



NOTICE TO BIDDERS

July 11, 2023

The County of Currituck, North Carolina (“the Owner”) requests bids for renovations to the existing structure located at the Currituck County Historic Courthouse Inspections Department, 153 Courthouse Rd, Currituck, North Carolina.

Bids will be received by email to Crystal Owens, Contract Purchasing Agent at Bids@CurrituckCountyNC.Gov until 10:00 a.m. Eastern Standard Time (EST) on August 11, 2023. Bids received after this deadline will not be accepted. It is the sole responsibility of the Bidder to ensure receipt of its’ bid by the County. Confirmation of receipt by telephone can be made directly to Crystal Owens at 252-232-6000, ext. 4020.

Complete Contract Documents in digital (pdf) format for this project may be obtained from Crystal Owens, Contract Purchasing Agent at Bids@CurrituckCountyNC.Gov.

A non-mandatory Pre-Bid Meeting will be held at the County of Currituck’s Inspections Department Entrance located at 153 Courthouse Rd, Currituck, North Carolina at 10:00 a.m. on July 25, 2023.

Questions and/or requests for clarification shall be submitted in writing to Crystal Owens by email at Bids@CurrituckCountyNC.Gov no later than 10:00 a.m. on August 1, 2023.

All questions requiring additional information will be responded to in an addendum no later than 2:00 p.m. on August 3, 2023. All addenda shall become part of the Contract Documents.

This is an informal bid. Bids will not be opened publicly and read aloud. Award will be made to the lowest responsive, responsible bidder. No bid may be withdrawn after the scheduled closing time for the receipt of bids for a period of 30 days.

All bidders must meet the licensing requirements under Chapter 87 of the N.C. General Statutes. Small Business Entities, Women Owned Businesses, Minority Owned Businesses, Veteran and Service-disabled Veteran Owned Businesses are encouraged to submit bids.

The County reserves the right to reject any or all bids and to waive informalities and defects, as it may deem to be in its best interest.