



Major Subdivision Application

Contact Information

APPLICANT:

Name: Kirbor NC at Algonquin, LLC
Address: 1521 Taylor Farm Road
Virginia Beach, VA 23453
Telephone: 757-651-0687
E-mail Address: annerenee@robwadsworth.com

PROPERTY OWNER:

Name: Same
Address: _____
Telephone: _____
E-Mail Address: rob@robwadsworth.com

LEGAL RELATIONSHIP OF APPLICANT TO PROPERTY OWNER: Same

Request

Physical Street Address: Indian Kettle Road
Parcel Identification Number(s): 0109-000-053K-0000
Subdivision Name: Algonquin
Number of Lots or Units: 10

Phase: _____

TYPE OF SUBMITTAL

- ☐ Conservation and Development Plan
- ☐ Amended Sketch Plan/Special Use Permit
- ☐ Preliminary Plat (or amended)
 - ☐ Type I OR ☐ Type II
- ☐ Construction Drawings (or amended)
- ☒ Final Plat (or amended)

TYPE OF SUBDIVISION

- ☐ Traditional Development
- ☐ Conservation Subdivision
- ☐ Planned Unit Development
- ☐ Planned Development

I hereby authorize county officials to enter my property for the purpose of determining compliance with all applicable standards. All information submitted and required as part of this process shall become public record.

Applicant

1/26/2026
Date

Property Owner(s)

1/26/2026
Date

***NOTE:** Form must be signed by the owner(s) of record, contract purchaser(s), or other person(s) having a recognized property interest. If there are multiple property owners/applicants a signature is required for each.

Community Meeting, if applicable

Date Meeting Held: _____ Meeting Location: _____

Major Subdivision Submittal Checklist – Final Plat

Staff will use the following checklist to determine the completeness of your final plat application within ten business days of submittal. Please make sure all of the listed items are included. The Director shall not process an application for further review until it is determined to be complete.

Major Subdivision Submittal Checklist – Final Plat

Date Received: _____

TRC Date: _____

Project Name: Algonquin

Applicant/Property Owner: _____

Final Plat Submittal Checklist		
1	Complete Major Subdivision application (For amended final plat, include \$250 fee)	X
2	Stormwater Review Fee Deposit (\$2,300 as-built review)	
3	Final plat with professional's seal	X
4	As-built drawings (streets, stormwater management infrastructure, utilities (including hydrant locations), and lighting (if applicable))	X
5	As-built for landscaping including street trees, heritage trees, and required buffers, fences, and walls	X
6	Fire Chief certification for dry hydrant installation, if applicable	
7	Water/sewer district documents and approvals, if applicable	
8	Copy of homeowners association by-laws, restrictive covenants to be recorded, and verification of reserve fund account.	X
9	Street, stormwater infrastructure, and open space performance bonds, if applicable	X
10	NCDOT pavement certification (with asphalt test documents)	X
11	NCDEQ waterline acceptance certification form	X
12	NCDEQ wastewater system permit to authorize wastewater flows if a dry-line construction permit was previously approved.	
13	Copy of Engineering certification (including calculations) sent to NCDEQ that central wastewater system passed the required pressure test (temporary power pressure test is acceptable 12/10/2021)	

For Staff Only

Pre-application Conference (Optional)

Pre-application Conference was held on _____ and the following people were present:

Comments