

CONTRACT DOCUMENTS

FOR

Restroom Facility

at

Heritage Park

Corolla, NC

September 1st, 2016



NOTICE TO BIDDERS

Bids will be received until 2:00 pm on September 29, 2016 at the Currituck County Manager's Office, Currituck County Courthouse, 153 Courthouse Road, Suite 204, Currituck, NC 27929, for the following project:

Restroom Facility Heritage Park Corolla, NC

A pre-bid conference will be held on-site to review the project and allow access to the existing facilities. The **pre-bid conference will be held at 10:00 am on September 13, 2016** at the Currituck County Rural Center in Powells Point, NC. **Attendance is not mandatory.**

The Project involves the construction of an approximately 1,300 square foot restroom building adjacent to the Historic Whalehead House. It will contain two restrooms (men's and women's) and two changing rooms for wedding guest use. The style of the new restroom is to compliment the character of the existing Whalehead structures.

Obtain digital pdf copies of building plans and specifications from or direct questions to the Architect:

Christopher Nason, AIA
Beacon Architecture and Design, PLLC
Phone: (252) 441-6767
Fax: (252) 261-6045
Email: nason@beaconarchitecture.com

All questions or requests for information must be submitted in writing one week prior to the opening of bids.

This will be an informal bid. Bids will not be publically opened and read aloud. The bids will be evaluated and contract will be awarded in accordance with the statutory requirements. All bidders must meet the licensing requirements under Chapter 87 of the N.C. General Statues. Small Business Entities, Women Owned Businesses and Minority Owned Businesses are encouraged to submit bids. The County reserves the right to reject any and all bids and to accept such bids as appears in its judgment to be in the best interest of the County. The County reserves the right to waive any informality.

INSTRUCTIONS TO BIDDERS

Scope of work shall include construction of an approximately 1,300 square foot restroom building adjacent to the Historic Whalehead House. It will contain two restrooms (men's and women's) and two changing rooms for wedding guest use. The style of the new restroom is to compliment the character of the existing Whalehead structures.

NOTES:

- All bidders must meet the licensing requirements under Chapter 87 of the N.C. General Statutes.
- Contractor is responsible for visiting site and understanding scope of work.
- All work shall be completed by April 1st, 2017. Contractor and Owner recognizes that time is of the essence and that the Owner will suffer financial and other losses if the Work is not completed and Milestones not achieved with the times specified plus any extension thereof allowed in accordance with the Contract. The parties also recognize the delays, expenses, and difficulties involved in providing legal or arbitration proceeding the actual loss suffered by Owner if the Work is not completed on time. Accordingly, instead of requiring any such proof, Owner and Contractor agree that as liquidated damages for delay:
 - Substantial Completion: Contractor shall pay Owner \$500.00 for each day that expires after the time specified as Substantial Completion until the Work is substantially complete.
 - Completion of Remaining Work: After Substantial Completion, if Contractor shall neglect, refuse, or fail to complete the remaining Work within the Contract Time for completion and readiness for final payment, Contractor shall pay Owner \$100 for each day that expires after such time Work is completed and ready for final payment.
 - Liquidated Damaged for failing to timely attain Substantial Completion and final completion are not additive and will not be imposed concurrently.
- The Contractor awarded the project will be required to:
 - Execute the AIA Contract Document A101-2007 (see attached draft)
 - Acknowledge receipt of the AIA Document A201-2007 as well as Currituck County Supplementary Conditions to the document (see attached drafts).
 - Execute the E-Verify Statement (see attached)
 - Execute Iran Divestment Act Certification (see attached)
 - Provide a form W-9 (see attached)
 - Provide Contractor's Sales Tax Report with each invoice (see attached worksheet)
 - Provide Certificate of Insurance for general liability and workers' compensation coverage with Currituck County named as a certificate holder
 - Provide Performance and Payment Bonds.
- Provide a one (1) year warranty on all work.
- Contractor is responsible for locating all utilities and confirming geothermal wells locations with County staff prior to commencing.

Bids will be received until 2:00 pm on September 29, 2016 at the Currituck County Manager's Office, Currituck County Courthouse, 153 Courthouse Road, Suite 204, Currituck, NC 27929. ALL BIDS ARE TO BE MARKED "**Restroom Facility, Heritage Park**".

Any questions, problems or suggestions please contact the Architect at:

Christopher Nason, AIA
Beacon Architecture and Design, PLLC
Phone: (252) 441-6767
Fax: (252) 261-6045
Email: nason@beaconarchitecture.com

BID FORM (page 1 of 2)

RESTROOM FACILITY

HERITAGE PARK

The Bidder agrees to perform all the work as shown on the Contract Documents, and to furnish all labor, tools, equipment, transportation and all other incidentals necessary for completion of:

Restroom Facility, Heritage Park

In compliance with the Notice to Bidders, Instructions to Bidders, the Contract Documents which include the Independent Contractor's Agreement and the contract drawings and project specifications titled "Restroom Facility, Heritage Park " dated August 26th , 2016, and all addenda issued to date, all of which are part of this proposal, the undersigned hereby proposes to furnish and install all materials, labor, and equipment called for by, and in strict accordance with, said Contract Documents, for the complete Scope of Work indicated:

Complete Scope of Work:

BASE BID:

Restroom Facility (turn-key) (Lump Sum) \$_____

Write out total dollar amount in words

BID ALTERNATIVES (see 3/A1.1 for list):

Alternate #1- Add installation of acoustic walls (Lump Sum) \$_____

Write out total dollar amount in words

**Alternate #2- Add installation of brick skirting and brick steps
(Lump Sum) \$_____**

Write out total dollar amount in words

**Alternate #3- Add installation of ceramic tile flooring/base in public toilet rooms
(Lump Sum) \$_____**

Write out total dollar amount in words

**Alternate #4- Add installation of impact glazing of windows and doors
(Lump Sum) \$_____**

Write out total dollar amount in words

BID FORM (page 2 of 2)

RESTROOM FACILITY

HERITAGE PARK

- The bid amount shall be shown in both words and figures. In case of discrepancy, the amount in words shall govern.
- The above prices shall include labor, materials, overhead, profit, insurance, bonds, taxes, site repair, clean-up, etc., to cover the finished work of the several kinds called for.
- The Bidder agrees that this bid shall be valid and may not be withdrawn for a period of 60 calendar days after the scheduled closing time for receiving bids.
- Award of the project will be based on lowest Grand Total bid which includes the total of the base bid plus selected bid alternatives plus allowances.

Bidder has examined copies of all the Bidding Documents and of the following Addenda (receipt of all which is hereby acknowledged):

Addendum Date:

Addendum Number:

Respectfully submitted this _____ day of _____, 2016.

Name of Firm

Contractors License No.

Signature

Telephone No.

Printed Name and Title

Fax No.

Address