



**PLANNING & ZONING – APPLICATION SUBMITTAL SCHEDULE**

RECOMMENDED PRE-APPLICATION MEETING WEEK	APPLICATION SUBMITTAL DATE	TRC MEETING	TRC COMMENTS TO APPLICANT	TRC REVISIONS DEADLINE	PLANNING BOARD MEETING  Text Amendments	BOC MEETING  Text Amendments	PLANNING BOARD MEETING  Rezoning	BOC MEETING  Preliminary Plats/ Special Use Permits	BOC MEETING  Rezoning
1/15/2024	1/25/2024	2/14/2024	2/15/2024	2/22/2024	3/12/2024	4/1/2024	4/9/2024	4/15/2024	5/6/2024
2/12/2024	2/22/2024	3/13/2024	3/14/2024	3/28/2024	4/9/2024	5/6/2024	5/14/2024	5/20/2024	6/3/2024
3/18/2024	3/28/2024	4/10/2024	4/11/2024	4/25/2024	5/14/2024	6/3/2024	6/11/2024	6/17/2024	7/1/2024
4/15/2024	4/25/2024	5/8/2024	5/9/2024	5/23/2024	6/11/2024	7/1/2024	7/9/2024	7/15/2024	8/5/2024
5/13/2024	5/23/2024	6/12/2024	6/13/2024	6/27/2024	7/9/2024	8/5/2024	8/13/2024	8/19/2024	9/3/2024
6/17/2024	6/27/2024	7/10/2024	7/11/2024	7/25/2024	8/13/2024	9/3/2024	9/10/2024	9/16/2024	10/7/2024
7/15/2024	7/25/2024	8/14/2024	8/15/2024	8/22/2024	9/10/2024	10/7/2024	10/8/2024	10/21/2024	11/4/2024
8/12/2024	8/22/2024	9/11/2024	9/12/2024	9/26/2024	10/8/2024	11/4/2024	11/12/2024	11/18/2024	12/2/2024
9/16/2024	9/26/2024	10/9/2024	10/10/2024	10/24/2024	11/12/2024	12/2/2024	12/10/2024	12/16/2024	1/6/2025
10/14/2024	10/24/2024	11/6/2024	11/7/2024	11/14/2024	12/10/2024	1/6/2025	1/14/2025	1/20/2025	2/3/2025
11/4/2024	11/14/2024	12/4/2024	12/5/2024	12/12/2024	1/14/2025	2/3/2025	2/11/2025	2/17/2025	3/3/2025
12/2/2024	12/12/2024	1/8/2025	1/9/2025	1/23/2025	2/11/2025	3/3/2025	3/11/2025	3/17/2025	4/7/2025
1/13/2025	1/23/2025	2/12/2025	2/13/2025	2/27/2025	3/11/2025	4/7/2025	4/8/2025	4/21/2025	5/5/2025

Applications to be reviewed by the Technical Review Committee (TRC), Planning Board (PB), and Board of Commissioners (BOC), must follow the specified submittal schedule. Submittal deadlines are firm and shall not be waived. To avoid late or incomplete submissions, it is recommended that an applicant submit all required materials in advance of the submittal deadline date. An appointment with the Planning and Inspections Department - Planning & Zoning Division, is necessary for all application submittals with an appointment deadline of 12:00 PM.