



**Recreation Advisory Board
Agenda Packet**

October 15, 2019

Call to Order**Approval of July 9, 2019 Minutes****Old Business**

- A) Draft Policy Change

New Business

- A) Hurricane Dorian Damage
- B) Potentially Adding Mowing of County Grounds
- C) Reservation Policy for Camping Platforms
- D) Reservation Policy for Tennis Courts
- E) Youth/Adult Sports Program Updates

Projects

- A) Shingle Landing Park
- B) NW River Camping Platforms/Kayak Launch
- C) Maple Playground Renovation
- D) Community Park Ball Field Renovation
- E) Park Shelter Roofing
 - i. Maple Park Large Pavilion
 - ii. Walnut Island Park Shelter

Adjourn



CURRITUCK COUNTY NORTH CAROLINA

July 9, 2019

Minutes – Regular Meeting of the Recreation Advisory Board

CALL TO ORDER

Meeting opened at 7:00pm.

Attendee Name	Title	Status	Arrived
Robert Kane	Chairman	Present	
Peter Aitken	Vice Chairman	Present	
Mike Fost	Board Member	Present	
Ryan Hodges	Board Member	Present	
Michael Lane	Board Member	Absent	
Charles Pickell	Board Member	Absent	
Liz Holterhaus	Board Member	Absent	

APPROVAL OF APRIL 9, 2019 MINUTES

1. Acceptance of April 2019 Minutes

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Peter Aitken, Vice Chairman
SECONDER:	Ryan Hodges, Board Member
AYES:	Robert Kane, Chairman, Peter Aitken, Vice Chairman, Mike Fost, Board Member, Ryan Hodges, Board Member
ABSENT:	Michael Lane, Board Member, Charles Pickell, Board Member, Liz Holterhaus, Board Member

OLD BUSINESS

A. Tackle Football Program

1. Social Media - Spreading of False Information

Jason explained to the board that Parks and Recreation was going to join with Dare County in a joint youth tackle football league. Jason also expressed his concerns with some rumors that were being spread on social media that were stating that the Parks and Recreation Department was not offering football and that Parks and Recreation was trying prohibit another travel program from using facilities to practice. This claim was not true and Jason wanted the board to be aware of what was being said.

2. Practice Schedule/Facilities

Communication: July 9 Minutes (Approval of July 9, 2019 Minutes)

Jason explained to the board that the Parks and Recreation program would have first priority at J.P. Knapp and then the travel program would be allowed to utilize the facility when not in use by the Parks and Recreation program.

B. Youth Sports Update

Jason briefed the board members with updates on the various youth sports programs.

C. July 4th Fireworks Display

Jason gave an update on the July 4th Independence Day Celebration held at Historic Corolla Park on July 4th. We had a large crowd and it seemed as if everyone had a fun evening.

NEW BUSINESS

A. All-Star Selection Policy Change

Pete Aitken made a motion to nominate/vote for all-star teams using email rather than meetings. The email nominations would include description of the players skill set, positions played, and their Jersey number. Robert Kane made a second and the motion passed with a unanimous vote by all members present.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Peter Aitken, Vice Chairman
SECONDER:	Robert Kane, Chairman
AYES:	Robert Kane, Chairman, Peter Aitken, Vice Chairman, Mike Fost, Board Member, Ryan Hodges, Board Member
ABSENT:	Michael Lane, Board Member, Charles Pickell, Board Member, Liz Holterhaus, Board Member

B. County Manager Retirement/New Manager Hired

Jason announced that Dan Scanlon had retired from his County employment and that a new County manager had been hired. Jason informed the board that the new County Manager would be Mr. Ben Stikeleather.

C. DSS Shelter Training in Gymnasium on 7/16/19

Jason informed the board that the Red Cross in conjunction with Currituck County DSS would be holding a post storm shelter training in the Parks and Recreation gymnasium on July 16th.

D. Tarheel State Softball Tournament 7/18 - 7/21

Jason reminded the board of the upcoming Tarheel Softball Tournament being hosted at Currituck Community Park from July 18th through July 21st. Large crowds are expected.

PROJECTS

A. Shingle Landing Park

Jason explained that the engineers were in the planning document process as well as applying for needed permits for the Shingle Landing Park.

B. Carova Beach Boardwalk Renovation

Jason announced that the budget for the Carova Beach Park board walk was approved and that he would be obtaining bids for the project soon.

C. NW River Camping Platforms/Kayak Launch

Jason explained that the contract documents and purchase order was in place and the platforms would be completed by the fall.

D. Maple Park Playground Renovation

Jason explained to the board that after the summer he would be accepting proposals to renovate the playground at Maple Park.

E. CCHS Tennis Court Re-Surface

Jason announced that the CCHS Tennis Courts were scheduled to be re-surfaced in August.

F. Park Shelter Roofing (Walnut Island & Maple Park)

Jason announced that the roof on the large pavilion at Maple Park and the roof on the shelter at Walnut Island Park would be replaced with metal roofing after the summer.

G. Sound Park Parking Lot Re-Stripe

Jason explained to the board that the striping in the parking lots at Sound Park were in need of repair and that he planned to have it re-striped in either August or September.

ADJOURN

Meeting was Adjourned at 8:20 PM.



CURRITUCK COUNTY NORTH CAROLINA

April 9, 2019

Minutes – Regular Meeting of the Recreation Advisory Board

CALL TO ORDER

Attendee Name	Title	Status	Arrived
Charles Pickell	Board Member	Absent	
Mike Fost	Board Member	Present	
Mike Lane	Board Member	Present	
Ryan Hodges	Board Member	Absent	
Liz Turner	Board Member	Absent	
Peter Aitken	Vice Chairman	Present	
Robert Kane	Chairman	Present	
Jason Weeks	Director	Present	

APPROVAL OF JULY 10, 2018 MINUTES

1. Minutes from July

Motion to approve made by Peter Aitken, Second was given by Robert Kane.

RESULT:	APPROVED [UNANIMOUS]
AYES:	Mike Fost, Board Member, Michael Lane, Board Member, Peter Aitken, Vice Chairman, Robert Kane, Chairman
ABSENT:	Charles Pickell, Board Member, Ryan Hodges, Board Member, Liz Turner, Board Member

OLD BUSINESS

A. Youth Sports Update

Jason Weeks gave the members a brief update to the board on the different youth sports programs that has been going on and gave some results of all-star tournaments as well.

B. School Coaches Involvement with Camps

As a follow up from a suggestion from Robert Kane in a previous meeting, Jason announced that he had reached out to the CCHS Soccer coaching staff in an effort to partner in hosting a soccer camp this summer. It is the hope of the board that this type of partnership expands into other youth sports programs as well.

NEW BUSINESS

Communication: July 9 Minutes (Approval of July 9, 2019 Minutes)

A. Participation Eligibility

Jason explained to the board that he had been approached about kids that live in other counties participating in parks and recreation programs based on the fact that they went to a private school in Currituck county. Previously departmental policy stated that the child had to be a resident and/or attend Currituck County public schools. Mike Lane made a motion to allow children that attend private schools in the county to participate as well. Robert Kane gave a second to the motion. The motion carried with a unanimous vote.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael Lane, Board Member
SECONDER:	Robert Kane, Chairman
AYES:	Mike Fost, Board Member, Michael Lane, Board Member, Peter Aitken, Vice Chairman, Robert Kane, Chairman
ABSENT:	Charles Pickell, Board Member, Ryan Hodges, Board Member, Liz Turner, Board Member

B. Tackle Football Program Change

Jason explained to the board that after last season in the AYFL (Albemarle Youth Football League) the department had decided to make a change to the program based on concerns for the lack of security at various locations and serious concerns for the safety of the participants/parents. He explained to the board that there was a group of parents that wanted a higher level of competition for their kids and that they had made the decision to form a competitive travel program. The parks and recreation department does not feel that the travel option is what is needed and instead is looking to partner with neighboring Dare county to form a recreational league geared more towards instruction and teaching basics of the game. Games would be played in Currituck county as well as in Dare county.

C. Hosting Tarheel State Softball Tournament

Jason reminded the board that Currituck was hosting the 2019 Tarheel State Softball Tournament on July 18th-21st.

D. Budget Submitted

Jason informed the board that the budget for the next two years had been submitted. Approval should be in June.

E. YMCA/Rotary Pickleball Tournament (4/13/19)

Jason informed the board of the upcoming YMCA/Rotary Pickleball Tournament being held in the parks and recreation gymnasium.

F. County Manager Retirement (June 28)

Jason informed the board that Dan Scanlon has planned on retiring on June 28, 2019.

PROJECTS

Jason gave updates to the board on the Shingle Landing Park in Moyock, the outdoor shower at Carova Beach Park, The July 4th IDC Celebration at Whalehead, the three camping platforms to be constructed on the NW River Gamelands, and the new dog park located at Maple Park.

- A. Shingle Landing Park**
- B. Carova Beach Park Shower**
- C. IDC Celebration July 4th at Whalehead**
- D. NW River Camping Platforms/Kayak Launch**
- E. Maple Dog Park**

ADJOURN

Communication: July 9 Minutes (Approval of July 9, 2019 Minutes)