivered.* Within the Engineering Department and Public Works Department, the County has adequate professional and experienced personnel to ensure that the Design-Build firm will provide a quality project within budget constraints established by the Board.

Criteria 4 - *The capability of the County to manage and oversee the project, including the availability of experienced staff or outside consultants who are experienced with the design-build method of project delivery.* Within the Engineering, Public Works, and Legal departments, the County has professional and experienced personnel that are knowledgeable of design-build projects.

Criteria 5 - *A good-faith effort to comply with N.C. Gen. Stat. §143-128.2, N.C. Gen. Stat. §143-128.4, and to recruit and select small business entities.* The County complies with N.C. Gen. Stat. §143-128.2 and N.C. Gen. Stat. §143-128.4. The County will require contractors to comply with the HUB goals set by the Board of Commissioners.

Criteria 6 - *The criteria utilized by the County, including a comparison of the costs and benefits of using the design-build delivery method for a given project in lieu of the other delivery methods identified.* The design-build delivery method provides a one team approach, which leads to lower costs and shorter project timeline. Project time constraints and process efficiency make the design-build option more appealing than the traditional construction delivery methods.



**NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners adopt these written criteria and determine that the design-build delivery method is approved for utilization on the Fuel Farm Renovation Project. Further, this Resolution shall be effective on and after the 3<sup>rd</sup> day of May 2021.

**ADOPTED** this, the 3<sup>rd</sup> day of May 2021.

**5. Proclamation of the Board of Commissioners Declaring May 2021 as Older Americans Month**

**OLDER AMERICANS MONTH 2021**  
***A PROCLAMATION***

**WHEREAS**, Currituck County includes a growing number of older Americans who have built resilience and strength over their lives through successes and difficulties; and

**WHEREAS**, Currituck County benefits when people of all ages, abilities, and backgrounds are included and encouraged to share their successes and stories of resilience; and

**WHEREAS**, Currituck County recognizes our need to nurture ourselves, reinforce our strength, and continue to thrive in times of both joy and difficulty; and

**WHEREAS**, Currituck County can foster communities of strength by:

- creating opportunities to share stories and learn from each other;
- engaging older adults through education, recreation, and service; and
- encouraging people of all ages to celebrate connections and

resilience.

**NOW, THEREFORE**, we the Currituck County Board of Commissioners do hereby proclaim May 2021 to be Older Americans Month. We urge every resident to recognize older adults and the people who support them as essential contributors to the strength of our community.

Dated this 3<sup>rd</sup> day of May, 2021.

**6. Approval of Commissioner Travel to NCACC Annual Conference, August 2021**

**7) Approval Of Minutes-April 19, 2021/BOC-BOE Joint Mtg**

**1. Minutes for April 19, 2021**

Communication: Minutes for May 3, 2021 (Approval Of Minutes-May 3, 2021)

**2. BOC/BOE Joint Mtg-03232021****ADJOURN****Motion to Adjourn Meeting**

There was no further business and Commissioner White moved to adjourn. Commissioner J. Owen Etheridge seconded the motion. The motion carried and the meeting adjourned at 6:31 PM.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Bob White, Commissioner
<b>SECONDER:</b>	J. Owen Etheridge, Commissioner
<b>AYES:</b>	Michael H. Payment, Commissioner, Paul M. Beaumont, Commissioner, J. Owen Etheridge, Commissioner, Selina S. Jarvis, Commissioner, Kevin E. McCord, Commissioner, Bob White, Commissioner
<b>ABSENT:</b>	Mary "Kitty" Etheridge, Commissioner

Communication: Minutes for May 3, 2021 (Approval Of Minutes-May 3, 2021)



## Currituck County Agenda Item Summary Sheet

**Agenda ID Number** – (ID # 3125)

**Agenda Item Title:** Tourism Annual Budget Presentation for FY 2021-2022

**Submitted By:** Leeann Walton – County Manager

**Presenter of Item:**

**Board Action:** Information

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**Brief Description of Agenda Item:**

**Reason for Request:**

**Tourism Spending Budget presentation for FY 2021-2022-Tourism Development Authority**

**Potential Budget Affect:** N/A

**Is this item regulated by plan, regulation or statute?** Yes

**Manager Recommendation:**



## Currituck County Agenda Item Summary Sheet

**Agenda ID Number –** (ID # 3131)

**Agenda Item Title:** TDA Budget Amendments

**Submitted By:** Leeann Walton – County Manager

**Presenter of Item:**

**Board Action:** Action

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**Brief Description of Agenda Item:**

**Budget Amendments for Occ Tax line item transfers.**

**Potential Budget Affect:** Please see budget amendments for net affects

**Is this item regulated by plan, regulation or statute?** No

**Manager Recommendation:**

Number

TDA2021022

## BUDGET AMENDMENT

The Currituck County Board of Commissioners sitting as the Tourism Development Authority, at a meeting on the 17th of May 2021, passed the following amendment to the budget resolution for the fiscal year ending June 30, 2021.

<u>Account Number</u>	<u>Account Description</u>	Debit	Credit
		<u>Decrease Revenue or Increase Expense</u>	<u>Increase Revenue or Decrease Expense</u>
15320-415000	Occupancy Tax		\$ 15,000
15447-545000	Contract Services	\$ 15,000	
		<u>\$ 15,000</u>	<u>\$ 15,000</u>

**Explanation:** Occupancy Tax - Tourism Related (15447)- Increase appropriations to provide a grant to the Currituck County Game Commission to assist with duck management.

**Net Budget Effect:** Occupancy Tax Fund (15) - Increased by \$15,000.

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\_\_\_\_\_  
Clerk to the Board

Attachment: BudAmends\_May 17\_TDA (TDA Budget Amendments)

Number

TDA2021023

## BUDGET AMENDMENT

The Currituck County Board of Commissioners sitting as the Tourism Development Authority, at a meeting on the 17th of May 2021, passed the following amendment to the budget resolution for the fiscal year ending June 30, 2021.

<u>Account Number</u>	<u>Account Description</u>	Debit	Credit
		<u>Decrease Revenue or Increase Expense</u>	<u>Increase Revenue or Decrease Expense</u>
15447-561000	Professional Services		\$ 10,000
15447-532795	Supplies - Carova Park	\$ 1,000	
15447-545795	Contract Services		\$ 1,000
15447-516200	Vehicle Maintenance & Repair	\$ 10,000	
		<u>\$ 11,000</u>	<u>\$ 11,000</u>

**Explanation:** Occupancy Tax - Tourism Related (15447)- Transfer budgeted funds for park supplies and repairs to vehicles used to provide services at the Currituck Outer Banks.

**Net Budget Effect:** Occupancy Tax Fund (15) - No change.

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Journal # \_\_\_\_\_

\_\_\_\_\_  
Clerk to the Board

Attachment: BudAmends\_May 17\_TDA (TDA Budget Amendments)



## Currituck County Agenda Item Summary Sheet

**Agenda ID Number** – (ID # 3124)

**Agenda Item Title:** Ocean Sands Water & Sewer District Annual Budget Presentation for FY 2021-2022

**Submitted By:** Leeann Walton – County Manager

**Presenter of Item:**

**Board Action:** Information

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**Brief Description of Agenda Item:**

**Reason for Request:**

Budget presentation for Ocean Sands District proposed budget for Fiscal Year 2021-2022.

**Potential Budget Affect:** N/A

**Is this item regulated by plan, regulation or statute?** Yes

**Manager Recommendation:**





## Currituck County Agenda Item Summary Sheet

**Agenda ID Number** – (ID # 3132)

**Agenda Item Title:** OSWSD Budget Amendments

**Submitted By:** Leeann Walton – County Manager

**Presenter of Item:**

**Board Action:** Action

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**Brief Description of Agenda Item:**

**Budget amendments for consideration by Ocean Sands Water and Sewer District Board.**

**Potential Budget Affect:** Please see individual amendments for line item detail and budget affects.

**Is this item regulated by plan, regulation or statute?** No

**Manager Recommendation:**

Number OS2021004

**BUDGET AMENDMENT**

The Currituck County Board of Commissioners sitting as the Ocean Sands Water and Sewer Authority, at a meeting on the 17th day of May 2021, passed the following amendment to the budget resolution for the fiscal year ending June 30, 2021.

<u>Account Number</u>	<u>Account Description</u>	Debit	Credit
		<u>Decrease Revenue or Increase Expense</u>	<u>Increase Revenue or Decrease Expense</u>
59808-594500	Contract Services	\$ 232,156	
59808-588000	Contingency		232,156
		<u>\$ 232,156</u>	<u>\$ 232,156</u>

**Explanation:** Ocean Sands Water & Sewer Construction Fund (59808) - Transfer contingency funds for Odor Control project at the Ocean Sands Wastewater Treatment Plant.

**Net Budget Effect:** Ocean Sands Water and Sewer District Construction Fund (59) - No change.

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Journal # \_\_\_\_\_ Clerk to the Board \_\_\_\_\_

Attachment: BudAmends\_May 17\_Ocean Sands (OSWSD Budget Amendments)

Number OS2021005

**BUDGET AMENDMENT**

The Currituck County Board of Commissioners sitting as the Ocean Sands Water and Sewer Authority, at a meeting on the 17th day of May 2021, passed the following amendment to the budget resolution for the fiscal year ending June 30, 2021.

<u>Account Number</u>	<u>Account Description</u>	Debit	Credit
		<u>Decrease Revenue or Increase Expense</u>	<u>Increase Revenue or Decrease Expense</u>
60808-532001	Supplies - Sewer	\$ 3,000	
60808-533801	Chemicals	\$ 20,000	
60808-545000	Contracted Services - Water	\$ 5,000	
60808-545001	Contracted Services - Sewer	\$ 10,000	
60808-502000	Salaries		\$ 8,000
60808-506000	Health Insurance Expense		\$ 5,000
60808-590001	Capital Outlay		\$ 25,000
		<u>\$ 38,000</u>	<u>\$ 38,000</u>

**Explanation:** Ocean Sands Water and Sewer (60808) - Transfer budgeted funds for sewer upgrades and chemicals for the remainder of this fiscal year.

**Net Budget Effect:** Ocean Sands Water and Sewer District Fund (60) - No change.

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\_\_\_\_\_  
Clerk to the Board