



## Currituck County

Planning & Inspections Department  
153 Courthouse Road, Suite 110  
Currituck, North Carolina 27929  
252-232-3055  
FAX 252-232-3026

### MEMORANDUM

**To:** Peter Kaufman, South Spot, LLC  
Mark Bissell, P.E, Bissell Professional Group

**From:** Planning Staff

**Date:** December 5, 2024

**Re:** The Meadow Preliminary Plat/Special Use Permit TRC Review Comments

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The following comments were received for the December 4, 2024 TRC meeting. In order to be scheduled for the February 17, 2025 Board of Commissioners meeting, please address all comments and resubmit a corrected plan by noon on December 12, 2024. TRC comments are valid for six months from the date of the TRC meeting.

#### **Planning (Millicent Ott, 252-232-6066)**

1. The proposed subdivision is subject to a special use permit which requires an evidentiary hearing. The applicant must present evidence for the BOC to make a finding that the proposed development meets the UDO and the findings of fact including:
  - a. Not endanger the public health or safety.
  - b. Not injure the value of adjoining or abutting lands and will be in harmony with the area in which it is located.
  - c. Be in conformity with the Land Use Plan or other officially adopted plan.
  - d. Not exceed the county's ability to provide adequate public-school facilities.
2. The property is classified as G-3, Mixed Use Centers in the Point Harbor Subarea of the Imagine Currituck 2040 Vision Plan. The proposed density is 1.17 du/acre in SFM. The Future Land Use Map allows up to 2 du/acre in this subarea.  
*With 56 lots now, it appears that the density is 0.92 lot per acre.*
3. The proposed development is in the Jarvisburg Elementary school district. The BOC may attach additional conditions of approval, including timing limits on residential building lots available for occupancy to assure adequate public-school facilities remain sufficient to serve the development. Staff will share monthly enrollment numbers prior to the SUP hearing.  
*Thank you for providing them.*
4. Submitted USACE verification letter/map has expired. Please submit a current one.  
*The updated verification was provided and is included in this submittal.*
5. The submitted site evaluations need to contain language that the site has been inspected and found suitable for a wastewater system capable of dispersing at least 360 gallons per day per lot, per UDO Section 6.2.3.E.2. Also, provide a determination of completeness from ARHS.  
*We have been advised that ARHS will still need to do its own site evaluations. We will provide copies as soon as they are available.*
6. Indicate the approved Conservation Development Theme on preliminary plat.  
*The conservation theme has been added to the cover sheet.*
7. Please simplify Lot Area Calculations Table.  
*The table has been updated as discussed, with each zoning district providing its own open space per UDO requirements. Lot 4 has been removed from the development (although it will be reconfigured and recombined to accommodate the entrance drive).*

8. Please add Parkland and Recreation fee-in-lieu note. Fees calculated and due at time of Final Plat. *A note has been added.*
9. Per Table 6.2.I.C of the UDO, intersections on a major arterial street with a street design speed of 55+ must have a minimum separation of 1,000'. The proposed intersection is approximately 400' from Freedom Ave. Provide information from NCDOT indicating they will approve the proposed intersection. *We have engaged a traffic consultant to prepare an analysis in support of the 400' separation and will provide the results as soon as they are available.*
10. Please include State Route number 1111 for Spot Rd. *The SR number has been added.*
11. Indicate that all corner lots have a 5' "non access" easement along the most traveled street. *There are no longer any corner lots, so the easements are no longer needed.*
12. Please provide sight triangles. *Sight triangle have been added to the plan (see landscaping sheet).*
13. Please indicate a conservation easement and provide easement language. *A note has been added to the landscaping plan.*
14. Provide a 10' side path along Caratoke Hwy per the UDO and *Connect Currituck: Pedestrian Master Plan*. *The 10' path is shown on the landscaping sheet.*
15. Please use the street names that have been previously approved by County GIS. *The plan has been updated using the approved street names.*
16. Please provide a crosswalk across "Pleasant Way". *The crosswalk has been added.*

**Currituck County Building and Fire Inspections (Rick Godsey, 252-232-6020)**

1. Roads at hydrants after June 30, 2025 will need to be 26 feet wide for a distance of 20 feet on each side of hydrant
2. "No Parking" signs on street required. *No parking signs have been added.*

**Currituck Fire and Emergency Medical Services (Chief Ralph Melton, 252-232-7746)**

No Comment received

**Currituck Soil and Stormwater (Sherry Harris, 252-232-3360)**

No Comment received

**Currituck County Public Utilities Director (Ken Griffin, 252-232-6035)**

No Comment received

**Currituck County Public Utilities – Mainland Water (Chas Sawyer 252-202-1692)**

No Comments received.

**Currituck County Public Utilities - Wastewater (Will Rumsey, 252-232-6065)**

No Comment received

**Currituck County GIS (Harry Lee 252-232-4039)**

1. The Parcel Identification Number on the major site plan application is incorrect. The correct Pin is: 012400000280000 *The application has been corrected.*
2. The street names Pleasant Way and Osprey Ln shown on the preliminary plat are not approved. Please use the approved street name on the Final Plat *The plan has been updated using the approved street names.*
3. Addresses will be assigned by GIS during the Final Plat review phase.

**Currituck County Parks and Recreation (Jason Weeks, 252-232-3007)**

1. Reviewed. Due to the location and proximity to the CCRC and Sound Park, my preference would be to accept the fee in lieu rather than accept the proposed park land dedication.

**Stormwater Consultant, McAdams (Daniel Wiebke, 919-361-5000)**

Please see attached.

**NC Division of Coastal Management ()**

No Comment received

**NC DOT (Caitlyn Spear, 252-331-4737)**

No Comment received

**Albemarle Regional Health Services (Kevin Carver, 252-232-6603)**

No Comment received

**US Army Corps of Engineers (Joshua Tutt, 910-251-4629 )**

No Comment received

**Mediacom (252-482-5583)**

See attached letter.

**US Post Office**

Contact the local post office for mail delivery requirements

**The following items are necessary for resubmittal:**

- 1- PDF digital copy of all revised documents and plans.

## **SPECIAL USE PERMIT HEARING**

A special use permit hearing is an evidentiary hearing where the Board of Commissioners must make a Quasi-Judicial Decision.

- An evidentiary hearing will be held for the Board of Commissioners to gather competent, material and substantial evidence to establish the facts of the case.
- All testimony is made under oath.
- The applicant or opposing parties shall establish written findings of fact and conclusions of law.
- Parties with standing may participate fully in the evidentiary hearing, including presenting evidence, cross-examining witnesses, objecting to evidence, and making legal arguments.
- Non-parties may present competent, material, and substantial evidence that is not repetitive.

Typical Use Permit (Quasi-Judicial) Hearing at BOC

- Swearing in of witnesses/speakers
- Presentation by County Staff on Application
- Required Presentation by Applicant or Authorized Agent (20-25 minutes)
  - Applicant to Present Findings of Fact
- Public Comment Period (typically 3 minutes each)
- Applicant Rebuttal (typically 5 minutes)
- BOC Deliberation & Decision



**Kim Mason, NC Area Director**

[kmason@mediacomcc.com](mailto:kmason@mediacomcc.com)

216 B Shannonhouse Road

Edenton NC, 27932

Edenton: 252-482-5583

Plymouth: 252-793-2491

Mobile: 252-497-0328

RE: New Build & Development

Dear Development manager;

As you know the key need for all homes in this 21<sup>st</sup> Century is a solid internet connection, be it for business, education or entertainment, the public demand is here.

With this in mind, as you plan for your development and build out, we would like to encourage you to reach out to us, as you do for other essential utilities. It is most economical and reasonable for you to work with us and have this valuable infrastructure in advance of selling and building the homes. Any build out costs can easily be recouped as the lots are developed and make your neighborhoods more appealing to families and professionals.

We invite, you to partner with us and contact us locally. We will process a ROI for your location to determine partnership feasibility and estimated cost to ensure your development has access to the best internet services available.

Our key contacts are, Kim Mason, Director for North Carolina – information above and our construction coordinator Nathaniel Harris at 252- 793-5256 or 252-339-9375.

Mediacom launched 1-Gig broadband speeds in the following areas of North Carolina and operates customer service offices in Edenton and Plymouth.

**Bertie County**

Colerain

Kelford

Lewiston

Powellsville

Roxobel

Windsor

**Camden County**

Camden

Shiloh

South Mills

**Martin County**

Jamesville

**Northampton County**

Conway

Galatia

Jackson

Rich Square

Seaboard

Severn

Woodland

**Chowan County**

Arrowhead / Chowan Beach

Edenton

**Currituck County**

Barco

Currituck

Grandy

Moyock

Point Harbor

Poplar Branch

Tulls Bay

**Perquimans County**

Hertford

Winfall

**Tyrrell County**

Columbia

**Washington County**

Creswell

Plymouth

Roper

**About Mediacom Communications**

Mediacom Communications Corporation is the 5<sup>th</sup> largest cable operator in the U.S. serving over 1.3 million customers in smaller markets primarily in the Midwest and Southeast. Mediacom offers a wide array of information, communications and entertainment services to households and businesses, including video, high-speed data, phone, and home security and automation. Through Mediacom Business, the company provides innovative broadband solutions to commercial and public sector customers of all sizes and sells advertising and production services under the OnMedia brand. More information about Mediacom is available at [www.mediacomcable.com](http://www.mediacomcable.com).

We look forward to partnering with you to ensure your projects are successful and your development has the best services available for your buyers.

Best regards,

*Kim Mason*

Kim Mason

Operations Director, North Carolina





















December 3, 2024

Jennie Turner  
Currituck Historic Courthouse  
153 Courthouse Road  
Suite 110  
Currituck, North Carolina 27929

**RE: Currituck County Stormwater Development Review – OSPEC23074.00  
The Meadows – Parcel ID – 0124-000-0280-0000  
Mainland Stormwater Management Zone  
Major Subdivision – Preliminary Plat Type II  
Review #1**

Dear Ms. Turner,

McAdams has reviewed the above-referenced project that was received on November 20, 2024, and reviewed on December 2, 2024. The project has been reviewed for conformance with:

1. The Currituck County Code of Ordinances
2. Chapter 7.3 – Stormwater Management, Chapter 7.4 – Flood Damage Prevention, Chapter 7.6 – Riparian Buffers, and Chapter 7.7 – Protection of Significant Dunes of the Unified Development Ordinance
3. The Currituck County Stormwater Manual

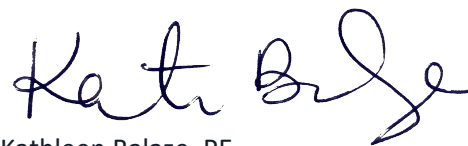
Based on the review, McAdams recommends approving the project after the following minor comments are addressed. Please see attached Stormwater Development Review comments and markups of the submitted Preliminary Development Plans package, as well as advisory comments for the applicant to consider when moving to the Construction Drawings phase.

Sincerely,

**MCADAMS**



Daniel Wiebke PE, CFM  
Practice Lead, Green Stormwater Infrastructure



Kathleen Balaze, PE  
Assistant Project Manager, Water Resources

## STORMWATER DEVELOPMENT REVIEW COMMENTS

### PRELIMINARY DEVELOPMENT PLANS COMMENTS

1. Per the Major Subdivision Design Standards Checklist, please include a note on the plans that documents proposed lot coverage and/or maximum lot coverage for each zoning district (GB, SFM, and AG).
2. Sheet 5 – The preliminary grading does not show the proposed pond elevations. Please add at least a top contour of the pond to demonstrate the adjoining lots will be at a higher elevation.

### ADVISORY COMMENTS FOR CONSTRUCTION DRAWINGS PHASE

1. Please note a complete copy of the [Major Stormwater Plan Form SW-002](#) will be required as a submission for Construction Drawings.
2. Please note copies of the appropriate North Carolina Department of Environmental Quality (NCDEQ) erosion control, Coastal Area Management Act (CAMA), wetlands, and/or stormwater permits will be required as a submission for Construction Drawings.
3. Please note that the site is located in the Mainland Stormwater Management Zone and will need to comply with the stormwater requirements of the Currituck County Ordinance and the Currituck County Stormwater Manual. Compliance with all requirements will need to be demonstrated for Construction Drawings, which may include:
  - a. Peak flow and riparian buffer requirements. Please make sure to include an analysis of the peak flow impacts from any untreated portions of the proposed Pinebrook Lane that do not drain to the proposed pond in the Constructions Drawing Phase.
  - b. Lot line swale requirements. Drawings should show the top of each swale in relation to the nearby elevations including building pads.
  - c. Because filling is proposed, the drawings will need to demonstrate compliance with fill/land disturbing setbacks and fill height restrictions. Please indicate whether the proposed berm along the lot line will comply with the setbacks or require a variance.
  - d. Easement requirements depending on the drainage area to Tig-Ma-Tar Ditch per 7.3.4.A.(10)(a) of the UDO.





# Major Subdivision Application

OFFICIAL USE ONLY:  
 Case Number: \_\_\_\_\_  
 Date Filed: \_\_\_\_\_  
 Gate Keeper: \_\_\_\_\_  
 Amount Paid: \_\_\_\_\_

### Contact Information

**APPLICANT:**Name: South Spot, LLCAddress: 107 S. Osprey Ave., Ste. 200  
Sarasota, FL 34236

Telephone: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

**PROPERTY OWNER:**Name: Same

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

LEGAL RELATIONSHIP OF APPLICANT TO PROPERTY OWNER: Same

### Request

Physical Street Address: S. Spot RoadParcel Identification Number(s): ~~XXXXXXXXXXXX~~ 0124-000-0028-0000Subdivision Name: The MeadowsNumber of Lots or Units: 57

Phase: \_\_\_\_\_

TYPE OF SUBMITTAL

- Conservation and Development Plan
- Amended Sketch Plan/Special Use Permit
- Preliminary Plat (or amended)
  - Type I OR  Type II
- Construction Drawings (or amended)
- Final Plat (or amended)

TYPE OF SUBDIVISION

- Traditional Development
- Conservation Subdivision
- Planned Unit Development
- Planned Development

I hereby authorize county officials to enter my property for the purpose of determining compliance with all applicable standards. All information submitted and required as part of this process shall become public record.

*P. J. Pat*  
 Applicant

11/5/24  
 Date

*P. J. Pat*  
 Property Owner(s)

11/5/24  
 Date

**\*NOTE:** Form must be signed by the owner(s) of record, contract purchaser(s), or other person(s) having a recognized property interest. If there are multiple property owners/applicants a signature is required for each.

### Community Meeting, if applicable

Date Meeting Held: \_\_\_\_\_ Meeting Location: \_\_\_\_\_