

NOTICE TO BIDDERS

This bid is a re-bid of the Hurricane Irene Hazard Mitigation Grant Program for Elevation. Sealed bids may be hand-delivered to the Currituck County Historic Courthouse, 153 Courthouse Road, Suite G103, Currituck, NC 27929 or mailed to Currituck County Emergency Management, 153 Courthouse Road, Suite 122, Currituck, NC 27929 by 4:00 p.m. on June 25, 2015, for the following project:

Hurricane Irene Hazard Mitigation Grant Program for Elevation

The project includes the elevation of two residential structures in Currituck County.

Direct questions to:

Rebecca Christenbury

Currituck County Emergency Management

252-232-2115

Rebecca.Christenbury@CurrituckCountyNC.Gov

This will be an informal contract bid; therefore, bids will not be opened and read aloud at 4:00 p.m. on June 25, 2015. The bids will be evaluated and contract will be awarded in accordance with the statutory requirements. All bidders must meet the licensing requirements under Chapter 87 of the N.C. General Statutes. Small Business Entities, Women Owned Businesses and Minority Owned Businesses are encouraged to submit bids. The county reserves the right to reject any and all bids to accept such bids as appears in its judgement to be in the best interest of the County. The County reserves the right to waive any informality.

INSTRUCTIONS TO BIDDERS

June 15, 2015

Scope of work shall include all materials and construction for the elevation of the residential structures located at 119 Creek Drive, Moyock, NC 27958 and 148 Simpson Road, Barco, NC 27917.

Notes:

- All bidders must meet any applicable licensing requirements under Chapter 87 of the N.C. General Statutes.
- Contractor is responsible for visiting the sites and understanding the scope of work.
- The Contractor will be given 120 days to complete the elevation of each property. A thirty (30) day lag time will be given between the Notice to Proceed on the first property and the second property for a total of 150 days to complete the elevation of both properties. The Notice to Proceed on the first property will begin on the date that the power meter is pulled at that property.
- An alternate bid shall be provided to place one (1) foot of select backfill under each house foundation. The County will decide if the alternate bid is awarded.
- If the Contractor must remove and dispose of decking at either site, it will be at the contractor's expense.
- If the Contractor must remove part of a sidewalk or driveway to complete the elevation process, the contractor shall include the repair of the sidewalk and/ or driveway as a project expense.
- The Contractor shall not be held responsible for exterior or interior repair resulting from normal damages that may occur during an elevation project (i.e. gaps in hardwood floors, doors that do not shut properly, etc.).
- Contractor is responsible for locating all utilities.
- The Contractor shall provide the following with the bid form:
 - A five percent (5%) bid bond is required (may be an official bank check or bid bond).
 - A comprehensive list of all sub-contractors whom will be employed during this project is required.
 - A copy of NC General Contractor's License
 - A copy of current liability insurance and workers' compensation coverage.
- The Contractor awarded the project will be required to:
 - Execute the Independent Contractor Agreement (sample attached)
 - Execute the E-Verify Statement (attached)
 - Provide a W-9 form
- Contractor must also provide a payment and performance bond equal to the amount of the accepted bid once the contractor has been approved for the project.
- Contractor must provide a signed "General Contractor Lien Waiver and Release" and "Subcontractor's Affidavit and Agreement Regarding Liens" from all subcontractors prior to receiving final payment. These forms are included in the contract documents.

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Any questions, problems or suggestions, please contact:

Rebecca Christenbury, Project Manager
Rebecca.Christenbury@CurrituckCountyNC.Gov
252-232-2115