

January 4, 2021
Minutes – Regular Meeting of the Board of Commissioners

5:00 PM SPECIAL MEETING

A Special Meeting was held by the Currituck County Board of Commissioners at 5:00 PM in the Board Meeting Room of the Historic Courthouse, 153 Courthouse Road, Currituck, North Carolina, for the purpose of holding a Closed Session.

 Closed session pursuant to G.S. 143-318.11(a)(5) to establish or instruct county staff concerning the position to be taken by or on behalf of the county in negotiating the material terms of a contract for the acquisition of real property by purchase or exchange owned by Susan Coleman Kay, Parcel ID 002200000210000, Tulls Creek Road, Moyock, to be used for any public purpose.

Chairman Payment called the meeting to order and moved to enter Closed Session pursuant to G.S. 143-318.11(a)(5) to establish or instruct county staff concerning the position to be taken by or on behalf of the county in negotiating the material terms of a contract for the acquisition of real property by purchase or exchange owned by Susan Coleman Kay, Parcel ID 002200000210000, Tulls Creek Road, Moyock, to be used for any public purpose.

Commissioner White seconded the motion. The motion carried, 7-0, and the Board entered Closed Session.

RESULT: APPROVED [UNANIMOUS]
MOVER: Michael H. Payment, Chairman
SECONDER: Bob White, Commissioner

AYES: Michael H. Payment, Chairman, Paul M. Beaumont, Vice-Chairman, J. Owen

 $\label{theridge} \mbox{Etheridge, Commissioner, Mary "Kitty" Etheridge, Commissioner, Selina S.}$

Jarvis, Commissioner, Kevin E. McCord, Commissioner, Bob White,

Commissioner

2. Motion to Adjourn

The Board returned from Closed Session and had no further business. Commissioner McCord moved to adjourn the Special Meeting. Commissioner Jarvis seconded the motion. The motion carried, 7-0, and the meeting adjourned at 5:38 PM.

RESULT: APPROVED [UNANIMOUS]
MOVER: Bob White, Commissioner
SECONDER: Selina S. Jarvis, Commissioner

AYES: Michael H. Payment, Chairman, Paul M. Beaumont, Vice-Chairman, J. Owen

Etheridge, Commissioner, Mary "Kitty" Etheridge, Commissioner, Selina S.

Jarvis, Commissioner, Kevin E. McCord, Commissioner, Bob White,

Commissioner

6:00 PM CALL TO ORDER

The Board of Commissioners held a Regular Meeting at 6:00 PM in the Board Meeting Room of the Historic Courthouse, 153 Courthouse Road, Currituck, North Carolina.

Attendee Name	Title	Status	Arrived
Mike H. Payment	Chairman	Present	
Paul M. Beaumont	Vice-Chairman	Present	
J. Owen Etheridge	Commissioner	Present	
Mary "Kitty" Etheridge	Commissioner	Present	
Selina S. Jarvis	Commissioner	Present	
Kevin E. McCord	Commissioner	Present	
Bob White	Commissioner	Present	

Chairman Payment called the meeting to order.

A) Invocation & Pledge of Allegiance

Commissioner Beaumont offered the Invocation and led the Pledge of Allegiance.

B) Approval of Agenda

Commissioner White amended the agenda. A Commissioner appointment to the Alternate on the Albemarle Regional Planning Organization was added as Item 2 under Board Appointments. A surplus Resolution for Emergency Management equipment was added to Consent Agenda as Item 6.

Commissioner McCord moved to approve and Commissioner Jarvis seconded the motion. The agenda was unanimously approved.

Approved agenda:

5:00 PM Special Meeting

Closed session pursuant to G.S. 143-318.11(a)(5) to establish or instruct county staff concerning the position to be taken by or on behalf of the county in negotiating the material terms of a contract for the acquisition of real property by purchase or exchange owned by Susan Coleman Kay, Parcel ID

002200000210000, Tulls Creek Road, Moyock, to be used for any public purpose.

6:00 PM Call to Order

- A) Invocation & Pledge of Allegiance
- B) Approval of Agenda

Public Comment

Please limit comments to matters other than those appearing on this agenda as a Public Hearing. Public comments are limited to 3 minutes.

Commissioner's

Report

County Manager's

Report

Administrative

Reports

- A) Presentation to Commissioner Bob White in Recognition of Service as Board Chair, December 2018-December 2020
- B) Resolution Honoring Senator Marc

Basnight

Public Hearings

- A) PB 20-21 Nigel & Sarah Culpepper Rezoning: Request to rezone 7.5 acres of property located at 6804 Caratoke Highway from LI (Light Industrial) to GB (General Business). The property is Tax Map 108, Parcel 52D, Poplar Branch Township.
- B) PB 20-22 Pinnacle Storage Conditional Rezoning: Robert High Development, LLC is requesting conditional rezoning of a 10.48 acre parcel from Conditional-Heavy Industrial (formally zoned for 84 Lumber) to Conditional-Heavy Industrial for Self-Service Storage. The property is owned by Pierce Hardy, LTD Partnership, and is located at 1462 Caratoke Highway, Tax Map 23, Parcel 68J, Moyock Township.
- **C) PB 20-17 Currituck County:** Requests an amendment to the Unified Development Ordinance, Chapter 4, Use Standards, to correct Agricultural Support and Services,

Wind Energy Facility, Large, and Outdoor Tour Operators, Aviation in Table 4.1.1.B. Summary Use Table for the Planned Development Zoning Districts, as previously adopted by the Board of Commissioners.

D) Public Hearing and Consideration of Resolution Authorizing Exchange of County Property for Property Owned by Penelope L. Lockhart and Conveyance of Access Easement Across County Property

New Business

- A) Consideration of Approval of Budget Amendments to increase capital requests back to the initially recommended budget
- B) Consideration of Approval of a Budget Amendment to use Elections CARES funding to provide a bonus for full-time elections staff.
- C) Board Appointments
 - Commissioner Appointment to Serve on the ABC Board
 - Amended Item-Commissioner Appointment to Albemarle Regional Planning Organization-Alternate
 - 3. Board of Adjustment
 - 4. Library Board of Trustees
 - 5. Recreation Advisory
 - 6. Tourism Advisory
 - 7. Veterans Advisory Board

D) Consent Agenda

- 1. Budget Amendments
- 2. NCACC Legislative Goals Conference Voting Delegate Designation
- 3. Request for Disposal of Records-Permits and Inspections
- 4. Approval of Memorandum of Agreement with the State of North Carolina for Location of Groundwater Monitoring Station at Shingle Landing Park
- Approval of Building Access Agreement for CenturyLink Data Line Upgrade Installation at the Office of the Clerk of Court, Judicial Center
- 6. Amended Item-Surplus Resolution-Message Boards, Emergency Management
- 7. Approval Of Minutes-Dec. 7, 2020

<u>Adjourn</u>

Special Meeting-Tourism Development Authority

TDA-Request to Revise Timeline Criteria and Allow a Fiscal Year Carryover for Event Grants

TDA-Budget Amendments

Adjourn TDA

Special Meeting-Ocean Sands Water and Sewer District Board

OSWSD-Budget Amendment

Adjourn OSWSD Board

RESULT: APPROVED [UNANIMOUS]
MOVER: Kevin E. McCord, Commissioner
SECONDER: Selina S. Jarvis, Commissioner

AYES: Michael H. Payment, Chairman, Paul M. Beaumont, Vice-Chairman, J. Owen

Etheridge, Commissioner, Mary "Kitty" Etheridge, Commissioner, Selina S. Jarvis, Commissioner, Kevin E. McCord, Commissioner, Bob White, Commissioner

PUBLIC COMMENT

Please limit comments to matters other than those appearing on this agenda as a Public Hearing. Public comments are limited to 3 minutes.

Chairman Payment opened the Public Comment period. No one was signed up nor wished to speak and the Public Comment period was closed.

COMMISSIONER'S REPORT

Chairman Payment wished everyone a Happy New Year, and he looks forward to working with the Board in 2021. He presented information on the Covid vaccine distribution through Albemarle Regional Health Services and the Currituck County Health Department. Chairman Payment announced solid waste decals are now required to access the County's convenience centers.

Commissioner McCord looks forward to 2021 and noted a good 2020 on the beach. He spoke of the successes of the Operation Santa Clause program through the Department of Social Services and the Shop for a Kid program through the Sheriff's office. He thanked everyone who donated and participated.

Commissioner White announced the upcoming Board retreat to be held at the Historic Courthouse, February 4-6, 2021, and encouraged the public to attend.

Commissioner Mary Etheridge announced 253 children were served through the Department of Social Services Operation Santa Clause program, and thanked the community for the outpouring of support. She encouraged citizens to make their voices heard and to hold leaders accountable by becoming involved in local, state and federal government.

Commissioner Jarvis spoke of the changes people made in 2020 due to the Coronavirus, and encouraged focusing on the positive aspects of those changes. She looks forward to moving on to a better 2021.

COUNTY MANAGER'S REPORT

Chairman Payment recognized the absence of Ben Stikeleather, County Manager. County Attorney, Ike McRee, had nothing to report on his behalf.

ADMINISTRATIVE REPORTS

A. Presentation to Commissioner Bob White in Recognition of Service as Board Chair, December 2018-December 2020

Commissioners gathered at the front of the meeting room and joined Chairman Payment as he presented a plaque to Commissioner Bob White to recognize and thank him for his service as Chairman of the Board of Commissioners from December 2018 through December 2020.

B. Resolution Honoring Senator Marc Basnight

Commissioner J. Owen Etheridge presented a Resolution in honor of former North Carolina Senator Pro-Tempore, Marc Basnight. The Resolution recognized the Senator's service and contributions to Currituck County and the District and offered condolences to the family upon the Senator's passing on December 28, 2020. Commissioner J. Owen Etheridge moved to adopt the Resolution. Commissioner Mary Etheridge seconded the motion. The motion carried, 7-0.

- **WHEREAS**, Marc Basnight served the citizens of Currituck County as the North Carolina State Senator from 1984 until 2011; and
- WHEREAS, Senator Basnight served as Senate Pro Tempore from 1997 until 2010; and
- **WHEREAS**, during his time as a Senator and Senate Pro Tempore, Marc Basnight unified the power of the North Carolina General Assembly to move North Carolina forward in the areas of transportation, environmental protection, education; and
- **WHEREAS**, the programs and policies developed during Senator Basnight's time in office will continue to have positive effects across North Carolina; his impacts can be best seen in the district that elected him to the office for 27 years; and
- **WHEREAS**, the improvements to roads, bridges, education, environmental protection, and tourism can be seen in his entire district; Currituck County was the recipient of Senator Basnight's programs and policies directly in many instances; and
- **WHEREAS**, the direct benefit to Currituck County can be seen in areas such as the widening of Hwy 158, County ownership of the airport and prison facility, construction of the Wildlife Center at Historic Corolla Park, natural coastlines, and improved recognition and

tourism for the Outer Banks; and

WHEREAS, Senator Basnight's legacy will continue to reverberate throughout Currituck County and be a benefit to the citizens here for decades to come; and

WHEREAS, Senator Basnight passed away on December 28, 2020.

NOW, THEREFORE BE IT RESOLVED, that Currituck County would like to send its heartfelt thanks and condolences to the family of Senator Marc Basnight in their time of grief. Marc Basnight was a champion for Currituck County during his time in the General Assembly, and his contribution to our community and legacy will always be remembered.

ADOPTED this 4th day of January, 2021.

RESULT: APPROVED [UNANIMOUS]

MOVER: J. Owen Etheridge, Commissioner SECONDER: Mary "Kitty" Etheridge, Commissioner

AYES: Michael H. Payment, Chairman, Paul M. Beaumont, Vice-Chairman, J. Owen

Etheridge, Commissioner, Mary "Kitty" Etheridge, Commissioner, Selina S.

Jarvis, Commissioner, Kevin E. McCord, Commissioner, Bob White,

Commissioner

PUBLIC HEARINGS

A. PB 20-21 Nigel & Sarah Culpepper Rezoning:

Property Owner:	Applicant:
Nigel & Sarah Culpepper	Same
101 Kyle Court	
Kill Devil Hills, NC 27948	
Case Number: PB 20-21	Application Type: Zoning Map Amendment
Parcel Identification Number:	Existing Use: Vacant
0108-000-052D-0000	
Land Use Plan Classification:	Parcel Size (Acres): 7.5 (entire parcel)
Rural & Conservation	
	Zoning History: A-40 (1975), rezoned a t
Land Use Plan Subarea: Grandy	B(GB) on 7/20/1987, GB (1989), rezoned GB t
	LM (2000), LI (2013)
Current Zoning: LI	Proposed Zoning: GB

Narrative

The applicant is requesting a conventional rezoning of approximately 7.5 acres from Light Industrial (LI) to General Business (GB); the request is a downzoning. The subject parcel was part of 78.9 acres that were rezoned from GB to Light Manufacturing (LM) in 2000. The 2000 rezoning request was presented to the board with plans for Eco-Brewing and Eco-

farming operations. The vision for the property at the time was a fully integrated production and retail facility for craft products, beer, and agricultural products. The appearance was intended to be a high-end tourist attraction with on-site production, retail and restaurant uses.

The subject property is currently vacant as are approximately 64 acres of the 78.9 acres rezoned to LM in 2000. The property has existing hedgerows along the north and south property lines which help to buffer the property from the existing LI use (brewery) to the south. The property is adjacent to LI zoning on the rear (west) and side (south) property lines. Most of the LI zoned acreage is accessed by Grange Road. The subject property does not have access to Grange Road. Rezoning the subject property will consolidate accesses to LI zoned property through the existing Grange Road access.

On its face, the rezoning request appears to be consistent with the Land Use Plan and the UDO. The Land Use Plan contains policies to protect the appearance of the NC 168/ US 158 corridor. Highway oriented industrial uses are not preferred or desired. Rezoning the parcel to GB will require future commercial projects to comply with non-residential design standards of the ordinance to establish higher quality development. These design standards are in place to enhance the appearance of development along major arterial streets. If the property remains LI, the non-residential design features will not be required for future development; only façade appearance standards would be applicable to the LI property. The rezoning request allows for future compatible commercial development of the property.

If this rezoning request is approved, the applicants have indicated that they will submit a building permit application to construct a single-family dwelling toward the rear of the property. Staff does have concerns with compatibility of a residential dwelling adjacent to LI zoned property; however, GB zoning adjacent to LI zoning is more compatible than residential zoning adjacent to LI zoning. A rezoning request to Single Family Mainland (SFM) is not a good option for this property because it would create a situation of a SFM parcel surrounded by GB and LI properties.

The UDO allows residential uses in the GB zoning district which is a major difference between GB and LI zoning. Single-Family Dwellings, Upper Story Dwellings, Live/Work, Class A & B manufactured homes, Dormitories, Family Care Homes and Rooming or Boarding Houses are residential uses that are permitted in the GB zoning district. Although residential uses are permitted in the GB zoning district, the GB district is not considered a residential zoning district and does not offer the same protections for residents as residential zoning. Residential zoning districts provide the most protection for residential uses; non-residential uses adjacent to residential zoning require increased buffering and community compatibility standards. The GB zoning district is intended to accommodate small to medium-sized commercial, office, personal service, and institutional uses that provide goods and services to county residents and visitors.

A dwelling in the GB zoning district does not get the same protection from potentially incompatible uses as a dwelling in a residential district. The community compatibility standards of the UDO are intended to provide a proper transition and ensure compatibility between single-family detached development and other more intense development. Community compatibility standards do not apply to non-residential uses adjacent to a dwelling located on property zoned GB.

The existence of a dwelling on property adjacent to LI zoning may require additional setbacks for certain LI uses; for example, the UDO requires a tattoo parlor to be setback at least 500' from a residential use and landfills must be setback at least 300' from a residential use

Many commercial uses are permitted in both GB and LI zoning districts; however, certain uses are permitted in GB and not permitted in LI and vice versa. Uses that are permitted in LI but not in GB tend to have more compatibility issues and other off-site impacts (including traffic, noise and odor) especially on adjacent residential uses. A use comparison is included at the end of this report.

Community Meeting

A community meeting was held on October 20, 2020. The applicants, their family, and planning staff were in attendance. There were no other members of the community present; however, the applicants did share correspondence that was received from neighboring property owners (included in the agenda packet).

The UDO does not require a community meeting for zoning map amendments that establish a less intense base zoning district; the community meeting was not required for this request. UDO

In North Carolina, it is illegal to impose conditions on rezonings to conventional zoning districts; therefore, this conventional zoning map amendment is a legislative decision of the Board of Commissioners and is not controlled by any one factor.

SURROUNDING PARCELS		
	Land Use	ZONING
North	VACANT/WOODED AREA	GB
South	WEEPING RADISH BREWERY, BUTCHERY & CHARCUTERIE (RESTAURANT & BREWERY)	LI
EAST	CONVENIENCE CENTER, FARMLAND & WOODED AREA (ACROSS CARATOKE HIGHWAY)	GB & AG
WEST	VACANT/AGRICULTURAL	LI

THE 2006 LAND USE PLAN (LUP) CLASSIFIES THIS SITE AS FULL SERVICE WITHIN THE GRANDY SUBAREA. THE POLICY EMPHASIS OF THE PLAN IS TO ALLOW GRANDY TO EVOLVE AS A COMMUNITY CENTER. IT IS ESSENTIAL THAT NON-RESIDENTIAL USES IN FULL-SERVICE AREAS PRESERVE EXISTING COMMUNITY CHARACTER. THE PROPOSED ZONING MAP AMENDMENT REQUEST IS CONSISTENT WITH THE POLICIES OF THE PLAN, INCLUDING: HIGHWAY ORIENTED COMMERCIAL USES should be clustered along segments of highways and contain land uses which are mutually compatible and reinforcing in use and design; they should be designed in such a way as to minimize signage, access points, and to prevent unsightly, dysfunctional STRIP DEVELOPMENT. (See esp., Policy CD9 below concerning connected parking areas.)

POLICY ML 4	Currituck County recognizes that the appearance and traffic moving function of the NC 168/ US 158 CORRIDOR is of exceptional importance to both the near-term quality of life and long-term economic prospects for residents and property owners in the Mainland Area. The Transportation and Community Appearance policy sections of this plan shall be implemented to give priority to this issue.
Policy HN9	Proposed residential development that would expose residents to the harmful effects of INCOMPATIBLE LAND USES or to ENVIRONMENTAL HAZARDS shall be prohibited. This would include, for example, residential development in locations adversely impacted by proximity to the airport or to activities involving excessive noise, light, odors, dust, fertilizers, and insecticides (e.g. certain farm operations, mining activities, etc.).
Policy TR6	HIGHWAY 158/168 shall receive special attention concerning the proper development of land and properties adjoining and/or accessing this critical arterial.

A ZONING MAP AMENDMENT IS A LEGISLATIVE DECISION OF THE BOARD OF COMMISSIONERS. IN DETERMINING WHETHER TO APPROVE OR DENY A ZONING MAP AMENDMENT THE BOARD OF COMMISSIONERS SHALL ADOPT A WRITTEN STATEMENT OF CONSISTENCY AND REASONABLENESS.

This zoning map amendment request is consistent with the Land Use Plan classifications and policies stated above and it is reasonable and in the public interest because:

- IT IS CONSISTENT WITH THE GOALS, OBJECTIVES, AND POLICIES OF THE LAND USE PLAN, OTHER APPLICABLE COUNTY-ADOPTED PLANS, AND THE PURPOSES OF THIS ORDINANCE:
 - THE REQUEST WILL RESULT IN FUTURE NON-RESIDENTIAL USES THAT MEET HIGHER QUALITY DESIGN STANDARDS ALONG CARATOKE HIGHWAY, THE COUNTY'S MOST IMPORTANT MAJOR ARTERIAL STREET.
 - THE REQUEST WILL REDUCE THE POTENTIAL FOR NON-COMPATIBLE, HIGHWAY-ORIENTED INDUSTRIAL USES.
- IT IS COMPATIBLE WITH EXISTING AND PROPOSED USES SURROUNDING THE LAND SUBJECT TO THE APPLICATION, AND IS THE APPROPRIATE ZONING DISTRICT AND USES FOR THE LAND;
 - THE REQUEST, A DOWNZONING FROM LI TO GB, IS COMPATIBLE WITH EXISTING AND PROPOSED USES. EXISTING USES ADJACENT TO THE PROPERTY INCLUDE A RESTAURANT, BREWERY ZONED LI AND VACANT PROPERTY ZONED GB AND LI.

RECOMMENDATION

PLANNING STAFF

Staff supports the proposed zoning map amendment of approximately 7.5 acres from LI to GB.

RECOMMENDATION

PLANNING BOARD

THE PLANNING BOARD, ON DECEMBER 8, 2020, RECOMMENDED APPROVAL OF THE PROPOSED ZONING MAP AMENDMENT FROM LI TO GB.

MR. BASS MOVED TO APPROVE PB 20-21 BECAUSE THE REQUEST IS CONSISTENT WITH LAND USE PLAN POLICIES INCLUDING:

POLICY CD4 POLICY ML4 POLICY TR6

AND THE REQUEST IS REASONABLE AND IN THE PUBLIC INTEREST BECAUSE:

- THE REQUEST WILL RESULT IN FUTURE NON-RESIDENTIAL USES THAT MEET HIGHER QUALITY DESIGN STANDARDS ALONG CARATOKE HIGHWAY, THE COUNTY'S MOST IMPORTANT MAJOR ARTERIAL STREET.
- THE REQUEST WILL REDUCE THE POTENTIAL FOR NON-COMPATIBLE, HIGHWAY-ORIENTED INDUSTRIAL USES.

VICE CHAIRMAN OWENS SECONDED THE MOTION AND THE MOTION CARRIED UNANIMOUSLY 5-0.

	USE COMPARISON	
Non-Residential Uses allowed in both GB and LI districts	Non-Residential Uses allowed in GB not LI	Non-Residential Uses allowed in LI not GB
Agriculture/Horticulture	Agribusiness	Animal Husbandry
Equestrian Facility	Roadside market	Agricultural Processing
Farmer's Market	Medical Treatment	Psychiatric Treatment
Nursery, production	Facility	Facility
Agricultural Research Facility	Assisted Living Facility	Cemetery, columbaria,
Distribution hub for	Auditorium, Conference,	mausoleum
agricultural and agronomic	and convention center	Correctional Facility
products	Nursing Home	Police, fire or EMS facility
Farm machinery sales,	Arboretum or botanical	Auction House
rental, and service	garden	Large Brewery
Silviculture	Community Garden	Distillery
Vocational or trade school	Passenger Terminal,	Flea Market
Government facilities and	surface transportation	Tattoo parlor/body piercing
offices	Animal Shelter	establishment
Blood/tissue collection facility	Dinner Theater	Winery
Drug or alcohol treatment	Offices, Professional	Aircraft parts, sales,
facility	Services	maintenance
Hospital	Theater	Automotive Wrecker Service
Club or Lodge	Arena, Amphitheater or	Extractive Industry
Halfway house	Stadium	Fuel oil/bottled gas
Religious institution	Athletic Facility	distributor
Park, public or private	Golf Driving Range	General industrial service
Airport	Outdoor Tour Operator	and repair
Helicopter Landing Facility	Outdoor Tour Operator,	Heavy equipment sales,
Telecommunications Tower	Aviation	rental and service
Utilities, major or minor	Outdoor Recreation	Laundry, dry cleaning, and
Animal grooming	Bar, nightclub or cocktail	carpet cleaning plants
Kennel	lounge	Manufactured home and pre
Veterinary clinic	Drug Store or Pharmacy	fab building sales
Restaurant	Entertainment	Cold Storage Plant
Specialty Eating	Establishment	Outdoor Storage as principal

USE COMPARISON

Establishment Offices, Businesses & Sales Parking lot Fitness center Indoor recreation Marinas Artisan Food and Beverage Producer Convenience store Laundromat Pawn shop Personal services establishment Repair establishment Boat & Marine rental, sales and service Automotive parts and installation Automobile repair and service (including painting/bodywork) Automobile sales or rentals Car wash or auto detailing **Contractor Service**

Research and development

Crabshedding

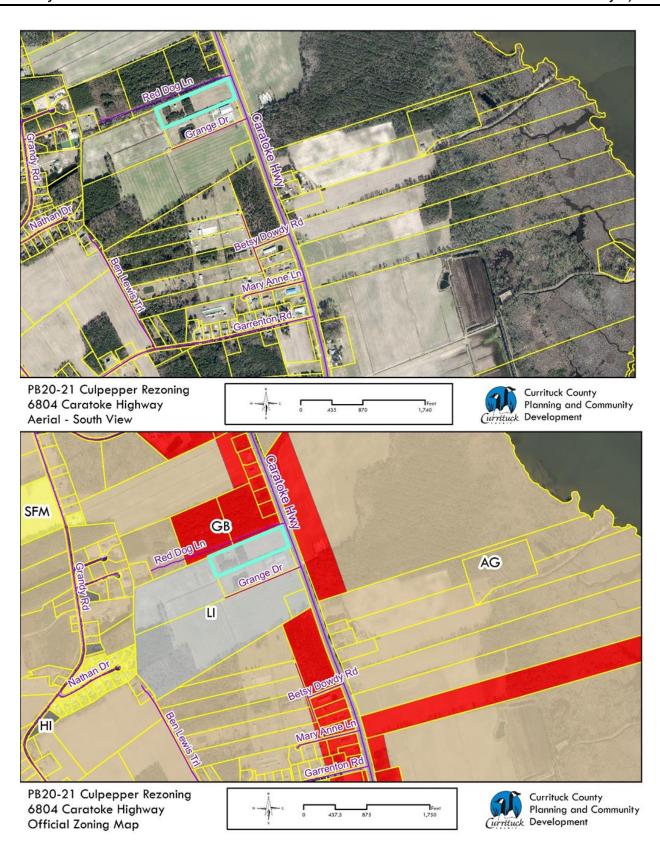
Public convenience center/transfer station

Financial Institution
Funeral Home
Grocery Store
Retail Sales
Establishments
Shopping Center
Taxicab Service
Bed & Breakfast Inn
Hotel or Motel
Hunting Lodge

use
Self-service storage
Truck or Freight Terminal
Warehouse (distribution &
storage)
Landfill
Recycling center, transfer
Waste composting
Wholesale sales



PB20-21 Culpepper Rezoning 6804 Caratoke Highway Aerial - North View





PB20-21 Culpepper Rezoning 6804 Caratoke Highway Land Use Plan Classifcation



Planner, Jennie Turner, reviewed the rezoning request with the Board of Commissioners. An overhead was used to show a map of the parcel location with surrounding zoning and land uses. Ms. Turner reviewed correspondence received from neighboring property owners relative to the request and presented policies in support of staff and Planning Board recommendations for approval of the request. Staff did express concerns with building a residential dwelling surrounded by an industrial zoned area.

Applicants, Nigel and Sarah Culpepper, addressed the Board. The Culpeppers said they were married on the property, have maintained it for fifteen years, and wish to build a house on the property. They said they were aware of possible impacts of the surrounding land uses, including the restaurant that operates next door.

Chairman Payment opened the Public Hearing. No one wished to speak and the Public Hearing was closed.

Commissioner Jarvis moved to approve PB 20-21: Nigel and Sarah Culpepper, because the request is consistent with Land Use Plan policies, including Policy CD4, Policy ML4, and Policy TR6. The request is reasonable and in the public interest because the request will result in future non-residential uses that meet higher quality design standards along Caratoke Highway, the county's most important major arterial street; the request will reduce the potential for non-compatible, highway-oriented industrial uses.

Chairman Payment seconded the motion. The motion carried, 7-0.

RESULT: MOTION PASSED-ITEM APPROVED [UNANIMOUS]

MOVER: Selina S. Jarvis, Commissioner SECONDER: Michael H. Payment, Chairman

AYES: Michael H. Payment, Chairman, Paul M. Beaumont, Vice-Chairman, J. Owen

Etheridge, Commissioner, Mary "Kitty" Etheridge, Commissioner, Selina S.

 $\label{eq:commissioner} \textbf{Jarvis}, \textbf{Commissioner}, \textbf{Kevin} \ \textbf{E}. \ \textbf{McCord}, \textbf{Commissioner}, \textbf{Bob} \ \textbf{White},$

Commissioner

B. PB 20-22 Pinnacle Storage - Conditional Rezoning:

B. I B 20 22 I illiadic Glorage Golianional	Kozoninig.
Property Owner: Pierce Hardy Ltd. Partnership c/o 84 Lumber Co. 1019 Rte. 519, Bldg Eighty-Four, PA 15330	Applicant:
Case Number: PB 20-22	Application Type: Conditional Rezoning
Parcel Identification Number: 023000068J0000	Existing Use: Vacant
Land Use Plan Classification: Rural	Parcel Size (Acres): 10.48
Moyock Small Area Plan Classification: Limited Service Area Industrial Activity Center	Zoning History: (1970-Light Industrial). (1974-Manufacturing), (1989-Heavy Industrial) (2015 C-HI)
Current Zoning: Conditional Heavy Industrial (C-HI) 84 Lumber	Proposed Zoning: Conditional Heavy Industrial (C-HI) Self Service Storage
Request: Robert High Development LLC is	s requesting conditional rezoning of a 10.48 acre

Request: Robert High Development, LLC is requesting conditional rezoning of a 10.48 acre parcel from C-HI (84 Lumber) to C-HI (Pinnacle) Self Service Storage

NARRATIVE

Robert High Development, LLC is requesting conditional rezoning of a 10.48 acre parcel from C-HI (84 Lumber) to C-HI (Pinnacle Storage) Self-Service Storage. In 2015, the subject parcel was granted conditional rezoning to allow 84 Lumber to conduct a lumber warehousing use with a retail component. The 84 Lumber project never materialized and the property has remained vacant.

According to historical zoning maps, the subject property has been zoned for industrial use since at least 1970. It is located in front of Wind Chaser Industrial area. There are currently several nearby industrial uses including a concrete plant, a precast concrete facility, and a recycling business. The properties to the north and south are split zoned with General Business near Caratoke Highway and Heavy Industrial in the rear. The property to the north is proposing a self-service storage use on the Heavy Industrial portion while the front will remain General Business.

The site is appropriate for the proposed use because it is surrounded by industrial uses and industrially zoned properties. The applicant is addressing concerns about the proximity to Caratoke Highway by proposing the conditions of approval listed below.

The applicant is proposing to phase the project with the front buildings being constructed first, and the buildings in the rear being constructed according to demand.

COMMUNITY MEETING

Mark Bissell presented a summary of the land, setting and the approval process, along with a presentation of the development plan. The development plan included the, site plan, preliminary architectural plan, stormwater, and landscaping general plan. Community comments were received and were addressed as shown below. There were also informal discussions around the renderings that had been provided for review, and then the meeting was adjourned.

- 1. **Concerns about drainage –** Ponds will be designed to store and slow release stormwater.
- 2. **Concerns about landscaping –** Committing to provide 140% of streetscaping required by UDO.
- 3. **How will it be phased-** The front 3 buildings will be constructed first. The schedule for the remaining buildings will be based on market conditions.

CONDITIONS OF APPROVAL

- 1. 20% WINDOWS ON HIGHWAY FRONTAGE SIDE OF BUILDING(S)
- 2. FINISHED FRONT FAÇADE (BRICK, STUCCO, OR SIMILAR FINISH)
- 3. 140% OF REQUIRED STREETSCAPING, ALLOWED TO BE CLUSTERED TO PROVIDE VISIBILITY FROM 168.

SURROUNDING PARCELS		
	LAND USE	Zoning
North	VACANT	AGRICULTURAL (ACROSS HIGHWAY)
South	CONCRETE PLANT	HEAVY INDUSTRIAL
EAST	VACANT	HEAVY INDUSTRIAL/GB
WEST	VACANT	HEAVY INDUSTRIAL/GB

LAND USE	E PLAN
THE POLICY	AND USE PLAN CLASSIFIES THIS SITE AS LIMITED SERVICE WITHIN THE MOYOCK SUBAREA. CEMPHASIS FOR THE MOYOCK SUBAREA IS PROPERLY MANAGED. THE PROPOSED PLAN IS
CONSISTEN	T WITH THE POLICIES OF THE PLAN, SOME OF WHICH ARE:
POLICY ID 5	WAREHOUSING, STORAGE AND DISTRIBUTION FACILITIES SHALL HAVE ACCESS TO THOROUGHFARES OF ADEQUATE TRAFFIC CARRYING CAPACITY, AND SHALL BE APPROPRIATELY DESIGNED AND/OR VISUALLY BUFFERED ACCORDING TO THE VISIBILITY OF THEIR LOCATION.
POLICY ID 2	INDUSTRIAL USES SHOULD NOT BE LOCATED IN AREAS THAT WOULD DIMINISH THE DESIRABILITY OF EXISTING AND PLANNED NON-INDUSTRIAL DEVELOPMENTS, NOR SHALL INCOMPATIBLE NONINDUSTRIAL USES BE ALLOWED TO ENCROACH UPON EXISTING OR PLANNED INDUSTRIAL SITES.
POLICY CA 3	LANDSCAPE IMPROVEMENTS AT EXISTING AND NEW COMMERCIAL DEVELOPMENTS, PARTICULARLY AS RELATED TO BREAKING UP AND SOFTENING THE APPEARANCE OF EXPANSIVE PARKING AREAS, AND ABSORBING STORM WATER RUNOFF, SHALL BE REQUIRED.
Policy ID1	TO DIVERSIFY THE LOCAL ECONOMY AND BROADEN THE LOCAL TAX BASE, THE COUNTY SHALL ENCOURAGE A PUBLIC SERVICE AND REGULATORY ENVIRONMENT CONDUCIVE TO COMPATIBLE INDUSTRIAL DEVELOPMENT. "COMPATIBLE" SHALL BE DEFINED AS, AMONG OTHER THINGS, INDUSTRIES THAT DO NOT ADVERSELY IMPACT THE ENVIRONMENTAL QUALITY OF THE AREA, OR OVERBURDEN THE LOCAL INFRASTRUCTURE.

	NEW AND EXPANDING INDUSTRIES AND BUSINESSES SHOULD BE ESPECIALLY
POLICY	ENCOURAGED THAT: 1) DIVERSIFY THE LOCAL ECONOMY, 2) TRAIN AND UTILIZE A MORE
ED1	HIGHLY SKILLED LABOR FORCE, AND (3) ARE COMPATIBLE WITH THE ENVIRONMENTAL
	QUALITY AND NATURAL AMENITY BASED ECONOMY OF CURRITUCK COUNTY.

MOYOCK	SMALL AREA PLAN
	CK SMALL AREA PLAN CLASSIFIES THIS SITE AS A LIMITED SERVICE INDUSTRIAL ACTIVITY THE PROPOSED PLAN IS CONSISTENT WITH THE POLICIES OF THE PLAN, SOME OF WHICH
Policy BI	ACTIVELY MARKET MOYOCK AS AN EMERGING GROWTH AREA (VIRTUAL MICROPOLITAN)
3	TO ENCOURAGE TARGETED RETAIL AND SERVICE DEVELOPMENT.

TECHNICAL REVIEW COMMITTEE

THE TECHNICAL REVIEW COMMITTEE RECOMMENDS APPROVAL OF THE CONDITIONAL REZONING SUBJECT TO THE FOLLOWING CONDITIONS:

- 1. 20% WINDOWS ON HIGHWAY FRONTAGE SIDE OF BUILDING(S)
- 2. FINISHED FRONT FAÇADE (BRICK, STUCCO, OR SIMILAR FINISH)
- 3. 140% OF REQUIRED STREETSCAPING, ALLOWED TO BE CLUSTERED TO PROVIDE VISIBILITY FROM 168.
- 4. A MAJOR SITE PLAN APPLICATION SHALL BE SUBMITTED TO ENSURE FULL COMPLIANCE WITH THE UDO AND THE CONDITIONS OF APPROVAL.

PLANNING BOARD

The Planning Board, on December 8, 2020, recommended approval for the conditional rezoning with the agreed upon conditions.

Vice Chairman Owens moved to approve PB 20-22, with agreed upon conditions, because the request is consistent with Land Use Plan policies:

- ID1
- ID2
- ID5
- CA3
- ED1

And the request is reasonable and in the public interest because:

It provides a needed service for the growing residential development in Moyock.

Mr. Doll seconded the motion and the motion carried unanimously 5-0.

A CONDITIONAL ZONING IS A LEGISLATIVE DECISION OF THE BOARD OF COMMISSIONERS. IN DETERMINING WHETHER TO APPROVE OR DENY A CONDITIONAL REZONING THE BOARD OF COMMISSIONERS SHALL ADOPT A WRITTEN STATEMENT OF CONSISTENCY AND REASONABLENESS.

This conditional zoning request Is consistent with the goals, objectives, and policies of the Land Use Plan, other applicable county-adopted plans, and the purposes of this Ordinance; Is compatible with existing and proposed uses surrounding the land

subject to the application, and is the appropriate zoning district and uses for the land; and addresses a demonstrated community need.

It is reasonable and in the public interest because provides a needed service for the growing residential development in Moyock.

CONDITIONS OF APPROVAL

ONLY CONDITIONS MUTUALLY AGREED TO BY THE OWNER(S) MAY BE APPROVED AS PART OF A CONDITIONAL ZONING DISTRICT. CONDITIONS SHALL BE LIMITED TO THOSE THAT ADDRESS CONFORMANCE OF DEVELOPMENT AND USE OF THE SITE WITH COUNTY REGULATIONS AND ADOPTED PLANS AND THAT ADDRESS THE IMPACTS REASONABLY EXPECTED TO BE GENERATED BY THE DEVELOPMENT OR USE. NO CONDITION SHALL BE LESS RESTRICTIVE THAN THE STANDARDS OF THE PARALLEL GENERAL USE ZONING DISTRICT.

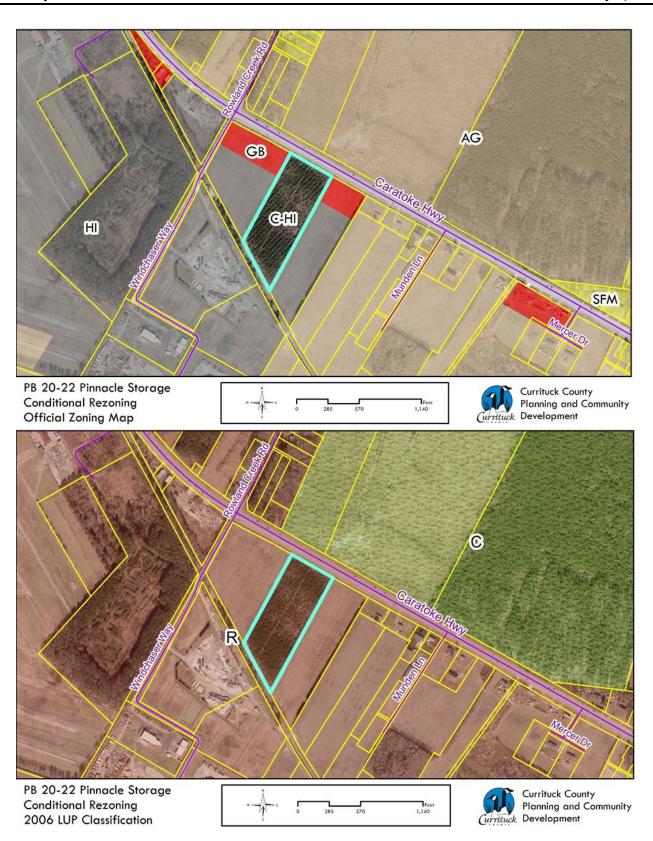
Agreed upon conditions of approval:

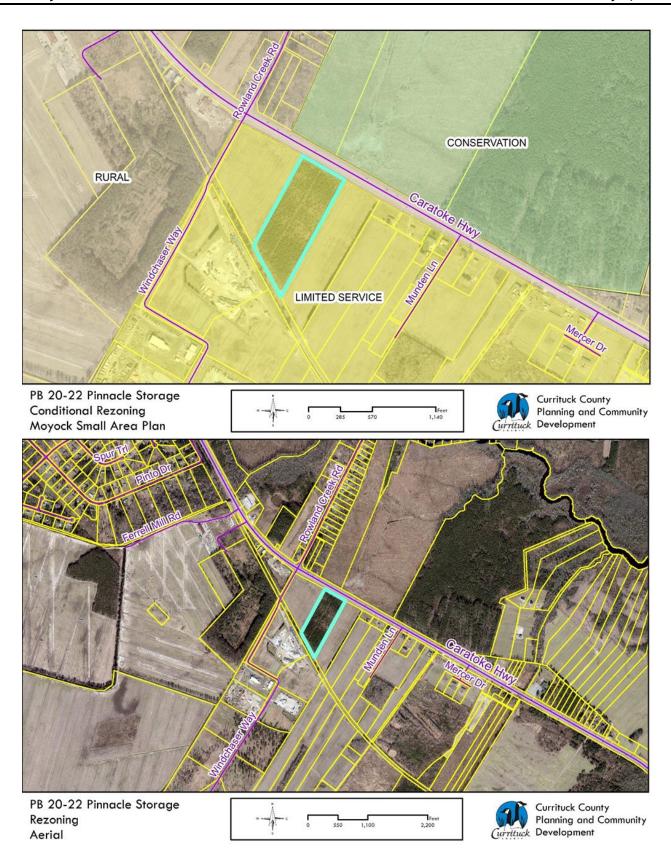
- 1. 20% WINDOWS ON HIGHWAY FRONTAGE SIDE OF BUILDING(S)
- 2. FINISHED FRONT FAÇADE (BRICK, STUCCO, OR SIMILAR FINISH)
- 3. 140% OF REQUIRED STREETSCAPING, ALLOWED TO BE CLUSTERED TO PROVIDE VISIBILITY FROM 168.
- 4. A MAJOR SITE PLAN APPLICATION SHALL BE SUBMITTED TO ENSURE FULL COMPLIANCE WITH THE UDO AND THE CONDITIONS OF APPROVAL.



PB 20-22 Pinnacle Storage Conditional Rezoning Aerial







Planner, Jason Litteral, reviewed the rezoning application with the Board of Commissioners. Overhead displays showed current zoning at the location and surrounding zoning that

include industrial uses compatible with the request. The site plan was reviewed, and Mr. Litteral reported the applicant has agreed to increase the screening above what the County Unified Development Ordinance requires. Building design and the phasing plan were presented. Land Use Plan policies supporting both staff and Planning Board recommendations for approval were presented, as were staff recommended conditions.

Mr. Litteral responded to questions during and after presentation and clarified several items included in the site plan related to building elevations and stormwater. Concerns with vehicle access to the facility were discussed.

David Klebitz, Engineer for the applicant, provided further clarification in response to questions posed by Commissioners, and said the submittal is a conceptual development plan, and final design will include transportation and stormwater plans. Stormwater pond areas were reviewed. Setbacks, landscape plan, and building elevations and facade were discussed. He said the applicant is willing to accept a 140% screening, which was required for approval when the site was previously rezoned for 84 Lumber.

Commissioners voiced concern with traffic flow from the highway and asked if it would be possible to set the site back 250 feet and allow the General Business zoning at the front to remain. Mr. Klebitz said it may be possible but would need to be looked at.

Applicant, Robert High, addressed Commissioners. He said this type of facility handles approximately 35-40 trips per day, a light traffic flow, and not a lot of turnover. He reviewed several aspects of the site plan to respond to Board concerns and said the design and stormwater plan were similar to those submitted by 84 Lumber. Following discussion, Mr. High said he believes he could push the site back 50 feet and agreed to do so, resulting in the development beginning at a 200 foot setback off of the highway.

Chairman Payment opened the Public Hearing.

Luke Gallop, neighboring property owner south of the location, expressed concern with flooding that could result with changes to the existing drainage on the site.

No others were signed up nor wished to speak and the Public Hearing was closed.

Commissioner J. Owen Etheridge moved to approve PB 20-22: Pinnacle Storage Conditional Rezoning, with agreed upon conditions, to include a 140% street-scape screening requirement, moving the front building back 50 feet for a total of 200 feet instead of the 150 feet as proposed, and staff recommendations as listed. And, because the request is consistent with Land Use Plan policies ID1, ID2, ID5, CA3 and ED1; And the request is reasonable and in the public interest because it provides a needed service for the growing residential development in Moyock.

Commissioner McCord seconded. The motion carried, 7-0.

RESULT: MOTION PASSED-ITEM APPROVED [UNANIMOUS]

MOVER: J. Owen Etheridge, Commissioner SECONDER: Kevin E. McCord, Commissioner

AYES: Michael H. Payment, Chairman, Paul M. Beaumont, Vice-Chairman, J. Owen

Etheridge, Commissioner, Mary "Kitty" Etheridge, Commissioner, Selina S.

Jarvis, Commissioner, Kevin E. McCord, Commissioner, Bob White,

Commissioner

C. PB 20-17 Currituck County:

To: Board of Commissioners

From: Planning Staff

Date: December 1, 2020

Subject: PB 20-17 Currituck County – 2020 Housekeeping Corrections

Request

The proposed text amendment submitted by Currituck County is to correct the Unified Development Ordinance (UDO), Chapter 4, Table 4.1.1.B. Summary Use Table - Planned Development Zoning Districts for the following uses:

- Agriculture Support and Services (Not Directly Related) Distribution Hub for Agricultural Products
- Utilities Large Wind Energy Facilities
- Recreation/Entertainment, Outdoor Aviation Outdoor Tour Operator

Background

The Summary Use Table (Table 4.1.1.B.) for Planned Developments was added to the UDO with the adoption of PB 19-25 Currituck County – Currituck Station June 15, 2020. The new Table 4.1.1.B. did not include three text amendments that were adopted by the Board of Commissioners during the time PB 19-25 was drafted, considered, and adopted. This text amendment incorporates the following adopted text amendments that included changes to use types in the Planned Development Zoning Districts:

- PB 19-26 Nutrien Ag Solutions adopted December 2, 2019
 - Amendment added agronomic uses as a permitted use to the distribution hub for agricultural products use type in the Summary Use Table
- PB 17-14 Currituck County adopted January 22, 2019
 - Amendment removed large wind energy facilities as a permitted use type from the Summary Use Table
- PB 19-09 Bruce Weaver, Kitty Hawk Kites adopted June 3, 2019
 - Amendment added aviation outdoor tour operator as a permitted use type in the Summary Use Table

Text Amendment Review Standards

The advisability of amending the text of the UDO is a matter committed to the legislative discretion of the Board of Commissioners and is not controlled by any one factor. In determining whether to adopt or deny the proposed text amendment, the Board of

Commissioners <u>may</u> weigh the relevance of and consider whether and the extent to which the proposed text amendment:

- 1. Is consistent with the goals, objectives, and policies of the Land Use Plan and other applicable county-adopted plans;
- 2. Is not in conflict with any provision of this Ordinance or the County Code of Ordinances;
- 3. Is required by changed conditions;
- 4. Addresses a demonstrated community need;
- 5. Is consistent with the purpose and intent of the zoning districts in this Ordinance, or would improve compatibility among uses and ensure efficient development within the county;
- 6. Would result in a logical and orderly development pattern; and
- 7. Would not result in significantly adverse impacts on the natural environment, including but not limited to water, air, noise, stormwater management, wildlife, vegetation, wetlands, and the natural functioning of the environment.

Staff Recommendation

The proposed text amendment will amend language in the UDO that was previously adopted by the Board of Commissioners. The text amendment PB 19-25 Currituck County – Currituck Station adopted June 15, 2020 did not include the three previously approved amendments. Each of the three text amendments (PB 19-26, PB 17-14, and PB 19-09) included the adoption of a written statement of consistency and reasonableness that was specific to the amendment. The 2006 Land Use Plan does not directly address text amendments that are corrections to the ordinance.

Staff recommends approval of the request to amend the Summary Use Table (Table 4.1.1.B.) for Planned Developments that will incorporate the adopted language from PB 19-26 Nutrien Ag Solutions, PB 17-14 Currituck County, and PB 19-09 Bruce Weaver, Kitty Hawk Kites.

Planning Board Recommendation

The Planning Board recommended approval of the request to amend Table 4.1.1.B. as stated in this staff report at their meeting on November 10, 2020 with a 4-0 vote.

The requested text amendment is consistent with the goals, objectives, and policies of the 2006 Land Use Plan including:

- POLICY ED1: NEW AND EXPANDING INDUSTRIES AND BUSINESSES should be especially encouraged that: 1) diversify the local economy, 2) train and utilize a more highly skilled labor force, and 3) are compatible with the environmental quality and natural amenity-based economy of Currituck County (PB 19-26 Nutrien Ag Solutions and PB 19-09 Bruce Weaver Kitty Hawk Kites).
- 2. POLICY ED4: In addition to the recruitment and expansion of major new industries, the considerable value of SMALL BUSINESS START-UPS, EXPANSIONS AND PIN-OFFS shall also be recognized. (PB 19-09 Bruce Weaver, Kitty Hawk Kites)
- POLICY ID5: WAREHOUSING, STORAGE AND DISTRIBUTION facilities shall have access to thoroughfares of adequate traffic carrying capacity and shall be appropriately designed and/or visually buffered according to the visibility of their location. (PB 19-26 Nutrien Ag Solutions)
- 4. It removes a potential conflict between wind energy facilities and the operation of a nearby naval annex. (PB 17-14 Currituck County)
- 5. POLICY AG4: County growth management tools, including particularly zoning, should provide PROTECTION TO AGRICULTURE and other RESOUCE BASED ACTIVITIES

from incompatible land uses, such as a residential subdivision in the midst of generally uninterrupted farm land. (PB 19-09 Bruce Weaver, Kitty Hawk Kites)

The request is reasonable and in the public interest because:

- 1. The text amendment replaces language previously adopted by the Board of Commissioners that:
 - a. Is an existing and necessary support service for agriculture. (PB 19-26 Nutrien Ag Solutions)
 - May help preserve farm culture and promote farm and open space conservation through diversifying low impact uses of agricultural land. (PB 19-09 Bruce Weaver, Kitty Hawk Kites)
 - c. Provides economic diversification and local economic development. (PB 19-09 Bruce Weaver, Kitty Hawk Kites)
 - d. Removes a potential conflict between wind energy facilities and the operation of an existing naval annex. (PB 17-14 Currituck County)

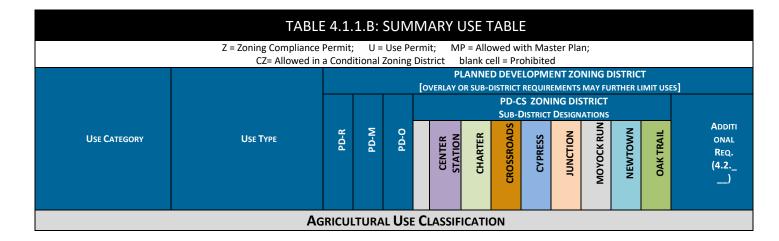


PB 20-17 CURRITUCK COUNTY TEXT AMENDMENT PLANNING BOARD NOVEMBER 10, 2020

Currituck County requests an amendment to the Unified Development Ordinance, Chapter 4. Use Standards to correct Agricultural Support and Services, Wind Energy Facility, large, and Outdoor Tour Operators, Aviation in the summary use table for Planned Developments as adopted by the Board of Commissioners.

BE IT ORDAINED by the Board of Commissioners of the County of Currituck, North Carolina that the Unified Development Ordinance of the County of Currituck be amended as follows:

Item 1: That Chapter 4 is amended by deleting the following strikethrough language and adding the underlined language in Table 4.1.1.B.:



	TABL Z = Zoning Compliance	Permit	; U=	Use Pe	ermi	t; M	P = Allo	wed w	ith Ma		n;			
	CZ= Allowed in	a Cond	itional	Zoning			LANNE	D DEVE	ohibite LOPMI REQUIR	ENT ZO				:s]
								PD-C	S ZON	ING DIS	STRICT			
USE CATEGORY	Use Type	PD-R	M-Q4	PD-0		CENTER	CHARTER	CROSSROADS	CYPRESS	JUNCTION	MOYOCK RUN	NEWTOWN	OAK TRAIL	Additi ONAL REQ. (4.2)
Agricultural Support and Services (Not Directly Related)	Distribution hub for agricultural <u>and</u> agronomic products													1.C
	IN	STITU	ΓΙΟΝΑ	L USE	Cı	ASSIF	ICATIO	ON						
Utilities	Wind energy facility, large						_							3.K
	C	оммі	RCIA	L U SE	CL	ASSIFI	CATIO	N						
Recreation/Entertainme nt, Outdoor	Outdoor tour operator, Aviation													<u>4.F.7</u>

Item 2: Staff suggested Statement of Consistency and Reasonableness:

The requested zoning text amendment is consistent with the 2006 Land Use Plan including:

- POLICY ED1: NEW AND EXPANDING INDUSTRIES AND BUSINESSES should be especially encouraged that: 1) diversify the local economy, 2) train and utilize a more highly skilled labor force, and 3) are compatible with the environmental quality and natural amenity-based economy of Currituck County (PB 19-26 Nutrien Ag Solutions and PB 19-09 Bruce Weaver Kitty Hawk Kites).
- POLICY ED4: In addition to the recruitment and expansion of major new industries, the considerable value of SMALL BUSINESS START-UPS, EXPANSIONS AND PIN-OFFS shall also be recognized. (PB 19-09 Bruce Weaver, Kitty Hawk Kites)
- POLICY ID5: WAREHOUSING, STORAGE AND DISTRIBUTION facilities shall have access to thoroughfares of adequate traffic carrying capacity and shall be appropriately designed and/or visually buffered according to the visibility of their location. (PB 19-26 Nutrien Ag Solutions)
- 4. It removes a potential conflict between wind energy facilities and the operation of a nearby naval annex. (PB 17-14 Currituck County)
- POLICY AG4: County growth management tools, including particularly zoning, should provide PROTECTION TO AGRICULTURE and other RESOUCE BASED ACTIVITIES from incompatible land uses, such as a residential subdivision in the midst of generally uninterrupted farm land. (PB 19-09 Bruce Weaver, Kitty Hawk Kites)

The request is reasonable and in the public interest because:

- 1. The text amendment replaces language previously adopted by the Board of Commissioners that:
 - a. Is an existing and necessary support service for agriculture. (PB 19-26 Nutrien Ag Solutions)

- May help preserve farm culture and promote farm and open space conservation through diversifying low impact uses of agricultural land. (PB 19-09 Bruce Weaver, Kitty Hawk Kites)
- c. Provides economic diversification and local economic development. (PB 19-09 Bruce Weaver, Kitty Hawk Kites)
- d. Removes a potential conflict between wind energy facilities and the operation of an existing naval annex. (PB 17-14 Currituck County)

Item 3: The provisions of this Ordinance are severable and if any of its provisions or any sentence, clause, or paragraph or the application thereof to any person or circumstance shall be held unconstitutional or violative of the Laws of the State of North Carolina by any court of competent jurisdiction, the decision of such court shall not affect or impair any of the remaining provisions which can be given effect without the invalid provision or application.

Item 4: This ordinance amendment shall be in effect from and after the _____ day of , 2021.

Donna Voliva, Assistant Planning Director, reviewed the application for Commissioners. She said the amendment is for housekeeping purposes to correct the use table within Planned Development zoning districts, which arose following adoption of Currituck Station. Consistency statements and Land Use Plan policies to support approval of the request, as recommended by staff and the Planning Board, were presented.

Commissioners had no questions and Chairman Payment opened the Public Hearing. No one was signed up nor wished to speak and the Public Hearing was closed.

Commissioner Beaumont moved for approval of PB 20-17: Currituck County 2020 Housekeeping text amendment. Commissioner Jarvis seconded the motion. The motion carried, 7-0.

RESULT: MOTION PASSED-ITEM APPROVED [UNANIMOUS]

MOVER: Paul M. Beaumont, Vice-Chairman SECONDER: Selina S. Jarvis, Commissioner

AYES: Michael H. Payment, Chairman, Paul M. Beaumont, Vice-Chairman, J. Owen

Etheridge, Commissioner, Mary "Kitty" Etheridge, Commissioner, Selina S.

Jarvis, Commissioner, Kevin E. McCord, Commissioner, Bob White,

Commissioner

D. Public Hearing and Consideration of Resolution Authorizing Exchange of County Property for Property Owned by Penelope L. Lockhart and Conveyance of Access Easement Across County Property

County Attorney, Ike McRee, reviewed the Resolution that will provide for an equal exchange of approximately one half acre of property between the County and Penelope Lockhart, as well as grant an access easement. The properties are located in the Swan Beach Tract on the Corolla off-road area. Mr. McRee used the overhead and displayed the

site location and reviewed the survey to note the encroachment onto County property, the property exchange boundaries, and access easement. Mr. McRee reported the United States Fish and Wildlife Service would impose the covenants and restrictions on the property the County receives from Ms. Lockhart, but has agreed to release the portion of the property the County is conveying from covenants and restrictions.

Chairman Payment opened the Public Hearing. No one was signed up nor wished to speak and the Public Hearing was closed.

Commissioner White moved to approve the Resolution Authorizing the Exchange of County Property. The motion was seconded by Commissioner Mary Etheridge. The motion carried, 7-0.

RESOLUTION OF THE CURRITUCK COUNTY BOARD OF COMMISSIONERS AUTHORIZING EXCHANGE OF PROPERTY WITH PENELOPE L. LOCKHART AND CONVEYANCE OF EASEMENT ACROSS COUNTY PROPERTY TO THE LOCKHART PROPERTY

WHEREAS, Currituck County owns a tract of land now or formerly known as Tract 10JXL Currituck National Wildlife Refuge, Fruitville Beach with Parcel Identification Number 0100000001B0000; and

WHEREAS, Penelope L. Lockhart is the owner of land located within the county's property at 1780 Ocean Pearl Road with Parcel Identification Number 01000000050000; and

WHEREAS, a recent survey of the Lockhart property revealed that a structure located on the Lockhart property encroaches on the county's property and an accessway to the Lockhart property across the county's property previously permitted by United States Fish and Wildlife Service, the county's predecessor in title, has not been specifically delineated; and

WHEREAS, Currituck County and Penelope L. Lockhart desire to make an exchange of real property to resolve the Lockhart structural encroachment into county property by Currituck County's conveyance of 0.50 acres, more or less, of its property described in this resolution for 0.50 acres of Penelope L. Lockhart's property, more or less, described in this resolution and to delineate the easement across the county's property for access to the Lockhart property; and

WHEREAS, United States Fish and Wildlife Service has agreed to release the restrictive covenants from the property the county will convey to Penelope L. Lockhart upon imposition of the same restrictive covenants on the property the county receives from Penelope L. Lockhart; and

WHEREAS, N.C. Gen. Stat. §160A-271 authorizes Currituck County to make the exchange or property if authorized by its Board of Commissioners by a resolution adopted at a regular meeting of the board upon at least ten days' public notice and N.C.

Gen. Stat. §160A-273 authorizes Currituck County to grant an easement over, through, under or across any county property; and

WHEREAS, Currituck County has given the required public notice and conducted the required public hearing, and the Board of Commissioners has considered this resolution while convened in a regular meeting.

NOW, THEREFORE, BE IT RESOLVED by the Currituck County Board of Commissioners that:

Section 1. The exchange of Currituck County property for that property of Penelope L. Lockhart, and county conveyance of an easement to Penelope L. Lockhart, as shown on that plat entitled in part "Survey for Stanley Zuba & Lynn Zuba, A Parcel of Land in Carova, D.B. 1121, Pg. 762, Fruitville Beach Township, Currituck County, North Carolina" dated July 25, 2020 and prepared by Eastern Geomatics, PLLC is authorized.

Section 2. The appropriate Currituck County officials are directed to execute instruments necessary to carry out the exchange and conveyance of easement authorized by this resolution.

Section 3. This resolution is effective upon its adoption.

ADOPTED the 4th day of January, 2021.

RESULT: APPROVED [UNANIMOUS]
MOVER: Bob White, Commissioner

SECONDER: Mary "Kitty" Etheridge, Commissioner

AYES: Michael H. Payment, Chairman, Paul M. Beaumont, Vice-Chairman, J. Owen

Etheridge, Commissioner, Mary "Kitty" Etheridge, Commissioner, Selina S.

Jarvis, Commissioner, Kevin E. McCord, Commissioner, Bob White,

Commissioner

NEW BUSINESS

A. Consideration of Approval of Budget Amendments to increase capital requests back to the initially recommended budget

Ike McRee, County Attorney, reviewed the proposed budget amendment which would return funding for a number of capital projects to the County budget. The items had been removed from the budget in early 2020 due to uncertainty with the County's revenue stream during the Covid-19 pandemic.

Commissioner J. Owen Etheridge moved for approval. The motion was seconded by Commissioner White. The motion carried, 7-0.

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10531-590000 Capit 10540-590000 Capit 10541-590000 Capit 10550-590000 Capit 10550-592000 Capit 10640-590000 Capit 10750-590000 Capit 10795-590000 Capit 10795-592000 Recre 10796-590000 Capit 10380-484001 Insura 10390-495015 T F - 42450-587010 T T -	al Outlay	20,350 17,500 - 26,000 60,000 40,000 187,500	
10540-590000 Capit 10541-590000 Capit 10550-590000 Capit 10550-592000 Capit 10640-590000 Capit 10750-590000 Capit 10795-590000 Capit 10795-592000 Recre 10796-590000 Capit 10380-484001 Insura 10390-495015 T F - 42450-587010 T T T -	al Outlay eation Projects	20,350 17,500 - 26,000 60,000 40,000 187,500	
10541-590000 Capit 10550-590000 Capit 10550-592000 Capit 10640-590000 Capit 10750-590000 Capit 10795-590000 Capit 10795-592000 Recre 10796-590000 Capit 10380-484001 Insura 10390-495015 T F - 42450-587010 T T T -	al Outlay eation Projects	20,350 17,500 - 26,000 60,000 40,000 187,500	
10550-590000 Capit 10550-592000 Capit 10640-590000 Capit 10750-590000 Capit 10795-590000 Capit 10795-592000 Recreate 10796-590000 Capit 10380-484001 Insurate 10390-495015 T F - 42450-587010 T T -	al Outlay al Outlay al Outlay al Outlay al Outlay al Outlay eation Projects	17,500 - 26,000 60,000 40,000 187,500	
10550-592000 Capit 10640-590000 Capit 10750-590000 Capit 10795-590000 Capit 10795-592000 Recre 10796-590000 Capit 10380-484001 Insura 10390-495015 T F - 42450-587010 T T -	al Outlay al Outlay al Outlay al Outlay al Outlay eation Projects	26,000 60,000 40,000 187,500	
10640-590000 Capit 10750-590000 Capit 10795-590000 Capit 10795-592000 Recre 10796-590000 Capit 10380-484001 Insura 10390-495015 T F - 42450-587010 T T -	al Outlay al Outlay al Outlay eation Projects	60,000 40,000 187,500	
10640-590000 Capit 10750-590000 Capit 10795-590000 Capit 10795-592000 Recre 10796-590000 Capit 10380-484001 Insura 10390-495015 T F - 42450-587010 T T -	al Outlay al Outlay al Outlay eation Projects	60,000 40,000 187,500	
10795-590000 Capit 10795-592000 Recre 10796-590000 Capit 10380-484001 Insura 10390-495015 T F - 42450-587010 T T -	al Outlay eation Projects	40,000 187,500	
10795-590000 Capit 10795-592000 Recre 10796-590000 Capit 10380-484001 Insura 10390-495015 T F - 42450-587010 T T -	al Outlay eation Projects	187,500	
10796-590000 Capit 10380-484001 Insura 10390-495015 T F - 10390-495042 T F - 42450-587010 T T -	,		
10380-484001 Insura 10390-495015 T F - 10390-495042 T F - 42450-587010 T T -	al Outlay	115,000	
10390-495015 T F - 10390-495042 T F - 42450-587010 T T -	alia,	110,000	
10390-495042 T F - 42450-587010 T T -	ance Recovery		2,671
10390-495042 T F - 42450-587010 T T -	Occupancy Tax Fund		115,000
	Transfer Tax Capital Fund		1,289,674
42320-414000 Trans	Operating Fund	1,289,674	
	fer Tax Revenue		1,289,674
		\$ 2,697,019	\$ 2,697,019
Explanation: Various	Departments - To increase c	capital outlay purchased th	nat were not included in
	nal budget appropriations due	•	
pandemi	c. Please see attachment fo	or detailed items added to	арргорпацопѕ.
Net Budget Effect: Opera			

RESULT: APPROVED [UNANIMOUS]

MOVER: J. Owen Etheridge, Commissioner

SECONDER: Bob White, Commissioner

AYES: Michael H. Payment, Chairman, Paul M. Beaumont, Vice-Chairman, J. Owen

Etheridge, Commissioner, Mary "Kitty" Etheridge, Commissioner, Selina S.

Jarvis, Commissioner, Kevin E. McCord, Commissioner, Bob White,

Commissioner

B. Consideration of Approval of a Budget Amendment to use Elections CARES funding to provide a bonus for full-time elections staff.

Ike McRee, County Attorney, presented the budget amendment that would provide a one-time bonus for Elections employees. The funds were provided through the CARES Act to local Board of Elections for their utilization. He said the North Carolina State Board of Elections authorized the funds to be used in this manner and in their opinion, requests should be approved by Boards of Commissioners as an administrative act based on the relationship between county leadership and County Boards of Elections.

Commissioner White moved for approval of the budget amendment. Commissioner Jarvis seconded the motion. The motion carried, 7-0.

				Debit		Cre	edit
				Decrease Revenue or		Increase Revenue of	
Account Number		Account Description		Increase Expense		Decrease Expense	
200430-502100		Salaries - Overtime		\$ 4,855			
200430-503430		Poll Workers				\$	1,011
200430-505000		FICA					247
200430-507000		Retirement Expense		772			
200430-532000		Supplies					4,369
				\$ 5,627		\$	5,627
Explanation:	Ele	ections CARES Grant	(20	00430) - Transfer budge	ted fo	unds to pay	75 hours
	of	f overtime for the Elections Director and Deputy as approved by the Board					
	of Elections.						
Net Budget Effect	ct:	CARES Fund (200) -	No	change.			

RESULT: APPROVED [UNANIMOUS]

MOVER: Bob White, Commissioner

SECONDER: Selina S. Jarvis, Commissioner

AYES: Michael H. Payment, Chairman, Paul M. Beaumont, Vice-Chairman, J. Owen

Etheridge, Commissioner, Mary "Kitty" Etheridge, Commissioner, Selina S.

Jarvis, Commissioner, Kevin E. McCord, Commissioner, Bob White,

Commissioner

C) Board Appointments

1. Commissioner Appointment to Serve on the ABC Board

Chairman Payment announced he will be leaving the ABC Board to dedicate more time to Chairman duties and nominated Commissioner Mary Etheridge to serve as Commissioner on the ABC Board. Commissioner White seconded and Commissioner Mary Etheridge's nomination was approved, 7-0.

RESULT: APPROVED [UNANIMOUS]

MOVER: Michael H. Payment, Chairman

SECONDER: Bob White, Commissioner

AYES: Michael H. Payment, Chairman, Paul M. Beaumont, Vice-Chairman, J.

Owen Etheridge, Commissioner, Mary "Kitty" Etheridge, Commissioner, Selina S. Jarvis, Commissioner, Kevin E. McCord, Commissioner, Bob

White, Commissioner

2. Amended Item-Commissioner Appointment to Albemarle Regional Planning Organization-Alternate

Chairman Payment nominated Commissioner J. Owen Etheridge to serve as Alternate on the Albemarle Regional Planning Organization, replacing Commissioner Jarvis. Commissioner Jarvis seconded and Commissioner J. Owen Etheridge's nomination was approved, 7-0.

RESULT: APPROVED [UNANIMOUS]
MOVER: Michael H. Payment, Chairman
SECONDER: Selina S. Jarvis, Commissioner

AYES: Michael H. Payment, Chairman, Paul M. Beaumont, Vice-Chairman, J.

Owen Etheridge, Commissioner, Mary "Kitty" Etheridge, Commissioner, Selina S. Jarvis, Commissioner, Kevin E. McCord, Commissioner, Bob

White, Commissioner

Motion to approve nominees for reappointment to Advisory Boards

Commissioner White thanked all who serve on citizen advisory boards and encouraged others to apply. A list of nominees eligible for reappointment to continue their service on

the Board of Adjustment, Library Board of Trustees, Recreation Advisory, Tourism Advisory and Veterans Advisory were submitted by Commissioner White.

Commissioner Mary Etheridge moved for approval of all nominees submitted for reappointment. Commissioner Jarvis seconded the motion. The nominees were unanimously approved, 7-0.

RESULT: APPROVED [UNANIMOUS]

MOVER: Mary "Kitty" Etheridge, Commissioner SECONDER: Selina S. Jarvis, Commissioner

AYES: Michael H. Payment, Chairman, Paul M. Beaumont, Vice-Chairman, J.

Owen Etheridge, Commissioner, Mary "Kitty" Etheridge, Commissioner, Selina S. Jarvis, Commissioner, Kevin E. McCord, Commissioner, Bob

White, Commissioner

3. Board of Adjustment

Board of Adjustment members nominated for reappointment and approved:

Cathy Bontemps-1st full term expiring December 31, 2023 Carol Bell-1st full term expiring December 31, 2023 Troy Breathwaite-Second full term expiring December 31, 2023

4. Library Board of Trustees

Mike Fost was nominated for reappointment and approved to serve a full term expiring June 30, 2022.

5. Recreation Advisory

The following members were nominated and approved for reappointment to the Recreation Advisory:

Ryan Hodges-3rd full term expiring January, 2022 Ted Jagucki-1st full term expiring January, 2023 Mike Fost-2nd full term expiring January, 2023 Peter Aitken-3rd full term expiring January, 2022 Charles Pickell-1st full term expiring January, 2022 Mike Lane-2nd full term expiring January, 2023

6. Tourism Advisory

Sharon Price was nominated and approved for reappointment to serve a 2nd full term on the Tourism Advisory Board, expiring November, 2022.

Motion to appoint new member to the Tourism Advisory Board

Commissioner Mary Etheridge nominated Daryl Harlow to fill an unexpired term on the Tourism Advisory Board through November, 2022. Commissioner White seconded and the nominee was approved, 7-0.

RESULT: APPROVED [UNANIMOUS]

MOVER: Mary "Kitty" Etheridge, Commissioner

SECONDER: Bob White, Commissioner

AYES: Michael H. Payment, Chairman, Paul M. Beaumont, Vice-Chairman, J.

Owen Etheridge, Commissioner, Mary "Kitty" Etheridge, Commissioner, Selina S. Jarvis, Commissioner, Kevin E. McCord, Commissioner, Bob

White, Commissioner

7. Veterans Advisory Board

The following members were nominated and approved for reappointment to the Veterans Advisory:

John McColley-1st full term expiring August, 2022 Arron Sterlin-1st full term expiring August, 2022 Michael Shea-1st full term expiring August, 2022 Steve Shawgo-1st full term expiring August, 2022

Motion to appoint new member to the Veterans Advisory Board

Commissioner Mary Etheridge nominated Katherine Worthing to fill an unexpired term ending August, 2021, on the Veterans Advisory Board. Chairman Payment moved for approval of the nominee and Commissioner White seconded the motion. The nominee was approved, 7-0.

RESULT: APPROVED [UNANIMOUS]
MOVER: Michael H. Payment, Chairman
SECONDER: Bob White, Commissioner

AYES: Michael H. Payment, Chairman, Paul M. Beaumont, Vice-Chairman, J.

Owen Etheridge, Commissioner, Mary "Kitty" Etheridge, Commissioner, Selina S. Jarvis, Commissioner, Kevin E. McCord, Commissioner, Bob

White, Commissioner

D) Consent Agenda

Commissioner White moved for approval of the Consent Agenda. The motion was seconded by Commissioner McCord. The motion passed, 7-0.

RESULT: APPROVED [UNANIMOUS]

MOVER: Bob White, Commissioner

SECONDER: Kevin E. McCord, Commissioner

AYES: Michael H. Payment, Chairman, Paul M. Beaumont, Vice-Chairman, J. Owen

Etheridge, Commissioner, Mary "Kitty" Etheridge, Commissioner, Selina S.

Jarvis, Commissioner, Kevin E. McCord, Commissioner, Bob White,

Commissioner

1. Budget Amendments

				Debit		Credit
				Decrease Revenue or	Incre	ase Revenue o
Account Number	1	Account Description		Increase Expense	Deci	ease Expense
57330-449900	Н,	Miscellaneous Grants		\$ 640,000		
57360-471000	_	Tap & Connection Fees		567,476		
57390-471000		Proceeds from Debt Issuance		2,700,000		
57390-495040	_	F - Capital Improvements Fund		555,925		
57390-495043		FF - Land Banking Fund		691,591		
57390-495062		FF - Newtown Road Sewer Fund		91,880		
57878-587067		TT - Newtown Road Sewer Fund TT - Moyock Central Sewer Operation	200	91,000	\$	50,000
			JI 15		Ф	
57878-590000		Capital Outlay				686,414
57878-594500	_	Contract Services				3,889,627
57878-596100		Professional Services				539,203
57878-597000	,	Reimburseable Expenses				81,628
				\$ 5,246,872	\$	5,246,872
Explanation:	the	nland Sewer Construction Fund (578 Mainland (Moyock) Sewer construct ncial statement presentation. There	ion to r	make the general ledger of	consistent	with the
	the final	Mainland (Moyock) Sewer construct	ion to r	nake the general ledger of a ppropriation associated v	consistent with this a	with the
	the final	Mainland (Moyock) Sewer construct ncial statement presentation. There	ion to r	nake the general ledger of a ppropriation associated v	consistent with this a	with the
	the final	Mainland (Moyock) Sewer construct ncial statement presentation. There	is no a	make the general ledger of appropriation associated with the properties of the prope	consistent with this and 46,872.	with the mendment.
Net Budget Effe	the final	Mainland (Moyock) Sewer construct notal statement presentation. There	is no a	nake the general ledger of appropriation associated with the propriation as a propriation as	consistent with this and 46,872.	with the mendment. Credit se Revenue of
	the final	Mainland (Moyock) Sewer construct ncial statement presentation. There	is no a	make the general ledger of appropriation associated with the properties of the prope	consistent with this and 46,872.	with the mendment. Credit se Revenue of
Net Budget Effe	the final	Mainland (Moyock) Sewer construct ncial statement presentation. There Mainland Central Sewer Construction Account Description Tour Operator Permit Fees	is no a	nake the general ledger of appropriation associated with the propriation as a propriation as	consistent with this and 46,872.	with the mendment. Credit se Revenue of ease Expense
Net Budget Effe	the final	Mainland (Moyock) Sewer construct notal statement presentation. There was also as a sewer Construction and Central Sewer Construction account Description	is no a	nake the general ledger of appropriation associated with the propriation as a propriation as	lncrea	with the mendment.
Net Budget Effer Account Number 14340-456003	the final	Mainland (Moyock) Sewer construct ncial statement presentation. There Mainland Central Sewer Construction Account Description Tour Operator Permit Fees	is no a	nake the general ledger of appropriation associated with the propriation as a propriation as	lncrea	with the mendment. Credit se Revenue or ease Expense
Net Budget Effer Account Number 14340-456003 14390-495015	the final	Mainland (Moyock) Sewer construct ncial statement presentation. There Mainland Central Sewer Construction Account Description Tour Operator Permit Fees TF - Occupancy Tax Fund	n Fund	nake the general ledger of appropriation associated with propriation associated with a propriation associated with	Increa Decre	with the mendment. Credit se Revenue of ease Expense
Net Budget Effer Account Number 14340-456003 14390-495015	the final	Mainland (Moyock) Sewer construct ncial statement presentation. There Mainland Central Sewer Construction Account Description Tour Operator Permit Fees TF - Occupancy Tax Fund	n Fund	nake the general ledger of appropriation associated with the propriation as a propr	lncrea	with the mendment. Credit se Revenue of ease Expense
Net Budget Effer Account Number 14340-456003 14390-495015	the final	Mainland (Moyock) Sewer construct notal statement presentation. There was a statement presentation. There was a statement presentation. There was a statement presentation. The statement of the	stion to rois no a	nake the general ledger of appropriation associated with propriation associated with p	Increa Decre \$ ations to	with the mendment. Credit se Revenue of ease Expense 13,463 6,781 20,244 budget for
Net Budget Effer Account Number 14340-456003 14390-495015 14460-545000	the final	Mainland (Moyock) Sewer construct notal statement presentation. There was a statement presentation. Account Description Tour Operator Permit Fees TF - Occupancy Tax Fund Contract Services arova Beach Road Service Districtions of annual collections for Tour	stion to rois no a	nake the general ledger of appropriation associated with propriation associated with a	sations to 0 season	with the mendment. Credit se Revenue of ease Expense 13,463 6,781 20,244 budget for . The
Net Budget Effer Account Number 14340-456003 14390-495015 14460-545000	the final fi	Mainland (Moyock) Sewer construct notal statement presentation. There was a statement presentation. Account Description Tour Operator Permit Fees TF - Occupancy Tax Fund Contract Services arova Beach Road Service Districtions of annual collections for Tour dditional 25% will be transferred for the statement of the stat	stion to rois no a	nake the general ledger of appropriation associated with propriation propriation associated with propriation assoc	sations to 0 season the 2020	with the mendment. Credit se Revenue of ease Expense 13,463 6,781 20,244 budget for . The season
Net Budget Effer Account Number 14340-456003 14390-495015 14460-545000	the final fi	Mainland (Moyock) Sewer construct notal statement presentation. There was a statement presentation. Account Description Tour Operator Permit Fees TF - Occupancy Tax Fund Contract Services arova Beach Road Service Districtions of annual collections for Tour	stion to rois no a	nake the general ledger of appropriation associated with propriation propriation associated with propriation assoc	sations to 0 season the 2020	with the mendment. Credit Se Revenue of ease Expense 13,463 6,781 20,244 budget for . The season

			Debit	Credit		
	H		Decrease Revenue or	Increase Revenue or		
Account Number	-	Account Description	Increase Expense	Decrease Expense		
Account Hamber	Account Description		merease Expense	Decicase Expense		
10510-516200		Vehicle Repairs & Maintenance	\$ 5,000			
10510-514500		Training & Education		\$ 5,000		
			\$ 5,000	\$ 5,000		
Explanation:	-	neriff (10510) - Transfer budgeted fund epartment.	ds for unanticipated vehicle	repairs in the Sheriff's		
Net Budget Effe	ct:	Operating Fund (10) - No change.				
			Debit	Credit		
	-		D	In annual D		
Account Number		Account Description	Decrease Revenue or	Increase Revenue or		
Account Number		Account Description	Increase Expense	Decrease Expense		
10531-545000		Contract Services	\$ 15,000			
10330-445000		Emergency Management Grant		\$ 15,000		
			\$ 15,000	\$ 15,000		
Explanation:	СО	nergency Management (10531) - To remplet a Commodity Flow Study for the ommittee.				
Net Budget Effe	ct:	Operating Fund (10) - Increased by	\$15.000.			
g	Ī	operating variation, mercureary	Debit	Credit		
			Decrease Revenue or	Increase Revenue or		
	-					
Account Number		Account Description	Increase Expense	Decrease Expense		
				Decrease Expense		
Account Number 10531-532000 10531-590000		Supplies	\$ 1,281	Decrease Expense		
10531-532000 10531-590000				\$ 20,625		
10531-532000 10531-590000		Supplies Capital Outlay	\$ 1,281 19,344			
10531-532000 10531-590000 10330-445000	En	Supplies Capital Outlay Emergency Management Grant	\$ 1,281 19,344 \$ 20,625	\$ 20,625 \$ 20,625		
10531-532000 10531-590000 10330-445000	(EI Re	Supplies Capital Outlay Emergency Management Grant mergency Management (10531) - To remark MPG) #EMA-2020-EP-00009. Grant response Trailer and for two 800 mHz	\$ 1,281 19,344 \$ 20,625 record Emergency Manager funds will be used to comp	\$ 20,625 \$ 20,625 ment Planning Grant blete the Mobile Event		
	(EI Re	Supplies Capital Outlay Emergency Management Grant nergency Management (10531) - To make the manag	\$ 1,281 19,344 \$ 20,625 record Emergency Manager funds will be used to comp	\$ 20,625 \$ 20,625 ment Planning Grant blete the Mobile Event		

				Debit		Credit	
			Decreas	se Revenue or	Increase Revenue or		
Account Number		Account Description			se Expense		ase Expense
10531-532000		Supplies				\$	300
10531-536000		Uniforms		\$	300		
				\$	300	\$	300
Explanation:	Em	nergency Management (1053 ff.	1) - Transf	er funds for u	uniforms for Em	ergency Ma	nagement
Net Budget Effe	ct:	Operating Fund (10) - No cha	ange.				
	Spring and (10) in straigs.		_	Debit		Credit	
				Decrease Revenue or		Increase Revenue or	
Account Number	ccount Number Account Description				se Expense		se Expense
10640-532004		Family Consumer Science S	upplies	\$	5,090		
10330-449000		Miscellaneous Grants				\$	5,090
				\$	5,090	\$	5,090
Explanation:		operative Extension (10640) - urance Information Program (e Seniors' H	ealth
Not Budget Effe	4.	Operating Fund (40) Increase	ad by ¢E	000			
Net Budget Effec	Jt.	Operating Fund (10) - Increas	eu by \$5,	Deb	it	C	redit
	-		Г	Decrease Revenue or		Increase Revenue or	
Account Number		Account Description		Increase Expense		Decrease Expense	
10796-532000		Supplies	9	8	4,150		
10796-590000		Capital Outlay			1,100	\$	4,150
	-		\$	<u> </u>	4,150	\$	4,150
Explanation:	_	Currituck County Rural Ce in capital outlay, but actua			-		_
Net Budget Ef	fect	t: Operating Fund (10) - I	No chang	ge.			

				De	bit	(Credit	
			De	Decrease Revenue or		Increase Revenue or		
Account Number		Account Description	Increase Expense		Decrease Expense			
						•		
61818-511010		Data Transmission	\$		3,200			
61818-590000		Capital Outlay				\$	3,200	
			\$		3,200	\$	3,200	
					Í		,	
Explanation:		ainland Water (61818) - Tr etwork for the water treatm		-	•		land Water	
Net Budget Effe	ct:	Mainland Water Fund (6	1) - No	change				
					Debit		Credit	
				Decre	ase Revenue or	Increase Revenue		
Account Number	1	Account Description		Increase Expense			ease Expense	
10531-545000		Contract Services		\$	11 250			
10330-445000	_	Emergency Management Gra	ant			\$	11,250	
				\$	11,250	\$	11,250	
					,			
	Prog	ergency Management (1053° gram (MOA# 1904-2) for Sea e project is complete.						
Net Budget Effec	t: (Operating Fund (10) - Increas	sed by	\$11,250.		'		
					Debit		Credit	
Account Number		Account Description			se Revenue or se Expense		se Revenue or ease Expense	
Account Number		Account Description		IIICICA	36 Expense	Decre	ase Expense	
61380-484001		Insurance Recovery				\$	4,496	
61818-516000		Maintenance & Repairs		\$	4,496			
				\$	4,496	\$	4,496	
Explanation:	-	 ainland Water (61818) - Inco maged in accident.	rease a	appropria	tions for replace	ement of fi	re hydrant	
Net Budget Effe	ct:	Mainland Water Fund (61)	- Incre	ased by	\$4,496.			

			D	ebit	(Credit	
			Docrosco	Revenue or	Increase	Povenue or	
Account Number	: <u>/</u>	Account Description		e Expense	Increase Revenue of Decrease Expense		
10512-516200		Vehicle Maintenance	\$	3,000	Φ.	2.000	
10512-514500		Trainning and Education			\$	3,000	
			\$	3,000	\$	3,000	
Explanation:		mal Services and Control (1 mal services vehicles	0512) - Transfe	er funds for una	nticipated r	epairs to	
Net Budget Effe	ct: (Operating Fund (10) - No cl	nange.				
= aagot Eno				Debit		Credit	
Account Number	<u>A</u>	account Description		se Revenue or se Expense		e Revenue or ase Expense	
50511-590001	C	Connect Jail to MCP Sewer	\$	7,000			
50380-481000		nvestment Earnings	Ψ	7,000	\$	7,000	
Explanation:	Cour	nty Governmental Construct	\$ ion Fund (50) -	7,000	\$ priations to	7,000	
Explanation:	-1	nty Governmental Construct er connection from the Deter em.	ion Fund (50) -	Increase approp	oriations to	complete the	
Explanation: Net Budget Effec	sewe	er connection from the Deter	ion Fund (50) - ntion Facility to	Increase approp the Maple Con	oriations to nmerce Parl	complete the	
	sewe	er connection from the Deter em.	ion Fund (50) - ntion Facility to	Increase approp the Maple Con	oriations to onmerce Parl	complete the	
	sewe	er connection from the Deter em.	ion Fund (50) - ntion Facility to ruction Fund (50	Increase approp the Maple Com 0) - Increased by	oriations to onmerce Parl	complete the complete sewer	
Net Budget Effec	sewe syste	er connection from the Determent. County Governmental Constr	ion Fund (50) - ntion Facility to ruction Fund (50) De Decrease I	Increase appropriate Maple Com O) - Increased by the bit Revenue or	y \$7,000.	complete the compl	
	sewe syste	er connection from the Deter em.	ion Fund (50) - ntion Facility to ruction Fund (50	Increase appropriate Maple Com O) - Increased by the bit Revenue or	y \$7,000.	complete the complete sewer	
Net Budget Effec	sewe syste	er connection from the Determent. County Governmental Constr	ion Fund (50) - ntion Facility to ruction Fund (50) De Decrease I	Increase appropriate Maple Com O) - Increased by the bit Revenue or	y \$7,000.	complete the k sewer Credit Revenue or se Expense	
Net Budget Effect	sewe syste	er connection from the Determent. County Governmental Constraction Account Description	ion Fund (50) - ntion Facility to ruction Fund (50) De Decrease I	Increase appropriate Maple Com O) - Increased by the bit Revenue or	y \$7,000. Increase	complete the compl	
Net Budget Effect Account Number 10750-557700	sewe syste	er connection from the Determent. County Governmental Constraction Account Description Crisis Intervention	ion Fund (50) - ntion Facility to ruction Fund (50) De Decrease I	Increase appropriate Maple Com O) - Increased by bit Revenue or Expense	y \$7,000. Increase	complete the c sewer Credit Revenue or se Expense 1,925	
Account Number 10750-557701	sewe syste	Account Description Crisis Intervention LIEAP - 1571 Part II	ion Fund (50) - ntion Facility to ruction Fund (50) De Decrease I	Increase appropriate Maple Com O) - Increased by bit Revenue or Expense	y \$7,000. Increase	complete the c sewer Credit Revenue or se Expense 1,925	
Account Number 10750-557701	sewe syste	Account Description Crisis Intervention LIEAP - 1571 Part II	ion Fund (50) - ntion Facility to ruction Fund (50) De Decrease I	Increase appropriate Maple Com O) - Increased by bit Revenue or Expense	y \$7,000. Increase	Credit Revenue or se Expense	
Account Number 10750-557701	sewe systematics of the systemat	Account Description Crisis Intervention LIEAP - 1571 Part II DSS Administration Discial Services Administrate come Energy Assistance	ion Fund (50) - ntion Facility to ruction Fund (50) Decrease I Increase \$ ion (10750) - I	Increase appropriate Maple Constitute Ma	spriations to commerce Parl	complete the compl	
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- 2. NCACC Legislative Goals Conference Voting Delegate Designation
- 3. Request for Disposal of Records-Permits and Inspections
- 4. Approval of Memorandum of Agreement with the State of North Carolina for Location of Groundwater Monitoring Station at Shingle Landing Park
- 5. Approval of Building Access Agreement for CenturyLink Data Line Upgrade Installation at the Office of the Clerk of Court, Judicial Center
- 6. Amended Item-Surplus Resolution-Message Boards, Emergency Management

RESOLUTION

WHEREAS, THE Board of Commissioners of the County of Currituck, North Carolina during its regularly scheduled meeting authorized the following, pursuant to G.S. 160A and 270(b) that the property listed below will be sold at auction, negotiated sale or will be disposed of if not sellable.

County		
Asset Tag	Description	Serial Number
6329	Weather Bug	BBB-65-1921
7653	RUOK	None
9964	Digital Message Board	None
9965	Digital Message Board	None
9966	Digital Message Board	None

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the County of Currituck reserves the tight to reject any and all bids.

ADOPTED, this 4th day of January, 2021.

- 7) Approval Of Minutes-Dec. 7, 2020
 - 1. Minutes for December 7, 2020

ADJOURN

Motion to Adjourn Meeting

There was no further business and Commissioner Beaumont made a motion to adjourn. Commissioner White seconded the motion. The motion carried, 7-0, and the regular meeting of the Board concluded at 7:29 PM.

RESULT: APPROVED [UNANIMOUS]

MOVER: Paul M. Beaumont. Vice-Chairman

SECONDER: Bob White, Commissioner

AYES: Michael H. Payment, Chairman, Paul M. Beaumont, Vice-Chairman, J. Owen

Etheridge, Commissioner, Mary "Kitty" Etheridge, Commissioner, Selina S.

Jarvis, Commissioner, Kevin E. McCord, Commissioner, Bob White,

Commissioner

SPECIAL MEETING-TOURISM DEVELOPMENT AUTHORITY

The Currituck County Board of Commissioners held a Special Meeting sitting as the Tourism Development Authority immediately upon adjournment of the 6:00 PM regular meeting of the Board of Commissioners. The meeting was held in the Historic Courthouse Board Meeting Room, 153 Courthouse Road, Currituck, North Carolina, for the purpose of considering budget amendments and possible revisions to the Currituck Travel and Tourism Events Grant program.

Chairman Payment called the meeting to order at 7:30 PM.

TDA-Request to Revise Timeline Criteria and Allow a Fiscal Year Carryover for Event Grants

Ike McRee, County Attorney, presented the request that would allow funds previously allocated for events that had to be cancelled due to Covid-19 to carry over to the next fiscal year.

Commissioner White moved for approval. The motion was seconded by Commissioner McCord. The motion carried, 7-0.

RESULT: APPROVED [UNANIMOUS]
MOVER: Bob White, Commissioner

SECONDER: Kevin E. McCord, Commissioner

AYES: Michael H. Payment, Chairman, Paul M. Beaumont, Vice-Chairman, J. Owen

Etheridge, Commissioner, Mary "Kitty" Etheridge, Commissioner, Selina S.

Jarvis, Commissioner, Kevin E. McCord, Commissioner, Bob White,

Commissioner

TDA-Budget Amendments

No action was taken on budget amendments.

ADJOURN TDA

There was no further business and Commissioner Beaumont moved to adjourn. Commissioner White seconded the motion. The motion carried, 7-0, and the meeting of the Tourism Development Authority concluded at 7:32 PM.

RESULT: APPROVED [UNANIMOUS]

MOVER: Paul M. Beaumont, Vice-Chairman

SECONDER: Bob White, Commissioner

AYES: Michael H. Payment, Chairman, Paul M. Beaumont, Vice-Chairman, J. Owen

Etheridge, Commissioner, Mary "Kitty" Etheridge, Commissioner, Selina S. Jarvis, Commissioner, Kevin E. McCord, Commissioner, Bob White, Commissioner

SPECIAL MEETING-OCEAN SANDS WATER AND SEWER DISTRICT BOARD

The Currituck County Board of Commissioners held a Special Meeting sitting as the Ocean Sands Water and Sewer District Board following adjournment of the 6:00 PM regular meeting of the Board of Commissioners. The meeting was held in the Historic Courthouse Board Meeting Room, 153 Courthouse Road, Currituck, North Carolina, for the purpose of considering budget amendments.

Chairman Payment called the meeting to order at 7:32 PM.

OSWSD-Budget Amendment

Commissioner White moved for approval of the Budget Amendment. Commissioner Mary Etheridge seconded. The motion carried, 7-0.

			Debit	(Credit
		Decreas	se Revenue or	Increas	e Revenue or
Account Number	Account Description	Increa	se Expense	Decrea	se Expense
60808-533200	Lab Tests - Water	\$	2,500		
60808-533201	Lab Tests - Sewer			\$	2,500
60808-545005	Purchase Water from another	\$	55,000		
60808-553001	Dues & Subscriptions	\$	30,430		
60808-533201	Lab Supplies			\$	11,000
60808-516001	Repairs & Maintenance			\$	4,000
60808-533601	System Supplies			\$	15,430
60808-545100	Credit Card Processing Fees	\$	1,500		
60360-470000	Utilities Charges - Water			\$	55,000
60360-470001	Utilities Charges - Sewer			\$	1,500
		\$	89,430	\$	89,430
Explanation:	Ocean Sands Water & Sewer Fundanceased water usage this fiscal y	,			
	beaches and transfer funds for una				
Net Budget Effec	ct: Ocean Sands Water and Sewe	r District Fund	(60) - Increased I	sy \$56,500	

RESULT: APPROVED [UNANIMOUS] MOVER: Bob White, Commissioner

Mary "Kitty" Etheridge, Commissioner **SECONDER:**

AYES: Michael H. Payment, Chairman, Paul M. Beaumont, Vice-Chairman, J. Owen

Etheridge, Commissioner, Mary "Kitty" Etheridge, Commissioner, Selina S.

Jarvis, Commissioner, Kevin E. McCord, Commissioner, Bob White,

Commissioner

ADJOURN OSWSD BOARD

With no further business, Commissioner McCord moved to adjourn. Commissioner White seconded the motion. The motion carried, 7-0. The meeting of the Ocean Sands Water and Sewer District Board adjourned at 7:33 PM.

RESULT: APPROVED [UNANIMOUS] MOVER: Kevin E. McCord, Commissioner SECONDER: Bob White, Commissioner

AYES: Michael H. Payment, Chairman, Paul M. Beaumont, Vice-Chairman, J. Owen

Etheridge, Commissioner, Mary "Kitty" Etheridge, Commissioner, Selina S. Jarvis,

Commissioner, Kevin E. McCord, Commissioner, Bob White, Commissioner

WHEREAS, Marc Basnight served the citizens of Currituck County as the North Carolina State Senator from 1984 until 2011; and

WHEREAS, Senator Basnight served as Senate Pro Tempore from 1997 until 2010; and

WHEREAS, during his time as a Senator and Senate Pro Tempore, Marc Basnight unified the power of the North Carolina General Assembly to move North Carolina forward in the areas of transportation, environmental protection, education; and

WHEREAS, the programs and policies developed during Senator Basnight's time in office will continue to have positive effects across North Carolina; his impacts can be best seen in the district that elected him to the office for 27 years; and

WHEREAS, the improvements to roads, bridges, education, environmental protection, and tourism can be seen in his entire district; Currituck County was the recipient of Senator Basnight's programs and policies directly in many instances; and

WHEREAS, the direct benefit to Currituck County can be seen in areas such as the widening of Hwy 158, County ownership of the airport and prison facility, construction of the Wildlife Center at Historic Corolla Park, natural coastlines, and improved recognition and tourism for the Outer Banks; and

WHEREAS, Senator Basnight's legacy will continue to reverberate throughout Currituck County and be a benefit to the citizens here for decades to come; and

WHEREAS, Senator Basnight passed away on December 28, 2020.

NOW, THEREFORE BE IT RESOLVED, that Currituck County would like to send its heartfelt thanks and condolences to the family of Senator Marc Basnight in their time of grief. Marc Basnight was a champion for Currituck County during his time in the General Assembly, and his contribution to our community and legacy will always be remembered.

ADOPTED this 4th day of January, 2021.

ATTEST:	Michael H. Payment, Chairman
Leeann Walton. Clerk to the Board	



STAFF REPORT PB 20-21 NIGEL & SARAH CULPEPPER REZONING BOARD OF COMMISSIONERS JANUARY 4, 2021

APPLICATION SUMMARY	
Property Owner:	Applicant:
Nigel & Sarah Culpepper	Same
101 Kyle Court	
Kill Devil Hills, NC 27948	
Case Number: PB 20-21	Application Type: Zoning Map Amendment
Parcel Identification Number:	Existing Use: Vacant
0108-000-052D-0000	
Land Use Plan Classification:	Parcel Size (Acres): 7.5 (entire parcel)
Rural & Conservation	
	Zoning History: A-40 (1975), rezoned a to B(GB) on
Land Use Plan Subarea: Grandy	7/20/1987, GB (1989), rezoned GB to LM (2000), LI
	(2013)
Current Zoning: LI	Proposed Zoning: GB
Request: Request for a zoning map am	nendment to rezone Light Industrial (LI) zoned property to
General Business (GB).	

REQUEST

Narrative

The applicant is requesting a conventional rezoning of approximately 7.5 acres from Light Industrial (LI) to General Business (GB); the request is a downzoning. The subject parcel was part of 78.9 acres that were rezoned from GB to Light Manufacturing (LM) in 2000. The 2000 rezoning request was presented to the board with plans for Eco-Brewing and Eco-farming operations. The vision for the property at the time was a fully integrated production and retail facility for craft products, beer, and agricultural products. The appearance was intended to be a high-end tourist attraction with on-site production, retail and restaurant uses.

The subject property is currently vacant as are approximately 64 acres of the 78.9 acres rezoned to LM in 2000. The property has existing hedgerows along the north and south property lines which help to buffer the property from the existing LI use (brewery) to the south. The property is adjacent to LI zoning on the rear (west) and side (south) property lines. Most of the LI zoned acreage is accessed by Grange Road. The subject property does not have access to Grange Road. Rezoning the subject property will consolidate accesses to LI zoned property through the existing Grange Road access.

On its face, the rezoning request appears to be consistent with the Land Use Plan and the UDO. The Land Use Plan contains policies to protect the appearance of the NC 168/ US 158 corridor. Highway oriented industrial uses are not preferred or desired. Rezoning the parcel to GB will require future commercial projects to comply with non-residential design standards of the ordinance to establish higher quality development. These design standards are in place to enhance the appearance of development along major arterial streets. If the property remains LI, the non-residential design features

will not be required for future development; only façade appearance standards would be applicable to the LI property. The rezoning request allows for future compatible commercial development of the property.

If this rezoning request is approved, the applicants have indicated that they will submit a building permit application to construct a single-family dwelling toward the rear of the property. Staff does have concerns with compatibility of a residential dwelling adjacent to LI zoned property; however, GB zoning adjacent to LI zoning is more compatible than residential zoning adjacent to LI zoning. A rezoning request to Single Family Mainland (SFM) is not a good option for this property because it would create a situation of a SFM parcel surrounded by GB and LI properties.

The UDO allows residential uses in the GB zoning district which is a major difference between GB and LI zoning. Single-Family Dwellings, Upper Story Dwellings, Live/Work, Class A & B manufactured homes, Dormitories, Family Care Homes and Rooming or Boarding Houses are residential uses that are permitted in the GB zoning district. Although residential uses are permitted in the GB zoning district, the GB district is not considered a residential zoning district and does not offer the same protections for residents as residential zoning. Residential zoning districts provide the most protection for residential uses; non-residential uses adjacent to residential zoning require increased buffering and community compatibility standards. The GB zoning district is intended to accommodate small to medium-sized commercial, office, personal service, and institutional uses that provide goods and services to county residents and visitors.

A dwelling in the GB zoning district does not get the same protection from potentially incompatible uses as a dwelling in a residential district. The community compatibility standards of the UDO are intended to provide a proper transition and ensure compatibility between single-family detached development and other more intense development. Community compatibility standards do not apply to non-residential uses adjacent to a dwelling located on property zoned GB.

The existence of a dwelling on property adjacent to LI zoning may require additional setbacks for certain LI uses; for example, the UDO requires a tattoo parlor to be setback at least 500' from a residential use and landfills must be setback at least 300' from a residential use

Many commercial uses are permitted in both GB and LI zoning districts; however, certain uses are permitted in GB and not permitted in LI and vice versa. Uses that are permitted in LI but not in GB tend to have more compatibility issues and other off-site impacts (including traffic, noise and odor) especially on adjacent residential uses. A use comparison is included at the end of this report.

Community Meeting

A community meeting was held on October 20, 2020. The applicants, their family, and planning staff were in attendance. There were no other members of the community present; however, the applicants did share correspondence that was received from neighboring property owners (included in the agenda packet).

The UDO does not require a community meeting for zoning map amendments that establish a less intense base zoning district; the community meeting was not required for this request.

UDO

In North Carolina, it is illegal to impose conditions on rezonings to conventional zoning districts; therefore, this conventional zoning map amendment is a legislative decision of the Board of Commissioners and is not controlled by any one factor.

SURROUNDING PARCELS		
	Land Use	Zoning
North	Vacant/Wooded Area	GB
South	Weeping Radish Brewery, Butchery & Charcuterie (Restaurant & Brewery)	LI
East	Convenience Center, Farmland & Wooded Area (Across Caratoke Highway)	GB & AG
West	Vacant/Agricultural	LI

LAND USE PLAN

The 2006 Land Use Plan (LUP) classifies this site as Full Service within the Grandy subarea. The policy emphasis of the plan is to allow Grandy to evolve as a community center. It is essential that non-residential uses in Full-Service areas preserve existing community character. The proposed zoning map amendment request is consistent with the policies of the plan, including:

plan, includir	ng:
Policy CD4	HIGHWAY ORIENTED COMMERCIAL USES should be clustered along segments of highways and contain land uses which are mutually compatible and reinforcing in use and design; they should be designed in such a way as to minimize signage, access points, and to prevent unsightly, dysfunctional STRIP DEVELOPMENT. (See esp., Policy CD9 below concerning connected parking areas.)
Policy ML 4	Currituck County recognizes that the appearance and traffic moving function of the NC 168/ US 158 CORRIDOR is of exceptional importance to both the near-term quality of life and long-term economic prospects for residents and property owners in the Mainland Area. The Transportation and Community Appearance policy sections of this plan shall be implemented to give priority to this issue.
Policy HN9	Proposed residential development that would expose residents to the harmful effects of INCOMPATIBLE LAND USES or to ENVIRONMENTAL HAZARDS shall be prohibited. This would include, for example, residential development in locations adversely impacted by proximity to the airport or to activities involving excessive noise, light, odors, dust, fertilizers, and insecticides (e.g. certain farm operations, mining activities, etc.).
Policy TR6	HIGHWAY 158/168 shall receive special attention concerning the proper development of land and properties adjoining and/or accessing this critical arterial.

CONSISTENCY AND REASONABLENESS STATEMENT

A zoning map amendment is a legislative decision of the Board of Commissioners. In determining whether to approve or deny a zoning map amendment the Board of Commissioners shall adopt a written statement of consistency and reasonableness.

This zoning map amendment request is consistent with the Land Use Plan classifications and policies stated above and it is reasonable and in the public interest because:

- It is consistent with the goals, objectives, and policies of the Land Use Plan, other applicable county-adopted plans, and the purposes of this Ordinance;
 - The request will result in future non-residential uses that meet higher quality design standards along Caratoke Highway, the county's most important Major Arterial Street.

- The request will reduce the potential for non-compatible, highway-oriented industrial uses.
- It is compatible with existing and proposed uses surrounding the land subject to the application, and is the appropriate zoning district and uses for the land;
 - The request, a downzoning from LI to GB, is compatible with existing and proposed uses. Existing uses adjacent to the property include a restaurant, brewery zoned LI and vacant property zoned GB and LI.

RECOMMENDATION

PLANNING STAFF

Staff supports the proposed zoning map amendment of approximately 7.5 acres from LI to GB.

RECOMMENDATION

PLANNING BOARD

The Planning Board, on December 8, 2020, recommended approval of the proposed zoning map amendment from LI to GB.

Mr. Bass moved to approve PB 20-21 because the request is consistent with Land Use Plan Policies including:

Policy CD4

Policy ML4

Policy TR6

And the request is reasonable and in the public interest because:

- The request will result in future non-residential uses that meet higher quality design standards along Caratoke Highway, the county's most important Major Arterial Street.
- The request will reduce the potential for non-compatible, highway-oriented industrial uses.

Vice Chairman Owens seconded the motion and the motion carried unanimously 5-0.

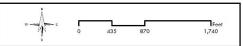
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Utilities, major or minor Outdoor Tour Operator, and service
Animal grooming Aviation Laundry, dry cleaning, and
Kennel Outdoor Recreation carpet cleaning plants
Veterinary clinic Bar, nightclub or cocktail Manufactured home and pre-fab
Restaurant lounge building sales
Specialty Eating Establishment Drug Store or Pharmacy Cold Storage Plant
Offices, Businesses & Sales Entertainment Establishment Outdoor Storage as principal use
Parking lot Financial Institution Self-service storage
Fitness center Funeral Home Truck or Freight Terminal
Indoor recreation Grocery Store Warehouse (distribution &
Marinas Retail Sales Establishments storage)
Artisan Food and Beverage Shopping Center Landfill
Producer Taxicab Service Recycling center, transfer
Convenience store Bed & Breakfast Inn Waste composting
Laundromat Hotel or Motel Wholesale sales
Pawn shop Hunting Lodge
Personal services establishment
Repair establishment
Boat & Marine rental, sales and service
Automotive parts and installation
Automobile repair and service
(including painting/bodywork)
Automobile sales or rentals
Car wash or auto detailing
Contractor Service
Crabshedding
Research and development
Public convenience

	USE COMPARISON	
center/transfer station		

THE APPLICATION AND RELATED MATERIALS ARE AVAILABLE ON THE COUNTY'S WEBSITE Planning Board: www.co.currituck.nc.us/planning-board-minutes-current.cfm



PB20-21 Culpepper Rezoning 6804 Caratoke Highway Aerial - North View



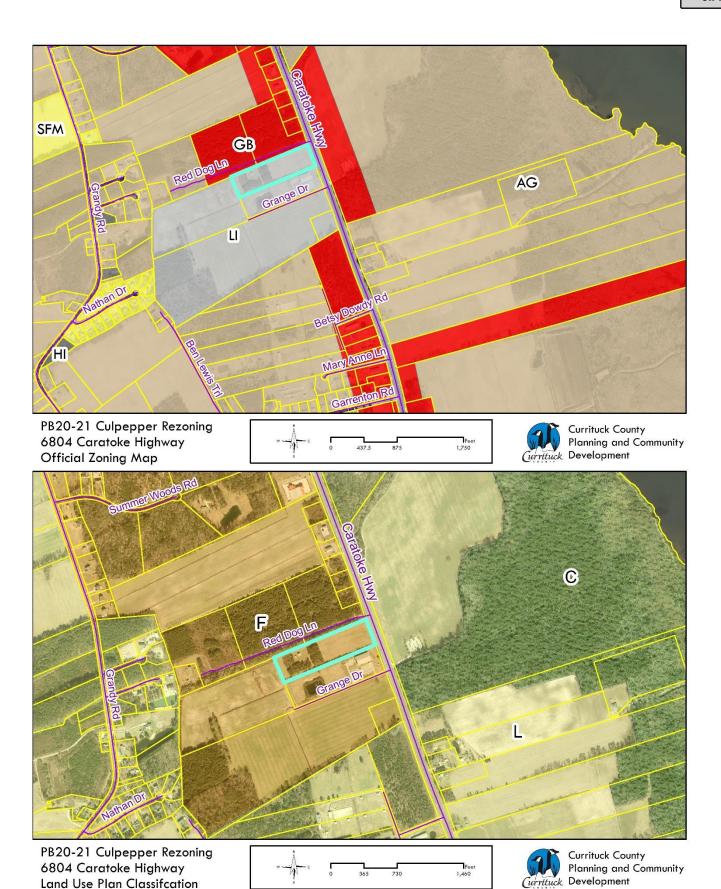
Currituck County
Planning and Community
Development



PB20-21 Culpepper Rezoning 6804 Caratoke Highway Aerial - South View



Currituck County
Planning and Community
Currituck
Development



Land Use Plan Classifcation

PB 20-21 Nigel & Sarah Culpepper Zoning Map Amendment Page **9** of **9**



Zoning Map AmendmentApplication

OFFICIAL USE ONLY: |B20-2|
Case Number:
Date Filed: |0.22.3.20
Gate Keeper:
Amount Paid: |240.00

	nation	DE CONTRACTOR OF A SERVICE SERVICE SERVICE OF THE SERVICE SERV	
	Nigel & Sarah Culpepper 101 Kyle Ct. Kill Devil Hills, NC 252-421-0045	PROPERTY OWNER: Name: Address: Address: Telephone: E-Mail Address:	27948
LEGAL RELATI	ONSHIP OF APPLICANT TO PROPERTY	OWNER:	
Property Info	rmation		
Location: Gra	er Address: 6804 Caratoke Hwy. andy, NC		
Parcel Identif	ication Number(s): 0108000052D00	000	
Total Parcel(s	/ วน		
	Use of Property: Shed		
Request			
Current Zonin	g of Property: LI	Proposed Zoning District: General E	Business
	e for Rezoning: 7.5	Are you rezoning the entire parcel(s)	
Metes and Bo	ounds Description Provided: Yes/No		···········
Community N	leeting, if Applicable		
Date Meeting	_{g Held:} Oct. 20, 2020	Meeting Location: 6804 Caratoke	Hwy., Gra
of my knowle	edge, information, and belief.	tion presented in this application is accurate ter my property for purposes of determand as part of this application process shall be	nining zonir
Further, I he compliance. reford.	All information submitted and required	Oct. 20, 2020	

recognized property interest. If there are multiple property owners/applicants a signature is required for each.

Zoning Map Amendment Application

Page 5 of 6

Revised 7/1/2019

Zoning Map Amendment Design Standards and Submittal Checklist

The table below depicts the design standards of the site plan or map for a zoning map amendment application. Please make sure to include all applicable listed items to ensure all appropriate standards are reviewed.

Zoning Map Amendment

Site Plan Design Standards and Submittal Checklist

Date Received:	1	0 -	2	2	-	70	20

Applicant/Property Owner: Nigel + Sarah Calpaper

Site	e Plan or Map Design Standards Checklist		
1	Lot/parcel dimensions. 326 700		
2	Zoning designation. Business General		
3	All existing physical features (structures, buildings, streets, roads, etc.).		
4	Location and dimensions of any proposed construction.		

Zoning Map Amendment Submittal Checklist

Staff will use the following checklist to determine the completeness of your application within ten business days of submittal. Please make sure all of the listed items are included. Staff shall not process an application for further review until it is determined to be complete.

Zoi	ning Map Amendment Submittal Checklist	
1	Complete zoning map amendment application	\ \
2	Application fee (\$200 plus \$5 for each acre or part thereof)	
3	Community meeting written summary, if applicable	
4	Site plan or map	
5	Metes and bounds survey, if applicable	
6	2 copies of plans or maps	
7	2 hard copies of ALL documents	
8	1 PDF digital copy of all plans AND documents (ex. Compact Disk – e-mail not acceptable)	

Pre-application Confer	ence	10/2/20	20		mracont.
Pre-application Conference Pre-application Confe	Dinna Voll	va pla	la Calpapar	Larry	were present
Will Rumsey,	Bill News,	/	/ // /)	
West of the Control o	Hadred of				

Zoning Map Amendment Application

Page 6 of 6

Revised 7/1/2019

6.A.b

Here are notes from our virtual pre-app at 10AM on October 2, 2020.

Planning Comments:

Jennie Turner & Donna Voliva

Consider impacts to SFD living in GB surrounded by GB & LI zoning.

Consider range of uses allowed around the dwelling because of the existing zoning.

Residential zoning districts have the most protection for SFD use.

This may impact future development on surrounding properties.

The property owners must sign the application.

Consider the purposes of the GB & LI zoning districts.

Building Inspector Bill Newns had no comments.

Will Rumsey, Public Utilities stated the tap fee \$4,279

Larry Lombardi Economic Development Director

Stated concern about impacts to surrounding land uses including the brewery and future LI or GB uses.

I will see you tonight at 5:30 for the community meeting.

Thanks,

Jennie Turner

Planner II

County of Currituck

Planning & Community Development

Phone: 252-232-6031

Fax: 252-453-8300

Email: jennie.turner@currituckcountync.gov

Website: www.currituckgovernment.com

Notes for October 20, 20202 Meeting:

Meeting held at location of property to be rezoned, 6804 Caratoke Hwy., Grandy, NC.

Meeting started at 5:30 pm.

In attendance: Jeannie Turner, Planning II

Savannah Newbern, Assistant

Nigel Culpepper, Owner Sarah Culpepper, Owner

Blake Culpepper Virginia Culpepper

Discussed location of proposed home and surrounding area. Also clarified guidelines of building on property.

Presented letters from two surrounding landowners in response to letters that we mailed to them.

Everyone signed sheet saying that they attended meeting.

Meeting was completed by 6 pm.

REZONIAS MEEting, Grandy 00t. 20, 2020 (Tuesday)

Please Sign.

Jennie Turner Curritude County 252-232-6031 Savannah Newbern Curritude Country

Swah Gelpepper - Owner - 804-387-7435

Nigel Culpepper - OWNER - 252-421-0043

Blake Culpeper Virginia Culpepper

252-421-0043



blake culpepper <firstculpepper@gmail.com

Zoning Change 6804 Caratoke Hwy. Grandy

1 message

Uli Bennewitz <ulibennewitz@gmail.com>

Tue, Oct 20, 2020 at 10:10 A

To: firstculpepper@gmail.com

Cc: Donna W Voliva <dvoliva@co.currituck.nc.us>, selena.jarvis@currituckcountync.gov

Dear Nigel & Sarah,

First of all, welcome to the neighborhood! Thank you for your very kind personal letter and I enjoyed talking with you on the phone this weekend.

As you are aware, I was the one who initially changed the zoning of the land, which included your parcel to "light manufacturing". One of the reasons this was granted at that time was the fact that there was no residential property adjacent to us, only agricultural.

We have no objection to you building your residence on this lovely property of yours, but we want to put in writing that we operate a business next to you and our property will be used eventually for further commercial development, as long as this is permitted under our land use classification. Currently we operate the brewery, restaurant and butchery, and we want you to be aware of the following:

- We have two large hood fans from the kitchen pointing north towards your property. No doubt kitchen smell will whaff across to your property.
- We have a very large smokehouse, again, the exhaust points north towards your property. The smokehouse is computerized and may run at night.
- Our brewery creates smells and while the brewery exhaust points south, there will no doubt be odor on your side if the wind blows your way.
- We have a bulk gas tank and a dumpster, both are serviced outside business hours by large trucks. This
 creates noise mostly in the early hours before we get there. We also on occasions receive containers of
 materials, which will be offloaded outside normal business hours.
- We operate a forklift which has a very annoying beeping sound every time we reverse, which seems to be most of the time. Again, that creates noise pollution.
- At the rear of your property we have a wastewater spray field for our brewery. This is an above ground application of wastewater which again creates smells. It does not run for hours, but it does create odors when it is running.
- We hope to add other commercial activities at our location here, that is the reason we own the 24 acres. We are obviously concerned that any expansion we request in the future may be blocked by the argument that we have residential neighbors adjacent to us.

As you can see, we truly are looking forward on a personal level to have you as neighbors here, but we are concerned about the impact this may have on the future use of our property. We are not objecting to your rezoning request, but we want to have a record of our concerns on file.

As I said at the beginning, welcome to the neighborhood, please feel free to reach out any time, if we can help you in any way.

Dear

We are Nigel and Sarah Culpepper.

We are the new owners of 6804 Caratoke Hwy. in Grandy. This is the piece of property adjacent to the "Weeping Radish" on the north side.

The previous owner, about 15 years ago, upped the zoning to Light Industrial so that the piece of property would be more appealing to businesses in the future if he opted to sell.

My wife and I have purchased the property. We were married on this piece of property over 5 years ago. We had the opportunity this past year to purchase this property on the thoughts of building our dream home. So much to our surprise going through the steps to achieving a building permit, we are going to need to rezone so that we may build our dream home.

So much to our surprise going through the steps to achieving a building permit, we are going to need to rezone so that we may build a residential home. We are requesting a zoning map amendment from the current Light Industrial (LI) Zoning District to General Business (GB) Zoning District.

We are notifying the surrounding landowners to be aware of our intent as per the requirement of the Currituck County United Development Ordinance.

If you have any questions, comments and/or are not able to attend the meeting, please contact us directly at 252-421-0045 or email us at firstculpepper@gmail.com.

This letter is to inform you of a community meeting to discuss any concerns regarding the proposed rezoning:

Date: October 20, 2020
 Time: 5:30 pm

Location: 3605 Caratoke Hwy. Grandy, NC
 (This location is the property to be rezoned just north of the Weeping Radish Brewery)

Dear Mrad Mes Calperper, I am the owner of the farm accost the Street from you. I have no the Spassell. Objection to your regonery the property from Light Industrial (L1) Zoning Distri 1 to General Business (GB) Zoning Distric Sineull yours. Wellis & Budley sweet of Bradley Farm 6815 Caratoke Highway Grandy, N.C.



Currituck County

Department of Planning Post Office Box 70 Currituck, North Carolina 27929 252-232-3055 FAX 252-232-3026

MEMORANDUM

To: Nigel & Sarah Culpepper

From: Planning Staff

Date: November 12, 2020

Re: PB 20-21 Culpepper Rezoning

6804 Caratoke Highway

Grandy, NC

The following comments have been received for the November 10, 2020 TRC meeting. Your case will be scheduled for the December 8, 2020 Planning Board meeting. If you wish to provide responses to any comments prior to the Planning Board meeting, please do so by November 23, 2020. TRC comments are valid for six months from the date of the TRC meeting.

Planning, Jennie Turner, 252-232-6031

Reviewed

As mentioned at the pre-application conference as well as the community meeting; staff has concerns with compatibility of a single-family dwelling constructed in the General Business (GB) zoning district adjoining the Light Industrial (LI) zoning district. In addition to potential impacts on enjoyment of the proposed single-family dwelling, the existence of a single-family dwelling on GB zoned property may impact use setbacks and landscaping requirements on adjacent GB and LI zoned properties. Residential zoning districts offer the most protection for single-family dwellings.

Staff's recommendation on this rezoning request will be provided to you in the staff report prepared for the Planning Board, this report is typically provided one week in advance of the Planning Board meeting.

Currituck Soil and Stormwater, Dylan Lloyd

Approved

Currituck County Utilities, Will Rumsey & Dave Spence

No Comment

Currituck County GIS, Harry Lee

Reviewed No Comment

Currituck County Building Inspections, Bill Newns

No Comment

Currituck County Parks and Recreation, Jason Weeks

No Comment

Currituck County Economic Development, Larry Lombardi, 252-232-6015

Reviewed

Even though by right residential is allowed in GB, there are potential compatibility issues with constructing a dwelling on property adjacent to Light Industrial Zoning Districts. The GB & LI zoning districts are in place to protect homeowners and business owners. A dwelling located in GB may be impacted by off-site activities of existing or future business developments that are permitted in Business and Industrial zoning districts.

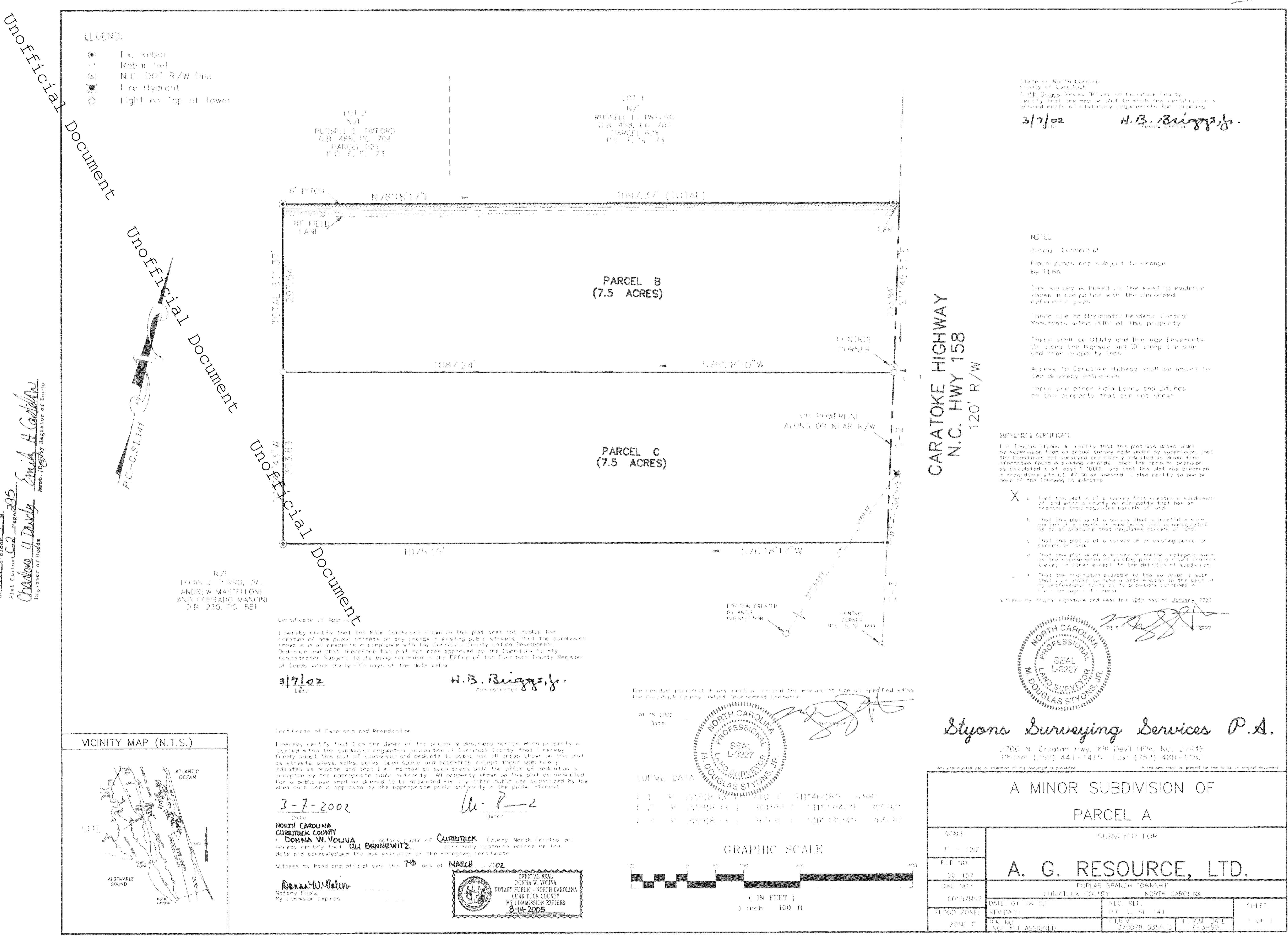
NC Division of Coastal Management, Charlan Owens

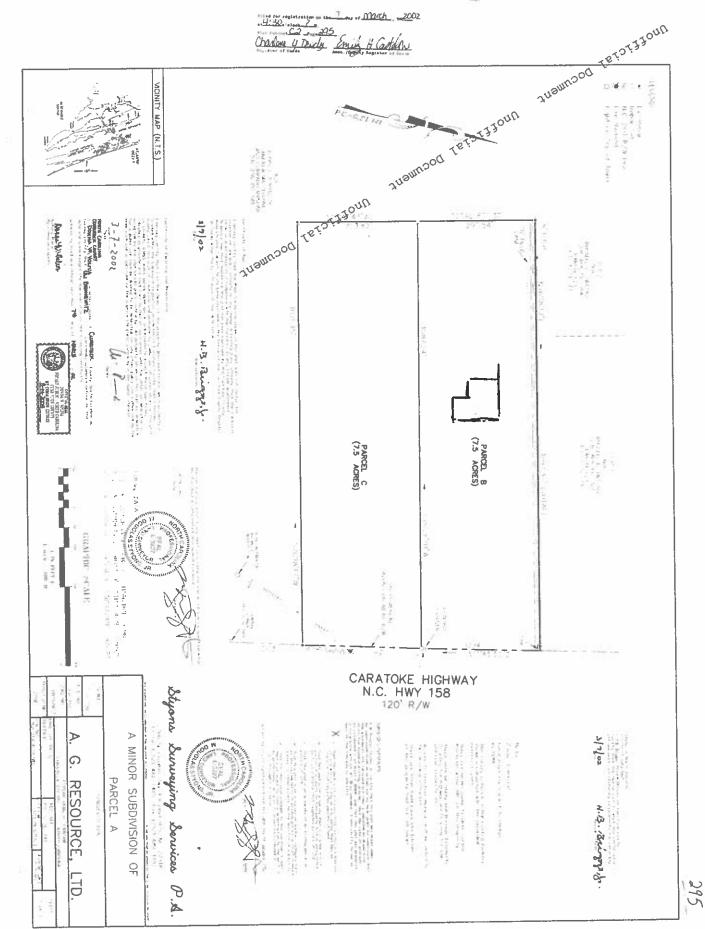
No Comment

<u>Albemarle Regional Health Services, Joe Hobbs</u>

Reviewed

OWNER/DEVELOPER PLEASE CONSULT WITH KEVIN CARVER RS AT 252-232-6603 CONCERNING SEPTIC SYSTEM APPROVAL AND PRIVATE WELL APPROVAL AT DESIRED AREA OF PROPERTY FOR FUTURE HOME SITE.







STAFF REPORT PB 20-22 PINNACLE STORAGE CONDITIONAL REZONING BOARD OF COMMISSIONERS JANUARY 4, 2021

APPLICATION SUMMARY			
Property Owner:	Applicant:		
Pierce Hardy Ltd. Partnership c/o 84 Lumber Co.	Robert High Development, LLC		
1019 Rte. 519, Bldg	324 Greenville Ave.		
Eighty-Four, PA 15330	Wilmington, NC 28403		
Case Number: PB 20-22	Application Type: Conditional Rezoning		
Parcel Identification Number: 023000068J0000	Existing Use: Vacant		
Land Use Plan Classification: Rural	Parcel Size (Acres): 10.48		
Moyock Small Area Plan Classification: Limited Service Area Industrial Activity Center	Zoning History: (1970-Light Industrial). (1974-Manufacturing), (1989-Heavy Industrial) (2015 C-HI)		
Current Zoning: Conditional Heavy Industrial (C-HI) 84 Lumber	Proposed Zoning: Conditional Heavy Industrial (C-HI) Self Service Storage		
Request: Robert High Development, LLC is requesting conditional rezoning of a 10.48 acre parcel from C-HI (84 Lumber) to C-HI (Pinnacle) Self Service Storage			

REQUEST

NARRATIVE

Robert High Development, LLC is requesting conditional rezoning of a 10.48 acre parcel from C-HI (84 Lumber) to C-HI (Pinnacle Storage) Self-Service Storage. In 2015, the subject parcel was granted conditional rezoning to allow 84 Lumber to conduct a lumber warehousing use with a retail component. The 84 Lumber project never materialized and the property has remained vacant.

According to historical zoning maps, the subject property has been zoned for industrial use since at least 1970. It is located in front of Wind Chaser Industrial area. There are currently several nearby industrial uses including a concrete plant, a precast concrete facility, and a recycling business. The properties to the north and south are split zoned with General Business near Caratoke Highway and Heavy Industrial in the rear. The property to the north is proposing a self-service storage use on the Heavy Industrial portion while the front will remain General Business.

The site is appropriate for the proposed use because it is surrounded by industrial uses and industrially zoned properties. The applicant is addressing concerns about the proximity to Caratoke Highway by proposing the conditions of approval listed below.

The applicant is proposing to phase the project with the front buildings being constructed first, and the buildings in the rear being constructed according to demand.

COMMUNITY MEETING

Mark Bissell presented a summary of the land, setting and the approval process, along with a presentation of the development plan. The development plan included the, site plan, preliminary architectural plan, stormwater, and landscaping general plan. Community comments were received and were addressed as shown below. There were also informal discussions around the renderings that had been provided for review, and then the meeting was adjourned.

- 1. Concerns about drainage Ponds will be designed to store and slow release stormwater.
- 2. **Concerns about landscaping –** Committing to provide 140% of streetscaping required by UDO.
- 3. **How will it be phased-** The front 3 buildings will be constructed first. The schedule for the remaining buildings will be based on market conditions.

CONDITIONS OF APPROVAL

- 1. 20% windows on highway frontage side of building(s)
- 2. Finished front façade (brick, stucco, or similar finish)
- 3. 140% of required streetscaping, allowed to be clustered to provide visibility from 168.

SURROUNDING PARCELS			
	Land Use	Zoning	
North	Vacant	Agricultural (Across Highway)	
South	Concrete Plant	Heavy Industrial	
East	Vacant	Heavy Industrial/GB	
West	Vacant	Heavy Industrial/GB	

LAND USE PLAN			
The 2006 Land Use Plan classifies this site as Limited Service within the Moyock subarea. The policy emphasis for the Moyock subarea is properly managed. The proposed plan is consistent with the policies of the plan, some of which are:			
Policy ID 5 WAREHOUSING, STORAGE AND DISTRIBUTION facilities shall have access to thoroughfares of adequate traffic carrying capacity, and shall be appropriately designed and/or visually buffered according to the visibility of their location.			
Policy ID 2	Industrial uses should not be located in areas that would diminish the desirability of existing and planned NON-INDUSTRIAL DEVELOPMENTS, nor shall incompatible nonindustrial uses be allowed to encroach upon existing or planned industrial sites.		
Policy CA 3	LANDSCAPE IMPROVEMENTS at existing and new commercial developments, particularly as related to breaking up and softening the appearance of expansive parking areas, and absorbing storm water runoff, shall be required.		
To diversify the local economy and broaden the local tax base, the County she encourage a public service and regulatory environment conducive to COMPA INDUSTRIAL DEVELOPMENT. "Compatible" shall be defined as, among oth industries that do not adversely impact the environmental quality of the area, overburden the local infrastructure.			
Policy ED1	NEW AND EXPANDING INDUSTRIES AND BUSINESSES should be especially encouraged that: 1) diversify the local economy, 2) train and utilize a more highly skilled labor force, and (3) are compatible with the environmental quality and natural amenity based economy of Currituck County.		

MOYOCK SMALL AREA PLAN				
	The Moyock Small Area Plan classifies this site as a limited service industrial activity center			
The proposed plan is consistent with the policies of the plan, some of which are:				
Policy BI 3	Actively Market Moyock as an emerging growth area (virtual micropolitan) to			
Folicy Di 3	encourage targeted retail and service development.			

RECOMMENDATION

Technical Review Committee

The Technical Review Committee recommends approval of the conditional rezoning subject to the following conditions:

- 1. 20% windows on highway frontage side of building(s)
- 2. Finished front façade (brick, stucco, or similar finish)
- 3. 140% of required streetscaping, allowed to be clustered to provide visibility from 168.
- 4. A Major Site Plan application shall be submitted to ensure full compliance with the UDO and the conditions of approval.

RECOMMENDATION

Planning Board

The Planning Board, on December 8, 2020, recommended approval for the conditional rezoning with the agreed upon conditions.

Vice Chairman Owens moved to approve PB 20-22, with agreed upon conditions, because the request is consistent with Land Use Plan policies:

ID1

- ID2
- ID5
- CA3
- ED1

And the request is reasonable and in the public interest because:

It provides a needed service for the growing residential development in Moyock.

Mr. Doll seconded the motion and the motion carried unanimously 5-0.

CONSISTENCY AND REASONABLENESS STATEMENT

A conditional zoning is a legislative decision of the Board of Commissioners. In determining whether to approve or deny a conditional rezoning the Board of Commissioners shall adopt a written statement of consistency and reasonableness.

This conditional zoning request Is consistent with the goals, objectives, and policies of the Land Use Plan, other applicable county-adopted plans, and the purposes of this Ordinance; Is compatible with existing and proposed uses surrounding the land subject to the application, and is the appropriate zoning district and uses for the land; and addresses a demonstrated community need.

It is reasonable and in the public interest because provides a needed service for the growing residential development in Moyock.

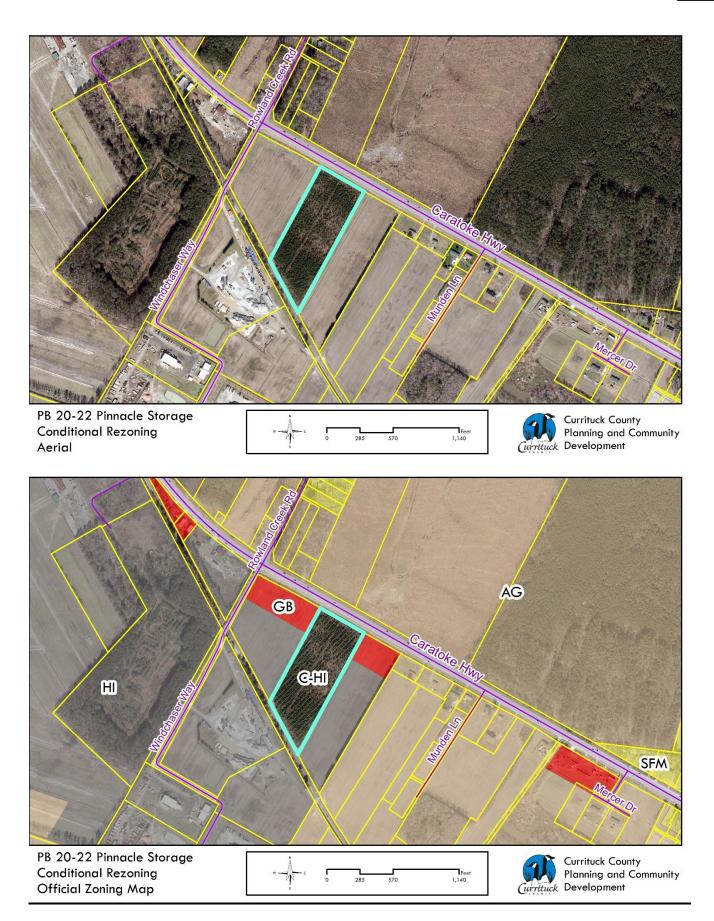
CONDITIONS OF APPROVAL

Only conditions mutually agreed to by the owner(s) may be approved as part of a conditional zoning district. Conditions shall be limited to those that address conformance of development and use of the site with county regulations and adopted plans and that address the impacts reasonably expected to be generated by the development or use. No condition shall be less restrictive than the standards of the parallel general use zoning district.

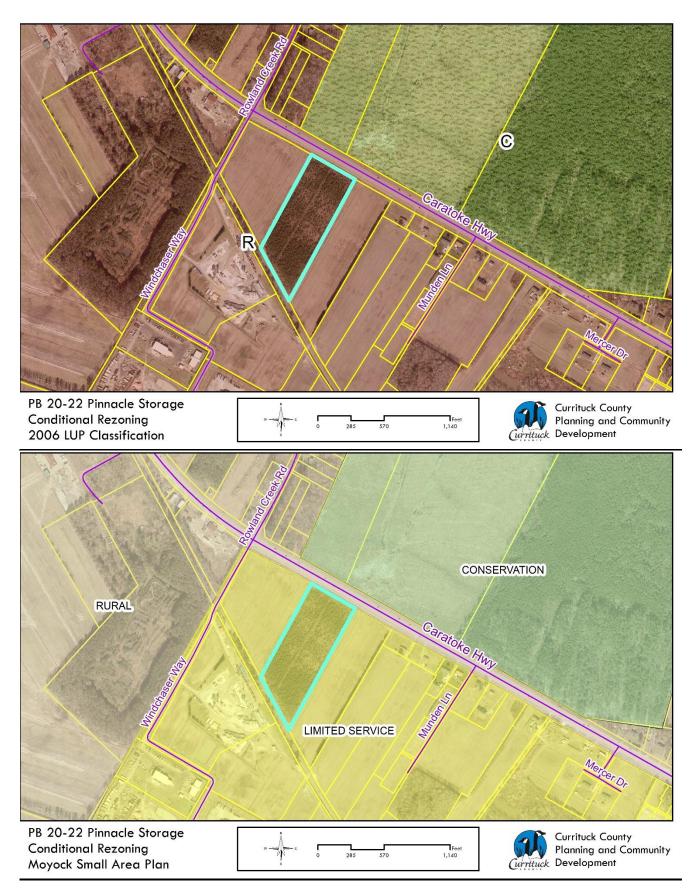
Agreed upon conditions of approval:

- 1. 20% windows on highway frontage side of building(s)
- 2. Finished front façade (brick, stucco, or similar finish)
- 3. 140% of required streetscaping, allowed to be clustered to provide visibility from 168.
- 4. A Major Site Plan application shall be submitted to ensure full compliance with the UDO and the conditions of approval.

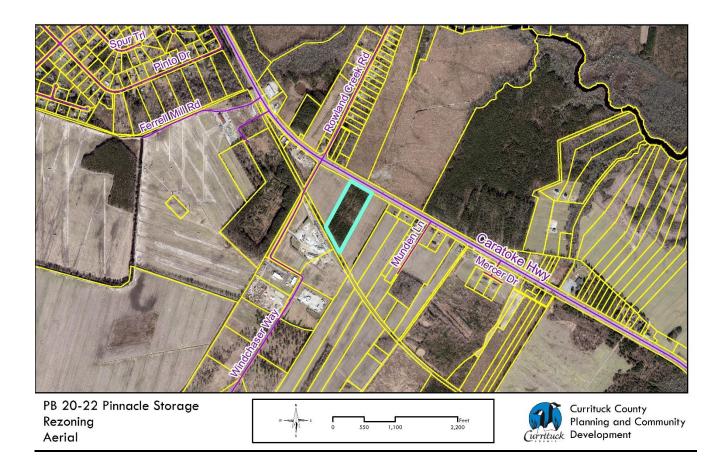
THE APPLICATION AND RELATED MATERIALS ARE AVAILABLE ON THE COUNTY'S WEBSITE Board of Commissioners: www.co.currituck.nc.us/board-of-commissioners-minutes-current.cfm



PB 20-22 Pinnacle Storage Conditional Rezoning Page **5** of **7**



PB 20-22 Pinnacle Storage Conditional Rezoning Page 6 of 7





Conditional RezoningApplication

OFFICIAL LIER OL	
OFFICIAL USE ON	LY:
Case Number:	
Date Filed:	
Gate Keeper:	
Amount Paid:	

Contact Inform	nation		
APPLICANT:	Robert High Development, LLC	PROPERTY (Pierce Hardy Ltd.
Addressi	324 Greenville Ave. Wilmington, NC 28403	Address:	Partnership c/0 84 Lumber Co. 1019 Rtc. 519, Bldg. Lighty -Four, PA 15330
Telephone:	910-790-9490	Telephone:	(
E-Mail Address	si robert@roberthighdevelopment.co	•	oss: bethany. Cypher @ 841 upper
	ONSHIP OF APPLICANT TO PROPERTY O	-	ontract Purchaser
Property Inform			
Physical Street	Address: 1462 Caratoke Highway, I	Moyock, NC	27958
Location: N	Moyock, NC 27958	12.3	
Parcel Identific	ration Number(s):0023000068J0000		
	Acreage:10.48 ac.		
	lse of Property: Undeveloped		
Request			
Current Zoning	of Property: <u>C-HI</u>	Proposed Zor	ning District:
Community Mee	eting		
Date Meeting H	leld: Oct. 14, 2020	Meeting Loca	tion: Eagle Creek Pavilion

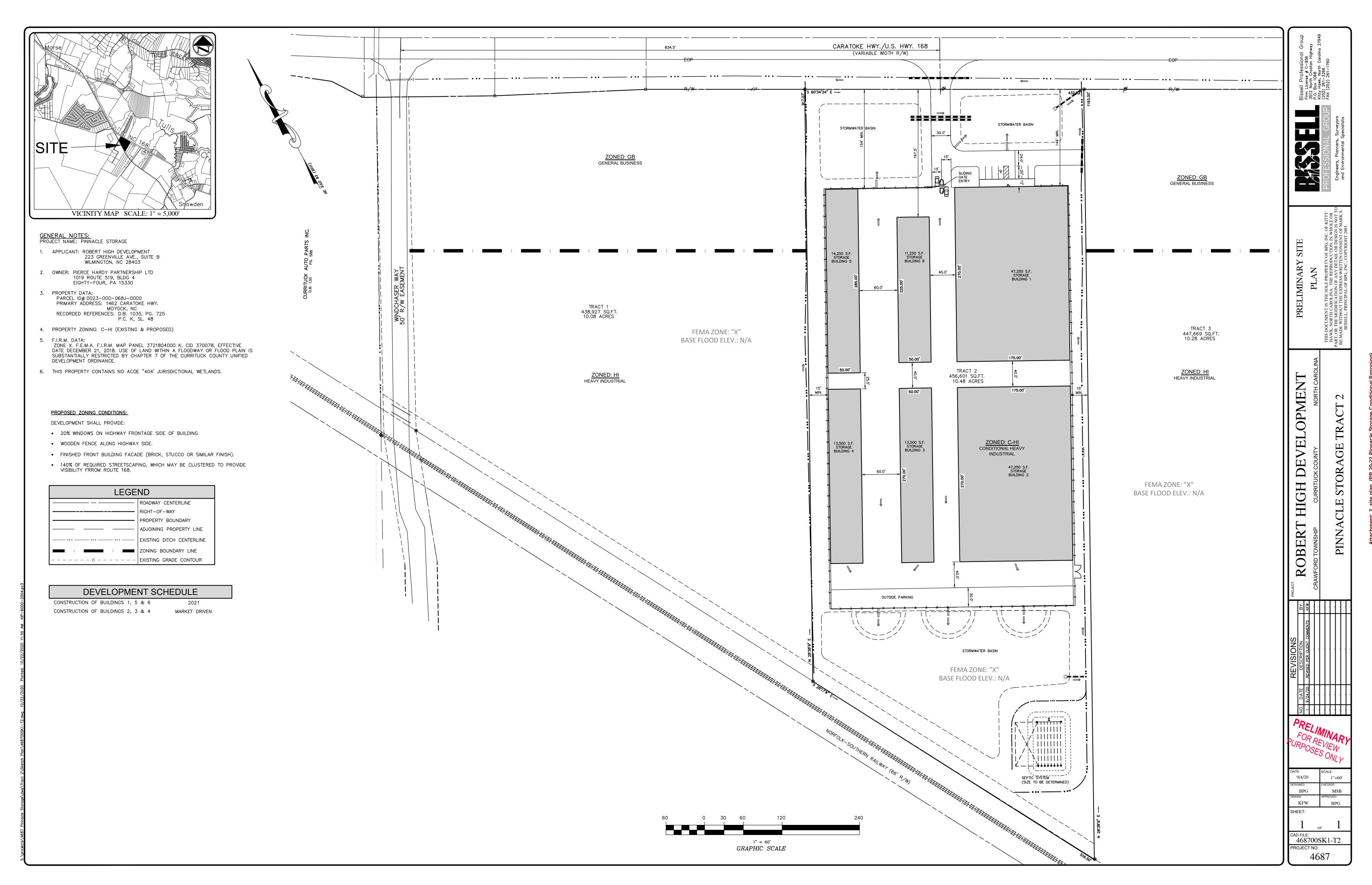
Conditional Rezoning Application Page 5 of 8

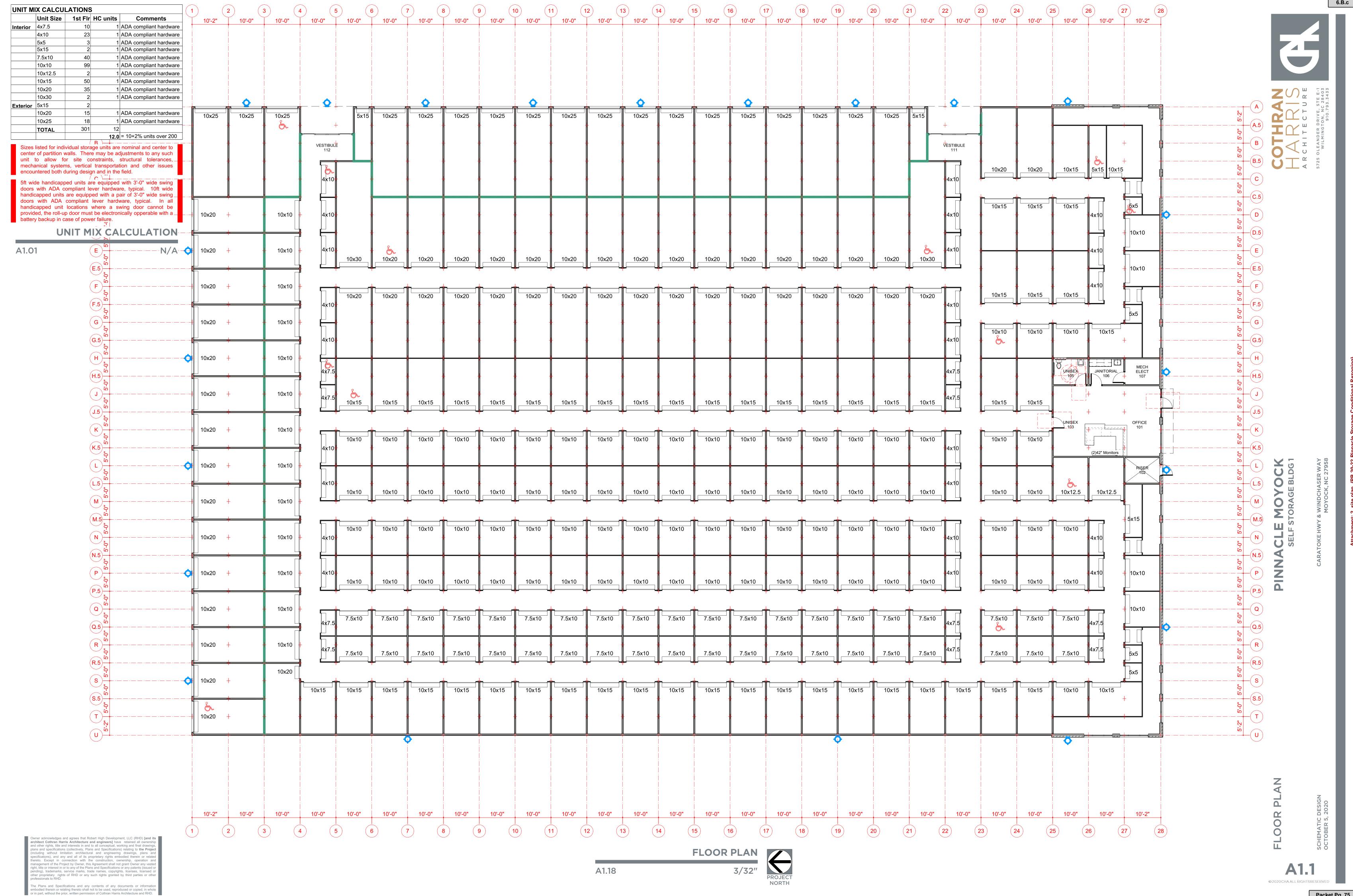
Revised 7/1/2018

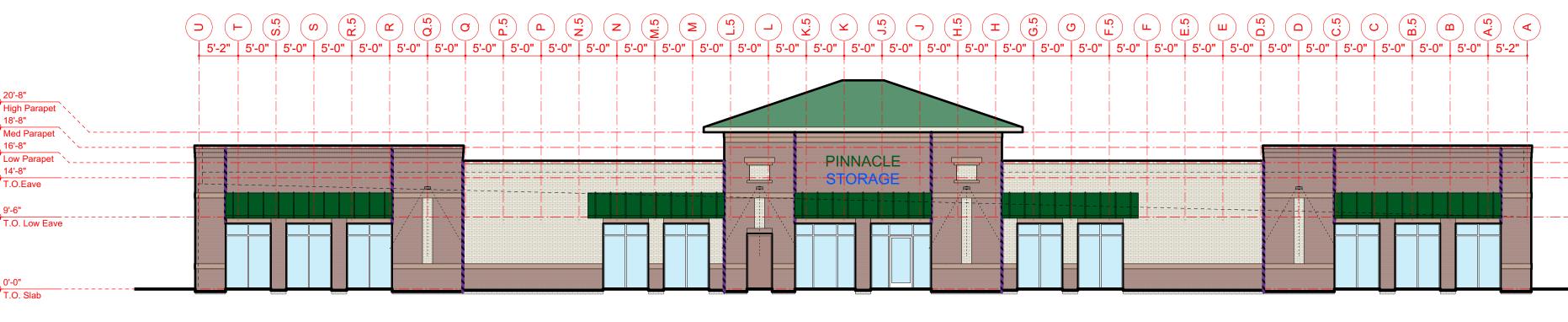
Conditional Rezoning Request	
To Chairman, Currituck County Board of Commissioners:	*************************************
The undersigned respectfully requests that, pursuant to the Unified Development Ordinance, a conditional district be approved for the following use(s) and subject to the following condition(s):	zoninę
Proposed Use(s):	
Self-service storage development	**************************************
	water the state of
Proposed Zoning Condition(s): 20% windows on highway frontage side of building(s)	Ministrative and ordinage
Wooden fence along the highway side	***************************************
Finished front building facade (brick, stucco, or similar finish)	-
140% of required streetscaping, allowed to be clustered to provide visibility from 168	
is understood and acknowledged that if the property is rezoned as requested, the property involved in this recoil be perpetually bound to the concentral development of the property is rezoned as requested, the property involved in this recoil be perpetually bound to the concentral development of the property involved in this recoil be perpetually bound to the concentral development.	quest
ill be perpetually bound to the conceptual development plan, use(s) authorized, and subject to such condition apposed, unless subsequently changed or amended as provided for in the Currituck County Unified Develop radinance. It is further understood and acknowledged that final plans for any development be made pursually such conditional zoning district so authorized and shall be submitted to the Technical Review Committee.	s) as
operty Owner (s) Bothany L. Cypnor Date	
OTE: Form must be signed by the owner(s) of record. If there are multiple property owners a signature is	

Conditional Rezoning Application Page 6 of 8

Revised 7/1/2018







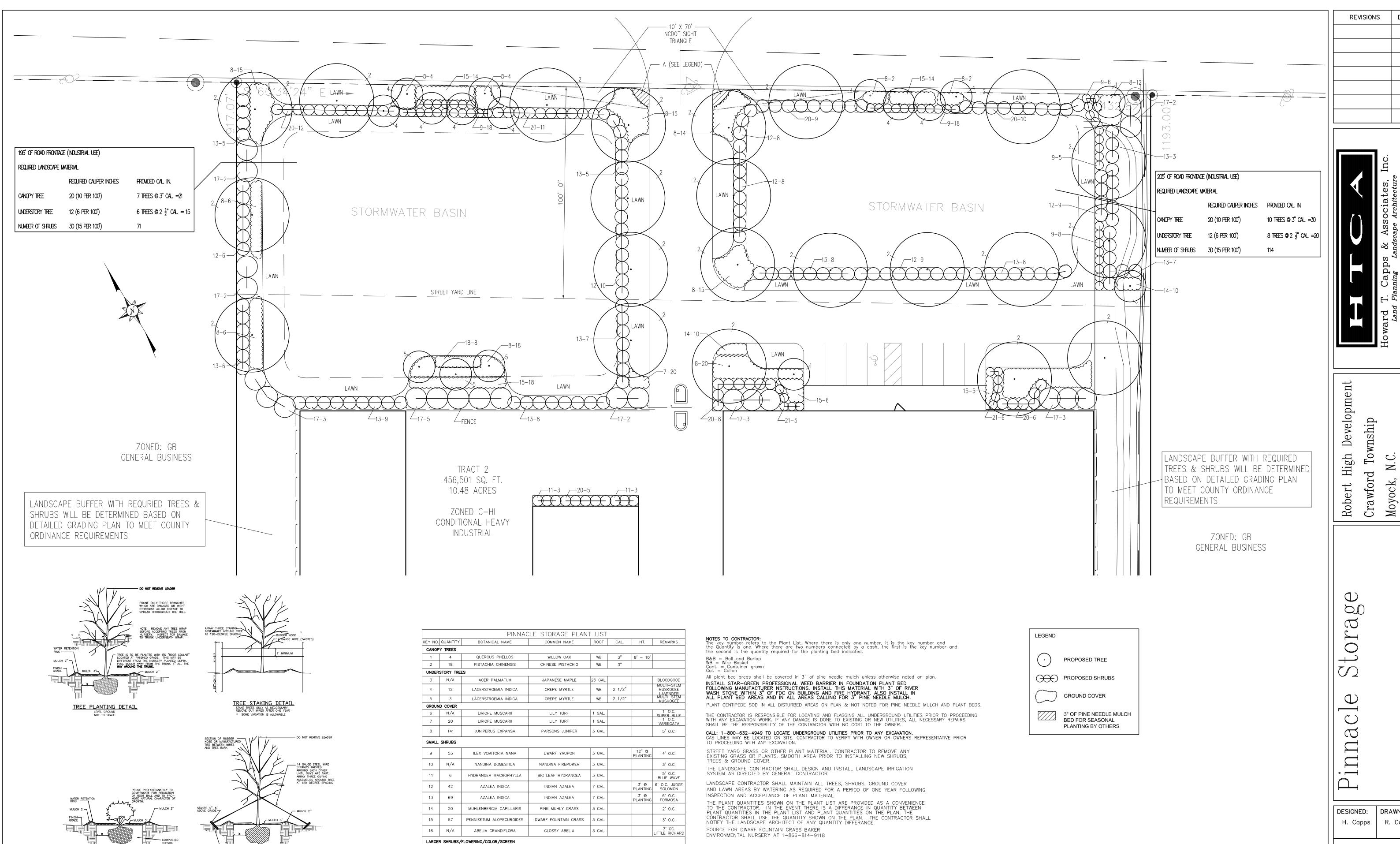
e Plans and Specifications and any contents of any documents or information

NORTH ELEVATION 3/32" A2.18

6.B.c

DATE





17 22

19 N/A

20 61

SHRUB PLANTING DETAIL

STAKE TREES ONLY AS NECCESSARY REMOVE GUY WIRES AFTER ONE YEAR

ILLEX NELLIE R STEVENS

HEMEROCALLIS HYBRIDA

JUNIPERUS VIRGINIANA

RUBY LOROPETALUM

PITTOSPORUM TOBIRA

NELLIE STEVENS HOLLY 15 GAL.

STELLA D'ORO

EASTERN RED CEDAR

CHINESE FRINGE FLOWER

10' O.C.

3' O.C.

4' O.C.

WB 12' -14' 10' O.C.

3' @ PLANTING 5' O.C.

DATE: 10-21-2020 SCALE : 1"=20' JOB NO. : 471-1020 PRELIMINARY SHEET SCALE: 1"=20'-0" SHEETS

DRAWN:

R. Capps



Currituck County

Department of Planning and Community Development 153 Courthouse Road, Suite 110 Currituck, North Carolina 27929 252-232-3055 FAX 252-232-3026

MEMORANDUM

To: Robert High Development, LLC Bissell Professional Group

From: Planning Staff

Date: 11/19/2020

Re: PB 20-22 Pinnacle Storage, Conditional Rezoning

The following comments have been received for the November 10, 2020 TRC meeting. In order to be scheduled for the December 8, 2020 Planning Board meeting, please address all comments and resubmit as necessary by 3:00 p.m. on November 23, 2020. TRC comments are valid for six months from the date of the TRC meeting.

Planning, Jason Litteral

Reviewed

- 1. The proposed conditions of approval are acceptable.
- 2. A major site plan application shall be submitted for review.

Currituck County Building and Fire Inspections (Bill Newns, 252-232-6023)

Fire flow calculations based on ISO Method

Fire hydrants within 400' or 600' based on sprinkler of all portions of the buildings

Currituck County Economic Development (Larry Lombardi 252-232-6015)

Reviewed plans and this is an appropriate location for this project.

Currituck Soil and Stormwater (Dylan Lloyd, 252-232-3360)

- 1) Clean out any existing perimeter ditches and back ditch bordering the railroad ROW.
- 2) At the large Stormwater Basin in the back angle the outfall pipe culvert 45 degrees into the side swale to reduce erosive velocity to the channel. The Stormwater basin at the front of the property is like this.

NCDOT (David Otts, 252-331-4737)

As per our Policy On Street and Driveway Access to North Carolina Highways, "for land uses that require....gates or other entry control devices, the vehicle storage will be of adequate length so that entering vehicles do not queue back on the adjacent highway right-of-way." Accordingly, please ensure this offset is detailed on the construction plans. I would suggest this gate be offset adequate distance to accommodate a moving truck with trailer, followed by a passenger vehicle.

Albemarle Regional Health Services (Joe Hobbs, 252-232-6603)

PLEASE CONSULT WITH KEVIN CARVER RS(252-232-6603) CONCERNING SEPTIC SYSTEM APPROVAL FOR PROPOSED COMMERCIAL DEVELOPMENT.

Mediacom (252-482-5583)

See attached letter.

US Post Office

Contact the local post office for mail delivery requirements

The following items are necessary for resubmittal:

- 3 full size copies of revised plans.
- 10 11"x17" copies of revised plans.
- 1-8.5"x11" copy of all revised plans.
- 1- PDF digital copy of all revised documents and plans.



Kim Mason, NC Area Director

kmason@mediacomcc.com 216 B Shannonhouse Road Edenton NC, 27932 Edenton: 252-482-5583 Plymouth: 252-793-2491

Plymouth: 252-793-2491 Mobile: 252-497-0328

RE: New Build & Development

Dear Development manager;

As you know the key need for all homes in this 21st Century is a solid internet connection, be it for business, education or entertainment, the public demand is here.

With this in mind, as you plan for your development and build out, we would like to encourage you to reach out to us, as you do for other essential utilities. It is most economical and reasonable for you to work with us and have this valuable infrastructure in advance of selling and building the homes. Any build out costs can easily be recouped as the lots are developed and make your neighborhoods more appealing to families and professionals.

We invite, you to partner with us and contact us locally. We will process a ROI for your location to determine partnership feasibility and estimated cost to ensure your development has access to the best internet services available.

Our key contacts are, Kim Mason, Director for North Carolina – information above and our construction coordinator Nathanial Harris at 252-793-5256 or 252-339-9375.

Mediacom launched 1-Gig broadband speeds in the following areas of North Carolina and operates customer service offices in Edenton and Plymouth.

Bertie County	Martin County	Chowan County	Perquimans County
Colerain	Jamesville	Arrowhead / Chowan Beach	Hertford
Kelford	Northampton County	Edenton	Winfall
Lewiston	Conway	Currituck County	Tyrrell County
Powellsville	Galatia	Barco	Columbia
Roxobel	Jackson	Currituck	Washington County
Windsor	Rich Square	Grandy	Creswell
Camden County	Seaboard	Moyock	Plymouth
Camden	Severn	Point Harbor	Roper
Shiloh	Woodland	Poplar Branch	
South Mills		Tulls Bay	

About Mediacom Communications

Mediacom Communications Corporation is the 5th largest cable operator in the U.S. serving over 1.3 million customers in smaller markets primarily in the Midwest and Southeast. Mediacom offers a wide array of information, communications and entertainment services to households and businesses, including video, high-speed data, phone, and home security and automation. Through Mediacom Business, the company provides innovative broadband solutions to commercial and public sector customers of all sizes and sells advertising and production services under the OnMedia brand. More information about Mediacom is available at www.mediacomcable.com.

We look forward to partnering with you to ensure your projects are successful and your development has the best services available for your buyers.

Best regards,

Kim Mason

Kim Mason Operations Director, North Carolina

Pinnacle Storage

October 14, 2020

Scheduled Time/Place: 6:00pm, Eagle Creek, Currituck, NC

Meeting Began a little before 6:00pm/Meeting Ended at approximately 6:50pm

Attendees: (See attached sign-in sheet)

Comments from the Community	How Addressed
Concerned about drainage	Ponds will be designed to store and slow- release stormwater
Concerned about landscaping	Committing to provide 140% of streetscaping required by UDO
How will it be phased?	The front 3 buildings will be constructed first. The schedule for the remaining buildings will be based on market conditions.

Summary:

Mark Bissell presented a summary of the land and setting and the approval process, along with a presentation of the development plan (site plan and preliminary architectural plan) stormwater, landscaping general plan.

Community comments were received and were addressed as shown above.

There were also informal discussions around the renderings that had been provided for review, and then the meeting was adjourned.



Currituck County

Planning and Community Development Department
Planning and Zoning Division
153 Courthouse Road Suite 110
Currituck NC 27929
252-232-3055 Fax 252-232302

To: Board of Commissioners

From: Planning Staff

Date: December 1, 2020

Subject: PB 20-17 Currituck County – 2020 Housekeeping Corrections

Request

The proposed text amendment submitted by Currituck County is to correct the Unified Development Ordinance (UDO), Chapter 4, Table 4.1.1.B. Summary Use Table - Planned Development Zoning Districts for the following uses:

- Agriculture Support and Services (Not Directly Related) Distribution Hub for Agricultural Products
- Utilities Large Wind Energy Facilities
- Recreation/Entertainment, Outdoor Aviation Outdoor Tour Operator

Background

The Summary Use Table (Table 4.1.1.B.) for Planned Developments was added to the UDO with the adoption of PB 19-25 Currituck County – Currituck Station June 15, 2020. The new Table 4.1.1.B. did not include three text amendments that were adopted by the Board of Commissioners during the time PB 19-25 was drafted, considered, and adopted. This text amendment incorporates the following adopted text amendments that included changes to use types in the Planned Development Zoning Districts:

- PB 19-26 Nutrien Ag Solutions adopted December 2, 2019
 - Amendment added agronomic uses as a permitted use to the distribution hub for agricultural products use type in the Summary Use Table
- PB 17-14 Currituck County adopted January 22, 2019
 - Amendment removed large wind energy facilities as a permitted use type from the Summary Use Table
- PB 19-09 Bruce Weaver, Kitty Hawk Kites adopted June 3, 2019
 - Amendment added aviation outdoor tour operator as a permitted use type in the Summary Use Table

Text Amendment Review Standards

The advisability of amending the text of the UDO is a matter committed to the legislative discretion of the Board of Commissioners and is not controlled by any one factor. In determining whether to adopt or deny the proposed text amendment, the Board of Commissioners <u>may</u> weigh the relevance of and consider whether and the extent to which the proposed text amendment:

1. Is consistent with the goals, objectives, and policies of the Land Use Plan and other

- applicable county-adopted plans;
- 2. Is not in conflict with any provision of this Ordinance or the County Code of Ordinances;
- 3. Is required by changed conditions;
- 4. Addresses a demonstrated community need;
- 5. Is consistent with the purpose and intent of the zoning districts in this Ordinance, or would improve compatibility among uses and ensure efficient development within the county;
- 6. Would result in a logical and orderly development pattern; and
- 7. Would not result in significantly adverse impacts on the natural environment, including but not limited to water, air, noise, stormwater management, wildlife, vegetation, wetlands, and the natural functioning of the environment.

Staff Recommendation

The proposed text amendment will amend language in the UDO that was previously adopted by the Board of Commissioners. The text amendment PB 19-25 Currituck County – Currituck Station adopted June 15, 2020 did not include the three previously approved amendments. Each of the three text amendments (PB 19-26, PB 17-14, and PB 19-09) included the adoption of a written statement of consistency and reasonableness that was specific to the amendment. The 2006 Land Use Plan does not directly address text amendments that are corrections to the ordinance.

Staff recommends approval of the request to amend the Summary Use Table (Table 4.1.1.B.) for Planned Developments that will incorporate the adopted language from PB 19-26 Nutrien Ag Solutions, PB 17-14 Currituck County, and PB 19-09 Bruce Weaver, Kitty Hawk Kites.

Planning Board Recommendation

The Planning Board recommended approval of the request to amend Table 4.1.1.B. as stated in this staff report at their meeting on November 10, 2020 with a 4-0 vote.

The requested text amendment is consistent with the goals, objectives, and policies of the 2006 Land Use Plan including:

- POLICY ED1: NEW AND EXPANDING INDUSTRIES AND BUSINESSES should be especially encouraged that: 1) diversify the local economy, 2) train and utilize a more highly skilled labor force, and 3) are compatible with the environmental quality and natural amenity-based economy of Currituck County (PB 19-26 Nutrien Ag Solutions and PB 19-09 Bruce Weaver Kitty Hawk Kites).
- 2. POLICY ED4: In addition to the recruitment and expansion of major new industries, the considerable value of SMALL BUSINESS START-UPS, EXPANSIONS AND PIN-OFFS shall also be recognized. (PB 19-09 Bruce Weaver, Kitty Hawk Kites)
- 3. POLICY ID5: WAREHOUSING, STORAGE AND DISTRIBUTION facilities shall have access to thoroughfares of adequate traffic carrying capacity and shall be appropriately designed and/or visually buffered according to the visibility of their location. (PB 19-26 Nutrien Ag Solutions)
- 4. It removes a potential conflict between wind energy facilities and the operation of a nearby naval annex. (PB 17-14 Currituck County)
- POLICY AG4: County growth management tools, including particularly zoning, should provide PROTECTION TO AGRICULTURE and other RESOUCE BASED ACTIVITIES from incompatible land uses, such as a residential subdivision in the midst of generally uninterrupted farm land. (PB 19-09 Bruce Weaver, Kitty Hawk Kites)

The request is reasonable and in the public interest because:

- 1. The text amendment replaces language previously adopted by the Board of Commissioners that:
 - a. Is an existing and necessary support service for agriculture. (PB 19-26 Nutrien Ag Solutions)
 - May help preserve farm culture and promote farm and open space conservation through diversifying low impact uses of agricultural land. (PB 19-09 Bruce Weaver, Kitty Hawk Kites)
 - c. Provides economic diversification and local economic development. (PB 19-09 Bruce Weaver, Kitty Hawk Kites)
 - d. Removes a potential conflict between wind energy facilities and the operation of an existing naval annex. (PB 17-14 Currituck County)



PB 20-17 CURRITUCK COUNTY TEXT AMENDMENT PLANNING BOARD NOVEMBER 10, 2020

Currituck County requests an amendment to the Unified Development Ordinance, Chapter 4. Use Standards to correct Agricultural Support and Services, Wind Energy Facility, large, and Outdoor Tour Operators, Aviation in the summary use table for Planned Developments as adopted by the Board of Commissioners.

BE IT ORDAINED by the Board of Commissioners of the County of Currituck, North Carolina that the Unified Development Ordinance of the County of Currituck be amended as follows:

Item 1: That Chapter 4 is amended by deleting the following strikethrough language and adding the underlined language in Table 4.1.1.B.:

TABLE 4.1.1.B: SUMMARY USE TABLE														
Z = Zoning Compliance Permit; U = Use Permit; MP = Allowed with Master Plan;														
	CZ= Allowed in a Conditional Zoning District blank cell = Prohibited PLANNED DEVELOPMENT ZONING DISTRICT													
				Į.	OVER							HER LIMI	T USES]	
										G DISTE				
Use Category	USE TYPE	PD-R PD-M		PD-M		CENTER STATION	CHARTER	CROSSROADS	CYPRESS	JUNCTION	MOYOCK RUN	NEWTOWN	OAK TRAIL	Additional Req. (4.2)
	Agri	CULT	URAL	USE (LAS	SIFIC	ATION							
Agricultural Support and Services (Not Directly Related) Distribution hub for agricultural and agronomic products			MP											1.C
	Inst	ITUTIC)NAL	USE C	LAS	SIFIC	ATION							
Utilities	Wind energy facility, large		MP	MP										3.K
	Con	/MER	CIAL (JSE C	LAS	SIFICA	TION							
Recreation/Entertainment, Outdoor	Outdoor tour operator, Aviation		<u>MP</u>	<u>MP</u>										4.F.7

Item 2: Staff suggested Statement of Consistency and Reasonableness:

The requested zoning text amendment is consistent with the 2006 Land Use Plan including:

- POLICY ED1: NEW AND EXPANDING INDUSTRIES AND BUSINESSES should be especially encouraged that: 1) diversify the local economy, 2) train and utilize a more highly skilled labor force, and 3) are compatible with the environmental quality and natural amenity-based economy of Currituck County (PB 19-26 Nutrien Ag Solutions and PB 19-09 Bruce Weaver Kitty Hawk Kites).
- POLICY ED4: In addition to the recruitment and expansion of major new industries, the considerable value of SMALL BUSINESS START-UPS, EXPANSIONS AND PIN-OFFS shall also be recognized. (PB 19-09 Bruce Weaver, Kitty Hawk Kites)
- 3. POLICY ID5: WAREHOUSING, STORAGE AND DISTRIBUTION facilities shall have access to thoroughfares of adequate traffic carrying capacity and shall be appropriately designed and/or visually buffered according to the visibility of their location. (PB 19-26 Nutrien Ag Solutions)
- 4. It removes a potential conflict between wind energy facilities and the operation of a nearby naval annex. (PB 17-14 Currituck County)
- 5. POLICY AG4: County growth management tools, including particularly zoning, should provide PROTECTION TO AGRICULTURE and other RESOUCE BASED ACTIVITIES from incompatible land uses, such as a residential subdivision in the midst of generally uninterrupted farm land. (PB 19-09 Bruce Weaver, Kitty Hawk Kites)

The request is reasonable and in the public interest because:

- 1. The text amendment replaces language previously adopted by the Board of Commissioners that:
 - a. Is an existing and necessary support service for agriculture. (PB 19-26 Nutrien Ag Solutions)
 - b. May help preserve farm culture and promote farm and open space conservation through diversifying low impact uses of agricultural land. (PB 19-09 Bruce Weaver, Kitty Hawk Kites)
 - Provides economic diversification and local economic development. (PB 19-09 Bruce Weaver, Kitty Hawk Kites)
 - d. Removes a potential conflict between wind energy facilities and the operation of an existing naval annex. (PB 17-14 Currituck County)

Item 3: The provisions of this Ordinance are severable and if any of its provisions or any sentence, clause, or paragraph or the application thereof to any person or circumstance shall be held unconstitutional or violative of the Laws of the State of North Carolina by any court of competent jurisdiction, the decision of such court shall not affect or impair any of the remaining provisions which can be given effect without the invalid provision or application.

Item 4: This ordinance amendment shall be in effect from and after the, 2020.	day of
Board of Commissioners' Chairman Attest:	
Leeann Walton Clerk to the Board	
DATE ADOPTED: MOTION TO ADOPT BY COMMISSIONER: SECONDED BY COMMISSIONER: VOTE:AYESNAYS	
PLANNING BOARD DATE: 11/10/20 PLANNING BOARD RECOMMENDATION: Approval VOTE: 4 AYES 0 NAYS ADVERTISEMENT DATE OF PUBLIC HEARING: 11/25/20 & 12/2/20 BOARD OF COMMISSIONERS PUBLIC HEARING: 12/7/20 BOARD OF COMMISSIONERS ACTION: POSTED IN UNIFIED DEVELOPMENT ORDINANCE: AMENDMENT NUMBER:	<u> </u>



Text AmendmentApplication

OFFICIAL USE ON	I Y•
Case Number:	***
Date Filed:	
Gate Keeper:	
Amount Paid:	

APPLICANT:		
Name:	Currituck County	
Address:	153 Courthouse Road	
	Currituck, NC 27929	
Telephone:	252-232-3055	•
-	ess:	
Request		
l, the undersig	gned, do hereby make application to change the Currituck County UDO as herein requ	ested
Amend Chapt	ster(s) 4 Section(s) 4.1.2. Table 4.1.1.B as follows:	
	sed text amendment is to correct the the Planned Development Summary Use	Tabl
to reestablis	sh or modify three uses excluded from a recent text amendment. The amend	lmen
includes correct	ctions for large wind energy facilities, agricultural support and services, and aviation outdoor tour op	aratar
-	one for large wind energy recinities, agriculturar support and services, and aviation outdoor tour op	rator
		_
.		
-		
		
Request may be at	attached on separate paper if needed.	
Request may be at	0 1 0	
Request may be al	B. Cicero October 8, 2020	

Text Amendment Application Page 3 of 4

RESOLUTION OF THE CURRITUCK COUNTY BOARD OF COMMISSIONERS AUTHORIZING EXCHANGE OF PROPERTY WITH PENELOPE L. LOCKHART AND CONVEYANCE OF EASEMENT ACROSS COUNTY PROPERTY TO THE LOCKHART PROPERTY

WHEREAS, Currituck County owns a tract of land now or formerly known as Tract 10JXL Currituck National Wildlife Refuge, Fruitville Beach with Parcel Identification Number 0100000001B0000; and

WHEREAS, Penelope L. Lockhart is the owner of land located within the county's property at 1780 Ocean Pearl Road with Parcel Identification Number 01000000050000; and

WHEREAS, a recent survey of the Lockhart property revealed that a structure located on the Lockhart property encroaches on the county's property and an accessway to the Lockhart property across the county's property previously permitted by United States Fish and Wildlife Service, the county's predecessor in title, has not been specifically delineated; and

WHEREAS, Currituck County and Penelope L. Lockhart desire to make an exchange of real property to resolve the Lockhart structural encroachment into county property by Currituck County's conveyance of 0.50 acres, more or less, of its property described in this resolution for 0.50 acres of Penelope L. Lockhart's property, more or less, described in this resolution and to delineate the easement across the county's property for access to the Lockhart property; and

WHEREAS, United States Fish and Wildlife Service has agreed to release the restrictive covenants from the property the county will convey to Penelope L. Lockhart upon imposition of the same restrictive covenants on the property the county receives from Penelope L. Lockhart; and

WHEREAS, N.C. Gen. Stat. §160A-271 authorizes Currituck County to make the exchange or property if authorized by its Board of Commissioners by a resolution adopted at a regular meeting of the board upon at least ten days' public notice and N.C. Gen. Stat. §160A-273 authorizes Currituck County to grant an easement over, through, under or across any county property; and

WHEREAS, Currituck County has given the required public notice and conducted the required public hearing, and the Board of Commissioners has considered this resolution while convened in a regular meeting.

NOW, THEREFORE, BE IT RESOLVED by the Currituck County Board of Commissioners that:

Section 1. The exchange of Currituck County property for that property of Penelope L. Lockhart, and county conveyance of an easement to Penelope L. Lockhart, as shown on that plat entitled in part "Survey for Stanley Zuba & Lynn Zuba, A Parcel of Land in Carova, D.B. 1121, Pg. 762, Fruitville Beach Township, Currituck County, North Carolina" dated July 25, 2020 and prepared by Eastern Geomatics, PLLC is authorized.

Section 2. The appropriate Currituck County officials are directed to execute instruments necessary to carry out the exchange and conveyance of easement authorized by this resolution.

Section 3. This resolution is effective upon its adoption.

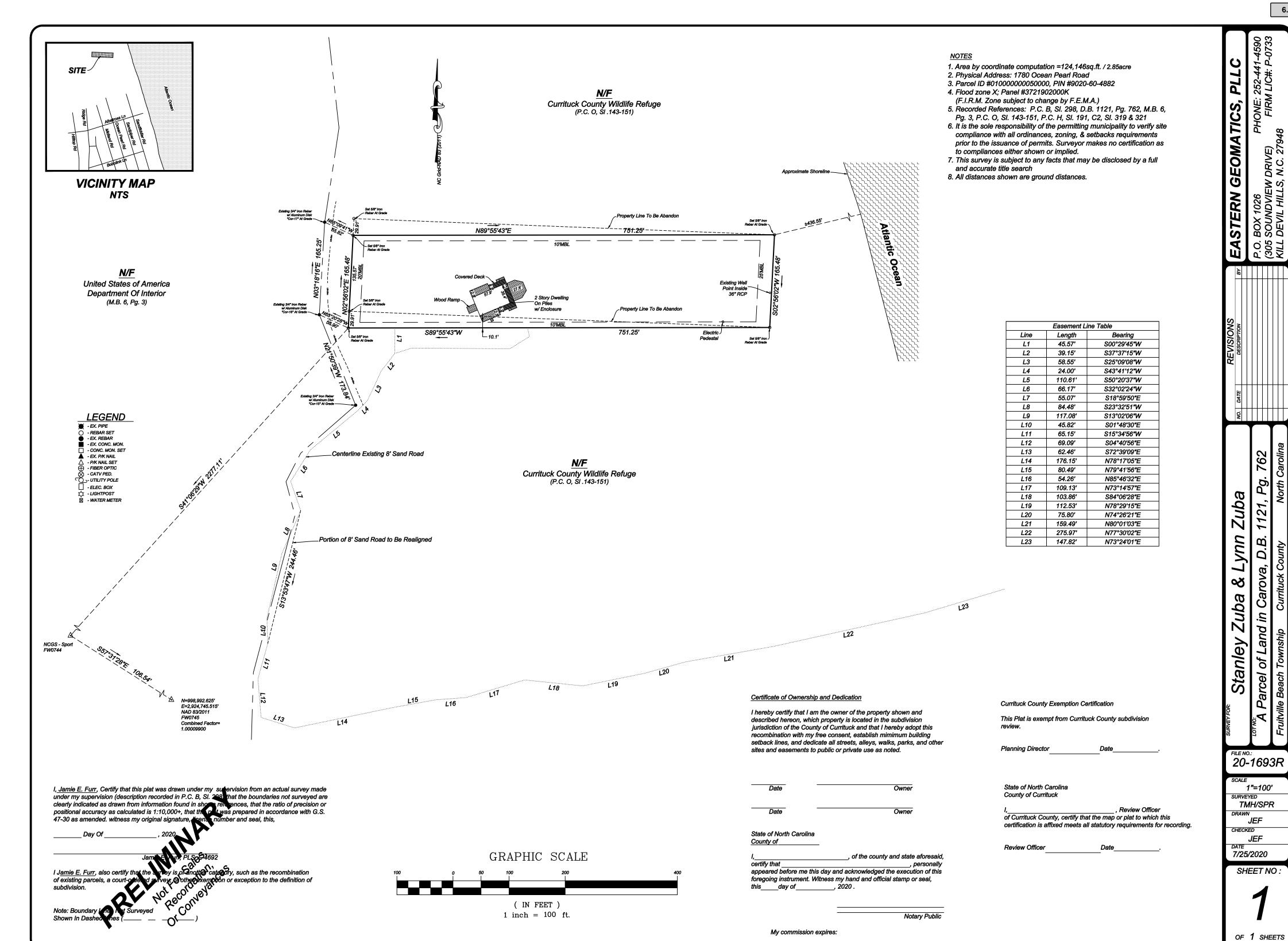
ADOPTED the 4th day of January, 2021.

Michael H. Payment, Chairman Board of Commissioners

ATTEST:

Leeann Walton Clerk to the Board of Commissioners

(COUNTY SEAL)





Number 20210067

BUDGET AMENDMENT

The Currituck County Board of Commissioners, at a meeting on the 4th day of January 2021, passed the following amendment to the budget resolution for the fiscal year ending June 30, 2021.

			Debit	Credit
Account Number	Account Description		ase Revenue or ease Expense	ise Revenue or ease Expense
10460-590000	Capital Outlay	\$	80,000	
10510-590000	Capital Outlay	·	417,045	
10511-590000	Capital Outlay		77,950	
10512-590000	Capital Outlay		43,000	
10530-590000	Capital Outlay		285,000	
10540-590000	Capital Outlay		38,000	
10541-590000	Capital Outlay		20,350	
10550-590000	Capital Outlay		17,500	
10640-590000	Capital Outlay		26,000	
10750-590000	Capital Outlay		60,000	
10795-590000	Capital Outlay		40,000	
10795-592000	Recreation Projects		187,500	
10796-590000	Capital Outlay		115,000	
10800-590100	School Capital Outlay		400,000	
10380-484001	Insurance Recovery			2,671
10390-495015	T F - Occupancy Tax Fund			115,000
10390-495041	T F - School Capital Fund			400,000
10390-495042	T F - Transfer Tax Capital Fund			1,289,674
41990-587010	T T - Operating Fund		400,000	
41320-411001	Article 40 Supp Sales Tax			200,000
41320-411002	Article 42 Additional Supp Sales Tax			200,000
42450-587010	T T - Operating Fund		1,289,674	
42320-414000	Transfer Tax Revenue			1,289,674
		\$	3,497,019	\$ 3,497,019
Explanation:	Various Departments - To increase capital c	nutlay nur		
	budget appropriations due to uncertainty of attachment for detailed items added to appr	revenues	during the COVID19 p	
Net Budget Effect	t: Operating Fund (10) - Increased by \$1,2	71,691.		
-	School Capital Fund (41) - Increased by Transfer Tax Capital Fund (42) - Increas			
Minute Book #	, Page #			

Clerk to the Board

Journal # 60094

COUNTY OF CURRITUCK

Capital Outlay Requests FY 2020/2021 Budget January 2021 Update

See note at bottom of report to explain report generation

	See note at bottom of report to explain report generation								
Department	(A) Budget Submitted to the Board (Ben's Approved Amts)	(B) Approved by the Board	(C) FY2021 Amendments	(D) Revised Budget In Munis	(E) Difference - Submitted and Approved (A) - (D)	Description			
ITS - 10441		_		_		Computer replacements			
113 - 10441	8,000	8,000	_	8,000		Network modifications			
	6,200	6,200	-	6,200		Server replacement			
	390	39,000	-	39,000		San replacement			
	390	39,000	-	39,000		Replace main SONICWALL device			
				- 11,292		PY funds net of excess budget from purchases - continue computer upgrad			
	- 15,000	- 15,000	11,292	15,000		BOC Room technology			
	68,200	68,200	11,292	79,492		BOC Room technology			
	00,200	66,200	11,292	79,492	<u> </u>				
Public Works - 10460									
Vehicles	40,000	-	-	-		Truck replacement			
	40,000	-	-	-		Truck replacement			
	80,000	-	-	-	80,000				
Projects									
Coop windows		_	40,000	40,000					
Corolla Office Roof		_	35,000	35,000					
Corolla Office Sidewall		_	10,000	10,000					
Corolla Office HVAC		_	30,000	30,000					
Jail Plumbing		_	35,000	35,000					
Election skirting		_	20,000	20,000					
Paint Inspections		_	8,000	8,000					
HCH HVAC Zone Control		_	10,000	10,000					
HCH HVAC Legal		_	5,000	5,000					
HCH HVAC ITS		_	13,000	13,000					
Communication HVAC		_	5,000	5,000					
Judicial Front Doors		_	5,000	5,000					
Judicial 4 HVAC		_	74,000	74,000					
Senior Center KI Roof		_	19,500	19,500					
Senior Center RPCB Ramp		_	15,000	15,000					
Waterlily Fire Siding		-	20,000	20,000					
COA Aviation Roof		•	12,000	12,000		Counthouse avaicate hudget amondments valeted to use literature Co-			
Other		272,916	(4,750)	268,166		Courthouse projects; budget amendments related to vehicles repairs, Coop windows, Corolla office, jail plumbing, HCH HVAC, roofs on several buildin			
551	586,050	272,916	351,750	624,666					

Department	(A) Budget Submitted to the Board (Ben's Approved Amts)	(B) Approved by the Board	(C) FY2021 Amendments	(D) Revised Budget In Munis	(E) Difference - Submitted and Approved (A) - (D)	Description
	(Bon o reproved runte)	Dourd	7411011411101110		(14)	2000111211011
Public Utilities - 10461	-	-	-	-	-	Truck
		-	-	-		HVAC units (4) replacement
		-	-	-		LED Lighting Upgrade
		50,000	(13,500)	36,500		EIFS Repairs
Judicial Center - 10490	681,000	50,000	(13,500)	36,500	-	Closers/Hinges for front doors
Judiciai Center - 10490	061,000	50,000	(13,500)	30,500	<u>-</u>	Did not increase budget per Ben
		-	04.000	04.000		Replace retiring offices side arms *This is under capitalization threshold*
		-	31,600	31,600		Patrol vehicles - replacement (10); revised budget for one totaled vehicle
		-	5,253	5,253		Equip and outfit vehicle replacements (7) Computer hard-drive
		-		-		New position vehicle
		_	_	_		Motorola radios (2)
		-	-	-		Dash mount radios (14)
		-	-	-		MCT vehicle docks (42)
		-	-	-		Computer warranties (37) - Not a capital item
Sheriff's Office - 10510	453,898	-	36,853	36,853	417,045	
		-	-	-		New intercom system
		-	-	-		Replace HVAC
		-	-	-		Replacement transport van
		9,500	-	9,500		Toilet replacement
			-	-		Handgun replacement
		11,000	-	11,000		HVAC pipes in dayroom
		-	-	-		Transport vehicle
		-	-	-		Transport van Courthouse security
		-	-	-		Radios (2)
Jail - 10511	98,450	20,500	-	20,500	77,950	()
		_	_	-		Vehicle replacement
		3,000	-	3,000		Dog cages
		-	-	-		Tasers (4)
Animal control - 10512	46,000	3,000	-	3,000	43,000	
		-	-	_		4 x 4 Ambulance
		-	-	-		Quick Response Vehicle (2)
		106,500	-	106,500		Cardiac monitor/defibrillators
		-	-	=		Jet ski (2)
	·	-	-	-		10% Grant match - request funding if awarded grant - Stretchers
EMS - 10530	391,500	106,500	-	106,500	285,000	

Department	(A) Budget Submitted to the Board (Ben's Approved Amts)	(B) Approved by the Board	(C) FY2021 Amendments	(D) Revised Budget In Munis	(E) Difference - Submitted and Approved (A) - (D)	Description
EM - 10531	50,000	_	55,131	55,131	-	Replacement cycle of 800MHZ, event trailer and ed bus camera syst

					(E)	
Department	(A) Budget Submitted to the Board (Ben's Approved Amts)	(B) Approved by the Board	(C) FY2021 Amendments	(D) Revised Budget In Munis	(E) Difference - Submitted and Approved (A) - (D)	Description
Inspections - 10540	38,000	-	<u>-</u>		38,000	Replacement vehicle *Current cost for fully equipped is \$38,000. One vehicle hit by a forklift over the summer needed significant mechanical repairs from prior salt damage.
		29,000	-	29,000		Generator for training aids * Not capital items Replacement PPE
		29,000	-	29,000		SCBA sets (3)
Fire Services - 10541	49,350	29,000	-	29,000	20,350	
		14,800	-	14,800		Mower
Airport - 10550	32,300	14,800	<u>-</u>	14,800	17,500	Utility Vehicle
All port - 10000	32,300	14,600	-	14,600	17,500	
		-	-	-		Replace windows * Included in Public Buildings request Extension auditorium updates
Cooperative Extension - 10640	26,000	-	-	-	26,000	Z.Kolosoli dadikolam apadee
		-	-	-		Replacement vehicle
		5,500	-	5,500		Computer tablets (carried forward from FY 2020) New vehicle
Social Services - 10750	65,500	5,500	-	5,500	60,000	New Verlier
		-	-	-		Replacement ramp/decking PPCC *Included in Public Building request Roof replacement KI Sr Center *Included in Public Buildings request
Senior Center - 10775		-	-	-	-	The state of the s
				_		ranging models reads commonweal founding fouldity
		-	-	-		repairs, mulch, roofs, carryforward funding, forklift Landscape tractor
		-	-	-		ABI Ball field machine
Parks & Rec - 10795	227,500	-	-	-	227,500	
		-	-	-		K I playground renovation
		-	-	-		Refinish gym floor
Parks & Rec - 10795		<u>-</u>	<u>-</u>	-		CCMS bathrooms renovation
1 ains a nec - 10/30			<u>-</u>	<u> </u>		
		-	-	-		Cultural Heritage Exhibit Portable Stalls
		- 65,000	-	- 65,000		Toro Groundsmaster
		6,000	-	6,000		Flatbed trailer
Rural Center - 10796	186,000	71,000	-	71,000	115,000	

	(A)	(B)	(C)	(D)	(E) Difference -	
	Budget Submitted	Approved	(0)	Revised	Submitted and	
Department	to the Board	by the	FY2021	Budget	Approved	Section 2015
	(Ben's Approved Amts)	Board	Amendments	In Munis	(A) - (D)	Description
School Capital Outlay	1,425,000	1,025,000			400,000	
		12,500	-	12,500		Replacement PPE
		-	-	-		Replacement Stretcher
		- 11,800	-	- 11,800		Year 2 of Lifepak Purchase
		-	6,182	6,182		Radio solutions
Corolla Beach Fire District - 210541	82,500	24,300	6,182	30,482	-	Did not increase budget per Ben (checking to make sure cardiac monitors already
Volunteer Fire Services						
		50,000 35,000	-	50,000 35,000		SCBA Refill
		50,000	-	50,000		Station 7 Siding Replacement Generator Replacement
		35,000		35,000		Helipad
Carova Beach VFD - 0014	-	170,000	-	170,000	<u> </u>	
		9,966	-	9,966		Uniforms
		11,220	-	11,220		Fire Hose+N145+N323
		23,600	-	23,600		SCBA (4)
		4,950	-	4,950		SCBA Cylinders
		- 10,820	7,300	7,300 10,820		Nozzles
Crawford VFD - 0014	-	60,556	7,300	67,856	-	NUZZIES
Lower Currituck VFD - 0021						
		15,000	-	15,000		Refinish small bay floor
		7,000	-	7,000		Kitchen Upgrade Pagers - moved to supplies
Moyock VFD - 0023	22,000	22,000	-	22,000	-	Tagets moved to supplies
		2.222		2 222		DDF
		3,000 35,000	-	3,000 35,000		PPE Cardiac Monitor
Knotts Island - 0220	44,000	38,000		38,000		Did not increase budget per Ben
Tarotto Island 5225	44,000	00,000		00,000		Did not increase badget per bein
		-	-	-		2 Replacement computers
		50,000	-	50,000		Promotion sign boards
Tourism Promotion - 15448	56,400	50,000	-	50,000	6,400	Added per budget request
	33,400	23,300		33,330	3,400	
						Clider
		-	-	-		Skidsteer

Department	(A) Budget Submitted to the Board (Ben's Approved Amts)	(B) Approved by the Board	(C) FY2021 Amendments	(D) Revised Budget In Munis	(E) Difference - Submitted and Approved (A) - (D)	Description
		-	-	-		Truck
		50,000	-	50,000		Repairs to Jarvisburg School
Tourism Related - 15447	140,000	50,000	-	50,000	90,000	

	(A)	(B)	(C)	(D)	(E) Difference -	
Department	Budget Submitted to the Board	Approved by the	FY2021	Revised Budget	Submitted and Approved	
	(Ben's Approved Amts)	Board	Amendments	In Munis	(A) - (D)	Description
		-	-	-		Truck
		-	-	-		2 Passenger golf cart
		-	40,000	40,000		Replacement HVAC (4)
	80,000	-	40,000	40,000	40,000	
Whalehead						
Stormwater - 0017		13,000	-	13,000		Mag meter
		12,000	-	12,000		Spare pump
Whalehead/Historic		28,500	600,000	628,500		SCADA system update
Corolla Park	53,500	53,500	600,000	653,500	<u> </u>	
		20,000	_	20,000		Major repairs
		13,334	_	13,334		Ocean Sands Tower Maintenance Contract
Ocean Sands Water - 0060	33,334	33,334	-	33,334	-	
		25,000	-	25,000		Tractor/Trailer
		50,000	-	50,000		I & I repairs
		15,000 2,500	-	15,000 2,500		Line cleaning Access clearing
		10,000	_	10,000		Amphidrome spare PLC parts
		25,000	(2,000)	23,000		Spare pumps & equipment
		2,000	<u> </u>	2,000		Road maintenance
Ocean Sands Sewer - 0060	129,500	129,500	(2,000)	127,500	<u> </u>	Did not increase budget per Ben
		337,650	_	337,650		Replace existing meters to automatic read meters
		40,000	-	40,000		Replacement truck
		120,000	-	120,000		Scada upgrade
		194,523	(194,523)	-		Mainland tower maintenance
		40,000	(5,500)	34,500		Major repairs
		10,000 18,000	-	10,000 18,000		Garage Door for Sand Plant Pumps for Sligo Booster (2)
		150,000	-	150,000		Chemical feed pumps
		10,000	_	10,000		Fire Hydrants
		40,000	-	40,000		RO Plant Truck
		120,000	-	120,000		Green sand media
Mainland Water - 0061	1,087,673	1,080,173	(200,023)	880,150	-	Did not increase budget per Ben
		10,000		10,000		Recycling site upgrades
		160,000	-	160,000		Concrete recycling sites (3)
		20,000	-	20,000		Transfer station repairs
		50,000	<u>-</u>	50,000		Convenience site upgrades'
Solid Waste - 0063	190,000	240,000	-	240,000	-	

Department	(A) Budget Submitted to the Board (Ben's Approved Amts)	(B) Approved by the Board	(C) FY2021 Amendments	(D) Revised Budget In Munis	(E) Difference - Submitted and Approved (A) - (D)	Description
Southern Outer Banks Water - 0066	1,058,806	40,000 25,000 27,806 700,000 60,000 40,000 80,000 86,000 1,058,806	230,000 - - - - - - 263,320 493,320	270,000 25,000 27,806 700,000 60,000 40,000 80,000 349,320 1,552,126		Major repairs Rehab 4 wells Annual maintenance for Corolla Light/Pine Island Increase Deep Raw Water Line Paint Water Treatment Plant Truck Generator SCADA Upgrades
		15,000 20,000 25,000 25,000 10,000 35,000 80,000	- - - 6,468 - - - - -	15,000 20,000 31,468 25,000 10,000 35,000 80,000		Additional SCADA connections I & I Reduction Line Cleaning Spare Parts Replace Blower at Waterside Villages Road Maintenance Moyock Commons Pump Station generator Generators (3) 4 Wheeler and Rake
Mainland Sewer - 0065	210,000	210,000	6,468	216,468		
Total		3,861,585	1,392,773	5,254,358	1,543,745	Budget amendment 20210067 \$1,407,345 (sum of accounts 10441 - 10 Budget amendment TDA2021008 \$136,400 Total amendments \$1,543,745
Additional capital balances from Mu	inis report:					
Soil Conservation - 10606	5,125	5,125	-	5,125	-	
Education - 10800	12,872,202	12,503,196	-	12,503,196	369,006	
Fire Vehicle Replacement Fund - 00	238,500	238,500	(8,025)	230,475	8,025	
Land Banking Outlay - 0043	200,000	200,000	3,500	203,500	-	
Co Government Facilities - 0050 Connecting Corolla	-	1,608,500	2,086,025	3,694,525	-	
Corolla Beautification						
Corolla Bike Path	-	2,824,981	(2,264,746)	560,235	-	
Whalehead Restroom facility	-	250,000	-	250,000	-	

Department	(A) Budget Submitted to the Board (Ben's Approved Amts)	(B) Approved by the Board	(C) FY2021 Amendments	(D) Revised Budget In Munis	(E) Difference - Submitted and Approved (A) - (D)	Description
Boat Facility	-	9,625	4,276,712	4,286,337	-	
ABC Store	-	237,185	2,062,815	2,300,000	-	

Department	(A) Budget Submitted to the Board (Ben's Approved Amts)	(B) Approved by the Board	(C) FY2021 Amendments	(D) Revised Budget In Munis	(E) Difference - Submitted and Approved (A) - (D)	Description
Facilities Fund - 50510	-	4,471,034	(4,234,839)	236,195	-	
Facilities Fund - 550511	-	1,087,222	(712,222)	375,000	-	
Animal Shelter	-	2,246,348	368,745	2,615,093	-	
Emergency Medical Services	-	100,000	(100,000)	-	-	
Emergency Management	-	21,771,503	1,282,935	23,054,438	-	
Public Safety Comm Equip	-	4,322,000	(3,322,000)	1,000,000	-	
Public Safety Bldg	-	-				
Crawford Fire Department	-	120,000	(120,000)	-	-	
Knotts Island Fire Department	-	20,000	(20,000)	-	-	
Airport	-	11,028,455	(2,705,026)	8,323,429	-	
Maple Commerce Park	-	4,096,662	(4,096,662)	-	-	
Moyock Library Construction	-	1,700,000	(1,700,000)	-	-	
Maple Recreation Facility	-	4,239,517	7,824,389	12,063,906	-	
Carova Beach Park	-	968,534	(949,982)	18,552	-	
Governmental Construction		1,500,000	949,000	2,449,000		Community Parks
Total CO Government Facilitie	s Fund	62,601,566	(1,374,856)	61,226,710		
School Facilities Fund - 0051 HVAC Roofs Energy Mgmt Upgrade		18,145,761	(15,343,946)	2,801,815	-	
Multi-Year Grant Fund - 0052 Snag/Watershet Study Self-contained Breathing Ap.		1,987,588	(893,088)	1,094,500	-	
Land Banking Fund - 0043		-	-	-		

Department	(A) Budget Submitted to the Board (Ben's Approved Amts)	(B) Approved by the Board	(C) FY2021 Amendments	(D) Revised Budget In Munis	(E) Difference - Submitted and Approved (A) - (D)	Description
Moyock Central Sewer - 0065		1,887,766	4,414,106	6,301,872	-	

Department	(A) Budget Submitted to the Board (Ben's Approved Amts)	(B) Approved by the Board	(C) FY2021 Amendments	(D) Revised Budget In Munis	(E) Difference - Submitted and Approved (A) - (D)	Description
Mainland Central Sewer Fund - 0067	7	18,888,045	(18,888,045)	-	-	
SOBWS - 0066		11,205,919	(11,205,919)	-	-	
Ocean Sands Construction - 0059		3,278,313	9,688,475	12,966,788		
		134,803,364	(32,215,025)	102,588,339	1,920,776	
Per the YTD Budget Report		134,800,364	(32,143,228)	102,657,136		
Animal Control - not in Munis Difference		3,000	(71,797)	3,000 (71,797)		
			, ,	<u> </u>		
Report generation details:	Starting point for report: 2021 Budget \\ approvals by generating a report from \(\) this report); Budget 3% field represents	funis showing the follow	ving fields: Budget 2% fiel	d represents the departm	nent's requests (not shown in	

Starting point for report: 2021 Budget Workbook from Snarepoint adjusted to agree to Munis Y1D Budget Report. Obtained the various budge approvals by generating a report from Munis showing the following fields: Budget 2% field represents the department's requests (not shown in this report); Budget 3% field represents Ben's approved amounts shown in Column A above. Columns B, C and D represent the Board's approved amounts. Column E represents amounts Ben approved but were not board approved either through an overall budget process or through amendments.

Number 20210068

BUDGET AMENDMENT

The Currituck County Board of Commissioners, at a meeting on the 4th day of January 2021, passed the following amendment to the budget resolution for the fiscal year ending June 30, 2021.

			Debit	C	Credit
Account Number	Account Description		e Revenue or e Expense		Revenue or se Expense
200430-502100 200430-503430 200430-505000	Salaries - Overtime Poll Workers FICA	\$	4,855	\$	1,011 247
200430-507000 200430-532000	Retirement Expense Supplies		772		4,369
		\$	5,627	\$	5,627
Explanation:	Elections CARES Grant (200430) - Tr Elections Director and Deputy as app	•		s of overtime fo	or the

Net Budget Effect:	CARES Fund (200) - No change.		
Minute Book #	, Page #		
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ABC BOARD 3 Year Terms

	Nominated			Date of		
Incumbent	by	New Appointee	Nominated by	Appointment	End	d of Term
O. Vance Aydlett, Jr.	Consensus			1/21/2020	2nd	9/1/2022
David Griggs*	Consensus			3/4/2019	2nd	2/16/2022
Vacancy	Consensus			01/18/2019	2nd	9/1/2021
Sybil O'Neal	Consensus			01/18/2019	1st	9/1/2021
				Init Designation		
Mike Payment	Consensus			2/2016	Вс	oard Rep

Commissioner Payment serves on this Board *Chairman-David Griggs designated June 6, 2016

BOARD OF ADJUSTMENT 3-Year Terms

	Nominated			Date of	
Incumbent	by	New Appointee	Nominated by	Appointment	End of Term
					Unexpired Term
Cathy Bontemps	District 1		Bob White	08/06/2018	12/31/2020
					Unexpired Term
Steven Craddock	District 2		Selina Jarvis	3/4/2019	12/31/2021
					1st Term
Lynn Hicks	District 3		Mike Payment	12/2/2019	12/31/2022
					1st Term
Greg Hammer	District 4	Resigned	Paul Beaumont	5/15/2017	12/31/2019
					1st Term
Thom Roddy	District 5	Resigned	Owen Etheridge	12/2/2019	12/31/2022
					Unexpired Term
Carol Bell	At Large		Kevin McCord	8/19/2019	12/31/2020
					1st Term
Troy Breathwaite	At-Large		Kitty Etheridge	12/4/2017	12/31/2020

Can be Reappointed Must be Replaced

LIBRARY BOARD OF TRUSTEES 2 Year Terms

	Nominated			Date of		
Incumbent	by	New Appointee	Nominated by	Appointment	End of Term	
Kerri Engley	District 1		Bob White	8/19/2019	2nd	6/30/2021
Madolin Rose Kelly	District 2		Selina Jarvis	8/19/2019	2nd	6/30/2021
Charlotte Martin	District 3		Mike Payment	1/6/2020	Unexp.	6/30/2021
Leigh Dix	District 4	Resigned	Paul Beaumont	11/5/2018	1st	6/30/2020
Sandy Fost	District 5		Owen Etheridge	8/19/2019	Unexp	6/30/2021
Coston Charles	At-Large		Kevin McCord	8/19/2019	2nd	6/30/2021
Mike Fost	At-Large		Kitty Etheridge	11/5/2018	Unexp	6/30/2020
Can be Reappointed						
Must be Replaced						

RECREATION ADVISORY BOARD 2 Year Terms

	District			Date of	
Incumbent	Served	New Appointee	Nominated by	Appointment	End of Term
					2nd Term
Ryan Hodges	District 1		Bob White	8/6/2018	January 2020
					Unexp. Term
Ted Jagucki	District 2		Selina Jarvis	6/19/2017	January 2021
					1st Term
Harold Walston	District 3		Mike Payment	1/21/2020	January 2022
					1st Term
Mike Fost	District 4		Paul Beaumont	2/18/2019	January 2021
					2nd Term
Peter Aitken	District 5		Owen Etheridge	4/16/2018	January 2020
					Unexp Term
Charles Pickell	At-Large		Kevin McCord	2/18/2019	January 2020
					1st Term
Mike Lane	At-Large		Kitty Etheridge	2/18/2019	January 2021

Can be Reappointed

Commissioner McCord Serves on this Board

TOURISM ADVISORY BOARD 2 Year Terms

	Nominated			Date of	
Incumbent	by	New Appointee	Nominated by	Appointment	End of Term
				Appointed	Unexp Term
Matthew Paulson	District 1		Bob White	11/16/2020	November 2021
				Appointed	Unexp Term
Ed Rudzinski	District 2		Selina Jarvis	11/16/2020	November 2021
				Reappointed	1st Term
Sharon Price	District 3		Mike Payment	12/02/2019	November 2020
				Reappointed	3rd Term
Keith Dix	District 4		Paul Beaumont	11/16/2020	November 2022
				Reappointed	2nd Term
Sophie Bennewitz	District 5		Owen Etheridge	12/02/2019	November 2021
				Reappointed	2nd Term
Ben Beasley	At-Large		Kevin McCord	12/02/2019	November 2021
				Appointed	Unexp Term
Ann Morgan Bell	At-Large		Kitty Etheridge	2/4/2019	November 2020

Can be reappointed

Commissioner White serves on this Board

VETERANS ADVISORY BOARD 2 Year Terms

	Nominated			Date of	
Incumbent	by	New Appointee	Nominated by	Appointment	End of Term
ET Smith	District 1		Bob White	12/2/2019	1st Term 8/6/2021
Chet Moore	District 2		Selina Jarvis	12/2/2019	1st Term 8/6/2021
	District 3	John McColley	Mike Payment	8/6/2018	Initial 8/6/2020
	District 4	Arron Sterling	Paul Beaumont	8/20/2018	Initial 8/6/2020
	District 5	Michael Shea	Owen Etheridge	8/6/2018	Initial 8/6/2020
	At-Large	Steve Shawgo	Kevin McCord	9/4/2018	Initial 8/6/2020
Jennifer Kuhnen	At-Large	Moved out of county	Kitty Etheridge	12/2/2019	1st Term 8/6/2021

Commissioner Beaumont Serves on this Board-Designated 8-20-2018

Can be Reappointed Must be Replaced

BUDGET AMENDMENT

The Currituck County Board of Commissioners, at a meeting on the 4th day of January 2021, passed the following amendment to the budget resolution for the fiscal year ending June 30, 2021.

		Debit			Credit
Account Number	Account Description	Decrease Revenue or Increase Expense		Increase Revenue Decrease Expen	
57330-449900 57360-471000 57390-490000 57390-495040 57390-495062 57878-587067 57878-590000 57878-594500 57878-596100 57878-597000	Miscellaneous Grants Tap & Connection Fees Proceeds from Debt Issuance T F - Capital Improvements Fund T F - Land Banking Fund T F - Newtown Road Sewer Fund T T - Moyock Central Sewer Operations Capital Outlay Contract Services Professional Services Reimburseable Expenses	\$	640,000 567,476 2,700,000 555,925 691,591 91,880	\$	50,000 686,414 3,889,627 539,203 81,628
		\$	5,246,872	\$	5,246,872
Explanation:	Mainland Sewer Construction Fund (57878) - Mainland (Moyock) Sewer construction to ma statement presentation. There is no appropriate the construction of the construc	ike the g	eneral ledger consiste	nt with the fi	

Net Budget Effect: Mainland Central Sewer Construction Fund (57) - Decreased by \$5,246,872.

Minute Book #, Page #		
lournal #	Clerk to the Board	

BUDGET AMENDMENT

			Debit		Credit
Account Number	Account Description		Decrease Revenue or Increase Expense		e Revenue or ase Expense
14340-456003 14390-495015 14460-545000	Tour Operator Permit Fees T F - Occupancy Tax Fund Contract Services	\$	20,244	\$	13,463 6,781
		\$	20,244	\$	20,244
Explanation:	Carova Beach Road Service District (1 collections for Tour Operator Permits for Occupancy to make up the 2020 seaso Operator Permits for 2018 was \$27,485	or the 2020 seas on shortfall to ma	on. The additional 2 iintain the roads. Th	25% will be trai	nsferred from
Net Budget Effe	ct: Carova Beach Road Service Distric	t Fund (14) - Inc	reased by \$20,244.		
Minute Book #	, Page #	_			
Journal #		Clerk to	the Board		

BUDGET AMENDMENT

		Debit		C	Credit	
Account Number	count Number Account Description		e Revenue or se Expense		Increase Revenue or Decrease Expense	
10510-516200 10510-514500	Vehicle Repairs & Maintenance Training & Education	\$	5,000	\$	5,000	
		\$	5,000	\$	5,000	
Explanation:	Sheriff (10510) - Transfer budgeted funds	for unanticipa	ted vehicle repairs i	n the Sheriff's o	department.	
Net Budget Effect:	Operating Fund (10) - No change.					
Minute Book #	, Page #					
Journal #		Clerk to	the Board			

BUDGET AMENDMENT

			Debit	Credit		
Account Number	Account Description		Decrease Revenue or Increase Expense		Increase Revenue or Decrease Expense	
10531-545000 10330-445000	Contract Services Emergency Management Grant	\$	15,000	\$	15,000	
		\$	15,000	\$	15,000	
Explanation:	Emergency Management (10531) - To Commodity Flow Study for the Outer B				nplet a	
Net Budget Effec	t: Operating Fund (10) - Increased by	\$15,000.				
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lournal #		Clerk to	the Board			

BUDGET AMENDMENT

			Debit	Credit	
Account Number	Account Description	Decrease Revenue or Increase Expense		Increase Revenue or Decrease Expense	
10531-532000 10531-590000 10330-445000	Supplies Capital Outlay Emergency Management Grant	\$	1,281 19,344	\$	20,625
		\$	20,625	\$	20,625
Explanation:	Emergency Management (10531) - To re 2020-EP-00009. Grant funds will be use 800 mHz mobile radios. Remaining fund	d to complete	the Mobile Event Re	sponse Traile	r and for two
Net Budget Effe	ct: Operating Fund (10) - Increased by \$	20,625.			
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Journal #		Clerk to	the Board		

BUDGET AMENDMENT

		Debit Decrease Revenue or Increase Expense		Credit	
Account Number	Account Description				Revenue or se Expense
10531-532000 10531-536000	Supplies Uniforms	\$	300	\$	300
		\$	300	\$	300
Explanation:	Emergency Management (10531) - Trans	fer funds for un	iforms for Emergen	ncy Managemer	nt staff.
Net Budget Effect	: Operating Fund (10) - No change.				
Minute Book #	, Page #				
Journal #		Clerk to the	ne Board		

BUDGET AMENDMENT

			Debit	C	Credit	
Account Number	Account Description		Decrease Revenue or Increase Expense		Increase Revenue or Decrease Expense	
10640-532004 10330-449000	Family Consumer Science Supplies Miscellaneous Grants	\$	5,090	\$	5,090	
		\$	5,090	\$	5,090	
Explanation:	Cooperative Extension (10640) - To record Information Program (SHIIP) grant to provi	•	nent of Insurance Se	eniors' Health Ir	nsurance	
Net Budget Effec	t: Operating Fund (10) - Increased by \$5,	090.				
Minute Book #	, Page #					
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BUDGET AMENDMENT

		Γ	Debit	(Credit
Account Number	Account Description		e Revenue or se Expense		Revenue or se Expense
10796-532000 10796-590000	Supplies Capital Outlay	\$	4,150	\$	4,150
		\$	4,150	\$	4,150
Explanation:	Currituck County Rural Center (10796 actual cost is below the capital outlay	,	-	oudget in capita	al outlay, but
Net Budget Effec	ct: Operating Fund (10) - No change.				
Minute Book #	, Page #				
Journal #		Clerk to t	he Board		

BUDGET AMENDMENT

			Debit	(Credit
Account Number	Account Description		e Revenue or se Expense		e Revenue or se Expense
61818-511010 61818-590000	Data Transmission Capital Outlay	\$	3,200	\$	3,200
		\$	3,200	\$	3,200
•	Mainland Water (61818) - Transfer budget f reatment plant with the scade system.	unds to upd	ate the Mainland Wa	ater network fo	or the water
Net Budget Effect	: Mainland Water Fund (61) - No change.				
Minute Book #	, Page#				
Journal #		Clerk to	the Board		

BUDGET AMENDMENT

			Debit	(Credit	
Account Number	Account Description		Decrease Revenue or Increase Expense		Increase Revenue or Decrease Expense	
10531-545000 10330-445000	Contract Services Emergency Management Grant	\$	11,250	\$	11,250	
		\$	11,250	\$	11,250	
Explanation:	Emergency Management (10531) - Inc (MOA# 1904-2) for Search and Rescue complete.			•	-	
Net Budget Effe	ct: Operating Fund (10) - Increased by	[,] \$11,250.				
Minute Book #	, Page#	_				
Journal #		Clerk to	the Board			

BUDGET AMENDMENT

		1	Debit	(Credit
Account Number	Account Description		e Revenue or se Expense		Revenue or se Expense
61380-484001 61818-516000	Insurance Recovery Maintenance & Repairs	\$	4,496	\$	4,496
		\$	4,496	\$	4,496
Explanation:	Mainland Water (61818) - Increase ap accident.	propriations for re	placement of fire hy	ydrant damage	d in
Net Budget Effec	t: Mainland Water Fund (61) - Increa	sed by \$4,496.			
Minute Book #	, Page #	_			
Journal #		Clerk to	the Board		

BUDGET AMENDMENT

		ı	Debit	C	Credit
Account Number	Account Description		e Revenue or se Expense		Revenue or se Expense
10512-516200 10512-514500	Vehicle Maintenance Trainning and Education	\$	3,000	\$	3,000
		\$	3,000	\$	3,000
•	Animal Services and Control (10512) - Tra vehicles	nsfer funds fo	r unanticipated repa	airs to animal s	ervices
Net Budget Effect	t: Operating Fund (10) - No change.				
Minute Book #	, Page#				
Journal #		Clerk to	the Board		

BUDGET AMENDMENT

			Debit	(Credit
Account Number	Account Description		e Revenue or se Expense		e Revenue or se Expense
50511-590001 50380-481000	Connect Jail to MCP Sewer Investment Earnings	\$ 	7,000	\$	7,000
		\$	7,000	\$	7,000
-	County Governmental Construction Fur connection from the Detention Facility t	, ,		•	ewer
Net Budget Effect	: County Governmental Construction	Fund (50) - Incre	eased by \$7,000.		
Minute Book #	, Page #	_			
Journal #		Clerk to	the Board		

BUDGET AMENDMENT

			Debit	(Credit
Account Number	Account Description		se Revenue or ase Expense		e Revenue or se Expense
10750-557700 10750-557701	Crisis Intervention LIEAP - 1571 Part II	\$	21,671	\$	1,925
10330-431000	DSS Administration				19,746
		\$	21,671	\$	21,671
Explanation:	Social Services Administration (10 and Crisis Intervention to record c	,	-	come Energy /	Assistance
Net Budget Effe	ct: Operating Fund (10) - No chan	ge.			
Minute Book #	, Page#				
Journal #		Clerk to	the Board		



Designation of Voting Delegate to NCACC Legislative Goals Conference

January 14-15, 2021 (Thursday - Friday) | *VIA VIRTUAL FORMAT

Each Board of County Commissioners is hereby requested to designate a commissioner or other official as a voting delegate for the 2021 Legislative Goals Conference *(held via Virtual format). Each voting delegate should complete the following statement and return it to the Association no later than Monday, January 11, 2021.

I, Selina S. Jarvis, hereby certify that I am the duly designated voting delegate for Currituck County at the North Carolina Association of County Commissioners 2021 Legislative Goals Conference.

Voting Delegate Name: ____Selina S. Jarvis______

Title:__ County Commissioner_____

In the event the designated voting delegate is unable to attend,	Mary R. Etheridge has been selected as Curritu	CK
County's alternate voting delegate.		

Alternate Voting Delegate Name:	Mary R. Etheridge	
T'11-		
Title:	County Commissioner	

Article VI, Section of the Association's Constitution provides:

"On all questions, including the election of officers, each county represented shall be entitled to one vote, which shall be the majority expression of the delegates of that county. The vote of any county in good standing may be cast by any one of its County Commissioners who is present at the time the vote is taken; provided, if no commissioner be present, such vote may be cast by another county official, elected or appointed, who holds elective office or an appointed position in the county whose vote is being cast and who is formally designated by the Board of County Commissioners. These provisions shall likewise govern district meetings of the Association. A county in good standing is defined as one which has paid the current year's dues."

Please return this form to Alisa Cobb via email by Monday, January 11, 2021 close of business:

Email: alisa.cobb@ncacc.org



Currituck County

Planning and Community Development Department
Central Permitting and Inspection Division
153 Courthouse Road, Suite 117
Currituck, North Carolina 27929
252-232-3378 FAX 252-232-3470

To: Laurie LoCicero, Planning & Community Development Director

From: Bill Newns, Chief Building Inspector

Date: 12/16/2020

Subject: Records Disposition Request.

In accordance with the Records Retention and Disposition standards based on the North Carolina's Department of Cultural Resources Schedule. The Planning & Community Development Department requests that the Board of Commissioners approve the disposition of all Building Permit Records, Condemnation, and Code Enforcement Violations for years 2013 and 2014.

Thanks

Bill Newns Chief Building Inspector





Memorandum of Agreement Operation of a Ground Water Monitoring Station Shingle Landing Park Arrowhead Lane Moyock, Currituck County, NC

This Memorandum of Agreement (hereinafter, "MOA") is made between the North Carolina Division of Water Resources (DWR) of the North Carolina Department of Environmental Quality (DEQ) or any successor agencies, and Currituck County. With the execution of this MOA, Currituck County authorizes DWR to construct, monitor and maintain wells comprising the ground water monitoring station located at Shingle Landing Park on Arrowhead Lane in Moyock, Currituck County, North Carolina.

Currituck County and DWR, on behalf of DEQ, agree to the following conditions:

- All costs of construction, monitoring, and maintenance of wells at the monitoring station shall be borne by DWR. DWR shall take reasonable measures to protect, and prevent damage to the surrounding lands and facilities resulting from activities at the monitoring station. DWR's liability for property damages is governed by Chapter 143, Article 31 of the N.C. General Statutes.
- 2. DWR personnel and contractors shall have right of access to the ground water station by a mutually agreeable route from the nearest public road.
- 3. The activities to be carried out by DWR are for the benefit of the DEQ and the State of North Carolina and any benefits accruing to Currituck County are incidental. DWR personnel and contractors are not and shall not be construed to be agents, employees, or contractors of Currituck County.
- 4. DWR shall provide prior written or verbal request to Currituck County for any major well maintenance or construction activities at least 48 hours in advance of the commencement of such activities and shall not commence such activities without approval from Currituck County, which approval shall not be unreasonably delayed or denied. Major maintenance or construction activities may include well installation, well abandonment, and well development.
- Upon request, DWR will provide Currituck County with any data collected from this monitoring station, and with any reports generated from or written about such data.
- 6. Modification of this MOA must be in writing and signed by both parties.



- 7. This MOA is effective upon the signature of both parties. This MOA remains effective until it is terminated.
- 8. DWR and Currituck County may agree to terminate this MOA, but the termination must be in writing and signed by both parties. Termination of this MOA under this paragraph (bilateral termination) is effective upon the signature of both parties.
- DWR or Currituck County may unilaterally terminate this MOA, but the terminating party must provide written notice to the other party 60 calendar days prior to termination. Termination of this MOA under this paragraph (unilateral termination) is effective after the 60 day notice period has expired.
- 10. If Currituck County wants the monitoring station abandoned and related structures removed, Currituck County must provide that request in writing to DWR prior to termination of this MOA. Upon receipt of Currituck County's written request, DWR must abandon its monitoring wells and remove related structures within 12 months.

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County Manager Ben Stikeleather

S. Daniel Smith

Director of the Division of Water Resources NC Department of Environmental Quality

Date

Date

BUILDING ACCESS AGREEMENT

This Building Access Agreement ("Agreement") is made and entered into as of the "Effective Date" (as defined below) by and between **CURRITUCK COUNTY** ("Licensor") and **Carolina Telephone** and **Telegraph LLC d/b/a CenturyLink** and its affiliates ("Licensee").

BACKGROUND:

Licensor represents and warrants that it owns that certain real property having an address of **2801** Caratoke Highway, Currituck, North Carolina **27929** ("Property"), and owns the building located on the Property ("Building"). Licensor is willing to grant a license to Licensee pursuant to the terms and conditions of this Agreement.

For good and valuable consideration, the receipt and sufficiency of which are acknowledged by the parties, Licensor and Licensee agree as follows:

- Licensor grants Licensee a license ("License") so that Licensee can provide 1. License. communications services to its customers and tenants and occupants of the Building. This grant of License permits Licensee, its employees, agents, contractors, and affiliates a non-exclusive right: (a) to enter into, access, and use those parts of the Building, which are deemed necessary by Licensee for Licensee to construct, install, operate, maintain, upgrade, monitor, and remove any cables and miscellaneous equipment (collectively, "Equipment") at any time or from time to time in order to provide such communications services; and (b) to construct, install, operate, maintain, upgrade, monitor, and remove Equipment at any time and from time to time over, upon, under, through, and along the Property, including entrance facilities from the public right of way to the Building as indicated in the attached engineered drawings, as is deemed necessary by Licensee so that Licensee can provide such communication services, as well as the right of reasonable ingress and egress over and across the Property to access such Equipment. In the event Licensee needs roof access, it shall obtain Licensor's prior written approval. This License also extends to Licensee's non-exclusive right to use any conduit previously installed by Licensor, to the extent space is available therein and subject to Licensor's approval. Nothing contained in this Section will be construed as: (i) granting to Licensee any property or ownership rights in the Property or Licensor's other real or personal property, except as may be provided for in this Agreement; (ii) granting to Licensor any right, title, or interest in and to the Equipment; or (iii) creating a partnership or joint venture between Licensor and Licensee. Licensee will have exclusive use of any conduit it installs on the Property.
- 2. <u>Consideration</u>. Licensor acknowledges that the consideration received by it in connection with the grant of License is the enhanced value of the Building to current or potential tenants or occupants attributable to the installation of the Equipment, and therefore, at no time will Licensor charge Licensee any monetary fee or assessment of any kind in connection with the License and this Agreement.
- 3. Construction. Prior to the commencement of any work in or near the Building (including periodic installation of the Equipment), Licensee will, at its expense, prepare and deliver to Licensor plans describing all proposed work for Licensor's approval, which approval shall not be unreasonably delayed, conditioned, or withheld. By entering this Agreement, Licensor grants such approval for any plans that may be attached hereto as of the Effective Date. Licensee will: (a) perform all work in a safe manner consistent with prudent construction standards; (b) perform all work in such a way as to minimize unreasonable interference with the operation of the Building; and (c) obtain prior to the commencement of any work all federal, state and municipal permits, licenses, and approvals required in connection with such construction and work. In the event any mechanics' or materialmen's liens or other encumbrances that are caused by or result from any work performed or materials furnished by or at the request of Licensee are placed upon the Building or Property during the Term of this Agreement, Licensee shall at its own expense, cause the same to be discharged of record or bonded around within thirty business days after Licensee receives written

notice from Licensor of the filing thereof. Licensee shall have the right to contest the validity or amount of such lien or encumbrance by appropriate proceeding, provided that such lien is removed from record by Licensee by the posting of a bond or other such security in an amount sufficient to remove such lien from record within the thirty business days period.

- **4.** Equipment. All risk associated with the Equipment will be borne by Licensee. Licensor will not be liable for damage to, theft of, misappropriation of, or loss of, the Equipment regardless of the cause, except if the cause is due to the negligence, unlawful activity, or willful misconduct of Licensor, its employees, or agents. Licensor agrees that neither it nor anyone acting by or under the authority of Licensor shall tamper with, make alterations to, or remove Equipment without the prior written consent of Licensee.
- 5. Relocation of Equipment. If at any time during the term of this Agreement Licensor shall desire to alter its common areas, the public spaces and/or public ways, and/or the Building, or otherwise require the relocation of the Equipment, Licensor shall provide at least 10 business days' notice to Licensee describing the need for and specifications of the relocation. In the event Licensor requires any such relocation, it shall be at Licensor's sole cost and expense and the substitute space must (a) be as suitable for Licensee's operations in the Building as is the space from which Licensee is to be relocated, and (b) not cause Licensee to incur any additional cost or expenses on account of said relocation (unless Licensor agrees to reimburse Licensee for such additional cost or expenses in advance of such relocation). Should such request be made by Licensor, Licensee reserves the right to terminate this Agreement upon written notice to Licensor within 10 business days of receipt of Licensor's request. If Licensee does not terminate this Agreement, then Licensor shall allow Licensee 120 days from receipt of Licensor's request for such relocation.
- 6. Term. This Agreement will have an initial term of five years ("Initial Term"), commencing on the Effective Date, and thereafter will automatically renew for two additional periods of five years each, unless one party provides the other party written notice of its election to terminate this Agreement at least 120 days prior to the end of the then current Term; provided, however, that Licensor shall not have the right to terminate this Agreement if Licensee is providing its services to at least one tenant or occupant of the Building, unless at the time of renewal Licensee is in breach of this Agreement beyond the applicable cure period after notice from Licensor has been provided. Licensee may terminate this Agreement: (a) upon 30 days' notice to Licensor; (b) as of the date of a casualty to all or any portion of the Building if the result of such casualty is, in Licensee's reasonable judgment, to render the continued services by Licensee under this Agreement impractical; or (c) as of the date of condemnation or taking of all or any portion of the Building or the Property if the result of such condemnation or taking is, in Licensee's reasonable judgment, to render the continued services by Licensee under this Agreement impractical. The time period in which this Agreement is in effect will be referred to in this Agreement as the "Term."
- **7.** <u>Notice</u>. Whenever any notice or other communication (collectively, "Notice") is required or permitted under this Agreement, Notice must be in writing and sent by certified mail, return receipt requested, postage prepaid or by a nationally recognized overnight courier service to the following addresses:

If Notice to Licensor: CURRITUCK COUNTY

Po Box 9

Currituck, NC 27929-0009

If Notice to Licensee: CenturyLink

6801 Gaylord Parkway, S-300

Frisco, TX 75034

Attention: Building Access Coordinator

With a copy for default notices only:

CenturyLink 931 14th Street Denver, CO 80202 Attn: Law Department

Notice will be deemed effective on the date shown on the return receipt if given by certified mail or the confirmation of delivery form if Notice is given by overnight courier service. Rejection, refusal to accept, or the inability to deliver because of a changed address of which no Notice was given will be deemed to be receipt of Notice as of the date of rejection, refusal, or inability to deliver. Either party may change its above address by giving Notice of such address change in the manner for giving Notice prescribed in this Section.

- **8.** <u>Indemnification and Waiver.</u> Licensee will indemnify, defend, and hold Licensor harmless from and against any and all third party loss, cost, liability, claim, damage, and expense of whatever kind, including reasonable attorneys' fees and court costs (collectively, "Damages") to the extent such Damages arise from Licensee's breach of this Agreement or Licensee's negligence or willful misconduct; provided, however, that Licensee shall not be obligated to indemnify, defend, or hold Licensor harmless to the extent any claim arises out of or in connection with any breach by or negligence of Licensor. Licensor will indemnify, defend, and hold Licensee harmless from and against any and all Damages to the extent such Damages arise from Licensor's breach of this Agreement or Licensor's negligence or willful misconduct. Neither party shall be liable to the other party for any consequential, special, or punitive damages. The provisions of this Section will survive termination of this Agreement.
- 9. Insurance. Without limiting the liabilities or indemnification obligations of Licensee, Licensee will, at all times during the Term, carry and maintain at its expense the following insurance from insurers with minimum Best's ratings of "A-VII" authorized to do business in the state where the Building is located: (a) Workers' Compensation insurance in accordance with the law of the state where any work under this Agreement is being performed including Employer's Liability insurance with limits not less than \$1,000,000 each accident; (b) Commercial General Liability Insurance with an occurrence limit of not less than One Million Dollars (\$1,000,000) and an aggregate limit of not less than Two Million Dollars (\$2,000,000) covering personal injury, bodily injury, death, property damage, products/completed operations and contractual liability; (c) Commercial Automobile Liability with limits not less than \$1,000,000 combined single limit per occurrence covering bodily injury and property damage for all owned, non-owned and hired vehicles used in connection with the performance of this Agreement; and (d) "All Risk" property insurance covering its Equipment and other personal property in sufficient amounts to cover any loss of such Equipment and personal property. At all times during the Term, Licensor will carry and maintain at its expense "All Risk" property insurance covering the Building and its equipment in amounts not less than their full replacement cost, as well as commercial general liability insurance covering claims for bodily injury, death, personal injury and property damage with a minimum limit of \$1,000,000 per occurrence and \$2,000,000 aggregate.

Licensor, its affiliates, subsidiaries, and parent, as well as the officers, directors, employees and agents of all such entities will be included as additional insureds on the policies described in subsections (b) and (c) above. The coverage described in subsection (b) will be primary and not contributory to insurance which may be maintained by Licensor, subject to the indemnification provisions of this Agreement. Prior to Licensee commencing any work under this Agreement, Licensee will make available to Licensor evidence of the insurance required herein. Evidence of Licensee's insurance is available at www.centurylink.com/moi.

10. <u>Breach</u>. If either party breaches any term or condition of this Agreement, the non-breaching party shall provide written notice specifying the nature of the breach to the breaching party. If the breaching party has not cured the breach within 30 days after receipt of the notice, the non-breaching party shall have (in

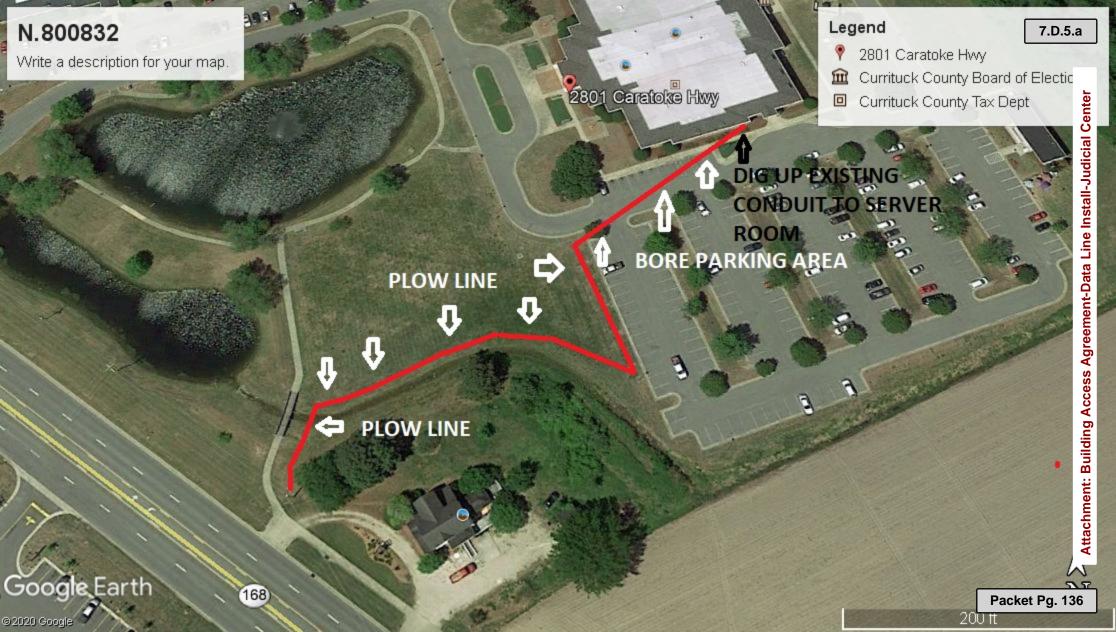
addition to any other rights and remedies it may have at law or in equity) the right to terminate this Agreement upon ten days written notice to the breaching party, unless the breach cannot reasonably be cured within such 30 day period, then the breaching party shall have such additional time to cure as is reasonable before the non-breaching party can pursue its rights and remedies, provided the breaching party has commenced the cure within said 30 day period and diligently prosecutes the cure to completion.

- 11. Force Majeure. Neither party shall be liable for any breach or failure to timely perform any of its obligations under this Agreement if such party is prohibited or precluded from performing due to fire, theft, casualty, flood, earthquake, storm, lightning, natural disaster, physical calamity, acts by a public enemy, injunction, riot, labor dispute, strike, insurrection, war, act of terrorism, court order, order from a government agency, Act of God, or any other reason, whether or not similar to the foregoing, beyond the party's reasonable control, but excluding such party's financial inability or fault or negligence.
- 12. Miscellaneous. (a) Either party may assign this Agreement without the consent of the other party, and the Agreement shall be binding upon the parties' respective successors and assigns; (b) Licensor acknowledges that Licensee may retain third parties to exercise its rights under this Agreement, and Licensee will cause the removal from the Building or the Property of any such third party to which Licensor reasonably objects and for which Licensor gives notice of objection; (c) Licensee will not, at any time, record or attempt to record in the public records this Agreement or any memorandum of this Agreement; (d) This Agreement represents the full understanding of the parties with respect to its subject matter and cannot be modified or amended except in a writing signed by all of the parties; (e) This Agreement shall be governed by and construed in accordance with the laws of the state in which the Building is located; and (f) In the event of litigation, the prevailing party shall be entitled to recover its reasonable costs, including reasonable attorney fees, from the other party.
- 13. <u>Counterparts, Facsimile and Electronic Mail Signatures</u>. This Agreement may be signed in several counterparts, each of which will be fully effective as an original and all of which together will constitute <u>one</u> and the same instrument. Signatures to this Agreement may be transmitted by facsimile or electronic mail, and signatures so transmitted will be deemed the equivalent of delivery of an original signature.
- **14.** Effective Date. This Agreement is effective on the date it is last signed by all parties ("Effective Date").

[This Space Intentionally Left Blank]

IN WITNESS WHEREOF, the parties duly execute and agree to be bound by this Agreement as of the Effective Date by the signatures of their authorized representatives below.

"Licensee"	"Licensor"
Carolina Telephone and Telegraph LLC d/b/a CenturyLink	CURRITUCK COUNTY
By:(signature)	By:
Name:	Name:(print name)
Title:	Title:(print title)
Date:	Date:



RESOLUTION

WHEREAS, THE Board of Commissioners of the County of Currituck, North Carolina during its regularly scheduled meeting authorized the following, pursuant to G.S. 160A and 270(b) that the property listed below will be sold at auction, negotiated sale or will be disposed of if not sellable.

County		
Asset Tag	Description	Serial Number
6329	Weather Bug	BBB-65-1921
7653	RUOK	None
9964	Digital Message Board	None
9965	Digital Message Board	None
9966	Digital Message Board	None

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the County of Currituck reserves the tight to reject any and all bids.

ADOPTED, this 4th day of January, 2021.

Michael H. Payment County of Currituck, Board of Commissioners	
Leeann Walton Clerk to the Board	(Seal)
Cicin to the board	(Scar)



December 7, 2020 Minutes – Regular Meeting of the Board of Commissioners

5:00 PM SPECIAL MEETING

The Currituck County Board of Commissioners held a Special Meeting at 5:00 PM in the Board Meeting Room of the Historic Courthouse, 153 Courthouse Road, Currituck, North Carolina, for the purpose of entering Closed Session and to consider changes to the regular Board of Commissioners meeting times, agenda order of items, and other rules of procedure.

 Closed Session Pursuant to G.S. 143-318.11(a)(3) to consult with the County Attorney and to preserve the attorney-client privilege in the matters entitled: Currituck County v. Letendre; 85 and Sunny, LLC v. Currituck County; and County of Currituck v. Paradise Homes of Carolina, Inc. and Kenneth M. Cossa

Chairman White called the Special Meeting to order and Commissioner Jarvis moved to enter Closed Session pursuant to G.S. 143-318.11(a)(3) to consult with the County Attorney and preserve the attorney-client privilege in the matters entitled: Currituck County v. Letendre; 85 and Sunny, LLC v. Currituck County; and County of Currituck v. Paradise Homes of Carolina, Inc. and Kenneth M. Cossa.

Commissioner McCord seconded the motion. The motion carried and Commissioners entered Closed Session.

RESULT: APPROVED [UNANIMOUS]

MOVER: Selina S. Jarvis, Commissioner

SECONDER: Kevin E. McCord, Commissioner

AYES: Bob White, Commissioner, Mike H. Payment, Commissioner, Paul M.

Beaumont, Commissioner, J. Owen Etheridge, Commissioner, Mary "Kitty" Etheridge, Commissioner, Selina S. Jarvis, Commissioner, Kevin E. McCord,

Commissioner

ADJOURN SPECIAL MEETING

After returning from Closed Session, Commissioner McCord moved to adjourn the Special Meeting. Commissioner J. Owen Etheridge seconded the motion. The motion carried and the Special Meeting of the Board of Commissioners adjourned at 5:46 PM. Discussion of meeting agenda modifications and rules of procedure did not occur.

RESULT: APPROVED [UNANIMOUS]

MOVER: Kevin E. McCord, Commissioner

SECONDER: J. Owen Etheridge, Commissioner

AYES: Bob White, Commissioner, Mike H. Payment, Commissioner, Paul M. Beaumont,

Commissioner, J. Owen Etheridge, Commissioner, Mary "Kitty" Etheridge, Commissioner, Selina S. Jarvis, Commissioner, Kevin E. McCord, Commissioner

6:00 PM CALL TO ORDER

The Board of Commissioners held a regular meeting at 6:00 PM in the Board Meeting Room of the Historic Courthouse, 153 Courthouse Road, Currituck, North Carolina.

Attendee Name	Title	Status	Arrived
Bob White	Commissioner	Present	
Mike H. Payment	Commissioner	Present	
Paul M. Beaumont	Commissioner	Present	
J. Owen Etheridge	Commissioner	Present	
Mary "Kitty" Etheridge	Commissioner	Present	
Selina S. Jarvis	Commissioner	Present	
Kevin E. McCord	Commissioner	Present	

Chairman White called the meeting to order.

A) Invocation & Pledge of Allegiance

Commissioner Jarvis offered the Invocation and led the Pledge of Allegiance.

OATHS OF OFFICE FOR ELECTED OFFICIALS ADMINISTERED BY RAY MATUSKO, CLERK OF SUPERIOR COURT

Clerk of Superior Court, Raymond Matusko, administered the Oaths of Office to Commissioners Paul Beaumont, Mary Etheridge, Selina Jarvis, and Bob White, all of whom won their re-election bids in November.

ELECTION OF BOARD CHAIR

North Carolina General Statute requires a Board of Commissioners to re-organize each year at its first meeting in December. County Manager, Ben Stikeleather, opened the floor to receive nominations for Chairman. Commissioner Jarvis nominated Commissioner Mike Payment to serve as Chair. Commissioner Mary Etheridge seconded the motion. No others were nominated and the motion carried unanimously.

RESULT: APPROVED [UNANIMOUS]

MOVER: Selina S. Jarvis, Commissioner

SECONDER: Mary "Kitty" Etheridge, Commissioner

AYES: Bob White, Commissioner, Mike H. Payment, Commissioner, Paul M. Beaumont,

Commissioner, J. Owen Etheridge, Commissioner, Mary "Kitty" Etheridge, Commissioner, Selina S. Jarvis, Commissioner, Kevin E. McCord, Commissioner

ELECTION OF BOARD VICE-CHAIR

Chairman Payment opened the floor to receive nominations for Vice-Chair. Commissioner White nominated Commissioner Paul Beaumont. Commissioner McCord seconded the motion. No others were nominated and the motion carried unanimously.

RESULT: APPROVED [UNANIMOUS]

MOVER: Bob White, Commissioner

SECONDER: Kevin E. McCord, Commissioner

AYES: Bob White, Commissioner, Mike H. Payment, Commissioner, Paul M. Beaumont,

Commissioner, J. Owen Etheridge, Commissioner, Mary "Kitty" Etheridge, Commissioner, Selina S. Jarvis, Commissioner, Kevin E. McCord, Commissioner

RECESS

Chairman Payment called a brief recess at 6:07 PM to re-seat Commissioners. The meeting reconvened at 6:12 PM.

APPROVAL OF AGENDA

Commissioner White amended the agenda and added the discussion of agenda order, meeting times and general rules of procedure, which did not take place during the 5:00 PM special meeting/work session, as Item E under new business. Commissioner White moved for approval and the motion was seconded by Commissioner Beaumont. The motion carried, 7-0.

Approved agenda:

5:00 PM Special Meeting

Closed Session Pursuant to G.S. 143-318.11(a)(3) to consult with the County Attorney and to preserve the attorney-client privilege in the matters entitled: Currituck County v. Letendre; 85 and Sunny, LLC v. Currituck County; and County of Currituck v. Paradise Homes of Carolina, Inc. and Kenneth M. Cossa

6:00 PM Call to Order

A) Invocation & Pledge of Allegiance

Oaths of Office for Elected Officials Administered by Ray Matusko. Clerk of Superior Court

Election of Board Chair

Election of Board Vice-Chair

Recess

Approval of Agenda

Public Comment

Please limit comments to matters other than those appearing on this agenda as a Public Hearing. Public comments are limited to 3 minutes.

Commissioner's Report

County Manager's Report

Administrative Reports

A) Currituck County Schools Presentation-Dr. Matt Lutz, Superintendent

Public Hearings

- A) PB 20-14 Currituck Water & Sewer, LLC Wastewater Treatment: Currituck Water & Sewer, LLC, is requesting a Major Utility Use Permit to operate a wastewater treatment facility at 287 Green View Road. The treatment facility location includes Identification Parcel Numbers: 0015-000-084A-0000 through 0015-000-084D-0000, 0015-000-084I- 0000, and 0016-000-001A-0000 in Moyock Township.
- B) PB 18-23 Fost Tract Planned Development-Residential Amendment #2: Connect off-site wastewater treatment plant, adjust lot lines and roadway alignments as necessary to accommodate the 500 year Ranchland ditch, and other minor changes for property located at Tax Map 15, Parcel 86, Moyock Township.
- C) PB 20-17 Currituck County: Requests an amendment to the Unified Development Ordinance, Chapter 4, Use Standards, to correct Agricultural Support and Services, Wind Energy Facility, Large, and Outdoor Tour Operators, Aviation in Table 4.1.1.B. Summary Use Table for the Planned Development Zoning Districts, as previously adopted by the Board of Commissioners.
- D) Public Hearing and Consideration of Resolution Authorizing Purchase and Sale Agreement Under N.C. Gen. Stat. §158-7.1 for Conveyance of Maple Commerce Lot 1 to JDLOVE, LLC

Old Business

A) Ordinance Amending Section 8-88 of the Currituck County Code of Ordinances to Defer Payment of the 2020 Outdoor Tour Operator License Fee Until September 1, 2020

New Business

- A) Approval of the 2021 Reappraisal Schedule of Values
- B) Recommendation of Bid Award for Pedestrian Walkovers-Barracuda, Perch, and Sailfish in Whalehead Subdivision
- C) Consideration of Carova Volunteer Fire Department Request to Use Existing Funds for Engine Repair
- D) Consent Agenda
 - 1. Budget Amendments
 - 2. Coronavirus Relief Fund Plan for Currituck County, Phase II
 - 3. Job Descriptions-Revised Fire and EMS Captain; IT Temp-Clerical Position
 - 4. Approval Of Minutes-11/16/2020, Board of Equalization and Review-2020
- E) Consideration of Modifications to Agenda Order, Meeting Times, and General Rules of Procedure (Agenda was amended. This item was moved from the 5 PM Special Meeting to regular meeting agenda.)

<u>Adiourn</u>

RESULT:

MOVER: Bob White, Commissioner
SECONDER: Paul M. Beaumont, Commissioner

AYES: Bob White, Commissioner, Mike H. Payment, Commissioner, Paul M. Beaumont,

Commissioner, J. Owen Etheridge, Commissioner, Mary "Kitty" Etheridge, Commissioner, Selina S. Jarvis, Commissioner, Kevin E. McCord, Commissioner

PUBLIC COMMENT

Please limit comments to matters other than those appearing on this agenda as a Public Hearing. Public comments are limited to 3 minutes.

Chairman Payment opened the Public Comment period. No one was signed up nor wished to speak and the Public Comment period was closed.

COMMISSIONER'S REPORT

Commissioner Jarvis recognized the sacrifices of military personnel on the anniversary of Pearl Harbor. She announced applications are still being accepted by the Department of Social Services (DSS) for Operation Santa. She wished everyone a Merry Christmas and safe travels.

Commissioner Mary Etheridge encouraged those who need child assistance to apply through DSS, as twenty spots are still available. She announced the Senior Center will offer drive-thru meal service at the Barco location. Registration is required.

Commissioner White reported on the interruption of the Board's plan to hold remote meetings this year due to Covid-19. He also announced the annual Board Retreat will be held on the mainland again next year, also due to Covid-19. He wished all a Merry Christmas.

Chairman Payment, who serves on the Albemarle Regional Health Services Board, reported on area Covid testing and case statistics for Currituck County, with 412 confirmed cases and 5 deaths. He reported on a virus outbreak at Currituck Health and Rehab in Barco. He thanked military veterans for their service and wished everyone a Merry Christmas.

Commissioner Beaumont discussed his military oath and naval service. He stressed the need to confirm the results of the November election to ensure they were accurate and that no fraud exists.

Commissioner McCord congratulated fellow Commissioners who took the Oaths of Office. He discussed the Shop for a Kid program through the Sheriff's Office and encouraged citizens to reach out to the Sheriff's office or a Deputy to participate. He thanked the County Manager and Senior Center for opening the pickle-ball courts and wished everyone a Merry Christmas.

Commissioner J. Owen Etheridge congratulated Chairman Payment and discussed the meaning of the Christmas season. He thanked the volunteer fire departments for driving

Santa through neighborhoods throughout the county, and wished all a Merry Christmas and Happy New Year.

COUNTY MANAGER'S REPORT

Ben Stikeleather, County Manager, reminded citizens the new solid waste decals will be required at all County convenience centers beginning January 1, 2021. Those who did not receive a decal in their tax bill may call public works or fill out an online application. Mr. Stikeleather commended County Departments and employees, and acknowledged the challenges the County faced in 2020. He referred to the CARES Act item on agenda and reviewed the County's use of the funds. Mr. Stikeleather reported on the recent Board of Education meeting he attended and said the Superintendent was present to address Commissioners.

Commissioner McCord offered his thanks to all who serve Currituck County at Albemarle Regional Health Services, and Commissioner Mary Etheridge offered her thanks to County employees.

ADMINISTRATIVE REPORTS

A. Currituck County Schools Presentation-Dr. Matt Lutz, Superintendent

Superintendent of Currituck County Schools, Dr. Matt Lutz, addressed the Board to update Commissioners on action taken by school administration following recommendations made in a report by Evergreen Financial, LLC, a firm who performed a financial review of Currituck County Schools in 2018. Documents were provided to Commissioners for review as Dr. Lutz reviewed the various recommendations that have been or are being implemented. He announced the school system did not tap into, nor budget any of the fund balance for the school year. Financial, operational, and organizational changes were reported. He discussed Central Office positions, and he stressed the importance of proper curriculum implementation and oversight to provide for consistent learning among schools and to determine the success or failure of programs. Development of a strategic plan, transportation efficiency, food service, facility use, and joint Board meetings were discussed.

Dr. Lutz responded to Commissioner questions. Board members thanked him for attending and look forward to working together with the Board of Education.

PUBLIC HEARINGS

A. PB 20-14 Currituck Water & Sewer, LLC – Wastewater Treatment:

Included is a document from the applicant that arrived after staff analysis was completed. The document contains a list of planned improvements by the applicant to the treatment system.

*PLEASE NOTE THAT TEXT IN PURPLE IS IN RESPONSE TO A REVISED SUBMITTAL ON DECEMBER 3. 2020.

APPLICATION SUMMARY

APPLICATION SUMMARY	
Property Owner: Sandler Utilities at Mill Run LLC PO Box 12347 Raleigh NC 27605	Applicant: Currituck Water & Sewer LLC 4700 Homewood Ct Ste 108 Raleigh NC 27609
PAASCH Developments LLC C/O Eagle Creek Golf Club 109 Greenview Rd Moyock NC 27958	
Case Number: PB 20-14	Application Type: Use Permit
Parcel Identification Numbers: 0015000084I0000 0015000084A0000 0015000084B0000 0015000084C0000 0015000084D0000 0016000001A0000	Existing Use: Private Utility - Wastewater Treatment Plant and Golf Course
Land Use Plan Classification: Full Service Moyock Small Area Plan: Limited Service/ Full Service	Parcel Size (Acres): 196.65 acres
Request: Major Utility – community-wide wastewater treatment plant	Zoning: AG (Agriculture)

SURROUNDING PARCELS		
	Land Use	Zoning
North	Farmland/Residential/Non- Residential	AG/SFM/GB
South	Residential/Solar Energy Facility	AG
East	Middle School/ Residential/ Farmland/Woodlands	AG
West	Farmland/Residential	AG/SFM

The applicant is requesting a use permit for Eagle Creek's private wastewater treatment plant (WWTP) to be allowed to serve off-site developments. This WWTP was originally approved to serve the Eagle Creek neighborhood and serving off-site developments will make this plant a major utility. The site of the WWTP and the disposal area for the effluent are both part of the use permit. The proposed plant improvements will allow the plant to treat up to its designed 350,000 gpd. According to the applicant, the plant currently treats 50,000 – 60,000 gpd from Eagle Creek and the middle school. The treated water is disposed of via an infiltration pond on the facility's property and the effluent that meets a turbidity standard can be repurposed as irrigation for the Eagle Creek golf course. If the Use Permit is approved and the WWTP becomes a major utility, neighboring developments' wastewater would be pumped to the WWTP but not enter the Eagle Creek collection system. The collection system for Eagle Creek would not be connected to the

collection system of any other development. The proposed service area includes a connection to the Fost development, the Flora development (not approved), and other adjoining properties. (See attached map DATED 12/3/2020). The use permit process is the first step for the Eagle Creek WWTP to become a major utility to serve more than just that neighborhood. This request will need to be approved by NCDEQ and the NC Utilities Commission. It is important to note that the Utilities Commission must approve the service area.

According to the applicant's engineer, the plant is in a state of disrepair. The engineer assessed the plant in 2010 (see attached report) and notes that none of the repairs required in 2010 have been made to date. According to Paul Mays, NCDENR Environment Specialist, the plant has several active violations (see attached NOV and email from Mr. Mays) including, but not limited to:

- 1. The tertiary filter that has been down and bypassed for two years and must be fixed as soon as possible.
- 2. Exceeding Fecal Coliform Daily Maximum Limits by 96%.
- 3. Exceeding Total Ammonia Daily Maximum Limits by 82%.
- 4. Exceeding Total Ammonia Monthly Average by 36%.
- 5. Not diverting effluent that violated fecal limits to the high rate infiltration pond.
- 6. Wood vegetation growing around the infiltration pond.

The applicant notes that the necessary repairs are costly and a benefit of a larger customer base is the ability of the Utility to spread those costs over more customers which helps to minimize the impact on each individual bill. This is one reason for the large service area noted by the application.

The application illustrates the Fost and Flora (not approved) properties being used for effluent and/or groundwater disposal. The applicant will no longer be pursuing off-site disposal and if it is needed in the future, understands that this will require an amended use permit.

Finally, staff is concerned about adding additional developments to a plant that has remained in a state of disrepair for the past 10 years and which recently failed while serving only the Eagle Creek development, leaving users with flooding, sewer backup into homes, and no water or sewer service for days.

INFRASTRUCTURE	
Water	Public
Sewer	Private
Stormwater/Drainage	The application states that the new Utility will be able to update and repair some of the Eagle Creek related drainage concerns while doing the connect work for the new development(s). Pit valve replacement will be done as necessary to reduce stormwater infiltration.
Design Standards	N/A
Lighting	Full cut-off
Landscaping	Existing perimeter buffer around plant parcel is opaque
Parking	Existing gravel
Compatibility	Institutional Use

RECOMMENDATIONS

TECHNICAL REVIEW COMMITTEE

The Technical Review Committee recommends denial approval of the use permit subject to the following conditions of approval:

- Land Use Plan Compatibility Concern: While the Land Use Plan generally allows appropriate use of package sewage treatment plants that may eventually be assimilated into a centralized sewage collection and treatment system, POLICY WS3 of the Land Use Plan says Currituck County endorses UTILITIES EXTENSION POLICIES that focus water and sewer services:
 - a. within existing developed areas and in nearby targeted growth areas identified as Full Service and Limited Service. Of the proposed sewer service area, the property west of Eagle Creek (260.5 acres) is identified as Rural in the Land Use Plan (and the Movock Small Area Plan).
 - b. where development densities would make the provision of all public services more efficient. Rural designation will not allow for the development densities that would make the provision of all public services more efficient.
 - c. where the land is particularly well suited for development. The majority of the soil types in the Rural areas area Wasda Muck (Ws), Cape Fear Loam (Ca), and Roanoke (Ro). The Currituck County Soil Survey indicates that each of the soil types are nearly level and poorly drained to very poorly drained. There are documented drainage concerns in this area of Moyock. (Still a concern that must be addressed)
- 2. The use complies with all other applicable review standards of the UDO provided the following outstanding items are addressed at site plan review:
 - a. A plan for compliance to remedy the outstanding NCDENR violations is required.
 (Planning and Public Utilities) See attachment dated 12/3/2020
 - b. A detailed plan of all improvements to the plant to allow it to serve as a major utility is required. (Planning and Public Utilities) See attachment dated 12/3/2020
 - c. NCDEQ permit approval and Utility Commission approval for the wastewater treatment facility improvements and service area must be provided prior to building permit approval. (Planning)
 - d. We would like to know why they are using the name they have chosen for their business in Currituck County. There will be a lot of confusing between the company and the county when it comes to utilities. The County will more than likely receive any complaints directed to CWSI. (Public Utilities)
 - e. Remedy LUP and Moyock SAP conflicts.
- 3. The conditions of approval necessary to ensure compliance with the review standards of the UDO and to prevent or minimize adverse effects of the development application on surrounding lands include:
 - a. Remove the areas designated as Rural in the Land Use Plan from the service district request.
 - b. A plan for compliance to remedy the outstanding NCDENR violations is required. See attachment dated 12/3/2020
 - c. A detailed plan of all improvements to the plant to allow it to serve as a major utility is required. See attachment dated 12/3/2020
 - d. NCDEQ permit approval and Utility Commission approval for the wastewater treatment facility improvements and service area must be provided prior to building permit approval.
 - e. Change the name of the service district to avoid conflict with county services.
 - f. Remedy LUP conflicts.

- g. The major utility shall not treat more than its approved 350,000 gallons per day of wastewater without an amendment to this use permit.
- h. To be consistent with the Land Use Plan and Moyock Small area plan, the plant will not serve Rural designated properties in the Land Use Plan or Moyock Small Area Plan now or in the future.

USE PERMIT REVIEW STANDARDS

A use permit shall be approved on a finding that the applicant demonstrates the proposed use will meet the below requirements. It is staff's opinion that the evidence in the record, prepared in absence of testimony presented at a public hearing, supports the preliminary findings.

The use will not endanger the public health or safety.

Preliminary Applicant Findings:

1. The existing wastewater treatment facility will be improved to resolve existing operational issues and will offer improved performance as a result. The facility will be operated in accordance with rules and regulations promulgated by the NC Department of Environmental Quality and the NC Utilities Commission.

The use will not injure the value of adjoining or abutting lands and will be in harmony with the area in which it is located.

Preliminary Applicant Findings:

1. The facility is on land that was originally set aside for this purpose with the original development approval for Eagle Creek. The improvements and possible expansion will take place on the existing treatment site. Wastewater disposal will be done using golf course irrigation and the onsite infiltration as originally approved and permitted. The major utility will provide the opportunity for adjacent properties within the proposed service area to connect to the facility if their septic systems fail, which could actually improve the value of adjoining or abutting properties.

The use will be in conformity with the Land Use Plan or other officially adopted plans.

Preliminary Staff Findings:

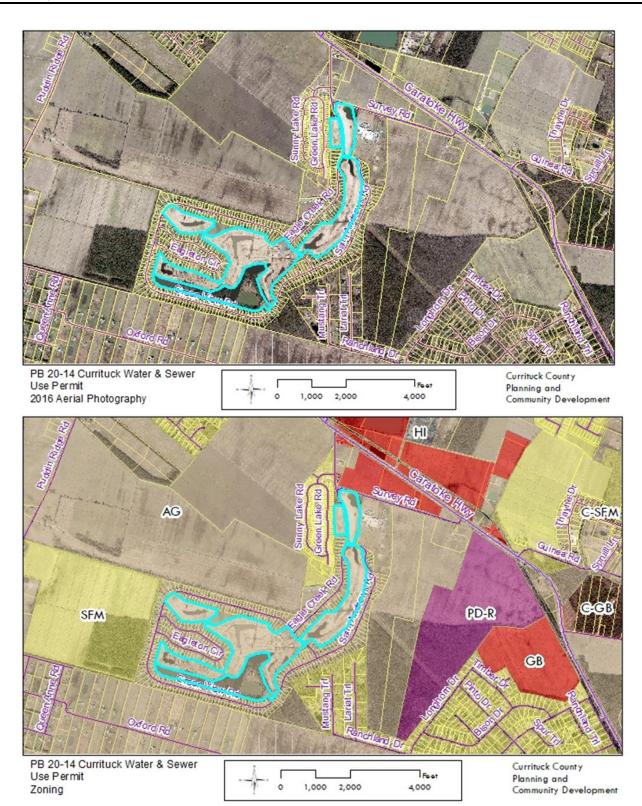
- 1. The following 2006 Land Use Policy statements apply to the proposed request:
 - a. Policy AG3: County ACTIONS CONCERNING INFRASTRUCTURE (e.g. schools, parks, and utilities) and regulations shall serve to direct new development first to targeted growth areas near existing settlements identified as Full Service Areas on the Future Land Use Map, rather than leapfrogging to locations in the midst of farmland and green space identified as Rural and Conservation areas on the Future Land Use Map. (There are 260.5 acers of land designated as Rural in this request.)
 - b. Policy WS3: Currituck County endorses UTILITIES EXTENSION POLICIES that focus water and sewer services (1) within existing developed areas and in nearby targeted growth areas identified as Full Service and Limited Service areas, (2) where development densities would make the provision of all public services more efficient, (3) where the land is particularly well suited for development and (4) away from environmentally sensitive areas, such as areas with extensive wetlands or the northern beaches of the Outer Banks. (While Eagle Creek and Fost are developed areas, the 'Flora' development property nor the property to the west of Eagle Creek are developed areas. None of the properties in the service area are targeted growth areas (see attached map). This would be a provision of private, not public services. The majority of the soil types in the Rural areas area Wasda Muck (Ws), Cape Fear Loam (Ca), and Roanoke (Ro). The Currituck County Soil Survey indicates that

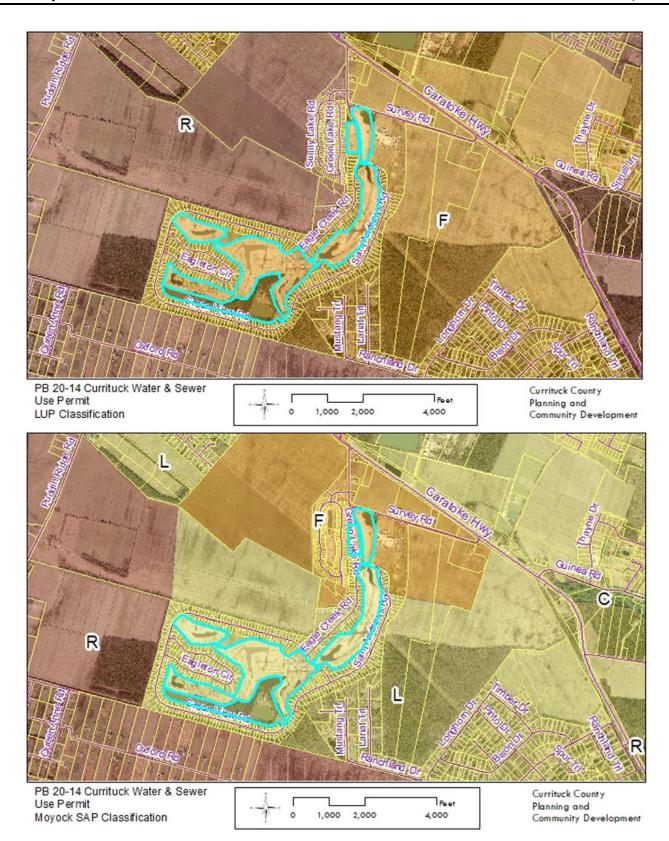
- each of the soil types are nearly level and poorly drained to very poorly drained. There are documented drainage concerns in this area of Moyock.)
- c. Policy PP3: The costs of infrastructure, facilities, and services (e.g. schools, parks, water supply, etc. related to the DEMAND CREATED BY NEW GROWTH AND DEVELOPMENT shall be borne, in equitable proportion by those creating the additional demand. So as to lessen the burden on the general property tax payer, this approach may include a land transfer tax, impact fees on new development, upzoning fees, and user fees for new facilities. (The demand created by new growth and development would be borne by those creating the additional demand.)
- d. Policy ED2: CAPITAL EXPENDITURES for the purpose of economic development shall be targeted toward areas that are most suited for development. Targeted areas should include raw land as well as the revitalization and reuse of currently unused or underutilized structures, sites and infrastructure. Targeted areas primarily include those located within the Full Service Areas identified on the Future Land Use Map and to the lesser extend those include in the Limited Service Area. (Rural service areas on the Future Land Use Map are not targeted growth areas.)
- e. Policy CW1: Currituck County may elect to amend or incorporate adopted small area plans into the Land Use Plan as needed. This includes consideration of citizen initiated amendments or county led planning efforts that recognize changing demographic, economic, or environmental conditions.
- 2. The Moyock Small Area Plan policies apply to the proposed request:
 - a. The MSAP supplements the LUP to more specifically address the needs and issues of the study area and establishes a new focus for growth and development.
 - b. The Moyock Small Area Plan, adopted in 2014, *does not* identify this area as an activity area where new growth and development should be focused. (See attached map)
 - c. Policy IS 3: Recognize that water and sewer services have significant influence on growth and require that consideration be given to the placement of proposed utilities in perspective to desired growth patterns.

The use will not exceed the county's ability to provide adequate public facilities, including, but not limited to: schools, fire and rescue, law enforcement, and other county facilities. Applicable state standards and guidelines shall be followed for determining when public facilities are adequate.

Preliminary Staff Findings:

- 1. The use will not increase or exceed the county's ability to provide services to schools, fire and rescue, and law enforcement.
- 2. While the use itself does not exceed the county's ability to provide services, concerns regarding the potential secondary impacts of approving a major sewer utility in the Moyock area must be expressed. It would allow for rezonings resulting in much higher densities than allowed under the current zoning with individual septic systems. Moyock Elementary School is already over capacity, Shawboro Elementary School, the middle school, and high school are approaching capacity.





Parties were sworn and Planning and Community Development Director, Laurie LoCicero, briefly summarized the application and noted changes from an earlier submittal presented at

the November 16, 2020, Board of Commissioners meeting, from which the item was continued. Changes were related to repairs to address violations issued by the North Carolina Department of Environmental Quality (DEQ) at the existing plant. An overview of the request, Use Permit review standards, and land use policies were presented by Ms. LoCicero. Staff concerns included the plant's state of disrepair with active DEQ violations, adding more development to the existing plant, collections issues, and possibly extending the sewer service area. Ms. LoCicero said some concerns have been addressed by the applicant. Pros and cons of approval were reviewed for Commissioners, and although more concerns related to approval were present, Ms. LoCicero explained staff's recommendation to approve the request was based on the findings of fact and Land Use Plan policies. Technical Review Committee (TRC) conditions of approval were reviewed.

Greg Wills, Attorney for the applicant, introduced experts to testify in support of the request. He clarified that Sadler Utilities, LLC, is the owner of the plant and the applicant, Envirolink, is proposing to make the repairs to the plant. He said the county's ability to control growth in the surrounding area remains, and the utilities commission will oversee plant operation.

Mr. Will questioned Mark Bissell, Engineer, as to his education and experience to be tendered as an expert witness. Mr. Bissell's resume was distributed to Board members and entered into the record as Exhibit 1. Mr. Bissell used a powerpoint and reviewed the request for the Board of Commissioners. He discussed the current status, flow rates, and capacity for expansion and showed overhead views of both the plant and disposal area. He said if the permit is approved, they would request the recently approved Fost Tract be serviced by the utility. The disposal site on the Fost Tract would remain. Fixes planned for the operation and repair of the vacuum system and other issues were presented. Mr. Bissell, when asked, said he believes the service can work if the rezoning of the Flora property, a neighboring tract, is not approved. Capital investment budget figures were reviewed, and customer benefits and comments received at community meetings were summarized. Concerns raised by the TRC were addressed, and Mr. Bissell reviewed county policies to support the findings of fact to meet the burden for approval of the request.

Mr. Wills questioned Michael Myers, President of Envirolink, Inc., as to his experience to be tendered as an expert witness in the water and sewer utility industry. Mr. Myers' resume was distributed to Board members and entered into the record as Exhibit 2. Mr. Myers reported on the history of issues with the plant's collection system, discussed state regulatory authority, and addressed user costs. Mr. Myers said the Fost Tract would be needed to make the project viable. Flora Farm would add a cost benefit for customers. He provided additional information on the plant's component failures, citing incomplete repairs and improper maintenance. He described the long-term investment model for the purchase of the plant, and estimated sewer service rates for Eagle Creek customers at \$90 to \$100 a month to pay for repairs if the Fost Tract or Flora Farm are not included. He estimated rates of \$65-70 per month with the additional developments. Mr. Myers testified he would be open to using a DBA to avoid confusion with the County wastewater system.

Chairman Payment called a recess at 8:35 PM. The meeting reconvened at 8:41 PM.

Communication: Minutes for December 7, 2020 (Approval Of Minutes-Dec. 7, 2020)

Steven Craddock, a North Carolina Certified Real Estate Appraiser, testified on behalf of the applicant. He responded to questions posed by Mr. Wills regarding his professional education and experience and was tendered as an expert witness in real property appraisals and valuations. Mr. Craddock testified as to the impacts and effects to surrounding properties with the proposed purchase and expansion of the Eagle Creek Wastewater Treatment Plant. He reported on the increased demand for homes in the northern and central portions of the county and presented statistical data for area home sales and pricing, noting increases of 30% since 2016. Mr. Craddock's assessment determined the proposed acquisition and expansion will not harm the value of adjoining and abutting lands and will be in harmony in the area in which it is located. He responded to questions and noted the potential for property values in Eagle Creek to be negatively affected if situation is not remedied with existing plant.

Chairman Payment opened the Public Comment period.

Gene Jewel, an Eagle Creek resident, discussed the plant's history of violations and lack of maintenance. He supports approval of the Use Permit and suggested fixes to resolve some of the existing issues.

Hailey Ogren, an Eagle Creek resident, described six instances of sewage backups in her home and encouraged the Board to support approval of the Use Permit to improve conditions. Suggestions to improve services were offered and risks to the community if the permit is denied were noted.

HV Cole, Brumsey Road, expressed concerns with flooding resulting in retaining ponds overflowing, ponds draining improperly, and the addition of more neighborhood ponds. He believes a sewer system is needed from Moyock to Coinjock and that residents would pay for it. He acknowledged help is needed for the people of Eagle Creek.

Fred Whiteman, an Eagle Creek resident and President of the Eagle Creek Homeowner's Association (HOA), read a statement of conditions and recommendations supported by the members of the Eagle Creek HOA Board of Directors. He said the applicant has agreed to the recommendations, and suggested the county require a conditional use permit, and any conditions not met would result in the inability to receive a Certificate of Occupancy for the property.

No others were signed up nor wished to speak and the Public Hearing was closed.

Mr. Wills addressed the Board and said Mr. Myers is aware of all of the concerns mentioned during the hearing. He encouraged Commissioners to move forward with the approval as the first step in the process. He said unless all approvals are met there will be no investment, and the applicant prefers an up or down vote without additional conditions. Mr. Myers reviewed a three or four month timeline for approval and permitting by the Utilities Commission. County Attorney, Ike McRee, discussed conditions that could be set related to the testimony presented and Mr. Myers reviewed the role and authority of the Utilities Commission and DEQ.

Commissioner White moved to approve PB 20-14: Currituck Water & Sewer, with staff recommendations because the applicant has demonstrated the proposed use meets the Use Permit review standards of the Unified Development Ordinance (UDO).

The use will not endanger the public health or safety: North Carolina Department of Environmental Quality and the North Carolina Utilities Commission will regulate the facility.

The use will not injure the value of adjoining or abutting lands and will be in harmony with the area in which it is located: Since this is an existing plant, there will be no change in the effect on adjoining or abutting lands.

The use will be in conformity with the Land Use Plan (LUP) or other officially adopted plans: Policy WS-7

The use will not exceed the county's ability to provide adequate public facilities: The use will not increase or exceed the county's ability to provide services to schools, fire and rescue, and law enforcement.

The applicant is willing to add a DBA in the future, at the County's request, to avoid confusion on the consumer end.

The applicant is required to return for approval by the County before any expansion beyond the 350,000 gallon capacity.

Repairs submitted by the applicant, listed on page 19 of the Board Agenda Packet, are to be completed within two years following the issuance of state approvals and securing ownership of the plant.

Commissioner J. Owen Etheridge seconded the motion. The motion passed on a 6-1 member vote, with Commissioner Mary Etheridge opposed.

RESULT: MOTION PASSED-ITEM APPROVED [6 TO 1]

MOVER: Bob White, Commissioner

SECONDER: J. Owen Etheridge, Commissioner

AYES: Bob White, Commissioner, Mike H. Payment, Commissioner, Paul M.

Beaumont, Commissioner, J. Owen Etheridge, Commissioner, Selina S. Jarvis,

Commissioner, Kevin E. McCord, Commissioner

NAYS: Mary "Kitty" Etheridge, Commissioner

B. PB 18-23 Fost Tract Planned Development-Residential - Amendment #2:

APPLICATION SUMMARY	
Property Owner:	Applicant:
Moyock Development LLC	Moyock Development LLC
417 Caratoke Hwy Unit D	417 Caratoke Hwy Unit D
Moyock NC 27958	Moyock NC 27958
Case Number: PB 18-23	Application Type: Amended Planned
Case Nulliber. FD 10-23	Development – Residential #2
Parcel Identification Number:	Existing Use: Planned Development –
0015-000-0086-0000	Residential under construction
Land Use Plan Classification: Full Service	Parcel Size (Acres): 228.83
Moyock Small Area Plan Classification:	Zoning History: 1989 (A), 1974 (A-40), 1970
Limited Service	and 1971 (RA-20), 2019 (PD-R)
Current Zoning: PD-R	Proposed Zoning: Amended PD-R #2

APPLICATION SUMMARY

Request: Changes requiring amended Master Plan: Connect to off-site WWTP, adjust lot lines and roadway alignments as necessary to accommodate the 500-year Ranchland ditch. Other changes: minor amendment to the clubhouse area and associated pond enlargement, regrouping of multi-family units, eliminating extra parking spaces around three sides of open area in Phase 3, amending the Phasing Schedule, and identifying recreational equipment storage parking as shown on the approved preliminary plat and construction drawings and as required by UDO.

NARRATIVE

The Board of Commissioners originally approved the Planned Development – Residential on May 6, 2019, and then approved a plan amended on November 4, 2019 (attached). If the plan changes noted above under "Request" are approved and the off-site major utility use permit (separate case) is not approved, the Board of Commissioners must approve a third amendment to change the plan back to on-site septic treatment.

Along with the Master Plan and Phasing Schedule amendments, the applicant is proposing the following change to the approved Terms and Conditions document (see attached order):

- a. Add Paragraph G: Wastewater: Developer intends to connect to a major utility, off-site, owned by Currituck Water & Sewer, LLC, for wastewater treatment and disposal. A wastewater collection system will be connected by the Developer and Managed by a wastewater utility. The utility will be regulated by the North Carolina Utilities Commission.
- b. NCDHHS has been added to Paragraph B.

COMMUNITY MEETING

A community meeting was held on September 23, 2020 at the Eagle Creek Pavilion. Three members of the community attended the meeting. Primarily questions were regarding how the sewer will work, entrance location, and drainage.

SURROUNDING PARCELS		
	LAND USE	ZONING
North	SINGLE-FAMILY DWELLINGS, RETAIL	AG, GB, SFM
South	SINGLE-FAMILY DWELLINGS, CULTIVATED FARM LAND	AG, SFM
EAST	SINGLE-FAMILY DWELLINGS, CULTIVATED FARMLAND	GB, SFM
WEST	SINGLE-FAMILY DWELLINGS, CULTIVATED FARMLAND	AG

LAND USE PLAN

THE 2006 LAND USE PLAN CLASSIFIES THIS SITE AS FULL SERVICE WITHIN THE MOYOCK SUBAREA. THE POLICY EMPHASIS FOR THE MOYOCK SUBAREA IS ON PROPERLY MANAGING THE INCREASED URBAN LEVEL OF GROWTH THAT THIS AREA IS SURE TO EXPERIENCE OVER THE NEXT DECADE AND BEYOND. WHERE CENTRAL SEWER IS PROPOSED, ADDITIONAL SERVICES ARE AVAILABLE, AND THE CHARACTER OF THE SURROUNDING AREAS SUPPORTS IT, HIGHER DENSITY RANGING FROM 3-4 UNITS PER ACRE COULD BE CONSIDERED. THE BOARD OF COMMISSIONERS FOUND THE PROPOSED PLAN CONSISTENT WITH THE FOLLOWING POLICY IN THE PLAN;

Policy	Currituck County shall encourage development to occur at densities appropriate for
HN1	the location. (Summary)

MOYOCK SMALL AREA PLAN

IN 2013, THE BOARD OF COMMISSIONERS RECOGNIZED THE UNIQUENESS OF MOYOCK AND THE CONCERNS OF THE AREA'S CITIZENS, SO THEY COMMISSIONED THE MOYOCK SMALL AREA PLAN (MSAP) TO COMPREHENSIVELY REVIEW GROWTH AND DEVELOPMENT. THE MSAP EXAMINES ISSUES, CONCERNS, AND EXPECTATIONS OF THE MOYOCK COMMUNITY AND ESTABLISHES PUBLIC POLICY THAT WORKS TO ACCOMPLISH THE PUBLIC'S VISION. THE MSAP INCLUDES POLICIES THAT WILL ADDRESS GROWTH MANAGEMENT, SENSE OF PLACE AND QUALITY OF LIFE, AND ECONOMIC DEVELOPMENT SPECIFIC TO MOYOCK. THE MSAP PLAN CLASSIFIES THIS SITE AS LIMITED SERVICE. THE POLICY EMPHASIS FOR LIMITED SERVICE IS FOR THE LAND TO BE LESS INTENSELY DEVELOPED THAN FULL SERVICE AREAS. LIMITED SERVICE DESIGNATIONS PROVIDE FOR LIMITED AVAILABILITY TO INFRASTRUCTURE AND SERVICES AND LOW TO MODERATE RESIDENTIAL DENSITIES. RESIDENTIAL DENSITIES IN THIS DESIGNATION RANGE BETWEEN 1 – 1.5 UNITS PER ACRE. THE BOARD OF COMMISSIONERS FOUND THE PROPOSED PLAN CONSISTENT WITH POLICIES IN THE PLAN, INCLUDING:

POLICY	PROMOTE COMPATIBILITY BETWEEN NEW DEVELOPMENT AND EXISTING DEVELOPMENT TO
FLU1	AVOID ADVERSE IMPACTS TO THE EXISTING COMMUNITY. (SUMMARY)

County Engineer Comments

The drainage and utility requirements in the June 24, 2019 approved Order (attached) remain unchanged.

Technical Review Committee

The Technical Review Committee recommends approval of the Amended Planned Development – Residential rezoning with the following conditions/revisions:

- There is a backup in Rowland Creek near the south of the property that must be cleared and snagged ASAP. (Soil and Stormwater)
- Stormwater management on Rowland Creek and areas downstream north and east of the railroad track are within CAMA jurisdiction, require a 30' setback, and CAMA permitting is required. (CAMA)
- Drainage and utility requirements in the June 24, 2019 approved order remain unchanged.

Planning Board

The Planning Board recommended denial at their meeting on November 10, 2020. The initial motion was to approve, but the 2-2 vote represents a denial.

A conditional zoning is a legislative decision of the Board of Commissioners. In determining whether to approve or deny a conditional rezoning the Board of Commissioners shall adopt a written statement of consistency and reasonableness.

The Board of Commissioners determined that this PD-R zoning request is consistent with the 2006 Land Use Plan and the Moyock Small Area Plan because:

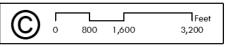
• It is consistent with all the review standards provided under the Unified Development Ordinance (UDO) Section 2.4.3.C.

- The conditions placed on the development will improve drainage problems on the property and within nearby Ranchland and Eagle Creek Subdivisions if improvements can be made to drainage system on off-site properties; and,
- It is compatible with existing Moyock Township Subdivision.

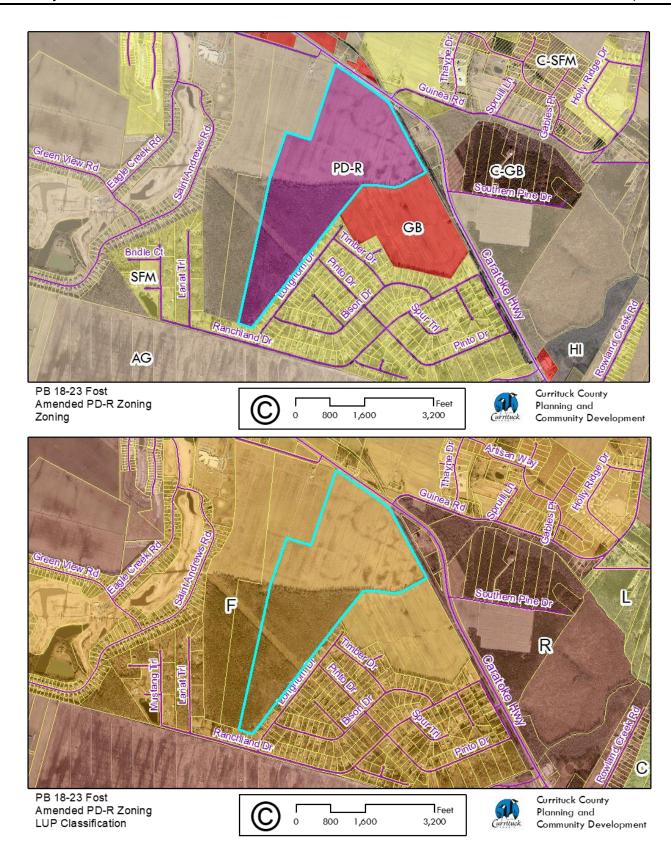
It is reasonable and in the public interest because it is required by changed conditions acknowledged by the Land Use Plan and addresses a demonstrated community need providing a full service area that offers mixed use development with both residential and commercial components.

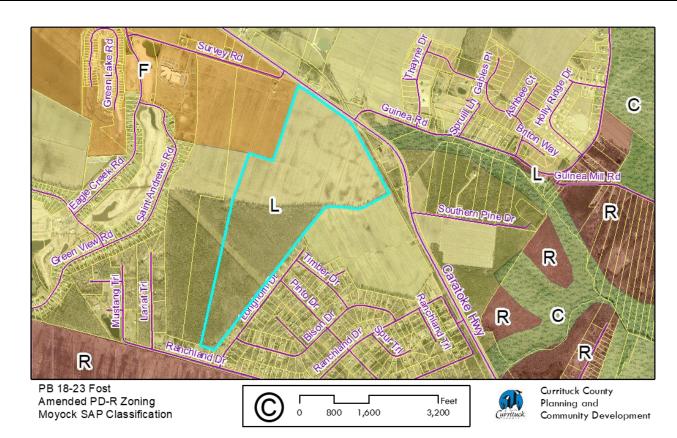


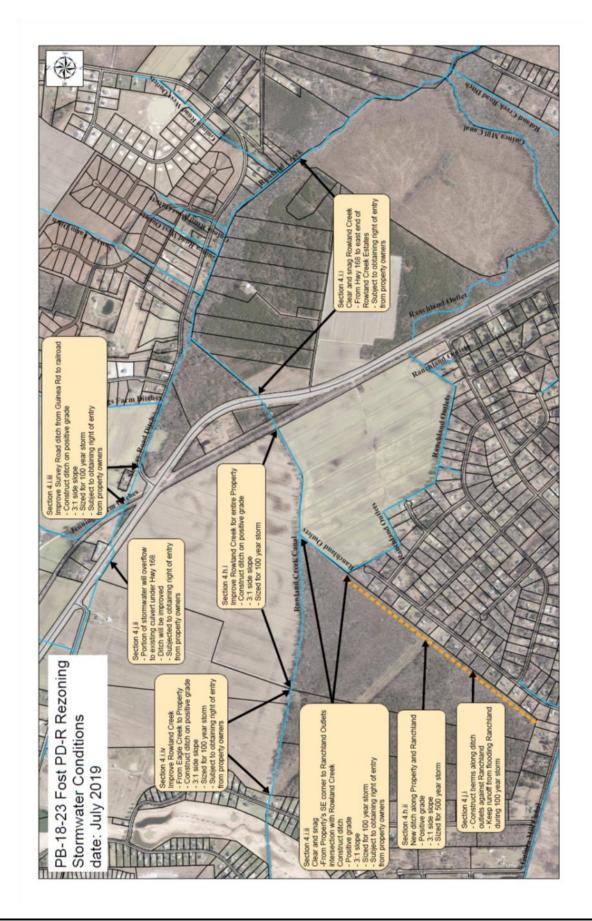
PB 18-23 Fost Amended PD-R Zoning 2016 Aerial Photography











Planning and Community Development Director, Laurie LoCicero, reviewed the rezoning amendment request with the Board of Commissioners. Amendments were presented to Commissioners and Ms. LoCicero displayed the site area and surrounding zoning and land uses. The configuration of original approvals were compared with the requested amendments. Supporting Land Use Plan policies were reviewed. Staff recommended approval, and conditions suggested by the Technical Review Committee were reviewed. The Planning Board recommended denial of the request based on its rules of procedure.

Mark Bissell, Engineer for the applicant, reviewed the request which includes an off-site wastewater connection and stormwater design changes to accommodate a 500-year ditch. He answered questions related to the construction timeline for Phase I and questions regarding hook-up to the Eagle Creek wastewater plant upon construction. Mr. Bissell said the Fost Tract would bypass the collection system for Eagle Creek and go directly to the treatment plant. He expects the violations against the plant will be resolved quickly.

Chairman Payment opened the Public Hearing. No one was signed up nor wished to speak and the Public Hearing was closed.

Commissioner J. Owen Etheridge moved to approve PB 18-23: Fost Planned Development, Amended, because it is consistent with all the review standards provided under the Unified Development Ordinance (UDO) Section 2.4.3.C. (BOC 6-24-2019); the conditions placed on the development will improve drainage problems on the property within nearby Ranchland and Eagle Creek subdivisions if improvements are made to the drainage system on off-site properties; it is compatible with existing Moyock Township subdivisions; the drainage and utility reuirements in the June 24, 2019 approved order remain unchanged.

Conditions of approval:

- 1. There is a backup in Rowland Creek near the south of the property that must be cleared and snagged ASAP. (Soil and Stormwater)
- 2. Stormwater management on Rowland Creek and areas downstream north and east of the railroad track are within CAMA jurisdiction, require a 30' setback, and CAMA permitting is required. (CAMA)
- 3. Drainage and utility requirements in the June 24, 2019 approved order remain unchanged.

The request is reasonable and in the public interest because it is required by changed conditions acknowledged by the Land Use Plan and addresses a demonstrated community need providing a full-service area that offers mixed use development with both residential and commercial components. (BOC 6-24-2019)

Commissioner McCord seconded the motion. The motion carried on a 6-1 member vote, with Commissioner Mary Etheridge opposed.

RESULT: **MOTION PASSED-ITEM APPROVED [6 TO 1]**

J. Owen Etheridge, Commissioner MOVER: SECONDER: Kevin E. McCord, Commissioner

AYES: Bob White, Commissioner, Mike H. Payment, Commissioner, Paul M.

Beaumont, Commissioner, J. Owen Etheridge, Commissioner, Selina S. Jarvis,

Commissioner, Kevin E. McCord, Commissioner

NAYS: Mary "Kitty" Etheridge, Commissioner

C. PB 20-17 Currituck County:

Commissioner White moved to continue PB 20-17: Currituck County, to the January 4, 2021, Board of Commissioners meeting. The motion was seconded by Commissioner J. Owen Etheridge. The motion carried, 7-0.

RESULT: CONTINUED [UNANIMOUS] Next: 1/4/2021 6:00 PM

MOVER: Bob White, Commissioner

SECONDER: J. Owen Etheridge, Commissioner

AYES: Bob White, Commissioner, Mike H. Payment, Commissioner, Paul M.

> Beaumont, Commissioner, J. Owen Etheridge, Commissioner, Mary "Kitty" Etheridge, Commissioner, Selina S. Jarvis, Commissioner, Kevin E. McCord,

Commissioner

D. Public Hearing and Consideration of Resolution Authorizing Purchase and Sale Agreement Under N.C. Gen. Stat. §158-7.1 for Conveyance of Maple Commerce Lot 1 to JDLOVE, LLC

Ike McRee, County Attorney, introduced the Resolution to authorize the conveyance of a property in Maple Commerce Park for the purpose of constructing a laundry facility. Contract terms and conditions were reviewed.

Chairman Payment opened the Public Hearing. No one was signed up nor wished to speak and the Public Hearing was closed.

Commissioner Beaumont moved for approval of the Resolution. Commissioner White seconded the motion. The motion carried, 7-0.

RESOLUTION OF THE BOARD OF COMMISSIONERS FOR CURRITUCK COUNTY, NORTH CAROLINA AUTHORIZING SALE OF PROPERTY HELD FOR ECONOMIC DEVELOPMENT PURPOSES PURSUANT TO SECTION 158-7.1 OF THE GENERAL STATUTES OF NORTH CAROLINA

WHEREAS, N.C. Gen. Stat. §158-7.1 authorizes a county to undertake an economic development project by conveying property to a company in order to cause the company to locate or expand its operations within the county; and

WHEREAS, Currituck County is the owner and developer of Maple Commerce Park, Lot 1, which is a 6.0 acre tract, more or less; and

WHEREAS, Currituck County and JDLove, LLC have engaged in negotiation for the conveyance of Maple Commerce Park Lot 1, to the end that JDLove, LLC may construct a laundry facility on the tract and have reached tentative agreement on the terms of the conveyance; and

WHEREAS, the Currituck County Board of Commissioners has held a public hearing to consider whether to approve conveyance of the Maple Commerce Park Lot 1 to JDLove, LLC.

NOW, THEREFORE, BE IT RESOLVED by the Currituck County Board of Commissioners that:

Section 1. The Chairman of the Board of Commissioners and the County Manager are authorized to execute the necessary documents to convey to JDLove, LLC the real property more particularly described as follows:

All of that parcel of land described as "Lot 1" on a map or plat entitled "Maple Commerce Park, Maple, North Carolina, Crawford Township, Currituck County" prepared by Hyman & Robey, PC, July 25, 2013 and recorded in Plat Cabinet N, Page 2 of the Currituck County Registry which map or plat is incorporated herein by reference as if fully set out.

Section 2. The conveyance of Maple Commerce Park Lot 1 is expected to enhance the local economy, promote business and result in the creation of jobs in Currituck County.

Section 3. As consideration for the conveyance of Maple Commerce Park Lot 1, JDLove, LLC will pay \$183,300.00 at closing. The facility to be constructed by JDLove, LLC is expected to generate property tax revenues, when combined with consideration paid at closing, in an amount that will return to the county the appraised tax value of the property or \$189,300.00.

Section 4. This resolution is effective upon its adoption and supersedes any prior or conflicting resolution.

ADOPTED the 7th day of December 2020.

	Chairman Board of Commissioners
ATTEST:	
Leeann Walton,	

Clerk to the Board of Commissioners

RESULT: APPROVED [UNANIMOUS]
MOVER: Paul M. Beaumont, Commissioner

SECONDER: Bob White, Commissioner

AYES: Bob White, Commissioner, Mike H. Payment, Commissioner, Paul M.

Beaumont, Commissioner, J. Owen Etheridge, Commissioner, Mary "Kitty" Etheridge, Commissioner, Selina S. Jarvis, Commissioner, Kevin E. McCord,

Commissioner

OLD BUSINESS

Motion for recusal of Commissioner White

Commissioner White was recused from considering the ordinance due to his owning Outdoor Tour Operator businesses in Corolla. Commissioner J. Owen Etheridge made the motion for recusal. The motion was seconded by Commissioner Jarvis. The motion carried, 7-0, and Commissioner White exited the meeting room.

RESULT: APPROVED [UNANIMOUS]

MOVER: J. Owen Etheridge, Commissioner

SECONDER: Selina S. Jarvis, Commissioner

AYES: Bob White, Commissioner, Mike H. Payment, Commissioner, Paul M.

Beaumont, Commissioner, J. Owen Etheridge, Commissioner, Mary "Kitty" Etheridge, Commissioner, Selina S. Jarvis, Commissioner, Kevin E. McCord,

Commissioner

A. Ordinance Amending Section 8-88 of the Currituck County Code of Ordinances to Defer Payment of the 2020 Outdoor Tour Operator License Fee Until September 1, 2020

County Attorney, Ike McRee, presented the ordinance to the Board of Commissioners for a second reading. Mr. McRee reviewed one revision to the Ordinance, as directed by the Board of Commissioners at the first reading, which modified the fee payment from 25% of the usual fee to 75% of the usual fee. The Ordinance can be adopted by a simple majority of the Board.

Commissioner Jarvis moved for approval of the ordinance. Commissioner Mary Etheridge seconded the motion. The motion carried, 6-0, and Commissioner White rejoined the Board.

AN ORDINANCE OF THE CURRITUCK COUNTY BOARD OF COMMISSIONERS AMENDING SECTION 8-88 OF THE CURRITUCK COUNTY CODE OF ORDINANCES TO DEFER PAYMENT OF THE 2020 OUTDOOR TOUR OPERATOR LICENSE FEE UNTIL SEPTEMBER 1, 2020

WHEREAS, on March 20, 2020 the Chairman of the Currituck County Board of Commissioners declared a State of Emergency under Chapter 166A of the General

Statutes of North Carolina and Chapter 6, Article III of the Currituck County Code of Ordinances in response to the COVID-19 pandemic; and

WHEREAS, the March 20, 2020 Declaration of a State of Emergency prohibited visitor and non-resident property owner access to the Currituck County Outer Banks; and

WHEREAS, outdoor tour operators that operate on the Currituck County Outer Banks were effectively unable to provide tour services from March 20, 2020 until at least April 23, 2020 when non-resident property owners were permitted to enter the Currituck County Outer Banks; and

WHEREAS, although visitors now enter the Currituck Outer Banks certain Center for Disease Control recommendations limit the number of customers outdoor tour operators may accommodate on each tour thus reducing revenue to those businesses; and

WHEREAS, the economic effects of the COVID-19 pandemic have detrimentally affected outdoor tour operators and it is deemed necessary to appropriate to defer payment of outdoor tour operator license fees; and

WHEREAS, pursuant to N.C. Gen. Stat. §153A-121 a county may by ordinance define, regulate, prohibit, or abate acts, omissions, or conditions detrimental to the health, safety, or welfare of its citizens and the peace and dignity of the county; and

WHEREAS, pursuant to N.C. Gen. Stat. §153A-134 a county may by ordinance regulate and license occupations, businesses, trades, and professions.

NOW, THEREFORE, BE IT ORDAINED by the Board of Commissioners for the County of Currituck, North Carolina as follows:

PART I. Section 8-88 of the Code of Ordinances, Currituck County, North Carolina is amended by adding paragraph (e) so that the section reads as follows:

Sec. 8-88. License required.

- (a) It shall be unlawful for any person to engage in business as an outdoor tour operator or to operate an outdoor tour vehicle in the designated area without a license issued pursuant to this article. The license shall be effective only for term of two years stated in the license and upon payment of any annual fee, unless suspended or revoked sooner as provided for by ordinance and may not be transferred.
- (b) No more than ten licenses to engage in business as an outdoor tour operator or to operate outdoor tour vehicles in the designated area shall be issued at any one time. In the event that a license is forfeited, revoked, not renewed or otherwise vacated, the county manager or county manager's designee may solicit by public notification applications for the available license. The county manager or county manager's designee shall then use a lottery in selecting from among the qualified license applicants.
- (c) Each license may allow an outdoor tour operator to operate at any given point in time and only on approved routes five outdoor tour vehicles or the number of outdoor tour vehicles allowed in an issued special use permit, whichever is less.
- (d) Any outdoor tour operator lawfully operating more outdoor tour vehicles than allowed pursuant to section 8-88(c) of this article on the date that this ordinance becomes effective shall be deemed a nonconforming use. Any use determined to be a nonconforming use by application of the provisions of section 8-88(d) of this article shall be permitted to continue for a period not to exceed one year from the effective date of the ordinance from which this article is derived.
- (e) For the year 2020, Payment of the annual license fee required in paragraph (a) of this section shall be in the amount of twenty-five percent (25%) seventy-five

percent (75%) of the fee for Outdoor Tour Operator License set forth in the Currituck County Master Fee Schedule is deferred for the year 2020 until September 1, 2020.

PART II. Conflicts. All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

PART III. Severability. In the event one or more of the provisions contained in this ordinance shall for any reason by held by a court to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect the remaining provisions of this ordinance, and this ordinance shall be construed as if such invalid, illegal or unenforceable provision or provisions had never been contained herein.

PART III. This ordinance is effective upon its adoption.

ADOPTED on its second reading this 7th day of December, 2020.

Chair, Board of Commissioners

ATTEST:

Leeann Walton, Clerk to the Board

RESULT: MOTION PASSED-ITEM APPROVED [UNANIMOUS]

MOVER: Selina S. Jarvis, Commissioner
SECONDER: Mary "Kitty" Etheridge, Commissioner

AYES: Bob White, Commissioner, Mike H. Payment, Commissioner, Paul M.

Beaumont, Commissioner, J. Owen Etheridge, Commissioner, Mary "Kitty" Etheridge, Commissioner, Selina S. Jarvis, Commissioner, Kevin E. McCord,

Commissioner

NEW BUSINESS

A. Approval of the 2021 Reappraisal Schedule of Values

As part of the process for the revaluation of property, Tracy Sample, Tax Assessor, attended and reviewed the statutory requirements and timeline for the presentation and public hearing, both of which were previously heard by the Board of Commissioners for consideration of the schedule of values used by the county for the 2020 property assessment and revaluation.

Commissioner Beaumont moved to approve the Schedule of Values and the motion was seconded by Commissioner McCord. The motion carried, 7-0.

RESULT: APPROVED [UNANIMOUS]

MOVER: Paul M. Beaumont, Commissioner

SECONDER: Kevin E. McCord, Commissioner

AYES: Bob White, Commissioner, Mike H. Payment, Commissioner, Paul M.

Beaumont, Commissioner, J. Owen Etheridge, Commissioner, Mary "Kitty" Etheridge, Commissioner, Selina S. Jarvis, Commissioner, Kevin E. McCord,

Commissioner

B. Recommendation of Bid Award for Pedestrian Walkovers-Barracuda, Perch, and Sailfish in Whalehead Subdivision

Ben Stikeleather, County Manager, reported the recommendation of award to low bidder, WM Dunn Construction, in the amount of \$363,850, and authorize the County Manager to execute contracts. Warren Eadus, Project Engineer, attended to explain challenges that were encountered with the design and specs to construct of 8' wide concrete walkways, which were considered as a bid alternate. He responded to questions from Commissioners regarding the bidding for the project.

Commissioner Beaumont moved for approval. The motion was seconded by Commissioner White. The motion carried, 7-0.

RESULT: APPROVED [UNANIMOUS]

MOVER: Paul M. Beaumont, Commissioner

SECONDER: Bob White, Commissioner

AYES: Bob White, Commissioner, Mike H. Payment, Commissioner, Paul M.

Beaumont, Commissioner, J. Owen Etheridge, Commissioner, Mary "Kitty" Etheridge, Commissioner, Selina S. Jarvis, Commissioner, Kevin E. McCord,

Commissioner

C. Consideration of Carova Volunteer Fire Department Request to Use Existing Funds for Engine Repair

County Manager, Ben Stikeleather, reviewed the request by Carova Beach Volunteer Fire Department to use budgeted funds for a tanker engine repair. The Fire and Emergency Medical Services Board previously reviewed the request and recommends approval, in the amount of \$17,000.

Commissioner McCord moved for approval. Commissioner Jarvis seconded the motion. The motion carried, 7-0.

RESULT: APPROVED [UNANIMOUS]

MOVER: Kevin E. McCord, Commissioner

SECONDER: Selina S. Jarvis, Commissioner

AYES: Bob White, Commissioner, Mike H. Payment, Commissioner, Paul M.

Beaumont, Commissioner, J. Owen Etheridge, Commissioner, Mary "Kitty" Etheridge, Commissioner, Selina S. Jarvis, Commissioner, Kevin E. McCord,

Commissioner

D) Consent Agenda

Commissioner Jarvis moved for approval of the Consent Agenda. Commissioner McCord seconded the motion. The motion carried, 7-0, and Consent Agenda items were approved.

RESULT: APPROVED [UNANIMOUS]

MOVER: Selina S. Jarvis, Commissioner

SECONDER: Kevin E. McCord, Commissioner

AYES: Bob White, Commissioner, Mike H. Payment, Commissioner, Paul M.

Beaumont, Commissioner, J. Owen Etheridge, Commissioner, Mary "Kitty" Etheridge, Commissioner, Selina S. Jarvis, Commissioner, Kevin E. McCord,

Commissioner

1. Budget Amendments

					Debit		(Credit
				Decrease	e Revenue or		Increase	Revenue or
Account Number		Account Description		Increas	e Expense		Decrea	se Expense
10440-535000		Safekeeping Fees		\$	5,000			
10320-411000		Article 39 Sales Tax					\$	5,000
			_					
			_					
			_					
				\$	5,000		\$	5,000
Explanation:	Fir	ance (10440) - Increase	арр	ropriation	s for investme	nt s	afekeepi	ng fees.
	Fees were suspended when Wachovia merged with Wells Fargo and have not						nd have not	
	been charged in several years. Wells Fargo has started charging these fees						hese fees	
	ag	ain and governmental ent	ities	s are requ	ired to keep ir	nves	tments v	vith a third
Net Budget Effect	ct:	Operating Fund (10) - Ind	crea	ased by \$	5,000.			

10380-487000 Di 10390-499000 Ai 10760-585000 Di Explanation: Social prior Net Budget Effect: O Account Number A 61818-590000 Ci 61818-553000 Di	ccount Description SS Donations ppropriated Fund Balance onations - DSS al Services Public Assistance year balance and increases perating Fund (10) - Increase	\$ \$ ce (10760) - In in donations		\$ \$	ase Revenue o ease Expense 4,500 15,000
10380-487000 Di 10390-499000 Ai 10760-585000 Di Explanation: Social prior Net Budget Effect: O Account Number Ai 61818-590000 Ci 61818-553000 Ci	SS Donations ppropriated Fund Balance onations - DSS al Services Public Assistance year balance and increases	\$ \$ ce (10760) - In in donations	19,500 19,500 crease appropri	\$ \$	ease Expense 4,500 15,000
10380-487000 Di 10390-499000 Ai 10760-585000 Di Explanation: Social prior Net Budget Effect: O Account Number Ai 61818-590000 Ci 61818-553000 Ci	SS Donations ppropriated Fund Balance onations - DSS al Services Public Assistance year balance and increases	\$ sce (10760) - In in donations	19,500 19,500 crease appropri	\$ \$ riations to	4,500 15,000
10390-499000 A 10760-585000 D Explanation: Social prior Net Budget Effect: O Account Number A 61818-590000 C 61818-553000 D	ppropriated Fund Balance onations - DSS al Services Public Assistant year balance and increases	\$ ce (10760) - In in donations	19,500 crease appropri	\$ \$ riations to	15,000
10390-499000 A 10760-585000 D Explanation: Social prior Net Budget Effect: O Account Number A 61818-590000 C 61818-553000 D	ppropriated Fund Balance onations - DSS al Services Public Assistant year balance and increases	\$ ce (10760) - In in donations	19,500 crease appropri	\$ \$ riations to	15,000
Explanation: Social prior	onations - DSS al Services Public Assistancyear balance and increases	\$ ce (10760) - In in donations	19,500 crease appropri	\$ riations to	
Explanation: Social prior Net Budget Effect: O Account Number 61818-590000 C 61818-553000 E	al Services Public Assistand year balance and increases	\$ ce (10760) - In in donations	19,500 crease appropri	riations to	19,50
Prior Prio	year balance and increases	ce (10760) - In in donations	crease appropr	riations to	19,500
Prior Prio	year balance and increases	ce (10760) - In in donations	crease appropr	riations to	19,500
Prior Prio	year balance and increases	in donations			
Account Number A 61818-590000 C 61818-553000 E	perating Fund (10) - Increas			anta.	carry-forward
Account Number A 61818-590000 C 61818-553000 E	perating Fund (10) - Increas				
61818-590000 C 61818-553000 E					
61818-590000 C 61818-553000 E		De	bit		Credit
61818-590000 C 61818-553000 E		Decrease I	Revenue or	Increas	e Revenue or
61818-590000 C 61818-553000 E	Account Description	Increase		Decrease Expense	
61818-553000 E			•		
	Capital outlay			\$	5,500
Evalanation: Mair	Dues and subscriptions	\$	5,500		
Explanation: Mair		\$	5,500	\$	5,500
	nland Water (61818) - Trans al year.	sfer budgeted	funds for incre	eases in d	ues for this
Net Budget Effect: N	Mainland Water Fund (61) -		D 1.4		0 "
			Debit		Credit
		Decreas	e Revenue or	Increa	se Revenue o
Account Number Ac	count Description	Increas	se Expense	Decre	ease Expense
50447-590009 Pe	erch Street Walkover	\$	132,128		
	arracuda Walkover	\$	133,128		
	ailfish Walkover	\$	134,979		
50390-495015 Tra	ansfer from Occupancy Tax			\$	400,235
		\$	400,235	\$	400,235
	ty Governmental Constructions ach walkovers. This is funder				

				De	ebit		Credit	
				Decrease	Revenue or	Increa	se Revenue or	
Account Number	1	Account Description		Increase Expense			Decrease Expense	
10441-514000		Travel				\$	1,000	
10441-514500		Training & Education				\$	1,000	
10441-545000		Contract Services				\$	1,130	
10441-590000		Capital Outlay				\$	2,430	
10441-532000	_	Supplies		\$	5,560			
10441-557100	_	Software License Fees		\$	8,825			
10390-499900	,	Appropriated Fund Balance				\$	8,825	
				\$	14,385	\$	14,385	
Explanation:	nee	rmation Technology (10441) ded for computer security a r year, but not paid until this	and to ca	arry-forwai				
Net Budget Effec	ct: (Operating Fund (10) - Increa	ased by					
				Deb	it		Credit	
			De	crease R	evenue or	Increas	se Revenue or	
Account Number	<u>r</u>	Account Description	In	ncrease E	xpense	Decre	ase Expense	
200330-445110		CARES ACT				\$	538,823	
200981-502000		Salaries	\$		469,340			
200981-502100		Salaries - Overtime			,	\$	100,000	
200981-503000		Salaries - Part-time				\$	25,000	
200981-505000		FICA Expense	\$		35,905	- T		
200981-507000		Retirement Expense	\$		74,578			
200981-532000		Supplies	\$		50,000			
200981-545000		Contract Services	\$		34,000			
			\$		663,823	\$	663 823	
	+		Φ		003,023	φ	663,823	
Explanation:	CA	 ARES Act (200981) - Incr	ease ap	ppropriation	ons to record	d the seco	ond round of	
	CA	ARES funding released in	FY 20	21 and to	move fundir	ng from ori	ginal	
	ар	propriation to cover actua	al exper	nses.				
		0.0000.0000			A 500.000			
Net Budget Effe	ect:	CARES ACT Fund (200)) - Incre	eased by	\$538,823.			

				Debit	(Credit
	-		Doo	ranaa Daymayya ar	Inoroco	a Daymaya a
A a a a const. No comb a m		Assert Description				e Revenue o
Account Number		Account Description	inc	rease Expense	Decrea	se Expense
10511-590000	T	Capital Outlay	\$	11,000		
10380-484001		Insurance Recovery			\$	8,207
10320-411000		Article 39 Sales Tax			\$	2,793
			\$	11,000	\$	11,000
Explanation:	D	etention Center (10511) - I	nerease	appropriations to ro	pair the De	atontion
	dι	epartment van that was hit ue to the age and damage 0,489.52 to repair and will	of the v	ehicle; however, we h	nave an es	timate of
		th a new vehicle is estima			Topidood:	то торіасо
Net Budget Effe	ct.	Operating Fund (10) - Ind	creased	by \$11 000		
Net Budget Life	Či.	Operating Fund (10) Int	licasca	Debit		Credit
				DCDIt		Orcuit
			De	crease Revenue or	Increas	e Revenue o
Account Number		Account Description		crease Expense		ase Expense
10110 50000			•	110		
10440-502000		Salaries	\$	116		
10440-505000		FICA Expense	\$	9		
10510-502000		Salaries	\$	210		
10510-505000		FICA Expense	\$	17		
10530-502000		Salaries	\$	282		
10530-505000		FICA Expense	\$	22		
10550-502000		Salaries	\$	191		
10550-505000		FICA Expense	\$	15		
10790-502000		Salaries	\$	97		
10790-505000		FICA Expense	\$	8		
10795-502000		Salaries	\$	113		
10795-505000		FICA Expense	\$	9		
10320-411000		Article 39 Sales Tax	Ť	-	\$	1,089
			\$	1,089	\$	1,089
Explanation:		arious Departments - Increa			•	
		50 Christmas bonus to all	-			
	75	0 hours from November 1,	2019 th	ough October 31, 20	20 and are	still
	en	nployeed on December 1, 2	2020.			

2. Coronavirus Relief Fund Plan for Currituck County, Phase II

Net Budget Effect: Operating Fund (10) - Increased by \$1,089.

- 3. Job Descriptions-Revised Fire and EMS Captain; IT Temp-Clerical Position
- 4) Approval Of Minutes-11/16/2020, Board of Equalization and Review-2020
 - 1. Board of Equalization and Review-2020
 - 2. Minutes for November 16, 2020
- E. Consideration of Modifications to Agenda Order, Meeting Times, and General Rules of Procedure

Commissioners held open discussion on whether to modify the Board's rules of procedure for meetings. The length of meetings and late hours of adjournment prompted the Board to consider holding some of the meetings during the day. Following discussion, Commissioners decided to test an earlier meeting time and chose the Tuesday, January 19, 2021, meeting to begin at 2:00 PM. The meeting would be considered a Special Meeting due to the time change. The Board agreed to discuss further modifications and methods to expedite the meeting process at the Board's 2021 Annual Retreat.

ADJOURN

Motion to Adjourn Meeting

The Board had no further business and Commissioner Mary Etheridge moved to adjourn. Commissioner Jarvis seconded the motion. The motion carried, 7-0, and the meeting of the Board of Commissioners was adjourned at 10:17 PM.

RESULT: APPROVED [UNANIMOUS]

MOVER: Mary "Kitty" Etheridge, Commissioner

SECONDER: Selina S. Jarvis, Commissioner

AYES: Bob White, Commissioner, Mike H. Payment, Commissioner, Paul M.

Beaumont, Commissioner, J. Owen Etheridge, Commissioner, Mary "Kitty" Etheridge, Commissioner, Selina S. Jarvis, Commissioner, Kevin E. McCord,

Commissioner



Currituck County Travel & Tourism Event Grant Program

Purpose of the Event Grant Program

The mission of the Currituck County Department of Travel & Tourism is promotion of the County's beaches and Mainland to attract guests for the purpose of visitation spending.

Visitation generated by Currituck Travel & Tourism promotion strengthens the local economy by local and state sales taxes collected through visitor spending. The economic impact of these taxes enhances the quality of life for Currituck County residents and encourages tourism-related business growth.

We encourage visitor spending by:

- 1. Assisting County tourism-related businesses with advertising & marketing promotion;
- 2. Creating and producing events to draw visitors to Currituck; and
- 3. Providing visitors with information on County tourism-related businesses, attractions, activities, events, accommodations, services and historical sites located in Currituck County by digital advertising, print promotion and welcome centers.

For the purposes of this grant program, Currituck Travel & Tourism is focusing on assisting non-profit organizations and for-profit businesses to produce quality events (#2 above) that will attract visitors to Currituck County.

Description of the Event Grant Program

An "Event" shall be defined as a new or existing organized sporting event, concert, exhibition, festival, fair or celebration which is conducted according to a prearranged schedule and is deemed to have the potential to attract visitation to Currituck County.

A "Visitor" to Currituck County shall be defined as "anyone who does not reside in Currituck County and who travels to the County for the purposes of recreation and/or business."

Funding for the Events Grant Program shall be included in the annual Currituck Travel & Tourism budget. Currituck County's fiscal year runs from July 1 to June 30. Grants will be awarded to individual events not to exceed \$20,000. Individual organizations and businesses can only receive one (1) grant per fiscal year.

Event Grant funds are to be distributed for approved invoices only.

Eligibility

The applying organization or business must be located in Currituck County or partnering with a Currituck County organization or business.

The event must be open to the public.

For fiscal year 2019-2020, grant applications will be considered for events from July 1, 2019 to December 31, 2019. These applications must be submitted from December 15 through December 31, 2019. Applications will be considered for the upcoming fiscal year for grant applications that are received between March 1 and April 15 of the current fiscal year.

To qualify, the event must take place in Currituck County. Additional consideration will be given for events occurring during the shoulder and off-season. For purposes of this grant, shoulder and off-season is defined as September 7 through June 15.

- 1. Applications will be accepted December 15 through December 31 March 1 through April 15 for the upcoming fiscal year that starts on July 1. Applications must be received no less than four (4) months before the start of the project.
- 2. Organizations seeking grant funds must confer with the Director of Travel & Tourism prior to submitting an application. The purpose of this process is to jointly review the Event Grant application and answer any questions the applicant may have.
- 3. Allowable expenses shall include, but are not limited to, the following:
 - a) Advertising and marketing designed to attract out of market visitors to the event
 - b) Production and technical expenses
 - c) Rentals of infrastructure related to the event
 - d) Contracted entertainment
 - e) Merchandise
 - f) Non-cash awards
- 4. Non-reimbursable expenses include:
 - a) General and administrative expenses
 - b) Seed money
 - c) Brochures not related to the event
 - d) Debts incurred prior to grant request

- e) Hospitality or social functions (including volunteer expenses)
- f) Lodging
- g) Dining
- h) Permits
- i) Deposits

Event Cancellation Policy

If an event is forced to cancel or reschedule due to circumstances beyond the control of the Grantee, the Grantee must submit, in writing, a request to reschedule or cancel to the Director of Travel & Tourism.

This request should include the alterations to the Event Grant to accommodate changes necessary due to the unforeseen circumstance and will be considered as follows:

- 1. The Director of Travel & Tourism will take the request to the Tourism Advisory Board.
- 2. A recommendation by the Tourism Advisory Board will be taken to the Tourism Development Authority for approval.
- 3. In the case of cancellation without rescheduling, the Tourism Development Authority may reimburse allowable expenses under the Event Grant that have been paid by the Grantee in the good faith belief the event would occur as originally planned.

Evaluation of Grant Proposals & Awards

The Tourism Advisory Board will evaluate each Event Grant received and recommend awards to the Tourism Development Authority at a regularly scheduled board meeting. The Tourism Advisory Board will review applications within 45 days of the Event Grant request. A request must receive the majority vote of the attending Tourism Development Authority for final approval. If a member of the Tourism Advisory Board or Tourism Development Authority is also a member/owner of an organization or business applying for an Event Grant, they must recuse themselves from the Event Grant scoring and/or vote. Applicants will receive notice within five days of the Tourism Development Authority board meeting at which the request is recommended by Tourism Advisory Board and voted on by the Tourism Development Authority.

The Tourism Advisory Board will use the following criteria to determine eligibility:

1. Objective Criteria:

- a) Applicant has met with the Director of Travel & Tourism to determine eligibility.
- b) A typed, completed application and any supporting materials must be received by the application deadline between December 15 and December 31 March 1 and April 15 (at least four (4) months prior to the event).
- c) Applicant is a Currituck County organization or business or is an organization or business partnering with a Currituck County organization or business.
- d) Event is taking place in Currituck County.

2. Subjective Criteria:

- a) The overall quality and thoroughness in completing the application.
- b) Potential for the event to generate travel to Currituck County and generate sales tax revenue.
- c) Potential to become a self-sustaining event, and, if applicable, a stated plan for becoming self-sustaining.

Rating Criteria and Process

Once eligibility has been determined, each grant application will be reviewed by the staff to ensure that all required materials have been supplied. Failure to supply all the required materials will result in disqualification. Following staff review, the applications will be turned over to the Tourism Advisory Board-for scoring. The committee will score each application on a 50 point scale based on the following (total possible points scored not to exceed 50):

Tourism Development (up to 25 points)

- Proposal has potential or previously proven ability to generate visitation to Currituck County (7 pts.)
- Proposal contributes to overall appeal of Currituck County as a preferred visitor destination through its event offerings (5 pts.)
- Proposal explains marketing initiatives. This should include strategies for attracting visitors from outside Currituck County (3 pts.)
- Marketing plan is thorough and realistic (5 pts.)
- Event coincides with shoulder or off seasons. (5 pts.)

Event Evaluation (up to 25 points)

- Budget seems realistic (5 pts.)
- Proposal includes event goals & objectives (5 pts.)
- Proposal includes a plan for becoming self-sustaining (4 pts.)
- Proposal includes method for documenting and evaluating outcome of event (5 pts.)
- Proposal includes plan for documenting out-of-market participation (6 pts.)

Requirements for Recipients

Event Grants that receive funding shall adhere to the following guidelines or risk the loss of funding:

- 1. Currituck Travel & Tourism shall be given sponsor recognition commensurate with the level of the Event Grant amount awarded. Applicant shall submit, on a separate page, a list of sponsor benefits with the Event Grant application.
- 2. If sponsor recognition levels do not exist or if the sponsor recognition levels do not otherwise offer logo inclusion, the recipient will include the **official logo of the Currituck Travel & Tourism and the visitcurrituck.com web address** on event advertisements and the event website and collateral advertising materials (i.e., cups, T-shirts, tickets, banners, etc.) as directed by the Director of Travel & Tourism. The following language shall also be included on event advertisements and collateral advertising materials, "This event is funded in part by Currituck Travel & Tourism."
- 3. Upon request, and **ONLY** if approved in writing in advance by the Director of Travel & Tourism, the grant recipient may be allowed to forego inclusion of this language if space does not permit. The applicant cannot make this determination without the Director of Travel & Tourism's prior consent.
- 4. Award of an Event Grant is a limited license for the applicant to use the trademarked Currituck Travel & Tourism official logo. Logo usages (in ads and advertising collateral, on the event's website, etc.) not approved in advance by the Director of Travel & Tourism is in violation of copyright and trademark law and are not eligible for Event Grant reimbursement.
- 5. For ticketed or registration required events, Currituck Travel & Tourism will be provided with tickets and/or admissions to the event commensurate with the level of sponsorship funded.
- 6. If the project for which funding has been granted is canceled, or modified in a substantial manner, the grantee must notify the Director of Travel & Tourism in writing immediately.
- 7. Grantees are required to submit to the Director of Travel & Tourism any changes to the proposed expenses in the application, in writing, and provide project updates when requested to do so. These changes must be approved by the Tourism Development Authority.

Disbursement of Grant Funds

1. All projects awarded Event Grant funds must be completed within one year from the date of the Tourism Development Authority board meeting in which funding approval was given. Failure to do so may cause a delay or loss of funding.

- 2. Documentation must be submitted to the Director of Travel & Tourism within 30 days after completion of the project, unless a written extension from the Director of Travel & Tourism is received.
- 3. Disbursement of grant funds will be made based on the following documentation:
 - a) Project accountability report
 - b) Copies of invoices and canceled checks, wire payments or credit card statements
 - c) Breakdown of itemized expenses, including all advertising tear sheets and copies of any scripts for broadcast advertising
 - d) Samples of collateral materials used by the event
 - e) Breakdown of itemized income including sales tax if applicable
- 4. Without prior approval, changes in the approved proposal or contract will be sufficient cause for reduction in or complete withdrawal of Event Grant funds at the sole discretion of the Tourism Development Authority without recourse. An approved proposal or contract may only be rescinded, modified or amended upon written request to and acceptance by the Tourism Development Authority.
- 5. Disbursement of grant funds may be DENIED if the official logo of Currituck Travel & Tourism and the visitcurrituck.com web address are not included on all promotional material. High resolution images of Currituck Travel & Tourism's official logo will be provided free of charge to all grantees.

Indemnification

The grantee, its successors and/or assigns agree to indemnify and hold the Tourism Advisory Board, the Tourism Development Authority, its members, both individually and collectively, and employees thereof harmless from any and all monetary liability, loss or damage as a result of claims, demands, costs or judgments against them or any nature whatsoever resulting from or in any way arising out of the awarded applicant's Event Grant, including, but not limited to:

- 1. its acceptance and/or use of the awarded funds, whether disbursed presently or to be disbursed in the future:
- 2. any injuries suffered by third-parties, whether invitee, guests or otherwise; and
- 3. contracting for, construction, use, existence or maintenance of its property or facility, whether purchased, leased, borrowed or otherwise.

Project Presentation

Before a project can be presented to the Tourism Advisory Board, one (1) original hardcopy (**do not staple**) and an electronic version must be provided to the Director of Travel & Tourism. Applications will be accepted Monday-Friday, December 15 through December 31 March 1 to April 15, from 9:00

a.m. to 5:00 p.m. at the Moyock Welcome Center located at 106 Caratoke Highway, Moyock, NC. The electronic version may be sent to: tameron.kugler@currituckcountync.gov.

Contract Executed Upon Approval of Event Grant

Will be signed by both recipient and Currituck County.
I have read and understand the above rules and guidelines for submission of an Event Grant.
Applicant Name:
Applicant Signature:

Once a request has been approved/awarded by the Tourism Development Authority, a binding contract

Is the Organization or Business located in Currituck County? ____Yes ____No

If "No," Partner Currituck County Organization or Business:

Applicant Organization or Business Name:

Date: _____

Tourism Advisory Board Events Grant Funding

We are asking to grandfather those 2020 spring events that were cancelled (monies in the 2019-2020 budget) to be funded from the current budget 2020-2021.

Based on aggregate scores, the TAB is recommending grant funding for the following applicants that had to cancel their 2020 Spring events. This funding will come from the 2020-2021 budget. Subsequent events that will take place after June 30 will need to reapply between March 1 to April 15, 2020 and this will align events to come from the appropriate fiscal year budget of 2021-2022. If the Peach Festival decides to hold their event after June 30, they will need to reapply for the upcoming fiscal year 2021-2022:

Organization (Applicant)	Event Name	Aggregate Score	Funding Recommendation
Currituck Master Gardeners	2020 Flower & Garden Show	<mark>45.83</mark>	\$3,451 (full funding)
Wildlife Resource Center	Outdoors Day	<mark>43.83</mark>	\$9,600 (full funding)
Knotts Island Ruritan Club	Peach Festival 2020	<mark>40.49</mark>	\$19,875 (full funding)

Number TDA2021007

BUDGET AMENDMENT

The Currituck County Board of Commissioners sitting as the Tourism Development Authority, at a meeting on the 4th day of January 2021, passed the following amendment to the budget resolution for the fiscal year ending June 30, 2021.

			Debit	C	Credit
Account Number	Account Description		se Revenue or se Expense		Revenue or se Expense
15447-587014 15320-415000	T T - Carova Beach Road Dist Occupancy Tax	\$	6,781	\$	6,781
		\$	6,781	\$	6,781
Explanation:	Occupancy Tax - Tourism Related E Road District to offset the 25% redu 2020 summer season.	ction in co	llections from Tour (
Net Budget Effe	ct: Occupancy Tax Fund (15) - Incre	eased by \$	66,781.		
Minute Book #	, Page#				
Journal #		Clerk to	the Board		

Number TDA2021008

Credit

Increase Revenue or

Decrease Expense

BUDGET AMENDMENT

Account Number

Account Description

The Currituck County Board of Commissioners sitting as the Tourism Development Authority, at a meeting on the 4th day of January 2021, passed the following amendment to the budget resolution for the fiscal year ending June 30, 2021.

Decrease Revenue or

Increase Expense

15442-590000 15447-590000 15448-590000 15447-587010 15320-415000	Capital Outlay Capital Outlay Capital Outlay T T - Operating Fund Occupancy Tax	\$	6,400 90,000 40,000 115,000	\$	251,400
		\$	251,400	\$	251,400
Explanation:	Occupancy Tax - Promotion (1 appropriations for capital items were not in the original appropr	for the Tourisi	m Promotion and Toເ	urism related	,
Net Budget Effe	ect: Occupancy Tax Fund (15) -	Increased by	\$251,400.		
Minute Book#_	, Page #	 			
Journal #		Clerk to	the Board		

Number OS2021004

BUDGET AMENDMENT

The Currituck County Board of Commissioners sitting as the Ocean Sands Water and Sewer Authority, at a meeting on the 4th day of January 2021, passed the following amendment to the budget resolution for the fiscal year ending June 30, 2021.

		Debit		Credit	
Account Number	Account Description	Decrease Revenue or Increase Expense		Increase Revenue or Decrease Expense	
60808-533200	Lab Tests - Water	\$	2,500		
60808-533201	Lab Tests - Sewer			\$	2,500
60808-545005	Purchase Water from another	\$	55,000		
60808-553001	Dues & Subscriptions	\$	30,430		
60808-533201	Lab Supplies			\$	11,000
60808-516001	Repairs & Maintenance			\$	4,000
60808-533601	System Supplies			\$	15,430
60808-545100	Credit Card Processing Fees	\$	1,500		
60360-470000	Utilities Charges - Water			\$	55,000
60360-470001	Utilities Charges - Sewer			\$	1,500
		\$	89,430	\$	89,430

Explanation:

Ocean Sands Water & Sewer Fund (60808) - Increase appropriations to account for increased water usage this fiscal year due to increased occupancy on the Currituck beaches and transfer funds for unanticipated WWTP fines assessed by the State.

Net Budget Effect:	Ocean Sands Water and Sewer District Fund (60) - Increased by \$56,500.		
Minute Book #	, Page #		
Journal #		Clerk to the Board	