



REQUEST FOR QUALIFICATIONS FOR DESIGN-BUILD SERVICES
PUBLIC NOTICE
December 1, 2020

The County of Currituck, North Carolina (“County”) requests Statements of Qualifications (SOQ) for the services of a Design-Builder (“DB” and/or “Proposer”) for the Moyock Elementary School and Moyock Middle School Additions and Renovations (“Project”).

The Request for Qualifications (RFQ) package in electronic (PDF) format shall be requested from Rebecca Gay, Contract Purchasing Agent by email at Rebecca.Gay@CurrituckCountyNC.Gov. The County is not responsible for full or partial sets of RFQ documents, including addendum, obtained from any other source.

Proposers shall submit an electronic copy of the SOQ in PDF format to Rebecca Gay, Contract Purchasing Agent, by email at Rebecca.Gay@CurrituckCountyNC.Gov no later than 4:00 p.m. Eastern Standard Time (EST) on January 14, 2021. Submittals received after the due date and time will not be considered. The Proposer’s name and the project name should be clearly displayed in the email subject line and attachment title. It is the sole responsibility of the Proposer to ensure receipt of its Statement of Qualifications to the County. Confirmation of receipt by telephone can be made directly to Rebecca Gay at 252-232-6080.

The County reserves the right to negotiate with any and/or all Proposers that submit qualifications. The County further reserves the right to reject all offers or award a contract which, in its judgment, is in the best interest of Currituck County. The County reserves the right to waive any informality. Small Business Entities, Women Owned Businesses and Minority Owned Businesses are encouraged to submit qualifications.

Project Site

Moyock Elementary School (MES) is located at 255 Shingle Landing Road, Moyock, North Carolina. Moyock Middle School (MMS) is located at 216 Survey Road, Moyock, North Carolina.

Proposers interested in visiting the sites shall submit a written request by email to Rebecca.Gay@CurrituckCountyNC.Gov no later than 4:00 p.m. on December 16, 2020. Site visits will be by appointment only.

Scope of Work

The County requests qualifications from design-build teams to design and construct additions and complete renovations to Moyock Elementary School and Moyock Middle School.

Anticipated Project Budget

The anticipated project budget is approximately \$14.2 million: MES - \$8.5 million; MMS - \$5.7 million.

Anticipated Project Schedule

Activity:

Request for Qualifications advertisement
Deadline for submittal of questions
Statement of Qualifications due
Notice to Proceed
Completion of Construction

Dates:

12/01/2020
01/06/2020, 4:00 p.m. EST
01/14/2021, 4:00 p.m. EST
06/01/2021
08/01/2023

The County reserves the right to adjust the schedule and add or remove specific activities to meet the unique needs of this Project.

Selection Criteria and Weighting of Qualifications

Statements of Qualifications will be evaluated based on Proposers responses to the requirements of this RFQ. Evaluations will focus on relative strengths, weaknesses, and deficiencies associated with the SOQ.

Each Proposer will be evaluated and shortlisted based on their SOQ score (100 points maximum) as determined through a qualification review process scoring criteria noted below:

- Section 1: DB Team (15 Total Points – detailed breakdown of points shown below)
 - 1.1 DB Team Selection (5 Points)
 - 1.2 Profile of Each Key Firm on DB Team (5 Points)
 - 1.3 Profile of Key Personnel (5 Points)

- Section 2: Experience (50 Total Points – detailed breakdown of points shown below)
 - 2.1 Design Build Experience (10 Points)
 - 2.2 School Design Experience (10 Points)
 - 2.3 Historic Structure Experience (15 Points)
 - 2.4 Renovations on Occupied Site Experience (15 Points)

- Section 3: Project Approach (35 Total Points)

Interviews with the short-listed teams may be held at the option of the evaluation committee. The County reserves the right to obtain clarification or additional information with any proposer regarding its SOQ.

All proposers will be notified of the selection results. Final recommendation of any selected proposer is subject to the approval of County officials. The County reserves the sole right to select the most qualified proposer(s) deemed to be in the best interest of the County.

Project Team Selection

Each design-builder shall submit in its response to this Request for Qualifications an explanation of its project team selection, which shall consist of either of the following:

- a. A list of the licensed contractors, licensed subcontractors, and licensed design professionals whom the design-builder proposes to use for the project's design and construction.
- b. An outline of the strategy the design-builder plans to use for open contractor and subcontractor selection based upon the provisions of Article 8 of Chapter 143 of the General Statutes.

By submitting an SOQ, the Proposer certifies to the County that each licensed design professional who is a member of the DB team, including sub-consultants, was selected based upon demonstrated competence and qualifications in the manner provided in N.C. Gen. Stat. § 143-64.31.

Historically Underutilized Businesses (HUB) Participation

Currituck County follows the guidelines required for recruitment and selection of Historically Underutilized Businesses. The County does not discriminate on the basis of race, color, national origin, sex, religion, age, disability, sexual orientation, or genetic information in employment or the provision of or contracting for goods or services. The County is an equal opportunity employer and encourages Minority and Women Business Enterprises (M/WBEs) to participate in County contracting and sub-contracting opportunities through the North Carolina Historically Underutilized Business (HUB) Certification Program.

In accordance with N.C. Gen. Stat. § 143-128.2, the County, as awarding authority for public building construction and building repair projects, and the contractors and subcontractors performing the awarded contracts, shall cooperate and in good faith do all things legal, proper, and reasonable to achieve the County's minority business participation goal of ten percent (10%) in each building construction project.

The selected Proposer is required to:

- a. Make good faith efforts to reach this goal, including the ten specific actions listed in N.C. Gen. Stat. § 143-128.2(f);
- b. Maintain and provide the County with documentation of any contacts, correspondence, or conversation with minority businesses made to meet the 10% participation goal; and
- c. Execute the appropriate HUB participation forms.

Additional information regarding Historically Underutilized Businesses is available on the N.C. HUB website: <https://ncadmin.nc.gov/businesses/hub>.