



**REQUEST FOR INFORMAL BIDS  
COOPERATIVE EXTENSION WINDOW REPLACEMENT (RE-BID)  
NOTICE TO BIDDERS**

February 19, 2021

The County of Currituck, North Carolina (“the Owner”) requests bids for the replacement of fifteen (15) windows at Currituck County Cooperative Extension, 120 Community Way, Barco, North Carolina, 27917. This is a re-advertisement.

Bids will be received by email to Rebecca Gay, Contract Purchasing Agent at [rebecca.gay@currituckcountync.gov](mailto:rebecca.gay@currituckcountync.gov) until 2:00 p.m. Eastern Standard Time (EST) on Friday, March 5, 2021. Bids received after this deadline will not be accepted. It is the sole responsibility of the Bidder to ensure receipt of its’ bid by the County. Confirmation of receipt by telephone can be made directly to Rebecca Gay at 252-232-6080.

Complete Contract Documents in digital (pdf) format for this project may be obtained from Rebecca Gay, Contract Purchasing Agent, by email at [rebecca.gay@currituckcountync.gov](mailto:rebecca.gay@currituckcountync.gov).

Questions and/or requests for clarification shall be submitted in writing to Rebecca Gay by email to [rebecca.gay@currituckcountync.gov](mailto:rebecca.gay@currituckcountync.gov) no later than 2:00 p.m. on February 26, 2021.

All questions requiring additional information will be responded to in an addendum no later than 4:00 p.m. on March 1, 2021. All addenda shall become part of the Contract Documents.

This is an informal bid. Bids will not be opened publicly and read aloud. Award will be made to the lowest responsive, responsible bidder. No bid may be withdrawn after the scheduled closing time for the receipt of bids for a period of 30 days.

All bidders must meet the licensing requirements under Chapter 87 of the N.C. General Statutes. Small Business Entities, Women Owned Businesses and Minority Owned Businesses are encouraged to submit bids.

The County reserves the right to reject any or all bids and to waive informalities and defects, as it may deem to be in its best interest.