



**Request for Qualifications for Design-Build Services**  
**Fuel Facility Renovation**  
**Public Notice**  
June 7, 2021

The County of Currituck, North Carolina (“County”) requests Statements of Qualifications (SOQ) for the services of a Design-Builder (“DB” and/or “Proposer”) for the renovation of the county fuel facility (“Project”).

The Request for Qualifications (RFQ) package in electronic (PDF) format shall be requested from Rebecca Gay, Contract Purchasing Agent by email at [Rebecca.Gay@CurrituckCountyNC.Gov](mailto:Rebecca.Gay@CurrituckCountyNC.Gov). The County is not responsible for full or partial sets of RFQ documents, including addendum, obtained from any other source.

Each Proposer having requested the full RFQ package will be provided a link to a OneDrive folder no later than 2:00 p.m. on Wednesday, July 7, 2021. Proposers shall upload one (1) electronic file of the complete SOQ package in PDF format in the provided OneDrive folder link no later than 4:00 p.m. Eastern Standard Time (EST) on Wednesday, July 14, 2021. The Proposer’s name and the project name should be clearly displayed in the submittal file name.

It is the sole responsibility of the Proposer to ensure receipt of its Statement of Qualifications to the County. Submittals received after the due date and time will not be considered. Confirmation of receipt by telephone can be made directly to Rebecca Gay at 252-232-6080.

The County reserves the right to negotiate with any and/or all Proposers that submit qualifications. The County further reserves the right to reject all offers or award a contract which, in its judgment, is in the best interest of Currituck County. The County reserves the right to waive any informality.

The County does not discriminate on the basis of race, color, national origin, sex, religion, age, disability, sexual orientation, or genetic information in employment or the provision of or contracting for goods or services. The County is an equal opportunity employer and encourages Small Business Entities, Women Owned Businesses and Minority Owned Businesses to submit qualifications.

**Project Site**

The Fuel Facility is located at 264 Airport Road, Maple, North Carolina.

**Scope of Work**

The County requests qualifications from design-build teams for the design, permitting and renovation of the county fuel facility.

**Anticipated Project Budget**

The anticipated project budget is approximately one million dollars (\$1,000,000).



## Anticipated Project Schedule

### Activity:

Request for Qualifications advertisement  
Deadline for submittal of questions  
Statement of Qualifications due  
Notice to Proceed for Design

### Dates:

06/07/2021  
06/30/2021, 4:00 p.m. EST  
07/14/2021, 4:00 p.m. EST  
10/01/2021

The County reserves the right to adjust the schedule and add or remove specific activities to meet the unique needs of this Project.

## Selection Criteria and Weighting of Qualifications

Statements of Qualifications will be evaluated based on Proposer's responses to the requirements of this RFQ. Evaluations will focus on relative strengths, weaknesses, and deficiencies associated with the SOQ.

Each Proposer will be evaluated and shortlisted based on their SOQ score (100 points maximum) as determined through a qualification review process scoring criteria noted below:

- Section 1: DB Team (15 Total Points – detailed breakdown of points shown below)
  - 1.1 DB Team Selection (5 Points)
  - 1.2 Profile of Each Firm on DB Team (5 Points)
  - 1.3 Profile of Key Personnel (5 Points)
- Section 2: Experience (50 Total Points)
- Section 3: Project Approach (35 Total Points)

Interviews with the short-listed teams may be held at the option of the evaluation committee. The County reserves the right to obtain clarification or additional information with any proposer regarding its SOQ.

All proposers will be notified of the selection results. Final recommendation of any selected proposer is subject to the approval of County officials. The County reserves the sole right to select the most qualified proposer(s) deemed to be in the best interest of the County.

## Project Team Selection

Each design-builder shall submit in its response to this Request for Qualifications an explanation of its project team selection, which shall consist of either of the following:

- a. A list of the licensed contractors, licensed subcontractors, and licensed design professionals whom the design-builder proposes to use for the project's design and construction; or
- b. An outline of the strategy the design-builder plans to use for open contractor and subcontractor selection based upon the provisions of Article 8 of Chapter 143 of the General Statutes.

By submitting an SOQ, the Proposer certifies to the County that each licensed design professional who is a member of the DB team, including subconsultants, was selected based upon demonstrated competence and qualifications in the manner provided in N.C. Gen. Stat. § 143-64.31.