



**CURRITUCK COUNTY
NORTH CAROLINA**

January 27, 2021
Minutes – Special Meeting of the Board of Commissioners

6:00 CALL TO ORDER

The Currituck County Board of Commissioners held a Special Meeting at 6:00 PM in the Board Meeting Room of the Historic Courthouse located at 153 Courthouse Road, Currituck, North Carolina, to consider a budget amendment to fund the operation of Covid-19 vaccination clinics in Currituck County.

| Attendee Name | Title | Status | Arrived |
|------------------------|--------------|---------|---------|
| Michael H. Payment | Commissioner | Present | |
| Paul M. Beaumont | Commissioner | Absent | |
| J. Owen Etheridge | Commissioner | Present | |
| Mary "Kitty" Etheridge | Commissioner | Present | |
| Selina S. Jarvis | Commissioner | Present | |
| Kevin E. McCord | Commissioner | Present | |
| Bob White | Commissioner | Present | |

Chairman Payment called the meeting to order.

NEW BUSINESS

A. Budget Amendment-CARES Act Funds Transfer for Covid-19 Clinic Related Expenses

County Manager, Ben Stikeleather, reviewed the budget amendment to move funds to cover staffing, supplies and other expenses associated with Covid-19 vaccination clinics being held in the County. Mr. Stikeleather said most of the costs are eligible for FEMA (Federal Emergency Management Act) reimbursement.

Mr. Stikeleather responded to several questions about operations and future plans for vaccine clinics in the County. Discussion concluded and Commissioner J. Owen Etheridge moved for approval of the budget amendment. Commissioner McCord seconded the motion. The motion carried on a 6-0 member vote.

There was no further business and Commissioner Mary Etheridge moved to adjourn. Commissioner Jarvis seconded the motion. The motion carried and the Special Meeting of the Board of Commissioners adjourned at 6:05 PM.

| | |
|------------------|---|
| RESULT: | APPROVED [UNANIMOUS] |
| MOVER: | Mary "Kitty" Etheridge, Commissioner |
| SECONDER: | Selina S. Jarvis, Commissioner |
| AYES: | Michael H. Payment, Commissioner, J. Owen Etheridge, Commissioner, Mary "Kitty" Etheridge, Commissioner, Selina S. Jarvis, Commissioner, Kevin E. McCord, Commissioner, Bob White, Commissioner |
| ABSENT: | Paul M. Beaumont, Commissioner |

BUDGET AMENDMENT

Attachment: BA Jan 27_Special Meeting for Vaccine Clinics (Budget Amendment-Covid Vaccine Clinics-FEMA)

The Currituck County Board of Commissioners, at a meeting on the 27th day of January 2021, passed the following amendment to the budget resolution for the fiscal year ending June 30, 2021.

| <u>Account Number</u> | <u>Account Description</u> | Debit | | Credit | |
|-----------------------|----------------------------|---|---------|---|---------|
| | | <u>Decrease Revenue or Increase Expense</u> | | <u>Increase Revenue or Decrease Expense</u> | |
| 10510-502100 | Overtime | | | \$ | 64,000 |
| 10510-505000 | FICA | | | \$ | 4,896 |
| 10510-507000 | Retirement | | | \$ | 6,938 |
| 10510-508000 | Supplemental Retirement | | | \$ | 3,200 |
| 10530-502000 | Salaries - Regular | | | \$ | 496,000 |
| 10530-502100 | Overtime | | | \$ | 200,000 |
| 10530-503500 | Temporary Services | | | \$ | 38,000 |
| 10530-505000 | FICA | | | \$ | 56,151 |
| 10530-507000 | Retirement | | | \$ | 37,699 |
| 10981-502100 | Overtime | \$ | 300,000 | | |
| 10981-503500 | Temporary Services | \$ | 300,000 | | |
| 10981-505000 | FICA | \$ | 45,900 | | |
| 10981-507000 | Retirement | \$ | 47,520 | | |
| 10981-532000 | Supplies | \$ | 113,464 | | |
| 10981-545000 | Contract Services | \$ | 100,000 | | |
| 200981-502000 | Salaries | \$ | 25,000 | | |
| 200981-502100 | Salaries - Overtime | \$ | 25,000 | | |
| 200981-503000 | Salaries - Part-time | | | \$ | 25,000 |
| 200981-503500 | Temporary Services | | | \$ | 25,000 |
| | | <hr/> | | <hr/> | |
| | | \$ | 956,884 | \$ | 956,884 |

Explanation: Sheriff (10510); Emergency Medical Services (10530); COVID - FEMA (10981); COVID - CARES (200981) - To move budgeted salary funds that were funded through CARES ACT to the COVID - FEMA accounts to provide additional temporary staffing, overtime for current staff to run the COVID clinics, supplies and contracts to continue to provide necessary sanitation supplies, masks, additional cleaning for the next several months.

Net Budget Effect: Operating Fund (10) - No change.
CARES Act Fund (200) - No change.

Minute Book # _____, Page # _____

Journal # _____ Clerk to the Board _____