



NOTICE TO BIDDERS

APRIL 3, 2024

The County of Currituck, North Carolina (“the Owner”) requests bids for renovation to the existing structure located at Currituck County EMS Office at 6644 Caratoke Highway, Grandy, North Carolina.

Bids will be received by email to Crystal Owens, Contract Purchasing Agent at Bids@CurrituckCountyNC.gov until 2:00 p.m. Eastern Standard Time (EST) on April 25, 2024. Bids received after this deadline will not be accepted. It is the sole responsibility of the Bidder to ensure receipt of its’ bid by the County. Confirmation of receipt by telephone can be made directly to Crystal Owens at 252-232-6000, ext. 4020.

Complete Contract Documents in digital (pdf) format for this project may be obtained from Crystal Owens, Contract Purchasing Agent by email at Bids@CurrituckCountyNC.gov.

A non-mandatory Pre-Bid Meeting will be held on April 10, 2024, at 10:00 a.m. at 6644 Caratoke Highway, Grandy, North Carolina.

Questions and/or requests for clarification shall be submitted in writing to Crystal Owens by email to Bids@CurrituckCountyNC.gov no later than 10:00 a.m. on April 18, 2024.

All questions requiring additional information will be responded to in an addendum no later than 10:00 a.m. on April 19, 2024. All addenda shall become part of the Contract Documents.

This is an informal bid. Bids will not be opened publicly and read aloud. Award will be made to the lowest responsive, responsible bidder. No bid may be withdrawn after the scheduled closing time for the receipt of bids for a period of 30 days.

All bidders must meet the licensing requirements under Chapter 87 of the N.C. General Statutes. Small Business Entities, Women Owned Businesses and Minority Owned Businesses are encouraged to submit bids.

The County reserves the right to reject any or all bids and to waive informalities and defects, as it may deem to be in its best interest.